



Attachments

Ordinary Council Meeting
Wednesday 16 October 2024

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Minutes

Ordinary Council Meeting
Wednesday 18 September 2024

Date	Wednesday 18 September 2024
Time	3:30pm
Location	Shire of Wickepin Council Chambers 77 Wogolin Road, Wickepin WA 6370
Distribution Date	Tuesday 24 September 2024



Notice of Meeting

Please be informed an Ordinary Council Meeting of the Council of the Shire of Wickepin will be held at 3:30pm on Wednesday 18 September 2024 at the Shire of Wickepin Council Chambers, 77 Wogolin Road, Wickepin WA 6370.

A handwritten signature in black ink, appearing to read 'K Bartley', is positioned above the printed name.

Kellie Bartley
Chief Executive Officer

13 September 2024

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Wickepin for any act, omission or statement or intimation occurring during council / committee meetings or during formal / informal conversations with Shire of Wickepin employees or representatives. The Shire of Wickepin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during council / committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member, employee or representative of the Shire of Wickepin during the course of any meeting is not intended to be, and is not to be, taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns anyone who has an application lodged with the Shire of Wickepin must obtain, and only should rely on, written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

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1 Declaration of Opening

The Presiding Member, Cr Russell declared the meeting open at 3.37pm and welcomed all in attendance. Cr Russell advised that Cr Mearns will be an apology today due to illness.

2 Attendance

2.1 Present

Councillors

J Russell	Shire President (Chair)
W Astbury	Deputy Shire President
F Allan	Councillor
L Corke	Councillor
P Thompson	Councillor
T Miller	Councillor

Employees

K Bartley	Chief Executive Officer
E Clement	Deputy Chief Executive Officer
G Hedditch	Manager Works & Services
L Marchei	Governance Officer
J Harvey	Executive Support Officer

Observer

Caroline Coate	Arrive: 3.39pm
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Apologies/Leave

J Mearns	Councillor (Apology)
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3 Public Question Time

3.1 Responses to Previous Public Questions Taken On Notice

3.2 Public Question Time

Public question time commenced at 3.39pm.

Caroline Coate, Wickepin, 6370

Question 1

As regarding Micheal Gunn's property in hope that his insurance pay-out will urgently be used to clear this property of asbestos, long grass and enormous vehicle, rubbish and debris. We are experiencing an usual flow of thieving types invading the street and Gunn's property. They are also disturbing the sprayed asbestos dust.

Response (Shire President)

The Shire is not responsible for an individual's personal insurance concerns, the Shire is able to address any concerns for fire issues during the firebreak season, however any matters for "break in's" are a matter for the police.

Question 2

Also concerns over frequency attack from CBH (used against rodents) with harmful and significant physical effects and radiation?

Response (Shire President)

The Shire will make contact with CBH to ask this question however you are able to attend a general public meeting at CBH on Tuesday.

Public question time finished at 3.51pm.

4 Apologies and Leave of Absence

4.1 Apologies

Noting Cr Mearns is an apology to the meeting due to illness.

4.2 Previously Approved Leave of Absence

Nil

4.3 Requests for Leave of Absence

Nil

5 Petitions, Memorials and Deputations

5.1 Petitions

Nil

5.2 Memorials

Nil

5.3 Deputations

Nil

6 Declarations of Councillors and Officers Interest

A member or officer who has an impartiality, proximity or financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during, any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest have been disclosed –

Item	Item Title	Councillor/Officer	Interest	Reason
14.5	Facey Group Incorporated Agreement – Seeking Variation to MOU	Cr Lindsay Corke	Impartiality	Member of the Facey Group
14.9	Chief Executive Officer – 6 Month Probation Period	CEO Kellie Bartley	Direct Financial Interest	Role is the position of the CEO's current employment status.

7 Confirmation of Minutes of Previous Meetings

7.1 Minutes of the Ordinary Council Meeting held Wednesday 21 August 2024

Officer Recommendation

That Council confirm the minutes of the Ordinary Council Meeting held on Wednesday 21 August 2024, as included in Attachment 7.1.1, as a true and accurate record.

Council Decision

Resolution OCM-180924-01

Moved Cr L Corke

Second Cr W Astbury

That Council confirm the minutes of the Ordinary Council Meeting held on Wednesday 21 August 2024, as included in Attachment 7.1.1, as a true and accurate record noting a minor change on page 50, corrected the wording from “Committee” to “Audit and Governance Committee”.

Carried 6/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr L Corke, Cr P Thompson, Cr T Miller

Against Nil

8 Status Report

Key

○ = in progress ✓ = completed ✕ =superseded

Item	Subject	Council Decision	Status	Action
OCM-231213-04	Public Transport Authority – Draft Lease Template	That Council re-submit request to the Public Transport Authority to purchase railway reserve land south of the railway line.	○	Re-submitted and awaiting response. 09.07.2024 – current CEO to follow up on current PTA and the playground and skatepark. 05.09.2024 – CEO emailed PTA to follow up previous correspondence, nil response to date.
OCM-210224-09	Consideration of Motion from 2024 Annual General Meeting of Electors – Annual Australia Day Event	1. That Council commit to having an annual Australia Day event, either Shire managed or via a local community group with funding of the event by Council. 2. That consideration/planning for the 2025 Australia Day event be scheduled to commence in July 2024 via discussion at that month's Forum.	○	To be discussed at July Forum. 09.07.2024 – to be discussed at Forum for July 2024. 12.08.2024 – CEDO to reach out to community for response/interest or to arrange at SP for event. 11.09.2024 – reach out to community has occurred, nil responses to date.
OCM-200324-12	Club Nights Light Program Grant Application – Wickepin Tennis Club	1. That Council approve the submission of the Club Night Lights Program (CNLP) grant application by the Wickepin Tennis Club for upgrade of lighting at the tennis courts. 2. The Council advises the Department of Local Government, Sport and Cultural Industries that Council ranks this grant application as Priority 1 of 1 for the current CNLP funding round for this Shire.	○	Submitted, pending outcome. 09.07.2024 – CEO spoke to Northam DLGSC – Minister of Sport & Rec yet to release any details or announcements. 12.08.2024 – Approved for grants program – details of grant to be arranged and organised between Shire and Tennis Club.

Item	Subject	Council Decision	Status	Action
		3. That Council, in the event the application is successful, commits to funding its financial contribution (\$5,750 cash, \$4,016 in-kind) in the 2024/25 budget with the cash component being funded from the 2024/25 community grants allocation.		Sept 2024 – in progress.
OCM-170424-10	Local Emergency Management Committee Review – Combined Shires Wickepin, Cuballing and Narrogin	<p>Recommendation 1 That Council may resolve to seek a variation to separate from the combined LEMC with the Shire of Cuballing, seeking to stand alone and conduct the LEMC with the Shire of Wickepin only.</p> <p>Recommendation 2 That Council authorises the Shire President and Chief Executive Officer to proceed to engage and seek the opportunities to apply for a Community Emergency Services Manager for the Shire of Wickepin and surrounding local governments that may have interest.</p>	○	<p>In progress, meeting to be held Monday 13 May 2024 for next step. CEO has been in contact with DFES, DEMC for requirements and advised by CEO's of Narrogin and Cuballing of outcomes.</p> <p>09.07.2024 – pending process with the LEMC processes and changes as required.</p> <p>Sept 24 – CEO has sent relevant information and letter to SEMC for approval. Awaiting response.</p> <p>Shire has been approved for AWARE Grant to proceed with new process.</p>
OCM-150524-12	Adoption – Shire of Wickepin Parking and Parking Facilities Local Law 2024	<p>That with respect to the proposed Shire of Wickepin Parking and Parking Facilities Local Law 2024, that Council:</p> <p>1. Makes the local law as detailed in Attachment 14.7.3, pursuant to section 3.12 (4) of the Local Government Act 1995;</p> <p>2. Notes the submissions received during the public</p>	○	In progress.

Item	Subject	Council Decision	Status	Action
		<p>advertising period required by the Local Government Act 1995 and the responses taken to the proposed Local Law.</p> <p>3. Authorises the Shire President and Chief Executive Officer to affix the common seal to the Shire of Wickepin Parking and Parking Facilities Local Law 2024 as contained in Attachment 14.7.3.</p> <p>4. Instructs the Chief Executive Officer to:</p> <ul style="list-style-type: none"> a) Publish the local law in the Government Gazette in accordance with section 3.12(5) of the Local Government Act 1995; b) Provide a copy of this local law to the Minister of Local Government once published in the Government Gazette; c) Give local public notice pursuant to section 1.7 of the Local Government Act 1995 following publication in the Government Gazette, stating the title and purpose and effect of this local law, and that the local law is published on the Shire website and that copies may be inspected at, or obtained from the Shire's administration officers; and d) Prepare and submit to the Joint Standing Committee on Delegated Legislation, a 		

Item	Subject	Council Decision	Status	Action
		copy of this local law, an explanatory memorandum (jointly signed by the Shire President and Chief Executive Officer) along with the checklist and any other supporting information on the local law made.		
OCM-190624-10	Facey Group Incorporated Agreement	That Council; 1. Formally enters into a three year agreement with the Facey Group Incorporated as contained in amended Confidential Attachment 14.5.2 effective from 1 July 2024 to 30 June 2027; 1. Authorises the Chief Executive Officer to dispose of the vehicle to the Facey Group that is currently supplied to Facey Group Incorporated, by the end of this agreement date 30 June 2027 and for the Shire to incur the associated costs with the transfer.	✓	July 2024 – MOU has been sent however letter of response to be addressed with Council. Sept 24 – further request considered for variation and to be presented to Council in Sept 24. No further action as new item will oversee this resolution.
OCM-170724-07	Stabilization and Bitumen Works 2024/2025	That Council, pursuant to section 3.57 of the Local Government Act 1995 and Regulation 11 of the <i>Local Government (Functions and General) Regulations 1996</i> , approves for the Chief Executive Officer to publicly invite tenders for the 2024/2025 Stabilization and Bitumen works as detailed below:	✓	Advertising commenced and in progress Sept 24 – Tender process closed, assessed and to be presented to Council for consideration at Sept 24 OCM.
OCM-170424-10	Local Emergency Management	“That Council may resolve to seek a	○	In progress.

Item	Subject	Council Decision	Status	Action
	Committee – Separation	variation to separate from the combined LEMC with the Shire of Cuballing, seeking to stand alone and conduct the LEMC with the Shire of Wickepin only”		Sept 24 – Correspondence sent to SEMC for consideration. Pending approval.
OCM-210824-12	Dual Fire Control Officer – Shire of Pingelly	That Council appoints under Section 38 of the Bush Fires Act 1954, the following Dual Fire Control Officers for the Shire of Wickepin from adjoining Shire of Pingelly as the authorized officer in the capacity of Dual Fire Control Officer for the 2024/2025 Bush Fire Season: Rodney Leonard Shaddick, Brodie Cunningham, Robert John Lee, Brett Blechynden, Sam MacNamara	✓	Completed and letter of advice sent to Shire of Pingelly.
OCM-210824-13	Shire of Wickepin – Draft Local Planning Strategy	That with respect to the proposed Shire of Wickepin Draft Local Planning Strategy, Council: <p>1. Pursuant to Regulation 12 of the Planning and Development (Local Planning Schemes) Regulations 2015, adopts the Shire of Wickepin Draft Local Planning Strategy, as detailed in Attachment 14.5.1, for the purposes of advertising.</p> <p>2. Forwards the Shire of Wickepin Draft Local Planning Strategy to the Western Australian Planning Commission for assessment and compliance with Regulation 12 of the Planning and Development (Local</p>	○	Sept 24 – Awaiting DLPH to then advertise as required.

Item	Subject	Council Decision	Status	Action
		<p>Planning Schemes) Regulations 2015.</p> <p>3. Upon receiving certification from the Western Australian Planning Commission, advertise the Shire of Wickepin Draft Local Planning Strategy in accordance with Regulation 13 of the Planning and Development (Local Planning Schemes) Regulations 2015, including an extended public comment period of 90 days.</p> <p>4. After the expiry of the period within which submissions may be made, review the Shire of Wickepin Draft Local Planning Strategy, considering any submissions received.</p> <p>5. After the completion of the review of Shire of Wickepin Draft Local Planning Strategy, submit to the Western Australian Planning Commission:</p> <p>(a) a copy of the advertised Local Planning Strategy; and</p> <p>(b) a schedule of the submissions received; and</p> <p>(c) particulars of any modifications to the advertised local planning strategy proposed by the local government.</p>		

Item	Subject	Council Decision	Status	Action
OCM-210824-14	Shire of Wickepin – Draft Local Heritage Survey	<p>That with respect to the proposed Shire of Wickepin Draft Local Heritage Survey, Council:</p> <ol style="list-style-type: none"> 1. endorse the Draft Local Heritage Survey and Heritage List for public advertising in August/September 2024 in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015 to align with public advertising as contained in Attachment 14.6.1, 14.6.2 and 14.6.3. 2. requests the Chief Executive Officer to publish the notice of the Draft Local Heritage Survey and Heritage List in accordance with the Planning and Development (Local Planning Scheme) Regulation 2015, Schedule 2, Regulation 87. 3. after the expiry of the period within which submissions may be made, review the Shire of Wickepin Draft Local Heritage Survey, considering any submissions received. 	○	Sept 24 – Out for advertising at present, Shire officers also sent out to relevant historical stakeholders in the shire to seek further feedback through the submission period. Advertising period closes 24 th Sept 2024.
OCM-210824-15	Interim Audit Management Letter	That Council receives the 2023/2024 Interim Audit Management Letter and Management responses to the findings as contained in Attachment 14.7.1.	✓	Sept 24 – Actions completed. No further requirements until final audit.

Item	Subject	Council Decision	Status	Action
OCM-210824-16	Fraud & Corruption Plan & Policy	That Council with respect to fraud and corruption prevention; 1. That Council adopts the Fraud and Corruption Prevention Policy as contained in Attachment 14.8.2; and 2. That Council notes the Fraud and Corruption Prevention Plan as contained in Attachment 14.8.1	✓	Sept 24 – Internal processes completed, no further action required.
OCM-210824-17	Information & Communication Technology (ICT) Strategic Plan 2024-2029	That Council: 1. Endorses the ICT Strategy 2024-2029 as contained in Attachment 14.9.1, and 2. Request the Chief Executive Officer to report to the Committee on the progress towards the recommended actions from the ICT Strategic Plan 2024-2029.	✓	Sept 24 – Internal processes completed, no further action required.

Where a resolution is formal, procedural or lost it has not been recorded e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc.

9 Motions of Which Notice Has Been Given

Nil

10 Receipt of Committee Minutes or Reports and Consideration of Recommendations

Nil

11 President's Report

On Monday the 2nd September, I chaired the Regional Road Group Lakes Sub Group meeting held on Teams, attended also by CEO Kell and MOW Graeme, where a re-cap of the 2023/24 carry over of road projects, explanations, solutions and subsequent funding reallocations were discussed. Projects for the 2024/25 year were also discussed and endorsed by the sub-group. These will now be forwarded to the full Wheatbelt South Regional Road Group meeting for endorsement to be held at Wickepin on Friday 4th October, after which Shires can start working on them. The Lakes Sub-group finished 2023/24 in a very sound position, having finished most of the scheduled road projects.

On Tuesday 3rd September, CEO Kell and myself attended a teams meeting convened by the Local Government Minister Honourable Hannah Beazely MLA, following her attendance at the Quairading Central Country Zone meeting earlier this year.

The purpose of this meeting was to further discuss issues affecting Band 4 Local Governments of Western Australia, in particular Compliance Costs with meeting demands set upon the local governments by the State Government, which were previously met by them.

Some of the topics addressed were housing, medical needs, auditing, emergency management, renewable energy policy guidelines, Financial Assistance Grants.

It is noted that All shires, whether band 1,2,3 or 4, have similar issues, however the higher bands have more funds to cope with the demands that the Department of Local Government's Act is demanding, which is not practical as "one hat does not fit all". If Band 4 compliance issues were reduced, there would be more funds available for other services that the local governments need to provide to their communities.

I would like to sincerely thank the Shire staff, work's crew and gardeners for taking advantage of the pristine weather conditions in presenting the Wickepin Town oval and surrounding gardens for the Upper Great Southern Football League Grand Final, which was held on Sunday September 8th. This is a one in 8 year event for Wickepin, and having separate teams achieving the right to play in the four levels of football on the day, there was a mass of people in town on that day.

A credit to the Wickepin Football Club and associated clubs who assisted in the running of a very efficient day, which showcased Wickepin Town and Shire very well

Thank you to all.

Council Decision

Resolution OCM-180924-02

Moved Cr T Miller

Second Cr P Thompson

That Council notes the President's report dated 18 September 2024.

Carried 6/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr L Corke, Cr P Thompson, Cr T Miller

Against Nil

12 Report by the Chief Executive Officer

A summary of some of the actions undertaken by the Chief Executive Officer for August/September 2024 is below:

RRG Lakes Sub Group Meeting

Online meeting held for the RRG Lakes Sub Group Meeting with the Shire President and Manager Works & Services. Review of current program and historical expenditure. Governance Framework discussed for WSN. Further meeting to be arranged for the MCA reviews for the forward program. Wickepin on track at present.

Local Government Reform Webinar

Overview of the tranche 2 changes with CEO & DCEO. Details supplied to Elected Members at the August OCM.

Wickepin District Sports Club & DLGSC

Meeting held with Senior Officers, Sam (DLGSC) and WDSC Committee members representing Tennis, Bowls and Golf. Discussions held with regards to the sinking fund and the future opportunities. Discussions to be held with Council at September 2024 forum.

Wheatbelt Zone Forum – Northam

CEO, DCEO & MWS attended Wheatbelt Zone forum held in Northam. Forum discussed key issues facing our communities and local governments. Discussion topics included road safety and funding, emergency management, housing, cybersecurity and renewable energy.

LGIS – Insurance overview

Meeting held with LGIS, CEO & DCEO on current insurance scheme with overview of the current year along with revision of BFB numbers. Renewal changes and discussion on outstanding insurance items at present.

Hon. Hannah Beazley – Band 4 Local Governments

Attended online session with Shire President and CEO on matters currently facing band 4 local governments. Items to be further discussed at forum.

Yealering Primary School

CEO met with Ms Linda Sparks (Principal) for the school with discussion on Water Grant and general discussion for the school.

LG Professionals Wheatbelt South Branch Event

CEO & DCEO attended the LG Professionals meeting with topics of LGIS insurance for Workers Compensation & Risk Mitigation, the Department of Local Government in relation to new Tranche 2 changes, Moore Australia on discussion points of the possible reporting for Environmental, Social and Governance reporting. Presentation on the current status of software at the Shire of West Arthur, pros and cons of the changes.

Townscape & Cultural Reference Group Meeting

Meeting held with the TC group with discussion points on the future of the main street and the layout for further discussion with both the group and elected members on the plan. Discussion on budget aspects and the opportunities to use this with grant funding to increase town enhancement.

Legislative Council – OAG review

CEO attended online Legislative Council undertaking the questions to the OAG on the matters and process for the current year's advice of audit fees and processes undertaken. CEO to discuss further at Council Forum.

UGS ROAC

CEO & Chief Bush Fire Control Officer attended ROAC at Narrogin. Discussion points on the predictions of weather from SOC MET, Comcen – overview of number of calls over the financial year, outline of the importance of communication with first responders on any emergency situation, update of the Ministerial Bushfire Liaison Committee – funding, vehicles, ppe, seasonal preparation. DBCA presented their future planning for burns, CBFCO presented their reports. Discussions held with LGIS and the importance for volunteers and local governments on their roles and responsibilities when dealing with incidents.

Great Southern Fuels

CEO, MWS to meet with GSF on Friday this week coming for discussions on Ad-blue. Outcome to be reported at next meeting.

I would personally like to acknowledge the works of our local Police Officers – Mark and Darryl for their efforts, support and helping our community over their period of time in Wickepin. Their efforts have not gone unnoticed and the Shire of Wickepin wishes them both the best for their respectively transfer and retirement. We wish them all the best and thank them for their support to Wickepin and surrounds.

Council Decision

Resolution OCM-180924-03

Moved Cr W Astbury

Second Cr L Corke

That Council notes the Chief Executive Officer's report dated 18 September 2024.

Carried 6/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr L Corke, Cr P Thompson, Cr T Miller

Against Nil

Delegations exercised –

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO	Payment of Accounts Refer to FM report item. 14.1 List of Accounts		CEO, DCEO
A2	Septic Tank Application Approvals	EHO	Permit to use apparatus – 4 Plover Street Wickepin Permit to use apparatus – 2 Plover Street Wickepin	19/8/2024 28/8/2024	CEO CEO
A3	Building Approvals	BO			
A4	Roadside Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO			
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	Facey Group AGM Alcohol Consumption Permission	1/8/2024	CEO
A13	Hire of Community Halls / Community Centre	CEO	Wickepin Football Club – RSA Course at the Wickepin Community Centre. Fees waived. Albert Facey Homestead tour group lunch fee waiver for the Railway Building.	2/8/2024 26/08/2024	CEO CEO
A14	The Food Act 2008 and the Food Regulations 2009	CEO			
A15	The Public Health Act 2016	CEO			
A16	Sponsorship, contributions and donations to sporting and community groups	CEO			

13 Notices of Motions for the Following Meeting**14 Reports and Information**

14.1 Monthly Schedule of Accounts Paid – August 2024

Submission to	Ordinary Council Meeting
Location / Address	-
Name of Applicant	-
File Reference	FM.FR.1212
Author	E Clement – Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	9 September 2024
Attachment	14.1.1 - Monthly Schedule of Accounts Paid – August 2024

Summary

Council is required to have a Schedule of Accounts Paid produced each month containing relevant information, as legislated.

The purpose of this report is to present the –

- Schedule of Creditor Accounts Paid, including Corporate Credit Card Reconciliations, for August 2024

Council is requested to confirm the Monthly Schedule of Accounts Paid, as included in the attachments.

Background

The *Local Government (Financial Management) Regulations 1996* requires Shire officers to, monthly and within a prescribed timeframe, prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

Comments

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and is contained in **Attachment 14.1.1**.

The schedule of accounts, covering vouchers as listed below, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

For the month under review the following summarised details are presented –

Municipal Fund	Vouchers	Amounts
Electronic Funds Transfer	14765-14806, 14809,14811-14835	\$325,077.35
Cheques	15950 - 15954	\$11,880.46
Direct Deductions	August 2024	\$1,333.05
Superannuation	August 2024	\$17,146.33
Credit Card	August 2024	\$228.79
BPay Payments	August 2024	\$0
Payroll	August 2024	\$99,912.68
Licensing	August 2024	\$12,878.70
Municipal Fund Total		\$467,912.68

Trust Fund		
Electronic Funds Transfer	14807,14808,14810	\$181.65
Cheques		
Trust Fund Total		\$181.65
Total	August 2024	\$468,094.33

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulation 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

Where the local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the Chief Executive Officer is to be prepared each month showing details for each account paid.

This list is to be presented to the council at the next ordinary meeting of the council and recorded in the minutes.

Policy Implications

Council Policy 3.1.7 – EFT Payment and Cheque Issue

Council has authorised the Chief Executive Officer to make payments from the municipal fund and the trust fund.

Financial Implications

Current Financial Year

Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

Future Financial Years

Nil

Strategic Implications

Nil

Voting Requirement

Simple majority

Officer Recommendation

*That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$467,912.68 and Trust \$181.65 for August 2024, as included in **Attachment 14.1.1**.*

Council Decision

Resolution OCM-180924-04

Moved Cr P Thompson

Second Cr W Astbury

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 acknowledges payments from the Municipal Fund of \$467,912.68 and Trust \$181.65 for August 2024, as included in Attachment 14.1.1.

Carried 6/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr L Corke, Cr P Thompson, Cr T Miller

Against Nil

14.2 Statement of Financial Activity – August 2024

Submission to	Ordinary Council Meeting
Location / Address	-
Name of Applicant	-
File Reference	FM.FR.1212
Author	E Clement – Deputy Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	2024
Attachment	14.2.1 - Statement of Financial Activity – August 2024

Summary

Council is required to have a Statement of Financial Activity produced each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the period ended August 2024.

Council is requested to accept the Statement of Financial Activity.

Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

Comments

Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements, and is contained in **Attachment 14.2.1**.

Statutory Environment

Local Government Act 1995 – Section 6.4 Financial report

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Local Government (Financial Management) Regulations 1996 – Regulation 34 Financial activity statement required each month (Act s. 6.4)

Shire officers are to prepare each month a statement of financial activity reporting on revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

Policy Implications

Council Policy 3.1.14.2 – Monthly Financial Reporting

The Chief Executive Officer shall ensure a monthly statement of financial activity complies with all aspects of the Act and *Local Government (Financial Management) Regulations 1996*.

Financial Implications

Current Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Years

Nil

Strategic Implications

Nil

Voting Requirement

Simple majority

Officer Recommendation

*That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending August 2024, as included in **Attachment 14.2.1**.*

Council Decision

Resolution OCM-180924-05

Moved Cr W Astbury

Second Cr T Miller

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Statement of Financial Activity and associated documentation for the period ending August 2024, as included in Attachment 14.2.1.

Carried 6/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr L Corke, Cr P Thompson, Cr T Miller

Against Nil

14.3 Advertising of Tender – RFT-02-2024-2025 – Supply and Lay of Asphalt

Submission to	Ordinary Council Meeting
Location / Address	-
Name of Applicant	Graeme Hedditch, Manager Works Services
File Reference	FM.TEN.1220/WM.TEN.2914
Author	Graeme Hedditch, Manager Works Services
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	10 September 2024
Attachments	Nil

Summary

This report is for Council to call for tenders in accordance with the requirements of the *Local Government Act 1995* and Regulations for the value of services over \$250,000 for the Capital Works Program for Supply and Lay of Asphalt 2024/2025.

Background

Each year tenders are called for the supply and services. Tenders for asphalt services and the tender for supply of road surface sealing have been requested for service where the shire works crew are unable to complete these works.

To assist with the tender process, the WALGA proforma tender document is used to simplify tenderers to understanding of Council requirements. To undertake Shire's road sealing and road works programme, it is necessary to call tenders for the supply and laying of asphalt services.

Comments

In summary, the proposed Capital Works Program will be called for the following quantities across the following roads:

Road	Asphalt
Stock Route Road Widening	12,000sqm

Supply of Asphalt, Council will require approximately 12,000sqm of asphalt widening services for the 2024/2025 road program. As the adopted Annual Budget for the 2024/2025 period has now been endorsed, the Shire Officers are seeking Council to support the advertising for the tender for the asphalt services.

Statutory Environment

Local Government Act 1995 – Section 3.57 – Tenders for providing goods and services

3.57. Tenders for providing goods or services

- (1) *A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*
- (2) *Regulations may make provision about tenders.*

Local Government (Functions and General) Regulations 1996, Regulation 11**11. When tenders have to be publicly invited**

- (1) *Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$250 000 unless subregulation (2) states otherwise.*
- (2) *Tenders do not have to be publicly invited according to the requirements of this Division if—*
- (a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or*
 - (aa) the supply of the goods or services is associated with a state of emergency or a COVID-19 declaration; or*
 - (b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program; or*
 - [(ba) deleted]*
 - (c) within the last 6 months —*
 - (i) the local government has, according to the requirements of this Division, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications or satisfied the value for money assessment; or*
 - (ii) the local government has, under regulation 21(1), sought expressions of interest with respect to the supply of the goods or services but no person was, as a result, listed as an acceptable tenderer;*
- or*
- (d) the contract is to be entered into by auction after being expressly authorised by a resolution of the council of the local government; or*
 - (e) the goods or services are to be supplied by or obtained through the government of the State or the Commonwealth or any of its agencies, or by a local government or a regional local government; or*
 - (ea) the goods or services are to be supplied —*
 - (i) in respect of an area of land that has been incorporated in a district as a result of an order made under section 2.1 of the Act changing the boundaries of the district; and*
 - (ii) by a person who, on the commencement of the order referred to in subparagraph (i), has a contract to supply the same kind of goods or services to the local government of the district referred to in that subparagraph;*
- or*
- (f) the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier; or*
 - (g) the goods to be supplied under the contract are —*
 - (i) petrol or oil; or*
 - (ii) any other liquid, or any gas, used for internal combustion engines;*
- or*

- (h) *the following apply —*
- (i) *the goods or services are to be supplied by —*
 - (I) *a person registered on the Aboriginal Business Directory WA published by the Chamber of Commerce and Industry of Western Australia Limited ABN 96 929 977 985; or*
 - (II) *a person registered with the Australian Indigenous Minority Supplier Office Limited (trading as Supply Nation) ABN 50 134 720 362;*
 - and*
 - (ii) *the consideration under the contract is \$250 000 or less, or worth \$250 000 or less; and*
 - (iii) *the local government is satisfied that the contract represents value for money;*
- or*
- (i) *the goods or services are to be supplied by an Australian Disability Enterprise; or*
 - (ia) *the contract is formed by the novation of a contract to which subregulation (1) applies;*
- or*
- (j) *the contract is a renewal or extension of the term of a contract (the **original contract**) where —*
 - (i) *the original contract was entered into after the local government, according to the requirements of this Division, publicly invited tenders for the supply of goods or services; and*
 - (ii) *the invitation for tenders contained provision for the renewal or extension of a contract entered into with a successful tenderer; and*
 - (iii) *the original contract contains an option to renew or extend its term; and*
 - (iv) *the supplier's tender included a requirement for such an option and specified the consideration payable, or the method by which the consideration is to be calculated, if the option were exercised;*
- or*
- (ja) *the contract is a renewal or extension of the term of a contract (the **original contract**) where —*
 - (i) *the original contract is to expire within 3 months; and*
 - (ii) *the renewal or extension is for a term of not more than 12 months from the expiry of the original contract; and*
 - (iii) *the contract for renewal or extension is entered into at a time when there is in force a state of emergency declaration or a COVID-19 declaration applying to the district, or part of the district, of the local government;*
- or*
- (jb) *the contract is a renewal or extension of the term of a contract (the **original contract**) for the supply of dental or medical services by a person registered under the Health Practitioner Regulation National Law (Western Australia) in the dental profession or medical profession; or*
 - (k) *the goods or services are to be supplied by a pre-qualified supplier under Division 3.*

Policy Implications

Council Policy 3.1.6 – Purchasing & Council Policy 3.1.6.3 – are associated with this item.

Financial Implications

The adopted annual budget for 2024/2025 provides for the current provisions, within the roadworks program which has been presented to Council for discussion through the budget workshop/forums. External grant funding financial allocations have been accepted through relevant stakeholders for the 2024/2025 works program.

Strategic Implications

GOAL - Infrastructure

- Objective: 1 Roads are a key economic driver across the Shire
- Strategy: 1.1 Improve road safety and connectivity
- 1.2 Develop and implement long-term (minimum 5 year) works construction programs
- 1.4 Identification of road maintenance and improvements in the Asset Management Plan

Voting Requirement

Simple Majority

Officer Recommendation

That Council, pursuant to section 3.57 of the Local Government Act 1995 and Regulation 11 of the Local Government (Functions and General) Regulations 1996, approves for the Chief Executive Officer to publicly invite tenders for RFT02- 2024-2025 for the 2024/2025 laying and supply of the asphalt program for the works for Stock Route Road widening program.

Council Decision

Resolution OCM-180924-06

Moved Cr T Miller

Second Cr P Thompson

That Council, pursuant to section 3.57 of the Local Government Act 1995 and Regulation 11 of the Local Government (Functions and General) Regulations 1996, approves for the Chief Executive Officer to publicly invite tenders for RFT02- 2024-2025 for the 2024/2025 laying and supply of the asphalt program for the works for Stock Route Road widening program.

Carried 6/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr L Corke, Cr P Thompson, Cr T Miller

Against Nil

14.4 Acceptance of Tender - RFT-01-2024-2025 Supply of Stabilization Works and Laying of Bituminous Products (Including Aggregate)

Submission to	Ordinary Council Meeting
Location / Address	-
Name of Applicant	Graeme Hedditch, Manager Works & Services
File Reference	FM.TEN.1220/WM.TEN.2914
Author	Graeme Hedditch, Manager Works & Services
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	10 September 2024
Attachments	Confidential Attachment 14.4.1 – RFT02-2024-2025 – Qualitative Criteria (under separate cover)

Summary

The purpose of this report is to advise Council of submissions received in relation to Tender RFT01-2024-2025 – Supply of Stabilization Works and Laying of Bituminous Products, including aggregate and for Council to award the contract to the best value for money tenderer as proposed by the evaluation panel recommendation.

Background

The Request for Tender (RFT) RFT01-2024-2025 - Supply of Stabilization Works and Laying of Bituminous Products, including aggregate was advertised via E-Quotes on Thursday, 25 July 2024 and closed at 2pm on Friday, 30th August 2024 on the Western Australian Local Government Association's ("WALGA") Preferred Supplier E-Quotes System. E-Quotes suppliers were notified of the request for tender.

The RFT sought the services of the suitably qualified and experienced contractor to undertake the supply of Stabilization Works and Laying of Bituminous Products, including aggregate. The RFT is for the supply and lay of bitumen products for roadworks including, although not limited to, the following 2024/2025 Capital Works program:

- Rabbit Proof Fence Road (stabilization 45,000 sqm, bitumen 40,000 sqm);
- Wickepin-Pingelly Road (stabilization 18,000 sqm, bitumen 16,000 sqm);
- Yilliminning Road (stabilization 18,000 sqm, bitumen 16,000 sqm).

The tender documentation specifically sought –

- Wet mix stabilization works;
- Bitumen application designs;
- Supply and application of hot sprayed cutback bitumen;
- Supply, pre-coat and spreading of aggregate;
- Pre and post seal application sweeping;
- Rolling;
- Traffic control during spray seal works; and
- Installation of temporary raised pavement markers to Main Roads WA standards.

Additionally, tender submissions were required to include the following –

- Organisation profile;

- Agency details;
- Sub-contractor details;
- Quality assurance details;
- Selection criteria responses;
- Operational compliance details against set criteria;
- Demonstrated experience in similar works;
- Demonstrated commitment to customer service;
- Demonstrated assurance of occupational safety and health practices; and
- Price information.

Submissions

The RFT was advertised through the WALGA E-Quotes with two (2) submissions received and the submissions are summarised in **CONFIDENTIAL Attachment 14.4.1**. Tender submissions failing to complete all information requirements contained within the tender documentation schedules will be rejected.

Tender submissions were received from the following companies:

#	Company Name
1	WCP Civil Pty Ltd
2	Fulton Hogan Industries Pty Ltd

The selection criteria, and associated weighting, for consideration in determining the successful complying tender submission are contained in **CONFIDENTIAL Attachment 14.4.1**.

Evaluation Panel

An evaluation panel was convened and consisted of the following personnel:

- Manager Works & Services; and
- Chief Executive Officer.

All members of the evaluation panel have no relationship with any of the submissions received.

Evaluation Criteria

The following evaluation criteria and weightings were used by the tender evaluation panel to assess tender submissions:

Evaluation Criteria	Weighting
Demonstrated experience to meet the requirements of the specification	40%
Demonstrated ability and practices to ensure public and employee safety	20%
Price	40%

Comments

All tender submissions were assessed against the evaluation criteria and the qualitative and quantitative results for this assessment and prices are documented. At the close of the submission period two (2) complying submissions were received.

Following the assessment of all tender submissions, against the selection criteria, the tender submitted by WCP Civil Pty Ltd was assessed as being the best value for money that meets the Shire's requirements.

The tender evaluation panel therefore recommends the tender submission made by WCP Civil Pty Ltd be accepted.

Statutory Environment

Local Government Act 1995 – Section 3.57

A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

Local Government (Functions and General) Regulations 1996 – Division 2 Part 4

Tenders shall be invited before the Shire enters into a contract for another person to supply goods or services if the consideration under the contract is or is expected to exceed \$250,000.

Local Government (Functions and General) Regulations 1996 – Regulation 18 Rejecting and accepting tenders

A local government may reject, accept or decline to accept any or all tenders received through a request for tender process.

Policy Implications

Council Policy 3.1.6 Purchasing

Purchases which may be in excess of \$250,000 ex GST must be tendered.

Financial Implications

If only works included as per the estimated tender specifications occur, Council will commit to \$897,655.34 ex GST, which is included and within 2024-2025 budget allocations.

Future Financial Years

Maintenance costs associated with proposed works will occur. The substance of the proposed works is likely to have a minor impact on future maintenance costs.

Strategic Implications

GOAL - Infrastructure

- Objective: 1 Roads are a key economic driver across the Shire
- Strategy: 1.1 Improve road safety and connectivity
- 1.2 Develop and implement long-term (minimum 5 year) works construction programs
- 1.4 Identification of road maintenance and improvements in the Asset Management Plan

Voting Requirement

Simple majority

Officer Recommendation

That Council, with respect to Tender RFT-01-2024-2025 Supply of Stabilization Works and Laying of Bituminous Products, including aggregate;

- 1. Pursuant to Local Government (Functions and General) Regulations 1996 – Regulation 18 awards Tender RFT-01-2024-2025 to WCP Civil Pty Ltd for \$897,655.34 ex GST; and*
- 2. Authorises the Chief Executive Officer to sign a contract on behalf of the Shire of Wickepin for Tender RFT-01-2024-2025 - Supply of Stabilization Works and Laying of Bituminous Products, including aggregate.*

Council Decision

Resolution OCM-180924-07

Moved Cr W Astbury

Second Cr P Thompson

That Council, with respect to Tender RFT-01-2024-2025 Supply of Stabilization Works and Laying of Bituminous Products, including aggregate;

- 1. Pursuant to Local Government (Functions and General) Regulations 1996 – Regulation 18 awards Tender RFT-01-2024-2025 to WCP Civil Pty Ltd for \$897,655.34 ex GST; and***
- 2. Authorises the Chief Executive Officer to sign a contract on behalf of the Shire of Wickepin for Tender RFT-01-2024-2025 - Supply of Stabilization Works and Laying of Bituminous Products, including aggregate.***

Carried 6/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr L Corke, Cr P Thompson, Cr T Miller

Against Nil

Cr Corke declared an impartiality interest on Item 14.5 and remained in the room.

14.5 Facey Group Incorporated Agreement – Seeking Variation to MOU

Submission to	Ordinary Council Meeting
Location / Address	40 Wogolin Road, Wickepin
Name of Applicant	Facey Group Incorporated
File Reference	LD.MM.7/CS.AGR.300
Author	Kellie Bartley – Chief Executive Officer
Interest Disclosures	The author/s have no financial, proximity or impartiality interests in this item.
Report Written Date	27 August 2024
Attachments	Confidential Attachment 14.5.1 – Draft MOU – Shire of Wickepin and Facey Group Incorporated (Under separate cover)

Summary

This report is for Council to consider the renewal of the three year agreement from 1 July 2024 with the Facey Group Incorporated based on the previous three year agreement subject to a variation to the agreement as requested by the Facey Group Incorporated.

Background

The Facey Group is a farmer run group that aims to improve on-farm practice to keep farms healthy and profitable into the future.

The group conducts trials, demonstrations and extension works in the local region in addition to tailoring training that enables farmers to adopt practices which they see as beneficial and with the potential to increase their production, resulting in increasing profits.

Based in Wickepin, the Facey Group is an innovative, highly motivated, organised and well-resourced grower group with a strong focus on the local region in addition to being involved with one of the best recognised and progressive grower groups in Australia.

The Facey Group works with its members, sponsors, partners, industry and government who are all integral facets of the success of the Facey Group.

Comments

The Facey Group presented to the Council a letter of disappointment with regards to the loss of the cash sponsorship of \$10,000 held at the July 2024, Ordinary Meeting of Council.

The Council considered the request however did not change the current memorandum of understanding (MOU) documentation with any further changes. The Shire advised the Facey Group of the outcome and requested the MOU to be signed and returned.

A further request from the Facey Group on 27th August 2024, seeking for clause 2.2 to be removed, as the Facey Group do not believe that Council is no longer in the position to seek the financials as they are no longer supporting the Facey Group with regards to the financial sponsorship, once offered.

The revised draft Confidential Agreement is contained in **Confidential Attachment 14.5.1** with the changes requested in red and struck out.

Statutory Environment

The report is aligned with the *Local Government Act 1995* (the Act). Under Section 3.58 of the *Local Government Act 1995*, a disposition of land includes leasing of local government property. If a local government does not dispose of property via a public auction or the public tender method, the proposal must be advertised for public comment – unless the proposal is an “exempt” disposition.

A disposition of property is exempt from section 3.58 under Regulation 30, Part 6 Miscellaneous Provisions of the *Local Government (Functions and General) Regulations 1996*, if the land is to be used for charitable, benevolent, religious, cultural, educational, recreational, sporting or other like purposes. As the Facey Group is seeking use of local government property for educational, the intended use of the land is exempt from section 3.58 of the Act. The Facey Group is an incorporated association.

Policy Implications

There are no policy implications to this report.

Financial Implications

There is no financial implications for this item.

Strategic Implications

GOAL - Economy

Objective: 5 We are an agricultural hub, that innovates and leverages opportunities.

Strategy: 5.1 Where appropriate support the Facey Group to continue its close links with local growers and key stakeholders.

5.3 Collaborate with the Facey Group on strategic projects.

Voting Requirement

Simple Majority

Officer Recommendation

*That Council authorises the Chief Executive Officer and Shire President to formally enter into a three year agreement with the Facey Group Incorporated as contained in revised **CONFIDENTIAL Attachment 14.5.1** effective from 1 July 2024 to 30 June 2027.*

Amended Recommendation

Council Decision

Resolution OCM-180924-08

Moved Cr P Thompson

Second Cr W Astbury

*That Council authorises the Chief Executive Officer and Shire President to formally enter into a three year agreement with the Facey Group Incorporated as contained in **CONFIDENTIAL Attachment 14.5.1** effective from 1 July 2024 to 30 June 2027 **with clause 2.2 to remain in the MOU.***

Carried 6/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr L Corke, Cr P Thompson, Cr T Miller

Against Nil

Reason: To enable the Facey Group Incorporated to be able to request from Council any financial contribution that may be required during this period.

14.6 Policy Review – Council Policy – 7.3.5 – Consumption of Alcohol In or On Shire Owned Facilities & Reserves

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	Shire of Wickepin
File Reference	Policy Manual
Author/s	L Marchei – Governance Officer K Bartley – Chief Executive Officer
Interest Disclosures	The author/s have no financial, proximity or impartiality interests in this item.
Report Written Date	9 September 2024
Attachments	Attachment 14.6.1 – Current Council Policy – 7.3.5 – Permission to Consume Alcohol on Council Reserves and Streets Attachment 14.6.2 – Revised Council Policy – 7.3.5 – Consumption of Alcohol In or On Shire Owned Facilities & Reserves Attachment 14.6.3 – Application for Permit to Consume Alcohol on Shire Property

Summary

The purpose of this report is to recommend to the Council to amend the current Council Policy – 7.3.5 – Permission to Consume Alcohol on Council Reserves and Streets so that it reflects current practice.

Background

Shire Officers have commenced the review of the policies to be presented to the Council over the next 12 months. The review will identify to revoke, review or endorse work procedures due to their administrative functions.

The Council Policy – 7.3.5 – Permission to Consume Alcohol on Council Reserves and Streets has been endorsed since 2015 and has been reviewed over this period of time. The policy provides minimal requirements and conditions for the consumption of alcohol in or on Shire owned facilities and reserves. It has been further developed and now has a clear direction and parameters in relation to the objectives, and protocols for consuming alcohol in or on Shire owned facilities and reserves.

The current Council Policy – 7.3.5 – Permission to Consume Alcohol on Council Reserves and Streets is contained in **Attachment 14.6.1**.

Comments

The review of the policy aims to ensure that Council encourages the responsible consumption of alcohol in/on Shire owned facilities and reserves as well as reflecting the processes of the Department of Local Government, Sport and Cultural Industries – Racing, Gaming and Liquor requirements and guidelines.

The revised policy outlines the conditions for the provision of a Permit to Consume Alcohol in/on a Shire owned facility or reserve and the requirements to gain approval to sell alcohol in/on a Shire owned facility or reserve.

Shire Officers have reviewed and updated the changes to the Council Policy – 7.3.5 – Consumption of Alcohol In or On Shire Owned Facilities & Reserves contained in **Attachment 14.6.2**.

The policy gives more specific details for the hirer to supply the shire with the appropriate documentation, notes the Shire's expectation of patrons and relevant person/s in their capacity space to maintain a safe consumption of alcohol, responsible service of alcohol and minimise harm and alcohol related damage and violence on shire premises and reserves.

Furthermore, detailing further conditions and providing a new format for advice outside of the normal venue hire booking form that the Shire currently has. The new application form that would be recommended with a facility hire form is contained in **Attachment 14.6.3**.

Statutory Environment

Section 2.7 of the *Local Government Act 1995*, states:

2.7. Role of council

(1) *The council —*

(a) *governs the local government's affairs; and*

(b) *is responsible for the performance of the local government's functions.*

(2) *Without limiting subsection (1), the council is to —*

(a) *oversee the allocation of the local government's finances and resources; and*

(b) *determine the local government's policies.*

Furthermore, section 5.41 of the *Local Government Act 1995* notes that one of the CEO's functions is to ensure that advice and information is available to Council so that informed decisions can be made.

Policy Implications

The policy will provide for the objective of specific guidelines on the consumption of alcohol in or on shire owned facilities and reserves.

Financial Implications

There are no financial implications to this item.

Strategic Implications

GOAL - Governance

Objective: 10 Our organisation is well positioned and has capacity for the future.

Strategy: 10.1 Attract, train, develop and retain a skilled and effective workforce.

Voting Requirement

Simple Majority

Officer Recommendation

*That Council adopts the revised Council Policy – 7.3.5 – Consumption of Alcohol In or On Shire Owned Facilities & Reserves with the relevant changes noted and contained in **Attachment 14.6.2**.*

Council Decision

Resolution **OCM-180924-09**

Moved **Cr F Allan**

Second **Cr T Miller**

That Council adopts the revised Council Policy – 7.3.5 – Consumption of Alcohol In or On Shire Owned Facilities & Reserves with the relevant changes noted and contained in Attachment 14.6.2.

Carried **6/0**

For **Cr J Russell, Cr W Astbury, Cr F Allan, Cr L Corke, Cr P Thompson, Cr T Miller**

Against **Nil**

Cr T Miller left the chambers at 4:58pm and re-entered at 4:59pm.

14.7 Policy Review – Council Policy – 8.1.6 – Clearing Fence Lines – Road Reserves

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	Shire of Wickepin
File Reference	Policy Manual
Author/s	K Bartley – Chief Executive Officer
Interest Disclosures	The author has no financial, proximity or impartiality interests in this item.
Report Written Date	30 July 2024
Attachments	<p>Attachment 14.7.1 – Current Council Policy – 8.1.6 – Clearing Fence Lines</p> <p>Attachment 14.7.2 – Revised Council Policy – 8.1.6 – Clearing Fence Lines Road Reserves</p> <p>Attachment 14.7.3 – Shire of Wickepin – Guide for fenceline clearing brochure</p> <p>Attachment 14.7.4 – Native Vegetation Fact Sheet – Clearing limited to five hectares a year.</p>

Summary

The purpose of this report is to recommend to the Council to amend the current Council Policy – 8.1.6 – Clearing Fence Lines – Road Reserves so that it reflects current practice.

Background

Shire Officers have commenced the review of the policies to be presented to the Council over the next 12 months. The review will identify to revoke, review or endorse work procedures due to their administrative functions.

The Council Policy – 8.1.6 – Clearing Fence Lines – Road Reserves has been endorsed since 2015 and has been reviewed over this period of time. The policy provides minimal requirements and conditions for fence line clearing on road reserves. It has been further developed and now has a clear direction and parameters in relation to the objectives, and guidelines for fence line clearing on road reserves.

The current Council Policy – 8.1.6 – Clearing Fence Lines is contained in **Attachment 14.7.1**.

Comments

The review of the policy aims to ensure that the Council encourages responsible fence line clearing within the requirements by law and enforced by the Department of Environment Protection. Along with the changes, the Shire has a brochure and the native vegetation fact sheet that will be placed on the Shire's website.

The revised policy outlines the guidelines for clearing fence lines along road reserves within the shire. The depth of the policy has added context to the requirements by the legislation of responsible landholders to be aware of when in the process of clearing fence lines.

It is the responsibility of the landowner to ascertain if they require a permit from the Department of Environment Protection when considering their obligations for undertaking or clearing. It is encouraged that all landholders seek this advice to avoid possible legal action for such actions.

Shire Officers have reviewed and updated the changes to the Council Policy – 8.1.6 – Clearing Fence Lines – Road Reserves as contained in **Attachment 14.7.2**.

Furthermore, the Shire has formatted a guidance note to assist its residents and is contained in **Attachment 14.7.3** and the Department of Environment Regulation native vegetation fact sheet is contained in **Attachment 14.7.4**.

Failure to comply with the legislation may result in significant penalties and fines, as well as damage to the environment. It is important for landholders to be aware of their responsibilities and to ensure that any clearing undertaken is done in a sustainable and responsible manner. Landholders should seek advice from the Shire or the Environmental Protection Agency to ensure they are complying with the legislation.

Officer's recommendation to support the changes in the policy and further information to inform landholders in the district.

Statutory Environment

Section 2.7 of the *Local Government Act 1995*, states:

2.7. Role of council

(1) *The council —*

(a) *governs the local government's affairs; and*

(b) *is responsible for the performance of the local government's functions.*

(2) *Without limiting subsection (1), the council is to —*

(a) *oversee the allocation of the local government's finances and resources; and*

(b) *determine the local government's policies.*

Further legislation under the Environmental Protection Act 1986 and relevant regulations guides this policy.

Policy Implications

The policy has been amended to suit the current requirements.

Financial Implications

There are no financial implications to this item.

Strategic Implications

GOAL - Governance

Objective: 10 Our organisation is well positioned and has capacity for the future.

Strategy: 10.1 Attract, train, develop and retain a skilled and effective workforce.

Voting Requirement

Simple Majority

Officer Recommendation

*That Council adopts the revised Council Policy – 8.1.6 – Clearing Fence Lines – Road Reserves with the relevant changes noted and contained in **Attachment 14.7.2.***

Council Decision

Resolution OCM-180924-10

Moved Cr P Thompson

Second Cr F Allan

*That Council adopts the revised Council Policy – 8.1.6 – Clearing Fence Lines – Road Reserves with the relevant changes noted and contained in **Attachment 14.7.2.***

Carried 6/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr L Corke, Cr P Thompson, Cr T Miller

Against Nil

14.8 Dual Fire Control Officer – Shire of Kulin

Submission to	Ordinary Council Meeting
Location / Address	Whole Shire
Name of Applicant	Shire of Kulin
File Reference	ES.APN.901
Author	K Bartley - Chief Executive Officer
Interest Disclosures	The author/s have no financial, proximity or impartiality interests in this item.
Report Written Date	12 September 2024
Attachments	14.8.1 - Shire of Kulin – Dual Fire Control Officers

Summary

In accordance with legislation requirements, the Council is required to formally appoint its Bushfire Control Officers. This is done to ensure compliance and lawfully legitimised their authorisations under the *Bush Fires Act 1954*, in fulfilling their duty.

Background

The BFCO meeting was held on Wednesday 17 April 2024 prior to the adjoining Shire advising of their Dual Fire Control Officers for the Shire of Wickepin. The CEO has since received notification of Dual Fire Control Officers for the Shire of Wickepin from the following Shire:

Shire of Kulin	Clinton Mullan David Lewis
----------------	-------------------------------

Comments

Council will need to appoint the following Dual Fire Control Officers for the Shire of Wickepin from adjoining Shire for the 2024/2025 Bush Fire Season:

Shire of Kulin	Clinton Mullan David Lewis
----------------	-------------------------------

A copy of the email from the Shire of Kulin is provided in **Attachment 14.8.1**.

Statutory Environment

Bush Fires Act 1954

38. Local government may appoint bush fire control officer

- (1) *A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.*
- (2A) *The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district.*

40. Local governments may join in appointing and employing bush fire control officers

- (1) Two or more local governments may by agreement join in appointing, employing and remunerating bush fire control officers for the purposes of this Act.
- (2) Bush fire control officers so appointed may exercise their powers and authorities and shall perform their duties under this Act in each and every one of the districts of the local governments which have joined in appointing them.

Policy Implications

There are no policies applicable to this item.

Financial Implications

There is no impost on the Shire’s finances in relation to this matter.

Strategic Implications

GOAL - Community

- Objective: 9 Our communities are engaged, have a healthy lifestyle and are safe.
- Strategy: 9.8 Emergency service planning is coordinated and articulated
- 9.14 Develop community readiness to cope with natural disasters and emergencies

Voting Requirement

Simple Majority

Officer Recommendation

That Council appoints under Section 38 of the Bush Fires Act 1954, the following Dual Fire Control Officers for the Shire of Wickepin from adjoining Shire of Kulin as the authorized officer in the capacity of Dual Fire Control Officer for the 2024/2025 Bush Fire Season:

Shire of Kulin	Clinton Mullan David Lewis
----------------	-------------------------------

Council Decision

Resolution	OCM-180924-11
Moved	Cr W Astbury
Second	Cr P Thompson

That Council appoints under Section 38 of the Bush Fires Act 1954, the following Dual Fire Control Officers for the Shire of Wickepin from adjoining Shire of Kulin as the authorized officer in the capacity of Dual Fire Control Officer for the 2024/2025 Bush Fire Season:

Shire of Kulin	Clinton Mullan David Lewis
----------------	-------------------------------

Carried	6/0
For	Cr J Russell, Cr W Astbury, Cr F Allan, Cr L Corke, Cr P Thompson, Cr T Miller
Against	Nil

The Chief Executive Officer declared a financial interest for Item 14.9 and was advised by the Shire President to remain in the room.

14.9 Chief Executive Officer – 6 Month Probation Period

Submission to	Ordinary Council Meeting
Location / Address	-
Name of Applicant	-
File Reference	PF.S153
Author	Kellie Bartley – Chief Executive Officer
Interest Disclosures	The author has a financial interest in this item.
Report Written Date	4 September 2024
Attachments	14.9.1 - Key Performance Indicators 2024

Summary

The purpose of this report is to review the probation period of the Chief Executive Officer.

Background

Council resolved to appoint Mrs Kellie Bartley as the Shire's Chief Executive Officer (CEO) at the Ordinary Council Meeting on 13 December 2023. Mrs Bartley commenced with the Shire on 18th March 2024.

In accordance with clause 2.3 – Initial Probation Period of the employment contract, the Shire must review the employment of the CEO and determine if the Shire will employ the CEO at the end of the probationary period.

Comments

The clause of the employment of the contract for the CEO that relates to the probationary period is as follows;

2.3 Initial Probationary Period

The Chief Executive Officer's employment will be subject to an initial probationary period of six (6) months, as specified in item 7 of Schedule 2.'

Schedule 2 – Contract Details, states that the Probation Period Initial is 6 (Six) Months.

The CEO has had discussions with the Shire President and has requested a total of twelve (12) Executive Days Off per year. The Shire President has in principal, agreed with this request.

As the CEO's Key Performance Indicators (KPI's) were adopted at the Ordinary Council Meeting on 17 July 2024, a summary of the current status of the KPI's are contained in **Attachment 14.9.1**.

Statutory Environment

In accordance with the *Local Government Act 1995* (as amended) and the *Local Government (Administration) amendment regulations 2021*, Council is required to appoint a Chief Executive Officer.

Policy Implications

Council Policy 2.1.26 CEO Recruitment, Performance and Termination applies to this item. Council adopted the Model Standards regarding the recruitment, performance and termination of the CEO which, amongst other matters, includes the need to determine the appropriate KPIs and contract matters.

Financial Implications

There are no financial implications associated with this item.

Strategic Implications

GOAL - Governance

Objective: 12 Our communities are informed via multiple channels of regular intervals

Strategy: 12.1 Provide meaningful communication that delivers information regularly and succinctly.

Voting Requirement

Absolute Majority

Officer Recommendation

That Council;

1. *Pursuant to Clause 2.3 of the Chief Executive Officer's Employment contract, agree that the performance of the Chief Executive Officer during the initial probationary period is assessed as sufficiently satisfactory for the probationary period to be completed;*
2. *Accepts the variation to the contract of the addition of twelve (12) Executive Days Off per annum to apply to the Chief Executive Officer's current contract; and*
3. *Accepts the current status of the Chief Executive Officer Key Performance Indicators as contained in **Attachment 14.9.1**.*

Council Decision

Resolution OCM-180924-12

Moved Cr P Thompson

Second Cr T Miller

That Council;

1. ***Pursuant to Clause 2.3 of the Chief Executive Officer's Employment contract, agree that the performance of the Chief Executive Officer during the initial probationary period is assessed as sufficiently satisfactory for the probationary period to be completed;***
2. ***Accepts the variation to the contract of the addition of twelve (12) Executive Days Off per annum to apply to the Chief Executive Officer's current contract; and***
3. ***Accepts the current status of the Chief Executive Officer Key Performance Indicators as contained in Attachment 14.9.1.***

Carried 6/0 – by Absolute Majority

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr L Corke, Cr P Thompson, Cr T Miller

Against Nil

15 Confidential Reports and Information

Nil

16 Urgent Business

Cr T Miller left the Council Chambers at 5:10pm and did not return to the chambers.

The Chief Executive Officer has a late item to present to Council for consideration with regards to Great Southern Fuels Agreement.

Officer Recommendation

That Council, with respect to new business of an urgent nature introduced by Council decision Council, pursuant to clause 5.5 of the Shire of Wickepin Standing Orders Local Law 1998 accept the following Urgent business – 16.1 – Great Southern Fuels Agreement.

Council Decision

Resolution OCM-180924-13

Moved Cr W Astbury

Second Cr P Thompson

That Council, with respect to new business of an urgent nature introduced by Council decision Council, pursuant to clause 5.5 of the Shire of Wickepin Standing Orders Local Law 1998 accept the following urgent business – 16.1 – Great Southern Fuels Agreement.

Carried 5/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr L Corke, Cr P Thompson

Against Nil

16.1 Late Item – Great Southern Fuels Agreement

Submission to	Ordinary Council Meeting
Location / Address	-
Name of Applicant	-
File Reference	LD.SA.4
Author	Kellie Bartley – Chief Executive Officer
Interest Disclosures	The author has a financial interest in this item.
Report Written Date	4 September 2024
Attachments	Confidential Attachment 16.1.1 – Great Southern Fuels Draft Agreement

Summary

The purpose of this report is for Council to endorse the agreement between the Shire of Wickepin and Great Southern Fuel Supplies for the management of the 24 hour self serve fuel station.

Background

Council resolved back in February 2013, to agree to a 10 year management agreement for the 24 hour Wickepin Fuel Facility which has now expired and requires to be renewed.

The 24 Hour Fuel Facility is located in the main street of Wickepin and supplies unleaded petrol and diesel. The self serve fuel bowsers require a debit or credit card to purchase. The fuel facility is operated by the Great Southern Fuels and has been a benefit to the district, it is the only fuel stop site within the Shire of Wickepin.

Comments

The agreement has now expired and requires it to be renewed. The Chief Executive Officer and Manager Works and Services discussed the agreement with Mr John O'Neil from Great Southern Fuels.

The current arrangement will remain for the current sale of fuel from the Wickepin 24 hour fuel facility with Great Southern Fuels.

The evidence of sales over this time presents the need for this facility to remain and continue to support the residents, community and the consistent flow of traffic through the district.

The Draft Agreement is contained in **Confidential Attachment 16.1.1**.

Statutory Environment

This item is aligned with the *Land Administration Act 2000*.

Policy Implications

There is no policy associated with this item.

Financial Implications

There are no financial implications associated with this item, other than the expected income from the commissions received from this site which are detailed in the Annual Budget.

Strategic Implications**GOAL - Governance**

Objective: 11 We are proactive about collaboration and forward planning our future success
Strategy: 11.1 Participate in regional groupings where value to the Shire of Wickepin can be demonstrated.

Voting Requirement

Simple Majority

Officer Recommendation

*That Council authorises the Shire President and Chief Executive Officer to sign the agreement between the Shire of Wickepin and Great Southern Fuels for a period of ten years for the management of the 24 Hour Wickepin Fuel Facility as contained in **Confidential Attachment 16.1.1**.*

Council Decision

Resolution OCM-180924-14

Moved Cr W Astbury

Second Cr P Thompson

That Council authorises the Shire President and Chief Executive Officer to sign the agreement between the Shire of Wickepin and Great Southern Fuels for a period of ten years for the management of the 24 Hour Wickepin Fuel Facility as contained in Confidential Attachment 16.1.1.

Carried 5/0

For Cr J Russell, Cr W Astbury, Cr F Allan, Cr L Corke, Cr P Thompson

Against Nil

17 Closure

With no further business, the Presiding Member, Cr Russell declared the meeting closed at 5:18pm.

List of Accounts Due & Submitted to Council

September-24

Chq/EFT	Date	Name	Trust	Muni
EFT14900	26/09/2024	NARROGIN CENTRE POINT YOUTH GROUP	\$ 120.00	
		TOTALS TRUST	\$ 120.00	
EFT14836	12/09/2024	AUSTRALIA POST		\$ 628.37
EFT14837	12/09/2024	AIR LIQUIDE WA PTY LTD		\$ 60.86
EFT14838	12/09/2024	GOODYEAR AUTOCARE NARROGIN		\$ 2,260.00
EFT14839	12/09/2024	BURGESS RAWSON (WA) PTY LTD		\$ 201.84
EFT14840	12/09/2024	GEOFFREY WILLIAM BROOKS		\$ 128.82
EFT14841	12/09/2024	BUNNINGS		\$ 425.70
EFT14842	12/09/2024	CLARK EQUIPMENT		\$ 288.13
EFT14843	12/09/2024	LANDGATE		\$ 64.50
EFT14844	12/09/2024	DUFFY ELECTRICS		\$ 10,970.66
EFT14845	12/09/2024	EDWARDS MOTORS PTY LTD		\$ 8,451.00
EFT14846	12/09/2024	EWEN RURAL SUPPLIES		\$ 7,263.53
EFT14847	12/09/2024	EXECUTIVE MEDIA PTY LTD		\$ 1,600.00
EFT14848	12/09/2024	ELDERS WICKEPIN		\$ 495.00
EFT14849	12/09/2024	EMBROIDER ME		\$ 12.65
EFT14850	12/09/2024	FRONTLINE FIRE & RESCUE		\$ 1,246.70
EFT14851	12/09/2024	GREAT SOUTHERN FUEL SUPPLIES		\$ 23,415.41
EFT14852	12/09/2024	HARRISMITH GOLF CLUB		\$ 200.00
EFT14853	12/09/2024	LGIS INSURANCE BROKING SERVICE		\$ 335.50
EFT14854	12/09/2024	MR TRAMPOLINE		\$ 2,485.00
EFT14855	12/09/2024	GREAT SOUTHERN WASTE DISPOSAL		\$ 8,890.64
EFT14856	12/09/2024	NARROGIN PUMPS, SOLAR AND SPRAYING		\$ 43.10
EFT14857	12/09/2024	NARROGIN QUARRY OPERATIONS		\$ 4,095.32
EFT14858	12/09/2024	STAR TRACK EXPRESS		\$ 61.02
EFT14859	12/09/2024	NARROGIN TOYOTA		\$ 1,356.98
EFT14860	12/09/2024	PERFECT COMPUTER SOLUTIONS - PCS		\$ 127.50
EFT14861	12/09/2024	PARRYS		\$ 820.15
EFT14862	12/09/2024	QUEST INNALOO		\$ 905.00
EFT14863	12/09/2024	REPCO		\$ 858.67
EFT14864	12/09/2024	ST JOHN AMBULANCE		\$ 833.70
EFT14865	12/09/2024	TEAM GLOBAL EXPRESS PTY LTD		\$ 124.81
EFT14866	12/09/2024	WA HINO SALES & SERVICE		\$ 510.54
EFT14867	12/09/2024	SSJ TRANSPORT PTY LTD		\$ 33,957.00
EFT14868	12/09/2024	WICKEPIN DISTRICT SPORTS CLUB		\$ 3,932.50
EFT14869	12/09/2024	WICKEPIN NEWSAGENCY		\$ 309.60
EFT14870	12/09/2024	WICKEPIN COMMUNITY RESOURCE CENTRE		\$ 26,747.60
EFT14871	12/09/2024	ZONE 50 ENGINEERING SURVEYS		\$ 15,094.20
EFT14872	18/09/2024	AUSTRALIAN TAXATION OFFICE		\$ 1,815.74
EFT14873	19/09/2024	BERYLE HOLM		\$ 707.40
EFT14874	19/09/2024	TANYA MARY SANDS		\$ 277.55
EFT14875	26/09/2024	AUSTRALIA'S GOLDEN OUTBACK		\$ 350.00
EFT14876	26/09/2024	GOODYEAR AUTOCARE NARROGIN		\$ 8,642.75
EFT14877	26/09/2024	BEST OFFICE SYSTEMS		\$ 66.00
EFT14878	26/09/2024	DC & LB CURTIS		\$ 8,720.00
EFT14879	26/09/2024	DAIMLER TRUCKS		\$ 441.91
EFT14880	26/09/2024	DUFFY ELECTRICS		\$ 3,257.26
EFT14881	26/09/2024	FULFORD EARTHMOVING & CIVIL		\$ 12,584.00
EFT14882	26/09/2024	FRONTLINE FIRE & RESCUE		\$ 2,973.78
EFT14883	26/09/2024	GREAT SOUTHERN FENCING		\$ 127.50
EFT14884	26/09/2024	HANCOCKS HOME HARDWARE		\$ 57.95
EFT14885	26/09/2024	WICKEPIN HISTORY BOOK COMMITTEE		\$ 721.50
EFT14886	26/09/2024	LAKE YEALERING GOLF CLUB		\$ 2,500.00
EFT14887	26/09/2024	LFA FIRST RESPONSE PTY LTD		\$ 1,980.32

EFT14888	26/09/2024	NARROGIN PUMPS, SOLAR AND SPRAYING		\$ 241.59
EFT14889	26/09/2024	NARROGIN PACKAGING		\$ 426.00
EFT14890	26/09/2024	NARROGIN & DISTRICTS PLUMBING SERVICE		\$ 1,826.00
EFT14891	26/09/2024	PERFECT COMPUTER SOLUTIONS - PCS		\$ 170.00
EFT14892	26/09/2024	REPCO		\$ 132.83
EFT14893	26/09/2024	R J SMITH ENGINEERING		\$ 38.40
EFT14894	26/09/2024	SCHORER TILING		\$ 11,358.60
EFT14895	26/09/2024	STARTRACKS ASTRO EVENTS		\$ 715.00
EFT14896	26/09/2024	THE YEALERING PANTRY		\$ 60.00
EFT14897	26/09/2024	UNITING CHURCH WA		\$ 252.00
EFT14898	26/09/2024	WURTH AUSTRALIA PTY LTD		\$ 2,257.69
EFT14899	26/09/2024	WESTERN GREY		\$ 5,470.59
EFT14901	27/09/2024	LEISURE INSTITUTE OF WA AQUATICS (INC)		\$ 120.00
			TOTALS EFT	\$ 227,494.36
15955	12/09/2024	SYNERGY		\$ 3,589.36
15956	26/09/2024	SYNERGY		\$ 10,734.78
15957	26/09/2024	WATER CORPORATION		\$ 51.44
			TOTALS CHEQUE	\$ 14,375.58
DD15187.1	01/09/2024	CRISP WIRELESS PTY LTD		\$ 238.00
DD15286.1	30/09/2024	3E ADVANTAGE PTY LTD		\$ 1,331.75
			TOTALS DIRECT DEBIT	\$ 1,569.75
DD15292.1	22/09/2024	ANZ BANK		\$ 1,401.04
			TOTALS CREDIT CARD	\$ 1,401.04
DD15207.1	04/09/2024	AWARE SUPER		\$ 5,486.65
DD15207.2	04/09/2024	REST INDUSTRY SUPER		\$ 267.32
DD15207.3	04/09/2024	ANZ SUPER		\$ 273.87
DD15207.4	04/09/2024	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS		\$ 242.94
DD15207.5	04/09/2024	PRIME SUPER		\$ 819.21
DD15207.6	04/09/2024	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION		\$ 521.06
DD15207.7	04/09/2024	NETWEALTH INVESTMENTS		\$ 298.87
DD15207.8	04/09/2024	SPIRIT SUPER		\$ 372.55
DD15207.9	04/09/2024	AMP SIGNATURE SUPER		\$ 268.02
DD15241.1	18/09/2024	AWARE SUPER		\$ 5,565.27
DD15241.2	18/09/2024	REST INDUSTRY SUPER		\$ 267.32
DD15241.3	18/09/2024	ANZ SUPER		\$ 108.85
DD15241.4	18/09/2024	AUSTRALIAN RETIREMENT TRUST SUPER SAVINGS		\$ 237.89
DD15241.5	18/09/2024	PRIME SUPER		\$ 717.23
DD15241.6	18/09/2024	FIRSTCHOICE WHOLESALE PERSONALSUPERANNUATION		\$ 595.73
DD15241.7	18/09/2024	NETWEALTH INVESTMENTS		\$ 298.87
DD15241.8	18/09/2024	SPIRIT SUPER		\$ 374.58
DD15241.9	18/09/2024	AMP SIGNATURE SUPER		\$ 268.02
DD15207.10	04/09/2024	AUSTRALIAN SUPER		\$ 274.17
DD15241.10	18/09/2024	AUSTRALIAN SUPER		\$ 274.17
			TOTALS SUPERANNUATION	\$ 17,532.59
63120924	12/09/2024	TELSTRA		\$ 1,698.64
98190924	19/09/2024	WATER CORPORATION		\$ 3,376.60
63260924	26/09/2024	TELSTRA		\$ 1,699.70
			TOTALS BPAY	\$ 6,774.94
98030924	03/09/2024	DEPT OF TRANSPORT		\$ 545.20
98040924	04/09/2024	DEPT OF TRANSPORT		\$ 518.70
98050924	05/09/2024	DEPT OF TRANSPORT		\$ 903.35
98060924	06/09/2024	DEPT OF TRANSPORT		\$ 1,101.60
98090924	09/09/2024	DEPT OF TRANSPORT		\$ 209.35
98100924	10/09/2024	DEPT OF TRANSPORT		\$ 5,463.55
98110924	11/09/2024	DEPT OF TRANSPORT		\$ 548.00
98130924	13/09/2024	DEPT OF TRANSPORT		\$ 3,164.65
98160924	16/09/2024	DEPT OF TRANSPORT		\$ 1,702.30
98170924	17/09/2024	DEPT OF TRANSPORT		\$ 445.45

98180924	18/09/2024	DEPT OF TRANSPORT		\$ 967.90
98190924	19/09/2024	DEPT OF TRANSPORT		\$ 46.85
98240924	24/09/2024	DEPT OF TRANSPORT		\$ 410.10
98270924	27/09/2024	DEPT OF TRANSPORT		\$ 62.65
98300924	30/09/2024	DEPT OF TRANSPORT		\$ 5,630.45
			TOTALS LICENSING	\$ 21,720.10
7/08/2024	04/09/2024	PAYROLL		\$ 51,204.00
21/08/2024	18/09/2024	PAYROLL		\$ 50,352.00
			TOTALS PAYROLL	\$ 101,556.00
			ACCOUNT TOTALS	\$ 120.00 \$ 392,424.36
			TOTAL PAYMENTS FOR SEPTEMBER 2024	\$ 392,544.36

Credit Card Payment Summary
23 August 2024 - 22 September 2024

CARD ENDING XXXX224175

DATE	COMPANY	AMOUNT
28/08/2024	SHIRE OF WICKEPIN	\$ 31.10
29/08/2024	SHIRE OF WICKEPIN	\$ 420.80
30/08/2024	TRYBOOKING SOUTH YARRA	\$ 131.00
30/08/2024	ROYAL LIFE SAVING BROADWAY	\$ 97.77
11/09/2024	SHIRE OF WICKEPIN	\$ 31.10
11/09/2024	SHIRE OF WICKEPIN	\$ 404.85
18/09/2024	ZOOM	\$ 230.62
		\$ 1,347.24

CARD ENDING XXXX885645

DATE	COMPANY	AMOUNT
14/09/2024	OFFICEWORKS	\$ 53.80
		\$ 53.80
		\$ 1,401.04

Fuel Card August 24

Job	Job Description	Total
P475	CAT 444F2 BACKHOE LOADER	\$ 577.54
P248	HINO 700 SERIES - FS 2848	\$ 1,132.45
P1955A	FUSO CANTER 7.5T CREW CAB	\$ 4,576.63
P1915	HINO 500 SERIES 1628 MEDIUM NINE TRUCK	\$ 391.22
P698	FUSO CANTER 815 7.5T TRUCK - GARDENERS	\$ 178.75
P2433	HINO FG 1628 TRUCK	\$ 962.43
P2489	BOBCAT T650 TRACK LOADER	\$ 287.90
P454	2012 TORO GROUNDMASTER MOWER	\$ 32.83
P2473	HINO 300 SERIES 921 AUTO TRADE ACE	\$ 855.13
P468	HOLDEN COLORADO 4X4 SINGLE CAB - GARDENER'S UTE	\$ 94.95
P706	HOLDEN COLORADO 4X4 SINGLE CAB CHASSIS 2.8L TURBO DIESEL UTE - MEHCANIC UTE	\$ 346.29
P632	ISUZZ D-MAX 4X4 SINGLE CAB CHASSIS SX AUTO	\$ 280.46
PCEO	ISUZU MU-X 4X4 LSU 3.0L AUTO MINERAL WHITE	\$ 734.54
P2567	ISUZU DMAX - WHITE CREW CAB CHASSIS SX 3.0L AUTO	\$ 667.56
PMWS	ISUZU D MAX 4X4 MINERAL WHITE CREW CAB AUTO XT 3.0L	\$ 694.44
P813	CAT 12H GRADER 2017	\$ 528.99
P822	HITACHI ZW150-5B WHEEL LOADER	\$ 144.50
	Total	\$ 12,486.61



SHIRE OF WICKEPIN

MONTHLY FINANCIAL REPORT

For the Period Ended 30 September 2024

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Shire of Wickepin

Compilation Report

For the Period Ended 30 September 2024

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 September 2024 of \$3,167,266.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: E.Clement DCEO

Date prepared: 4-Oct-24

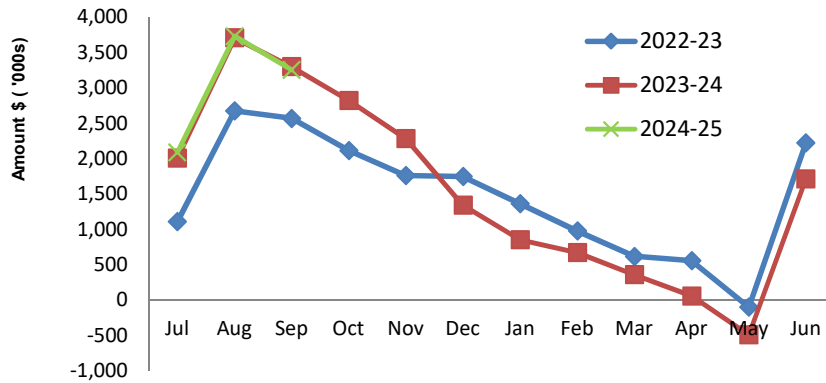
Reviewed by: K Bartley - CEO

Shire of Wickepin

Monthly Summary Information

For the Period Ended 30 September 2024

Liquidity Over the Year (Refer Note 3)



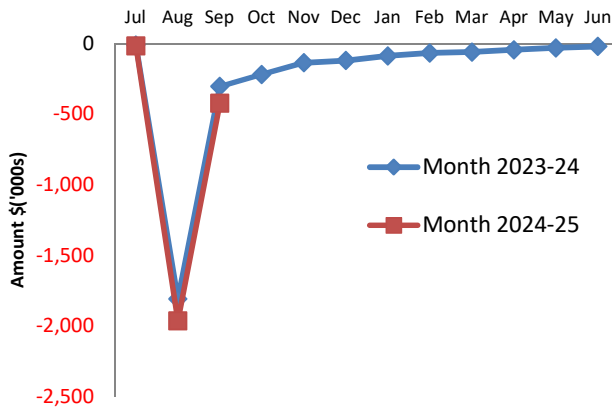
Cash and Cash Equivalents as at period end

Unrestricted	\$ 3,287,914
Restricted	\$ 3,239,614
	\$ 6,527,529

Receivables

Rates	\$ 322,005
Other	\$ 4,643
	\$ 326,648

Rates Receivable (Refer Note 6)



Accounts Receivable Ageing (non-rates)
(Refer Note 6)

Comments

Unrestricted cash includes the following payments in advance

24/25 Grants Commission - General	\$1,156,701
24/25 Grants Commission - Roads	\$650,457
Amounts paid in advance	\$1,807,158

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin

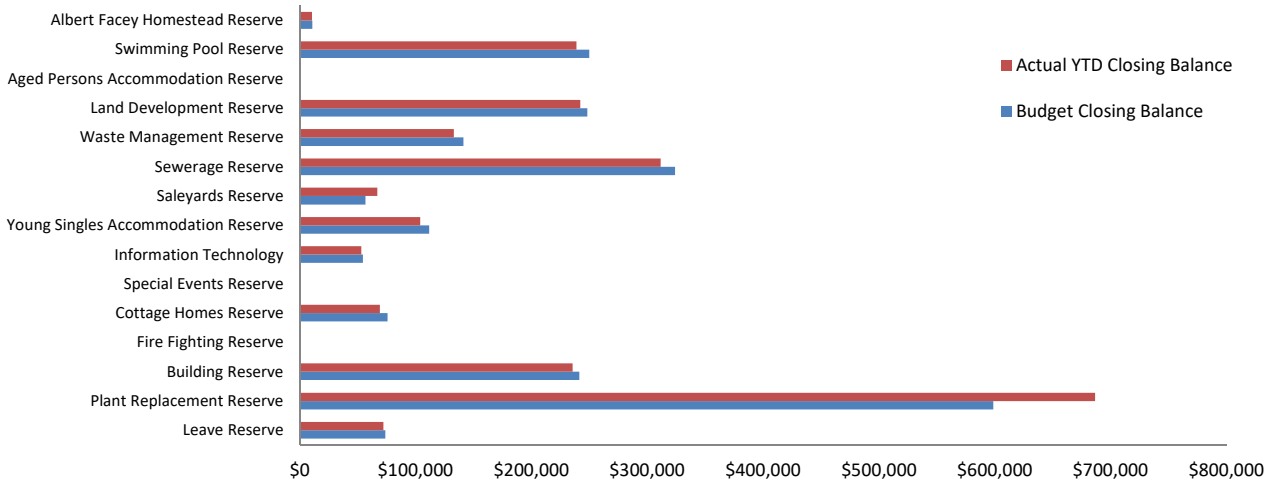
Monthly Summary Information

For the Period Ended 30 September 2024

Capital Expenditure Program YTD (Refer Note 13)



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

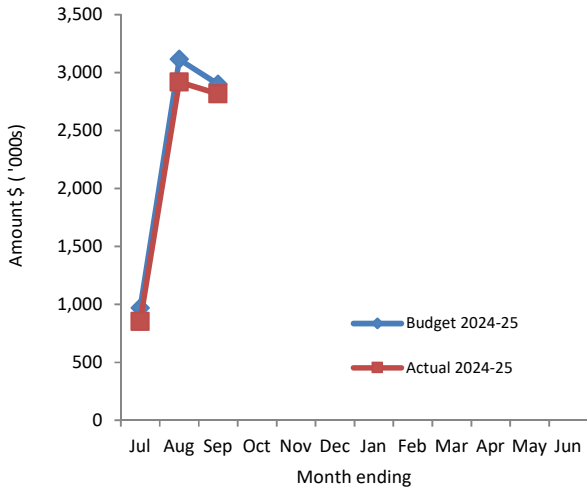
Shire of Wickepin

Monthly Summary Information

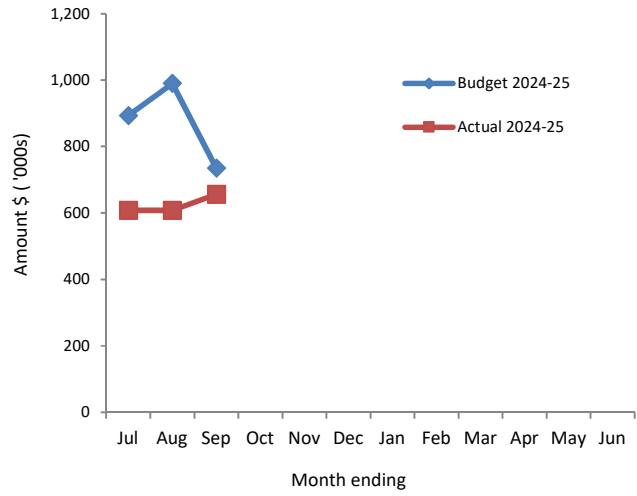
For the Period Ended 30 September 2024

Revenues

Budget Operating Revenues -v- Actual (Refer Note 2)

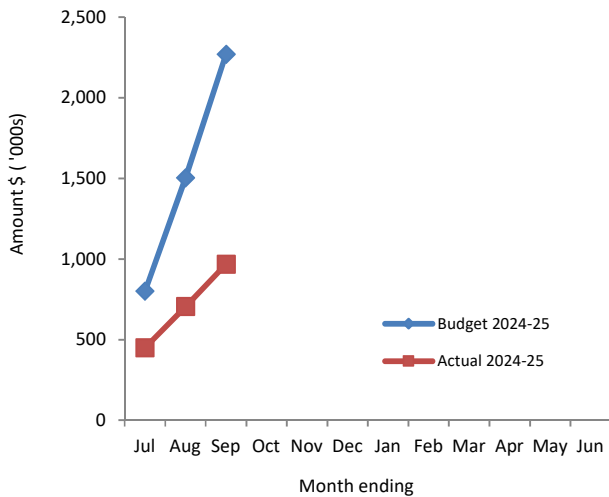


Budget Capital Revenue -v- Actual (Refer Note 2)

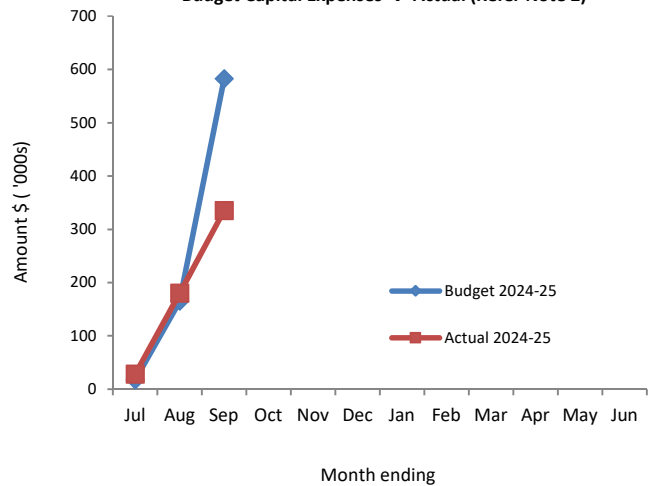


Expenditure

Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 September 2024

Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues						
	\$	\$	\$	\$	%	
Governance	2,005	498	0	(498)	(100.00%)	
General Purpose Funding - Rates	1,640,841	1,629,053	1,619,475	(9,578)	(0.59%)	
General Purpose Funding - Other	382,300	66,970	44,519	(22,451)	(33.52%)	▼
Law, Order and Public Safety	154,996	82,133	82,474	341	0.42%	
Health	220	54	708	654	1211.11%	
Education and Welfare	300	72	0	(72)	(100.00%)	
Housing	110,850	27,705	22,752	(4,953)	(17.88%)	
Community Amenities	253,714	161,445	185,567	24,123	14.94%	▲
Recreation and Culture	622,944	91,747	3,410	(88,337)	(96.28%)	▼
Transport	2,366,950	807,314	807,760	446	0.06%	
Economic Services	100,525	24,123	24,489	366	1.52%	
Other Property and Services	30,000	7,497	18,033	10,536	140.53%	▲
Total Operating Revenue	5,665,645	2,898,611	2,809,187	(89,424)		
Operating Expense						
Governance	(694,484)	(217,605)	(155,948)	61,657	28.33%	▼
General Purpose Funding	(110,227)	(27,540)	(24,830)	2,710	9.84%	
Law, Order and Public Safety	(337,806)	(130,157)	(79,580)	50,577	38.86%	▼
Health	(31,675)	(8,210)	(6,292)	1,918	23.36%	
Education and Welfare	(33,792)	(8,433)	(5,214)	3,219	38.17%	▼
Housing	(214,849)	(51,903)	(38,938)	12,965	24.98%	▼
Community Amenities	(574,858)	(143,529)	(115,855)	27,674	19.28%	▼
Recreation and Culture	(1,207,243)	(307,166)	(196,149)	111,018	36.14%	▼
Transport	(4,564,858)	(1,141,122)	(223,316)	917,806	80.43%	▼
Economic Services	(362,710)	(90,609)	(56,908)	33,701	37.19%	▼
Other Property and Services	(417,974)	(143,943)	(109,453)	34,490	23.96%	▼
Total Operating Expenditure	(8,550,476)	(2,270,217)	(1,012,484)	1,257,734		
Funding Balance Adjustments						
Add back Depreciation	4,780,500	1,195,107	0	(1,195,107)	(100.00%)	▼
Adjust (Profit)/Loss on Asset Disposal	(76,574)	237	832	595	251.13%	
Adjust Provisions and Accruals	0	0	0	0		
Adjust Rounding	0	0	0	0		
Net Cash from Operations	1,819,095	1,823,737	1,797,535	(26,202)		
Capital Revenues						
Proceeds from Disposal of Assets	280,549	70,137	48,397	(21,740)	(31.00%)	▼
Total Capital Revenues	280,549	70,137	48,397	(21,740)		
Capital Expenses						
Land and Buildings	(317,017)	(70,502)	(79,177)	(8,675)	(12.30%)	
Infrastructure - Roads	(2,492,909)	(377,566)	(165,105)	212,461	56.27%	▼
Infrastructure - Footpaths	(45,000)	0	0	0		
Infrastructure -Other	(159,504)	(93,886)	(69,420)	24,466	26.06%	▼
Plant and Equipment	(783,477)	(60,000)	(55,475)	4,525	7.54%	
Furniture and Equipment	(36,000)	(9,000)	(7,250)	1,750	19.44%	▼
Total Capital Expenditure	(3,833,907)	(610,954)	(376,427)	234,527		
Net Cash from Capital Activities	(3,553,358)	(540,817)	(328,030)	212,787		
Financing						
Transfer from Reserves	117,000	0	0	0		
Repayment of Debentures	(40,407)	0	0	0		
Transfer to Reserves	(126,918)	0	0	0		
Net Cash from Financing Activities	(50,325)	0	0	0		
Net Operations, Capital and Financing	(1,784,588)	1,282,921	1,469,505	186,585		
Opening Funding Surplus(Deficit)	1,784,588	1,784,588	1,697,761	(86,827)	(4.87%)	
Closing Funding Surplus(Deficit)	0	3,067,509	3,167,266	99,758		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 September 2024

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Rates	9	1,625,579	1,625,240.44	1,619,475	(5,765)	(0.35%)	
Rates excluding General Rates	9	15,262	3,813	0	(3,813)	(100.00%)	
Operating Grants, Subsidies and Contributions	11	530,478	280,204	261,647	(18,557)	(6.62%)	
Fees and Charges		541,918	294,351	294,677	326	0.11%	
Interest Earnings		128,500	6,973	3,243	(3,730)	(53.49%)	
Other Revenue		0	0	22,115	22,115		▲
Profit on Disposal of Assets	8	77,533	0	0	0		
Total Operating Revenue		2,919,270	2,210,582	2,201,158	(9,424)		
Operating Expense							
Employee Costs		(1,582,760)	(394,407)	403,192	(8,785)	(2.23%)	
Materials and Contracts		(1,638,451)	(425,317)	413,342	11,975	2.82%	
Utility Charges		(267,455)	(66,810)	52,695	14,115	21.13%	▲
Depreciation on Non-Current Assets		(4,780,500)	(1,195,107)	0	1,195,107	100.00%	▲
Interest Expenses		(2,706)	(69)	920	(851)	(1233.10%)	
Insurance Expenses		(253,645)	(184,271)	135,212	49,059	26.62%	▲
Other Expenditure		(24,000)	(3,999)	6,290	(2,291)	(57.29%)	
Loss on Disposal of Assets	8	(959)	(237)	832	(595)	(251.13%)	
Total Operating Expenditure		(8,550,476)	(2,270,217)	1,012,484	1,257,734		
Funding Balance Adjustments							
Add back Depreciation		4,780,500	1,195,107	0	(1,195,107)	(100.00%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(76,574)	237	832	595	251.13%	
Adjust Provisions and Accruals		0	0	0	0		
Adjust Rounding		0	0	0	0		
Net Cash from Operations		(927,280)	1,135,708	1,189,506	53,798		
Capital Revenues							
Grants, Subsidies and Contributions	11	2,746,375	688,029	608,029	(80,000)	(11.63%)	▼
Proceeds from Disposal of Assets	8	280,549	70,137	48,397	(21,740)	(31.00%)	▼
Proceeds from Sale of Assets		0	0	0	0		
Total Capital Revenues		3,026,924	758,166	656,426	(101,740)		
Capital Expenses							
Land and Buildings	13	(317,017)	(70,502)	(79,177)	(8,675)	(12.30%)	
Infrastructure - Roads	13	(2,492,909)	(377,566)	(165,105)	212,461	56.27%	▲
Infrastructure - Footpaths	13	(45,000)	0	0	0		
Infrastructure - Drainage	13	(159,504)	(93,886)	(69,420)	24,466	26.06%	▲
Plant and Equipment	13	(783,477)	(60,000)	(55,475)	4,525	7.54%	
Furniture and Equipment	13	(36,000)	(9,000)	(7,250)	1,750	19.44%	▲
Total Capital Expenditure		(3,833,907)	(610,954)	(376,427)	234,527		
Net Cash from Capital Activities		(806,983)	147,212	279,999	132,787		
Financing							
Transfer from Reserves	7	117,000	0	0	0		
Repayment of Debentures	10	(40,407)	0	0	0		
Transfer to Reserves	7	(126,918)	0	0	0		
Net Cash from Financing Activities		(50,325)	0	0	0		
Net Operations, Capital and Financing		(1,784,588)	1,282,921	1,469,505	186,585		
Opening Funding Surplus(Deficit)	3	1,784,588	1,784,588	1,697,761	(86,827)	(4.87%)	
Closing Funding Surplus(Deficit)	3	0	3,067,509	3,167,266	99,758		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

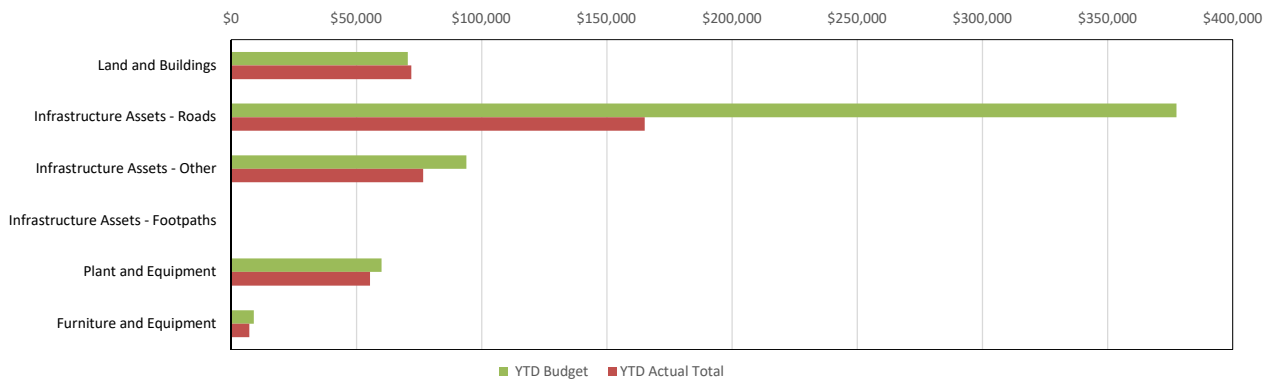
SHIRE OF WICKEPIN
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 September 2024

Capital Acquisitions	Note	YTD 30 09 2024					
		YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
Land and Buildings	13	\$ 71,917	\$ 0	\$ 71,917	\$ 70,502	\$ 317,017	\$ 1,415
Infrastructure Assets - Roads	13		165,105	165,105	377,566	2,492,909	(212,461)
Infrastructure Assets - Other	13	76,680	0	76,680	93,886	159,504	(17,206)
Infrastructure Assets - Footpaths	13	0	0	0	0	45,000	0
Plant and Equipment	13	55,475	0	55,475	60,000	783,477	(4,525)
Furniture and Equipment	13	7,250	0	7,250	9,000	36,000	(1,750)
Capital Expenditure Totals		211,322	165,105	376,427	610,954	3,833,907	(234,527)

Funded By:

Capital Grants and Contributions		2,746,375	2,746,375	2,746,375
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	48,397	70,137	(76,574)	21,740
Own Source Funding - Cash Backed Reserves		0	117,000	0
Total Own Source Funding - Cash Backed Reserves	0	0	0	0
Own Source Funding - Operations		(2,205,558)	1,047,106	2,205,558
Capital Funding Total	48,397	610,954	3,833,907	(562,557)

Capital Expenditure Program YTD



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2024

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2024

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2024

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Roads	20 to 50 years
Footpaths	20 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years
Infrastructure - Parks & Ovals	30 to 50 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2024

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2024

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2024

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

A Collaborative Council, dedicated to maintaining and developing our community assets for the benefit of our residents whilst supporting a strong community, vibrant economy, successful businesses and a sound environment

The Strategic Community Plan defines the key objectives of the Shire as:

- (1) Social – This theme describes the social aspects of life in the Shire incorporating community safety, recreation and leisure, as well as arts, culture and heritage.*
- (2) Environmental – This theme relates to valuing the environment, including natural resource management; sustainable land use, waste management, and recycling.*
- (3) Economic – This theme describes infrastructure planning, transport infrastructure, facilities and services and asset management and inclusive community engagement*
- (4) Civic leadership – This theme describes how the Shire embraces a culture of leadership, customer service .*

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

(s) GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2024

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, swimming facilities, walk trails, public halls and Community Centre.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

SHIRE OF WICKEPIN
NOTES TO FINANCIAL ACTIVITY STATEMENT
For the Period Ended 30 September 2024

Note 2: EXPLANATION OF MATERIAL VARIANCES

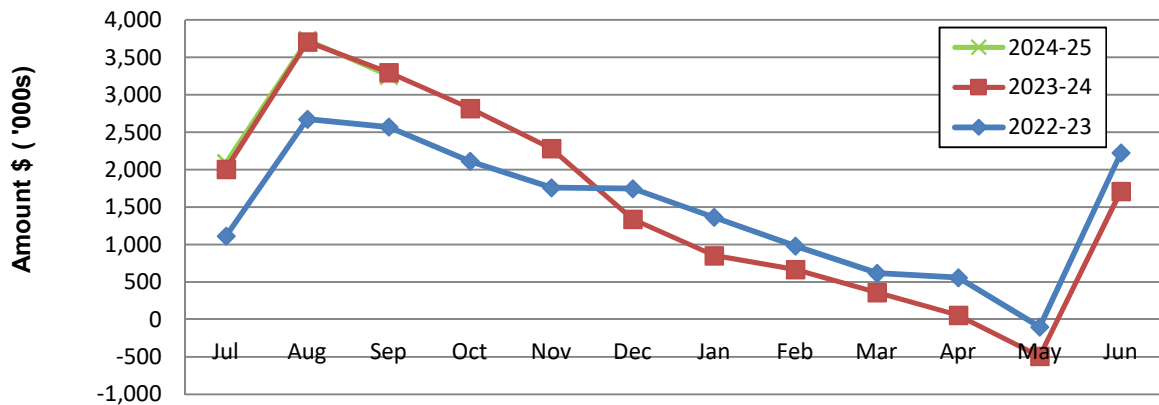
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	(498)	(100%)			
General Purpose Funding - Other	(22,451)	(33.52%)	▼	Timing	Ex- Gratia Rates, Interest to be received
Law, Order and Public Safety	341	0.42%			
Health	654	1211.11%			
Education and Welfare	(72)	(100.00%)			
Housing	(4,953)	(17.88%)			
Community Amenities	24,123	14.94%	▲	Permanent	Sale of Recycled materials
Recreation and Culture	(88,337)	(96.28%)	▼	Timing	Grant Funding to be received
Transport	446	0.06%			
Economic Services	366	1.52%			
Other Property and Services	10,536	140.53%	▲	Permanent	Workers Comp Reimbursement - 23/24
Operating Expense					
Governance	61,657	28.33%	▼	Timing	Depreciation not run
General Purpose Funding	2,710	9.84%			
Law, Order and Public Safety	50,577	38.86%	▼	Timing	Depreciation not run
Health	1,918	23.36%			
Education and Welfare	3,219	38.17%	▼	Timing	Depreciation not run
Housing	12,965	24.98%	▼	Timing	Depreciation not run
Community Amenities	27,674	19.28%	▼	Timing	Depreciation not run
Recreation and Culture	111,018	36.14%	▼	Timing	Depreciation not run
Transport	917,806	80.43%	▼	Timing	Depreciation not run
Economic Services	33,701	37.19%	▼	Timing	Depreciation not run
Other Property and Services	34,490	23.96%	▼	Timing	Depreciation not run
Capital Revenues					
Grants, Subsidies and Contributions	(80,000)	(11.63%)	▼	Timing	Waiting for projects to be completed to claim grant funding
Proceeds from Disposal of Assets	(21,740)	(31.00%)	▼	Timing	Depreciation not run
Capital Expenses					
Land and Buildings	(8,675)	(12.30%)			
Infrastructure - Roads	212,461	56.27%	▼	Timing	Road Projects still in progress
Infrastructure - Other	24,466	26.06%	▼	Timing	Niche wall, Tennis Lights, Saleyards still to be done
Infrastructure - Footpaths	0				
Plant and Equipment	4,525	7.54%			
Furniture and Equipment	1,750	19.44%	▼	Timing	CCTV Plan still to be done
Financing					
Loan Principal	0				

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2024

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
		YTD 30 Sep 2024	30 June 2023	YTD 30 Sep 2023
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	3,287,914	2,053,762	3,054,752
Cash Restricted	4	3,239,614	3,252,949	2,824,404
Receivables - Rates	6	322,005	20,237	157,827
Receivables -Other	6	4,643	24,809	5,929
Interest / ATO Receivable/Trust		34,394	17,594	25,304
		6,888,570	5,369,352	6,068,216
Less: Current Liabilities				
Payables	-	122,084	(58,836)	(210,020)
Contract Liabilities	-	145,127	(145,127)	(853,441)
Provisions	-	214,479	(214,679)	(227,654)
		481,690	(418,642)	(1,291,116)
Less: Cash Reserves	7	3,239,614	(3,252,949)	(2,824,404)
Net Current Funding Position		3,167,266	1,697,761	1,952,696

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2024

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	0.00%	1,301,468			1,301,468	ANZ	At Call
Reserve Bank Account	0.00%		3,239,614		3,239,614	ANZ	At Call
Trust Bank Account	0.00%			79,413	79,413	ANZ	At Call
Cash On Hand	Nil	700.00			700	N/A	On Hand
(b) Term Deposits							
Municipal	4.43%	500,000			500,000	WA Treasury	11-Nov-24
Municipal					0		
Municipal					0		
Municipal	4.80%	1,485,254			1,485,254	WA Treasury	At Call
Reserve	0.40%				0		
Trust	0.40%				0		
Total		3,287,422	3,239,614	79,413	6,606,450		

Comments/Notes - Investments

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2024

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Gl. Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption		Opening Surplus	\$	\$	\$	\$
	Permanent Changes						
	Opening surplus adjustment		Opening Surplus(Deficit)				0
							0
							0
							0
							0
							0
							0
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							0
							0
				0	0	0	

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2024

Note 6: RECEIVABLES

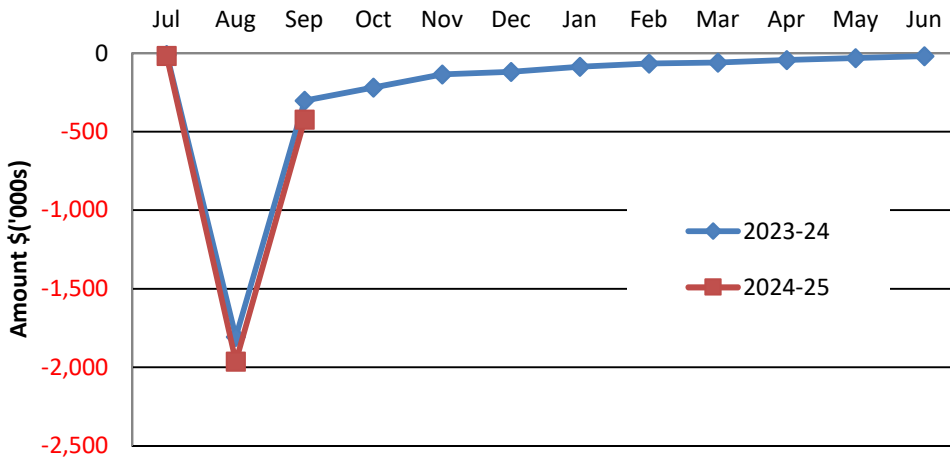
Receivables - Rates Receivable

Opening Arrears Previous Years
 Levied this year
Less Collections to date
 Equals Current Outstanding

Net Rates Collectable
 % Collected

	YTD 30 Sep 2024	30 June 2024
	\$	\$
Opening Arrears Previous Years	20,238	16,420
Levied this year	1,832,712	1,753,996
<u>Less</u> Collections to date	(1,530,945)	(1,750,178)
Equals Current Outstanding	322,005	20,238
Net Rates Collectable	322,005	20,238
% Collected	82.62%	98.86%

Note 6 - Rates Receivable



Comments/Notes - Receivables Rates

Receivables - General

Receivables - General

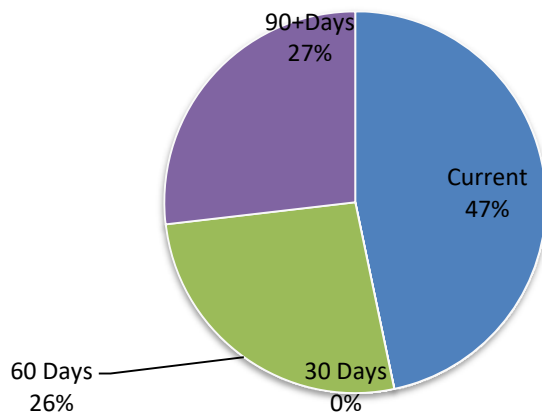
Total Receivables General Outstanding

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	2,168	0	1,227	1,247

4,642.58

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



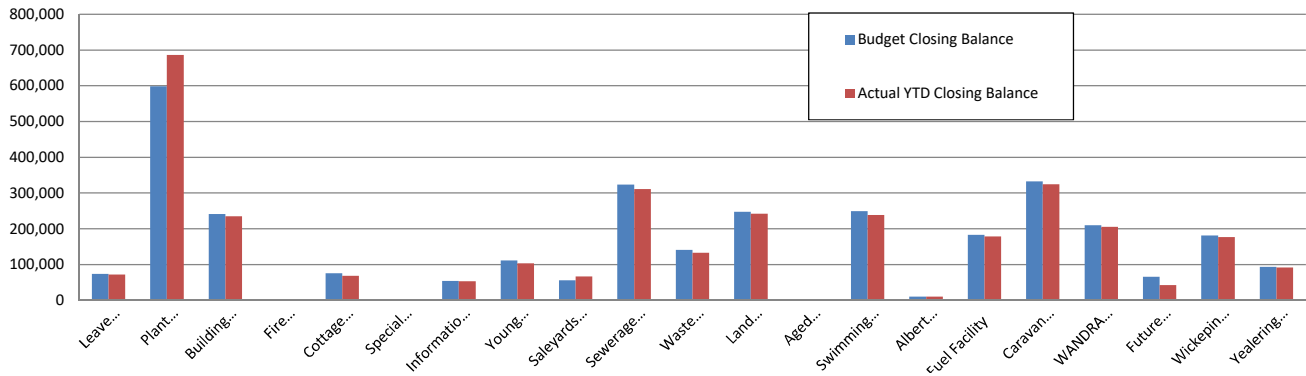
Comments/Notes - Receivables General

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2024

Note 7: Cash Backed Reserve

2024-25										
Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve	71,838	1,778							73,616	71,838
Plant Replacement Reserve	686,601	16,997				105,000			598,598	686,601
Building Reserve	235,343	5,968							241,311	235,343
Fire Fighting Reserve	0								0	0
Cottage Homes Reserve	68,851	1,704		5,000					75,555	68,851
Special Events Reserve	0								0	0
Information Technology	52,995	1,312							54,307	52,995
Young Singles Accommodation Reserve	103,812	2,570		5,000					111,382	103,812
Saleyards Reserve	66,719	1,651				12,000			56,370	66,719
Sewerage Reserve	311,278	7,705		5,000					323,983	311,278
Waste Management Reserve	132,786	3,287		5,000					141,073	132,786
Land Development Reserve	241,979	5,982							247,961	241,979
Aged Persons Accommodation Reserve	0								0	0
Swimming Pool Reserve	238,740	5,910		5,000					249,650	238,740
Albert Facey Homestead Reserve	10,254	254							10,508	10,254
Fuel Facility	178,263	4,369							182,632	178,263
Caravan Park & Accommodation Reserve	324,230	8,058							332,288	324,230
WANDRA events & Emergency Repairs Reserve	205,029	5,086							210,115	205,029
Future Projects Reserve	42,424	3,076		20,000					65,500	42,424
Wickepin Bowling Greens - Replacement	176,888	4,182							181,070	176,888
Yealering Bowling Green - Replacement	91,583	2,029							93,612	91,583
	3,239,614	81,918	0	45,000	0	117,000	0		3,249,532	3,239,614

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2024

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Amended Current Budget			
				YTD 30 09 2024			
Cost	Accum Depr	Proceeds	Profit (Loss)	Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	
\$	\$	\$	\$	\$	\$	\$	
				Plant and Equipment			
			0	Truck	61,479	0	(61,479)
			0	Mechanics Ute	10,260	0	(10,260)
			0	Bus	5,794	0	(5,794)
			0	MWS Ute	(725)	0	725
50,488	1,259	48,397	(832)	Ceo Vehicle 4X4 Wagon (1) Renew	(117)	(832)	(715)
			0	Ceo Vehicle 4X4 Wagon (2) - Renew	(117)	0	117
			0			0	0
			0			0	0
50,488	1,259	48,397	(832)		76,574	(832.17)	(77,406)

Comments - Capital Disposal/Replacements

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2024

Note 9: RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
Differential General Rate											
GRV	0.820700	152	1,558,092	129,021		0	129,021	129,021			129,021
UV	0.499300	268	312,228,490	1,555,809			1,555,809	1,554,735	500		1,555,235
Mining UV	0.499300	5	788,230	3,148			3,148	3,148			3,148
Sub-Totals		425	314,574,812	1,687,978	0	0	1,687,978	1,686,904	500	0	1,687,404
Minimum Payment	Minimum \$										
GRV	575	108		62,100			62,100	62,100			62,100
UV	575	35		18,975			18,975	18,975			18,975
Mining UV	575	2		1,150			1,150	1,150			1,150
Sub-Totals		145	0	82,225	0	0	82,225	82,225	0	0	82,225
Ex Gratia Rates							1,770,203				1,769,629
Discount							0				15,262
Rates Writeoffs							(150,908)				(144,000)
							0				(50)
Amount from General Rates							1,619,295				1,640,841
Specified Area Rates											
Totals							1,619,295				1,640,841

Comments - Rating Information

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2024

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-23	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments		Loan Completion Date
			Actual	Budget	Actual	Budget	Actual	Budget	
			\$	\$	\$	\$	\$	\$	
Loan 103 -Staff House	269,509			40,407		269,509		2,426	2/12/2030
	269,509	0	0	40,407	0	269,509	0	2,426	

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2024

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2024-25 Budget	Variations Additions (Deletions)			Recoup Status	
					Operating	Capital	Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	150,400	0	150,400	0	24,657	125,743
Grants Commission - Roads	WALGGC	Y	84,600	0	84,600	0	15,659	68,941
LAW, ORDER, PUBLIC SAFETY								
DFES Grant - Operating Bush Fire Brigade	DFES	Y	88,692	0	88,692	0	16,840	71,852
DWER - Water Tanks		N		7,705			7,705	
COMMUNITY AMENITIES								
Bus grant	Lotterywest	N	67,800			67,800	0	67,800
RECREATION AND CULTURE								
From								
LRCI Stage 3		Y	181,943			181,943		181,943
LRCI Stage 4		Y	229,513			229,513		229,513
LRCI Stage 4- CONTRACT		Y	145,127			145,127		145,127
EV Charger		Y	25,052			25,052		25,052
CNLP Grant		Y	14,309			14,309		14,309
			8,000		8,000			0
TRANSPORT								
Roads To Recovery Grant - Cap	Roads to Recovery	Y	575,629	0	0	575,629	0	575,629
WSFN Grant	WSFN	Y	1,027,002	0	0	1,027,002	383,710	643,292
WSFN Grant	WSFN	N					33,516	(33,516)
RRG Grants - Capital Projects	Regional Road Group	Y	480,000	0		480,000	190,803	289,197
Direct Grant - Maintenance	Dept. of Transport		196,786		196,786		196,786	0
			10,000		10,000			0
TOTALS			3,284,853	7,705	538,478	2,746,375	869,676	2,404,882

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2024

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 24	Amount Received	Amount Paid	Closing Balance 30-Sep-24
	\$	\$	\$	\$
Housing Bonds	0	0	0	0
Master Key Deposits	492	3,402	-1,764	2,130
Building and BCITF	185	62	-185	62
Cat/Dog Trap Hire	0	0	0	0
WDSC Replacement Greens	0	0	0	0
Wickepin Community Harvest Fund	76,903	0	0	76,903
Albert Facey Homestead	0	0	0	0
Miscellaneous Trust	2,449	240	-240	2,449
Yealering Bowling Club Greens	0	0	0	0
Licensing		59,219	-59,219	0
	80,029	62,922	-61,408	81,543

Level of Completion Indicators

- 0% ○
- 20% ○
- 40% ○
- 60% ○
- 80% ○
- 100% ●

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2024

Note 13: CAPITAL ACQUISITIONS

							30/09/2024			
		Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Strategic Reference / Comment				
Infrastructure Assets										
Land & Buildings										
Education & Welfare										
○	Wickepn Playgroup - Renew Gazebo	XPG1	6,000	0	5,200	(5,200)	C/fwd			
Education & Welfare Total							6,000	0	5,200	(5,200)
Housing										
○	14 Smith St - Upgrade Fencing	CSH12	9,000	6,500	4,973	1,527				
Housing Total							9,000	6,500	4,973	1,527
Recreation and Culture										
○	Swimming Pool - Renew Pump Shed Roof	XSP7	9,000	4,000	1,773	2,228	C/fwd			
○	Lake Yealering Foreshore Ablutions	LYFA2	140,000	35,001	15,416	124,584	C/fwd			
○	Wickepin Community Centre - Change Rooms- LRCI Phase 4	XCC1	25,913	0	26,504	(591)	C/fwd			
○	Wickepin Swimming Pool- Disable Toilet- LRCI Phase 4	XSP6	30,000	15,000	7,672	22,328	C/fwd			
○	Solar Panels	XSP1	50,104	0	0	50,104				
○	Yealering Hall	CLPH2	20,000	5,001	0	20,000	C/fwd			
Recreation And Culture Total							275,017	59,002	51,364	218,653
Transport										
○	Public Works Dept (Old He Shed She Shed)	LPWC	10,000	5,000	0	5,000				
Transport Total							10,000	5,000	0	5,000
Economic Services										
○	Harrismith Caravan Park - Renew Facilities	XCP3	0	0	7,260	0	Chnged from Maintenance			
○	Caravan Park Caretakers Fencing	XCPC1	17,000	0	0	0				
Transport Total							17,000	0	7,260	0
Land and Buildings Total							317,017	70,502	79,177	214,800
Footpaths										
Transport										
○	Footpaths	LFP1	45,000	0	0	0				
Transport Total							45,000	0	0	0
Footpaths Total							45,000	0	0	0
Furniture & Equipment										
Governance										
○	Various Locations - New CCTV System	XCTV	36,000	9,000	7,250	1,750				
Governance Total							36,000	9,000	7,250	1,750
Furniture & Office Equip. Total							36,000	9,000	7,250	1,750
Plant , Equip. & Vehicles										
Governance										
○	Ceo Vehicle 4X4 Wagon (1) Renew	XCEO1	60,000	60,000	55,475	4,525				
○	Ceo Vehicle 4X4 Wagon (2) - Renew	XCEO2	60,000	0	0	0				
Governance Total							120,000	60,000	55,475	4,525
Transport										
○	Truck	XPM4	324,000	0	0	324,000				
○	Mechanics Ute	XPM5	37,697	0	0	37,697				
○	Bus	XPM6	221,000	0	0	221,000				
○	MWS Ute	XPWS	70,000	0	0	70,000				
Transport Total							652,697	0	0	652,697
Economic Services										
○	Saleyards (eID Panels)	XSX1	10,780	0	0	0	ordered			
Economic Services Total							10,780	0	0	652,697
Plant , Equip. & Vehicles Total							783,477	60,000	55,475	657,222
Infrastructure Other										
Recreation and Culture										
○	Harrismith Community Centre Playground- LRCI Phase 4	XHC1	93,886	93,886	69,420	24,466				
○	Yealering Niche Wall	XYC1	25,000	0	0	25,000				
○	Tennis Lights	XCNLP	28,618	0	0	28,618				
Recreation and Culture Total (CNLP)							147,504	93,886	69,420	78,084
Economic Services										
○	Saleyards Dust Suppression	CLSY1	12,000	0	0	12,000				
Economic Services Total							147,504	93,886	69,420	78,084
Infrastructure Other Total							159,504	93,886	69,420	0
Roads										
Transport Regional Road Group										
○	Wickepin Pingelly Road	RG003	469,840	128,482	64,982	404,858				
○	Stock Route Road	RRG163	245,645	0	0	245,645				
○	Rabbit Proof Fence Road - WSNF)	WSB150	1,027,795	249,084	100,123	927,672				
Regional Road Group Total							1,743,280	377,566	165,105	1,578,175
Transport Roads to Recovery										
○	Yilliminning Road	R2R004	575,629	0	0	0				
Roads to Recovery Total							575,629	0	0	0
Council Resources Construction										
○	Harrismith Layby - LRCI Phase 4	XH15	50,000	0	0	0				
○	Toolibin Layby (LRCI - Phase 4)	XH16	124,000	0	0	0				
Council Resources Construction Total							174,000	0	0	0
Roads Total							2,492,909	377,566	165,105	1,578,175.06
Capital Expenditure Total							3,833,907	610,954	376,427	2,451,947