



A Fortunate Place

Shire of Wickepin

Minutes

Albert Facey Homestead Committee

Council Chambers, Wickepin

8 FEBRUARY 2021



Notice of an Albert Facey Homestead Committee Meeting

Please note that the next Albert Facey Homestead Committee Meeting of the Shire of Wickepin will be held on Monday 8 February 2021 at Council Chambers, Wickepin, commencing at 2.00pm.

Certification: I have perused this agenda and am aware of all recommendations made to council and support each as presented.

Mark Hook
Chief Executive Officer

04 February 2021

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SHIRE OF WICKEPIN QUESTIONS FROM THE PUBLIC

The Shire of Wickepin welcomes community participation during public question time. The following is a summary of procedure and a guide to completion of the required form.

- a. The person asking the question is to give their name and address prior to asking the question.
- b. Questions are to be directed through the chair, with the Presiding Member having the discretion of accepting or rejecting a question and the right to nominate a Councillor or Officer to answer.
- c. In order to provide an opportunity for the greatest portion of the gallery to take advantage of question time, questions are to be as succinct as possible. Any preamble to questions should therefore be minimal and no debating of the issue between the Gallery, Councillors or Officers is permissible.
- d. Where the Presiding Member rules that a member of the public is making a statement during public question time, then no answer is required to be given or recorded in response.
- e. Questions which are considered inappropriate; offensive or otherwise not in good faith; duplicates or variations of earlier questions; relating to the personal affairs or actions of Council members or employees; will be refused by the Presiding Member as 'out of order' and will not be recorded in the minutes.
- f. Where a member of the public submitting a question is not physically present at the meeting, those questions will be treated as an item of correspondence and will be answered in the normal course of business (and not be recorded in the minutes).
- g. Questions from members of the public that do not comply with the Rules of Question Time or do not abide by a ruling from the Presiding Member, or where the member of the public behaves in a manner in which they are disrespectful of the Presiding Member or Council, or refuse to abide by any reasonable direction from the Presiding Member, will be ruled 'out of order' and the question will not be recorded in the minutes.
- h. Answers to questions provided in good faith, however, unless reasonable prior written notice of the question is given, answers should not be relied upon as being totally comprehensive.
- i. Where a question (compliant to these rules) is raised and is unable to be answered at the meeting, the question shall be 'taken on notice' with an answer being given at the next appropriate Council Meeting.
- j. Public Question Time is set for a maximum period of 15 minutes, and will terminate earlier should no questions be forthcoming.
- k. To enable all members of the public a fair and equitable opportunity to participate in Public Question Time, each person shall be provided a maximum two minutes time limit in the first instance, in which to ask a maximum of two questions (whether these are submitted 'in writing' or 'from the floor'). A question may include a request for the tabling of documents where these are relevant to an issue before Council.
- l. Questions to be asked at the meeting will be registered, and the priority for asking questions shall be firstly 'questions on which written notice has been given prior to the meeting' (that is, prior to 12 noon on the day immediately preceding the meeting) and secondly, 'questions from the floor'.
- m. Should there be time remaining on the initial period for Public Question Time (i.e. 15 minutes) after all members of the public have posed their initial allotment of two questions, the Presiding Member will then allow members of the public to sequentially (in accordance with the register) ask a further two questions (with a two minute time limit) until the initial period for Public Question Time has expired.
- n. Any extension to the initial period for Public Question Time is to be limited to a period that will allow sufficient time for any remaining members of the public to ask their initial allotment of two questions.

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**Minutes of an Albert Facey Homestead Committee Meeting held in Council Chambers, Wickepin –
Monday 8 February 2021**

The Chairperson declared the meeting open at 2pm.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

Dave Astbury	Chairperson
Libby Heffernan	Member
Linley Rose	Member
Charlotte Astbury	Member
Karen Rushton	Member
Mark Hook	Chief Executive Officer
Lara Marchei	Executive Support Officer

Apologies

Luci Sartori Member

Leave of Absence (Previously Approved)

A Letter of resignation has been received from Margaret Fleay dated 8 January 2021 advising of her resignation from the Albert Facey Homestead Committee.

2. Public Question Time

3. Applications for Leave of Absence/Apologies

4. Petitions, Memorials and Deputation

5. Declarations of Councillor's and Officer's Interest

6. Confirmation of Minutes

Albert Facey Homestead Committee – 2 November 2020.

Moved L Rose / Seconded C Astbury

That the minutes of the Albert Facey Homestead Committee held on 2 November 2020 be confirmed as a true and correct record with the following correction:

That Helen Warrilow & Margaret Fleay be marked as absent.

Carried 5/0

7. Status Report

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc.).

Subject/Action	Officer	Progress	Status	Comment
That Karen Rushton be appointed as a member of the Albert Facey Homestead committee.	CEO	That Karen Rushton be appointed as a member of the Albert Facey Homestead committee.	✓	Confirmation email sent to Karen 28/01/2021.
Fig Tree Sign	CEO	That the fig tree sign be replaced with a sign similar to the existing sign.	✓	Ordered by MWS
That a thank you letter be written to Len Lewis for his rope making demonstration and Caroline Coate for her wool spinning demonstration at the Albert Facey Homestead 20 year relocation anniversary.	CEO	That a thank you letter be sent to Len Lewis and Caroline Coate.	✓	Letters sent 03/02/2021.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

8. Financials

8.1 Albert Facey Homestead Municipal Funds

Albert Facey November 2020 - January 2021

Date	Description	Income
28/10/2020	ALBERT FACEY TAKINGS DATE 28/10/2020	\$ 238.05
02/11/2020	ALBERT FACEY TAKINGS DATE 02/11/2020	\$ 68.18
16/11/2020	ALBERT FACEY TAKINGS DATE 16/11/2020	\$ 181.82
10/12/2020	ALBERT FACEY TAKINGS DATE 10/12/2020	\$ 31.82
07/01/2021	ALBERT FACEY TAKINGS DATE 07/01/21	\$ 63.64
		\$ 583.51

Date	Description	Expenditure
11/11/2020	EFIRE & SAFETY FIRE EQUIPMENT SERVICE NOVEMBER, 2020	\$ 50.00
12/11/2020	JIM'S PEST CONTROL SPIDER SPRAYING & RODENT BAITING 2020	\$ 130.84
01/12/2020	SHIRE OF WICKEPIN CRAYONS - ALBERT FACEY CELEBRATIONS, CRAYONS	\$ 27.27
		\$ 208.11

Moved L Heffernan / Seconded L Rose

That the financial statement tabled for the period ending 31 January 2021 as presented be received.

Carried 5/0

9. Receipt of Reports & Consideration of Recommendations

10. Reports & Information

10.1 Other matters raised by members

Linley Rose

- VOLUNTARY WORK SCHEME
The Approved Voluntary Work Organisation document was discussed and tabled by the CEO.
- A FORTUNATE LIFE EVENT
The CEO advised that the A Fortunate Life production has been confirmed for Saturday evening 20 March 2021 at the Wickepin Town Hall. Ticket sales will be through the Shire Administration Office for the following prices:

Moved D Astbury / Seconded L Heffernan

That the ticket prices for the A Fortunate Life production be set as:

Adult	\$30
Aged Pensioner Concession	\$25
Child (16 & under)	\$10

Carried 5/0

Libby Heffernan

- HOMESTEAD ACCESS ON WEEKENDS
Libby queried whether anyone had any more thoughts regarding access to the Homestead on weekends after the Wickepin Newsagency closes. Linley to check with Jean Chalmers as to her current opening hours.

11. Urgent Business

12. Closure

The next Albert Facey Homestead Committee Meeting will be held on 3 May 2021 commencing at 2pm.

There being no further business the Chairperson declared the meeting closed at 2.18pm.