



A Fortunate Place

Shire of Wickepin

Agenda

Ordinary Meeting of Council

Council Chambers, Wickepin

18 July 2018

Notice of an Ordinary Meeting of Council

Please note that the next ordinary meeting of Council of the Shire of Wickepin will be held on 18 July 2018 at Council Chambers, Wickepin, commencing at 3.30pm.

Certification: I have perused this agenda and am aware of all recommendations made to Council and support each as presented.



Mark J Hook
Chief Executive Officer

13 July 2018

Time Table

11.00am	Forum Session – Part 1
12.00pm	Lunch
1.00pm	Forum Session – Part 2
3.00pm	Afternoon Tea
3.30pm	Ordinary Council Meeting

Disclaimer

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In particular and without derogating in any way from the broad disclaimer above, in discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wickepin during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Wickepin. The Shire of Wickepin warns that anyone who has an application lodged with the Shire of Wickepin must obtain and only should rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wickepin in respect of the application.

**SHIRE OF WICKEPIN
QUESTIONS FROM THE PUBLIC**

Any member of the public wishing to participate in Public Question Time during Council meetings is welcome to do so; however, Council requires your name, address and written questions to be provided to the meeting secretary.

NAME:
SIGNATURE:
ADDRESS:
TELEPHONE:
MEETING/DATE:
NAME OF ORGANISATION REPRESENTING (if applicable):

QUESTION:

SHIRE OF WICKEPIN QUESTIONS FROM THE PUBLIC

The Shire of Wickepin welcomes community participation during public question time. The following is a summary of procedure and a guide to completion of the required form.

- a. The person asking the question is to give their name and address prior to asking the question.
- b. Questions are to be directed through the chair, with the Presiding Member having the discretion of accepting or rejecting a question and the right to nominate a Councillor or Officer to answer.
- c. In order to provide an opportunity for the greatest portion of the gallery to take advantage of question time, questions are to be as succinct as possible. Any preamble to questions should therefore be minimal and no debating of the issue between the Gallery, Councillors or Officers is permissible.
- d. Where the Presiding Member rules that a member of the public is making a statement during public question time, then no answer is required to be given or recorded in response.
- e. Questions which are considered inappropriate; offensive or otherwise not in good faith; duplicates or variations of earlier questions; relating to the personal affairs or actions of Council members or employees; will be refused by the Presiding Member as 'out of order' and will not be recorded in the minutes.
- f. Where a member of the public submitting a question is not physically present at the meeting, those questions will be treated as an item of correspondence and will be answered in the normal course of business (and not be recorded in the minutes).
- g. Questions from members of the public that do not comply with the Rules of Question Time or do not abide by a ruling from the Presiding Member, or where the member of the public behaves in a manner in which they are disrespectful of the Presiding Member or Council, or refuse to abide by any reasonable direction from the Presiding Member, will be ruled 'out of order' and the question will not be recorded in the minutes.
- h. Answers to questions provided in good faith, however, unless reasonable prior written notice of the question is given, answers should not be relied upon as being totally comprehensive.
- i. Where a question (compliant to these rules) is raised and is unable to be answered at the meeting, the question shall be 'taken on notice' with an answer being given at the next appropriate Council Meeting.
- j. Public Question Time is set for a maximum period of 15 minutes, and will terminate earlier should no questions be forthcoming.
- k. To enable all members of the public a fair and equitable opportunity to participate in Public Question Time, each person shall be provided a maximum two minutes time limit in the first instance, in which to ask a maximum of two questions (whether these are submitted 'in writing' or 'from the floor'). A question may include a request for the tabling of documents where these are relevant to an issue before Council.
- l. Questions to be asked at the meeting will be registered, and the priority for asking questions shall be firstly 'questions on which written notice has been given prior to the meeting' (that is, prior to 12 noon on the day immediately preceding the meeting) and secondly, 'questions from the floor'.
- m. Should there be time remaining on the initial period for Public Question Time (i.e. 15 minutes) after all members of the public have posed their initial allotment of two questions, the Presiding Member will then allow members of the public to sequentially (in accordance with the register) ask a further two questions (with a two minute time limit) until the initial period for Public Question Time has expired.
- n. Any extension to the initial period for Public Question Time is to be limited to a period that will allow sufficient time for any remaining members of the public to ask their initial allotment of two questions.

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**Agenda of an Ordinary Meeting of Council held in Council Chambers, Wickepin
Wednesday 18 July 2018**

The President declared the meeting open at pm.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

President	Julie Russell	
Deputy President	Wes Astbury	
Councillor	Nathan Astbury	
Councillor	Allan Lansdell	
Councillor	Sarah Hyde	
Councillor	Steven Martin	
Councillor	Gerri Hinkley	
Councillor	Fran Allan	
Chief Executive Officer	Mr MJ Hook	
Executive Support Officer	Ms AE Prior (Minute Taker)	
Finance Manager	Mrs Erika Clement	
Wheatbelt Development Commission	Phillipa Kirby	

Leave of Absence (Previously Approved)

Apologies

2. Public Question Time

3. Applications for Leave of Absence/Apologies

4. Petitions, Memorials and Deputations

5. Declarations of Councillor's and Officer's Interest

6. Confirmation of Minutes – Ordinary Meeting of Council – 20 June 2018

Council Decision:

Resolution No: 180718-

Moved Cr / Seconded Cr

That the minutes of the Ordinary Council meeting held on Wednesday 20 June 2018 be confirmed as a true and correct record.

Carried /

7. Receival of Minutes**8. Status Report**

Where a resolution is formal, procedural or lost it has not been recorded (e.g. confirmation of minutes, meeting behind closed doors, lapsed, etc.).

Item	Subject/Action	Officer/File	Progress	Status	Comment
921-200618-07-15	Shire of Wickepin Grant Applications	CEO	Council is being requested to allocate the 2018/19 community grants	✓	ESO sent letters 25/06/2018
922-200618-19	CRC 2018/2019 Budget	CEO	2018/2019 CRC Budget Allocation	✓	ESO Sent Letter 25/06/2018
923-200618-20	Cuballing Planning Strategy	CEO	Draft Local Planning Strategy for the Shire of Cuballing	✓	ESO Sent Letter 25/06/2018
924-200618-21	Appointment of Dual Fire Control Officers	CEO	Appointment of Dual Fire Control Officers	✓	CEO Sent Letters 09/07/2018
925-200618-22	Wickepin Football Club – Reimbursement of Lost Goods	CEO	Wickepin Football Club – Reimbursement of Lost Goods	✓	CEO Sent Letter 25/06/2018

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

9. Notice of Motions of Which Notice Has Been Given**10. Receipt of Reports & Consideration of Recommendations**

10.0.01 – Manager of Works and Services Report

Submission To:	Ordinary Council
Location/Address:	Whole Shire
Name of Applicant:	Manager Works & Services – Gary Rasmussen
File Reference:	CM.REP.1
Author:	Manager Works & Services – Gary Rasmussen
Disclosure of any Interest:	Nil
Date of Report:	10 July 2018

Enclosure/Attachments:

Nil.

Summary:

Monthly report submitted from the Manager of Works & Services, Gary Rasmussen.

Comments:

Programmed Construction Works

- Construction works has stopped for the season and will recommence in September 2018.
- Over the August period we will be looking to put tenders out for gravel pushing and sealing asphalt as well as ordering pipes for the construction season.

Maintenance Works

- The maintenance grader in a full winter grade. The finish that is getting achieved is a big improvement but there is still a compaction problem I need to address before next season.
- The construction grader is maintenance grading at the present time and we are re-sheeting gravel in problem areas as he moves around.
- Truck drivers when it is too wet to work we will work on cleaning up the out laying tips
- Pot-hole patching is on-going
- Rubbish tip maintenance is on-going
- Signage maintenance is on-going
- Drainage and new bridge over the Wickepin creek has been completed
- New seats installed in the main street
- Kerb repairs and footpath in Yealering
- Tree limbs have been cut back from roads right across the network

Occupational Health and Safety

- lost time due to injury - nothing to report since the 8 May 2018
- Incident report plant. Nothing to report
- We have introduced pre-start sheets for the all mobile plant.
- We have introduced SWMS safe work method statements - the boys are hand writing them out at present but we will introduce generic ones at a later date. Agatha found a lot of information online which needs to be adapted to suit the Shire of Wickepin.
- MSDS material safety data sheets. These must be stored in a safe and marked location where ever we have chemicals stored. These data sheets contain all relevant safety information about how to contain spills, correct PPE, transport information and procedures for ingestion etc.

Workshop

- Mechanics position still to be filled
- Brett Rowe has come in and undertaken some work
- Back hoe repairs still to be done
- Bus door has been repaired
- Tractor water pump has been done
- Trevor's truck has had airlines and radiator repaired
- CAT grader service has been done by CAT

Depot

- We need a new wash down bay as appropriate environmental and drainage system requirements need to be met.

Parks and Gardens

- Under Pruning of street trees in Wickepin
- Oval maintenance is on-going
- 60 cubic metres of mulch is waiting to be placed out over the parks and gardens
- General mowing and whipper snipping is on-going.
- Walk trail maintenance and clean ups are on-going
- Town site cleanup is on-going
- General maintenance at Lake Yealering, Harrismith and Tincurrin.

Plant and Equipment

- The works crew has trialed a bobcat on tracks - the verdict was it is the way to go.

Statutory Environment:

Local Government Act 1995.

Policy Implications:

Not Applicable.

Financial Implications:

Not Applicable.

Strategic Implications:

Not Applicable.

Recommendations:

That Council notes the report from the Manager of Works and Services dated 10 July 2018

Voting Requirements:

Simple Majority

Council Decision:

Resolution No: 180718-

Moved Cr / Seconded Cr

That Council notes the report from the Manager of Works and Services dated 10 July 2018

Carried /

Infrastructure and Engineering Services

10.1.02 – 2019/2020 National and State Blackspot Funding

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook – Chief Executive Officer
File Reference:	RD.PRG.2617
Author:	Mark J Hook – Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	9 July 2018

Enclosure/Attachments:

2019/2020 Black Spot Nominations for:

- | | |
|-----------------------------|----------|
| 1. Wickepin Harrismith Road | \$68,400 |
| 2. Collins Street | \$58,317 |

Summary:

Council is being requested to submit the following roads to the State and National Blackspot programs for the 2019/2020 Financial Year

- | | |
|-----------------------------|----------|
| 1. Wickepin Harrismith Road | \$68,400 |
| 3. Collins Street | \$58,317 |

By the following dates

Australian Government Black Spot (AGBS)**LGA nominations: closing date Friday 13 July 2018.****State Black Spot (SBS):****LGA nominations: closing date Friday 13 July 2018****Background**

Main Roads have called for the Nominations for the National and State Blackspot for the 2016/17 financial year black spot funding.

Three hard copies of each black spot nomination along with any supporting documentation are to be posted or delivered to Allison Hunt, Wheatbelt South Region Main Roads Narrogin by the following dates.

The CEO received the following email from Allison Hunt, Local Government Interface Manager, Wheatbelt Region MRWA on the 22/06/2018

Subsequent to the RRG Meeting and the Calendar of Events being presented, there has been an important amendment received in relation to the submission deadline for Black Spot nominations for

2019/2020. The WBS Calendar of Events stated 31 July 2018, but that is the deadline for submissions to Head Office, apologies for any inconvenience.

All details for Black Spot Nominations are available on the Main Roads website, including Black Spot Nomination Form for 2019/20, Program Guidelines and presentations held in May 2018. Please ensure that nominations for State Roads include sufficient details, including cost estimates for the entire project and separate stages.

Australian Government Black Spot (AGBS)

LGA nominations: closing date Friday 13 July 2018.

This is in order for Gren and me to review the nominations, request additional information from the Shires, if required, and to provide a summary listing of all nominations received, along with any comments and assessment notes to Head Office by Monday 30 July 2018. Regional nominations will be sent to external consultants shortly after the 30th for assessment, including re-calculation of BCR and RSA ranking.

All AGBS nominations (LGA and MRWA State roads) will be ranked and prioritised by Budgeting and Programming (with input from Traffic Services, Regional offices and external consultants) – no change from previous years.

State Black Spot (SBS):

LGA nominations: closing date Friday 13 July 2018

Closing date for submitting nominations to regional offices is also Friday 13 July (note – in previous years the closing date was later in July).

This is in order for Gren and myself to review the nominations, request additional information from the Shires, if required, and to provide a summary listing of all nominations received with comments and assessment notes to Head Office by Monday 30 July 2018.

Regional BCR nominations – all BCRs will be re-calculated by external consultants. Checked / audited BCRs will be emailed back to regions in mid/late August. Regional RSA nominations – RRG to rank and assess their own RSA nominations. If RRGs prefer to have RSA nominations ranked by the consultant, this can be arranged.

Regional SBS BCR and RSA nominations (LGA only) to be ranked and prioritised by each region and sent to B & P, including endorsement by the RRG, by the end of November 2018 – no change from previous years.

As the closing dates are prior to the 19 July 2018 Council meeting the CEO has forwarded the submissions to meet the deadlines, but they may be withdrawn by council at any time.

Comments:

Submissions seeking federal funding are sent by Main Roads Wheatbelt directly to Main Roads in Perth for assessment, but these are also assessed by Main Roads Wheatbelt for possible state black spot funding. The Main Roads WA Wheatbelt Region's assessment process is for all nominations and is in two parts or phases. Phase 1 determines if a submission is proposing a suitable black spot enhancement treatment with regard to an identified black spot problem concern; the relevance of the black spot concern or problem in terms of any extraneous proposed treatments, and in whether a submission has provided enough detail/traffic data/maps/photos for the assessors to adequately assess the submission. If a submission is recommended to advance to phase 2, the focus of the further assessment is to rate the submission based on a potential/severity matrix, and further on the 'value for money' for the proposed treatment and its estimated total cost. Funding is then allocated against the prioritised list of projects until the funding is exhausted, but taking into account any mandatory staging or not of a project. The prioritised list of recommended submissions and their state black spot funding allocations is then sent to Perth to seek SAC endorsement, and then ministerial approval.

Road safety audits should address black spot problem areas and not be inclusive of sections or lengths of road that target black spot funding for road asset improvement works.

The projects funded under the State Black Spot Funding are on a 2 to 1 basis

The CEO requested feedback from Main Roads why these were not funded under the 2018/2019 Black Spot funding and the following has been received from Allison Hunt, Local Government Interface Manager, and Wheatbelt Region MRWA.

Gary and I had a look at the 2018/19 Black Spot Nominations, and our comments/observations are as follows:

Wickepin-Harrismith Road:

This looks like a viable project to undertake.

Please filter the Traffic Data on AustRoads94, not ARX.

Please ensure that you review your cost estimates, in the event that there have been any increases to labour and/or materials.

Collins Road:

This looks like a viable project to undertake.

Please ensure that you review your cost estimates, in the event that there have been any increases to labour and/or materials.

Russell Road:

Another viable project.

Although the project is under \$150K and does not require a design audit, at that price point, we would recommend a better design submission than the one currently attached to the nomination.

Some survey works would enhance the nomination.

As above, please ensure that you review your cost estimates, in the event that there have been any increases to labour and/or materials.

Russell Road has been withdrawn as the Land Owners are not in agreeance with the lane resumption or the road being truncated as required under the Black Spot. More work will be required on this section of road prior to a submission for Black Spot funding.

Statutory Environment:

Local Government Act 1995, Regional Road Group Procedures Black Spot

Policy Implications:

Nil

Financial Implications:

Council contribution if successful will be 1/3 \$56,889

Strategic Implications:**Recommendations:**

That Council submit the following roads to the State and National Blackspot programs for the 2019/2020 Financial Year

- | | | |
|----|--------------------------|----------|
| 1. | Wickepin Harrismith Road | \$68,400 |
| 3. | Collins Street | \$58,317 |

By the following dates

Australian Government Black Spot (AGBS)

LGA nominations: closing date Friday 13 July 2018.

State Black Spot (SBS):

LGA nominations: closing date Friday 13 July 2018

Voting Requirements:

Simple Majority

Council Decision: Resolution No: 180718-

Moved Cr / Seconded Cr

That Council submit the following roads to the State and National Blackspot programs for the 2019/2020 Financial Year

- | | | |
|----|--------------------------|----------|
| 1. | Wickepin Harrismith Road | \$68,400 |
| 2. | Collins Street | \$58,317 |

By the following dates

Australian Government Black Spot (AGBS)

LGA nominations: closing date Friday 13 July 2018.

State Black Spot (SBS):

LGA nominations: closing date Friday 13 July 2018

Carried /

10.1.03 – Greening Australia - Seed Collecting to July 2019

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	EM.PER.1105
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	27 June 2018

Enclosure/Attachments:

Nil

Summary:

Council is being requested to grant permission to Greening Australia to collect native plant seed from reserves vested in the Shire of Wickepin up to the 30 June 2019.

With the following conditions:

- All persons collecting native seed are licensed according to the Wildlife Conservation Act (1950) and will abide by the conditions of the licence.
- Permission is for a twelve month period beginning 1st July 2018.
- This letter allows for collection by only Greening Australia (WA) staff members.
- Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds.
- All care will be taken to avoid the disturbance of fauna habitat.
- All care will be taken to avoid any disturbance that may lead to soil degradation.
- No picking during imposed harvest and vehicle movement bans.

Background

Greening Australia has forwarded the following email to the CEO on the 21 June 2018.

On behalf of Greening Australia WA (GAWA), I am seeking permission to collect native seed from within reserves vested to your shire. I request this permission for relevant, appointed staff of GAWA, involved in our valuable land rehabilitation programs. All staff employed by GAWA undergo significant training in all aspects of seed collection, and are licensed under the Wildlife Conservation Act (1950). Any person collecting seed on behalf of GAWA is required to abide by the conditions of this licence. Seed collected from within your reserves will be utilised in strategic re-vegetation projects throughout the region, and will directly benefit the community as a whole. Some seed may also be used for the purposes of research into best practice re-vegetation and development of tree cropping programs for the region. We are seeking this permission for a twelve-month period beginning July 2018. I have attached a draft letter of permission for your convenience and consideration. Should this letter require further clarification, I may be contacted as detailed below. I look forward to your favourable response.

Comments:

Greening Australia WA in the past have been granted access and permission to collect native plant seed from reserves vested in the Shire of Wickepin.

This permission was granted under the following conditions:

- All persons collecting native seed are licensed according to the Wildlife Conservation Act (1950) and will abide by the conditions of the licence.
- Permission is for a twelve month period beginning 1st July 2018.
- This letter allows for collection by only Greening Australia (WA) staff members.
- Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds.
- All care will be taken to avoid the disturbance of fauna habitat.
- All care will be taken to avoid any disturbance that may lead to soil degradation.
- No picking during imposed harvest and vehicle movement bans.

The author of this report can see no issue granting Greening Australia permission to Collect Native Plant Seed from Reserves Vested in the Shire of Wickepin in line with the previous permission's granted to Greening Australia WA.

Statutory Environment:

Wildlife Conservation Act (1950)

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Recommendations:

That Council grant permission to Greening Australia (WA) Staff members to Collect Native Plant Seed from Reserves Vested in the Shire of Wickepin up to the 30 June 2019.

With the following conditions:

- All persons collecting native seed are licensed according to the Wildlife Conservation Act (1950) and will abide by the conditions of the licence.
- Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds.
- All care will be taken to avoid the disturbance of fauna habitat.
- All care will be taken to avoid any disturbance that may lead to soil degradation.
- No damage to be done to Golf fairways and rough.
- No picking during imposed harvest and vehicle movement bans.
- No picking during Total Fire Bans

Voting Requirements:

Simple Majority

Motion: Resolution No: 180718-

Moved Cr / Seconded Cr

That Council grant permission to Greening Australia (WA) Staff members to Collect Native Plant Seed from Reserves Vested in the Shire of Wickepin up to the 30 June 2019.

With the following conditions:

- All persons collecting native seed are licensed according to the Wildlife Conservation Act (1950) and will abide by the conditions of the licence.
- Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds.
- All care will be taken to avoid the disturbance of fauna habitat.
- All care will be taken to avoid any disturbance that may lead to soil degradation.
- No damage to be done to Golf fairways and rough.
- No picking during imposed harvest and vehicle movement bans.
- No picking during Total Fire Bans

Carried /

10.1.04 – Jean Sloan Seed Collecting to June 2019

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Jean Sloan - Kondinin
File Reference:	EM.PER.1105
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	3 July 2018

Enclosure/Attachments:

Nil.

Summary:

Council is being requested to grant permission to Jean Sloan of Kondinin to collect native plants from reserves (gravel pits, road verges and Town site reserves) vested to the Shire of Wickepin for the 12 month period to 30 June 2019.

With the following conditions:

- Permission is only granted to Jean Sloan
- Appropriate hygiene measures to be followed at all times to prevent the spread of plant disease and weeds.
- All care to be taken to avoid the disturbance of fauna habitat.
- All care to be taken to avoid any disturbance that may lead to soil degradation.
- No damage to be done to the Golf fairways and rough.
- No picking during imposed harvest and vehicle movement bans.
- No picking during Total Fire Ban

Background

Jean Sloan of Kondinin requests permission to collect native plants from reserves (gravel pits, road verges, Town site reserves) vested to the Shire of Wickepin for the period to June 2019.

Comments:

Jean Sloan has advised that she currently holds a commercial purpose licence number CPO15802 from the Department of Parks and Wildlife.

Council passed the following resolution at its Ordinary Meeting of Council held on the 19 July 2017

Resolution No 211216-04

Moved Cr Lansdell / Seconded Cr Hinkley

That Council grant permission to Jean Sloan of Kondinin to collect native plant seed from reserves vested in the Shire of Wickepin and the Wickepin Golf Club up to the 30 June 2017.

With the following conditions:

- The permission is only granted to Jean Sloan
- Appropriate hygiene measures to be followed at all times to prevent the spread of plant disease and weeds.

- All care to be taken to avoid the disturbance of fauna habitat.
- All care to be taken to avoid any disturbance that may lead to soil degradation.
- No damage to be done to the Wickepin Golf Club fairways and rough.
- No picking during imposed harvest and vehicle movement bans.

Carried 8/0

Jean is anticipating picking the following in the Wickepin Shire for the period to 30 June 2019.

1. Acacia erinacea
2. Pulchella
3. Casuarina obesa
4. Hakea prostrata
5. Eucalyptus caesia
6. Gardneri
7. Sargentii

The author of this report can see no issues in granting Jean Sloan a licence to collect native plants from reserves (gravel pits, road verges, Town site reserves) vested to the Shire of Wickepin for the period to 30 June 2019, in line with permission granted in previous years.

Following is an extract from the Department of Parks and Wildlife Flora Licensing Information Sheet.

All flora that is native to Western Australia is protected throughout the State under the Wildlife Conservation Act 1950. Protected flora is defined as any plant (including any wildflower, palm, shrub tree, fern, creeper or vine) and includes any part of a plant, including seeds and spores.

On Crown Land, protected flora may only be taken by individuals who hold a licence issued by the Department of Parks and Wildlife (DPaW) under the Wildlife Conservation Act 1950. Persons who wish to take flora for identification, research, education, hobby, or other non-commercial purposes must hold a Scientific or Other Prescribed Purposes (SOPP) Licence.

Non-commercial collection of flora from private property requires the permission of the property owner, but no licence from DPaW.

If the flora is being taken for commercial purposes a Commercial Purposes (CP) Licence is required. A CP Licence must be held by each individual taking flora. Before a CP licence can be issued, the applicant must demonstrate that they have an area on which they are authorised to harvest flora. This includes the written permission of the government agency or authorised agent that is managing the land. If the land that the applicant wishes to collect on is CALM land/water or managed by the department, the Wildlife Licensing section will seek permission from the relevant DPaW district on the applicant's behalf

The commercial collection of flora from conservation estate (Nature Reserves, National Parks or Conservation Parks, etc) is generally not permitted.

CP licensees are required to submit returns of the flora taken under their licence, and licence renewal is dependent on the satisfactory completion and submission of such returns.

The commercial collection of flora species listed as Priority on the department's "Threatened and Priority Flora List" is also not generally permitted. If applicants wish to take Priority flora they must complete an "Application to Take Priority Flora Species under a Commercial Purposes Licence" and submit this to the department's Wildlife Licensing Section. Applications will only be approved where the activity will assist in the preservation or protection of the Priority flora species of interest. If successful the applicant will be issued with a CP Licence

which is amended to allow for the taking of specified Priority flora species in the amounts approved by DPaW, and only for use as approved by DPaW.

Protected flora may only be taken from private property by the owner or occupier of the land or by a person who has the owner or occupier's permission. Protected flora taken from private property, whether it be harvested from natural or cultivated stands, may only be sold under a Commercial Producer's (PN) Licence. A PN licence only covers the properties that are listed on the licence, therefore if you wish to sell flora taken from other properties not listed on your licence you must apply for an additional licence. PN licensees are required to submit returns of the flora sold under their licence, and licence renewal is dependent on the satisfactory completion and submission of such returns. The applicant must state on their application form whether the flora to be sold is taken from Natural (P) or Artificial/Cultivated (A) stands, as well as listing the species and parts to be taken. The renewal of a licence is the responsibility of the licensee and will not automatically be granted. Each request for renewal is treated as a new application, so that in the event circumstances change, the appropriate licence conditions can be issued. Current letters of authority must be included with each application and the land to which the application relates and proposed species to be harvested must be listed. Licence renewal is dependent on the satisfactory completion and submission of returns.

Statutory Environment:

Wildlife Conservation Act (1950)

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Recommendations:

That Council grant permission to Jean Sloan of Kondinin to collect native plants from reserves (gravel pits, road verges, and Town site reserves) vested to the Shire of Wickepin for the period to 30 June 2019.

With the following conditions:

- All conditions imposed on Licence number CPO15802 from the Department of Parks and Wildlife are to be followed at all times.
- Appropriate hygiene measures are to be followed at all times to prevent the spread of plant disease and weeds.
- All care to be taken to avoid the disturbance of fauna habitat.
- All care to be taken to avoid any disturbance that may lead to soil degradation.
- No damage to be done to Golf fairways and rough.
- No picking during imposed harvest and vehicle movement bans
- No picking during Total Fire Bans

Voting Requirements:

Simple majority

Council Decision:

**Resolution No: 180718-
Moved Cr / Seconded Cr**

That Council grant permission to Jean Sloan of Kondinin to collect native plants from reserves (gravel pits, road verges, and Town site reserves) vested to the Shire of Wickepin for the period to 30 June 2019.

With the following conditions:

- All conditions imposed on Licence number CPO15802 from the Department of Parks and Wildlife are to be followed at all times.
- Appropriate hygiene measures are to be followed at all times to prevent the spread of plant disease and weeds.
- All care to be taken to avoid the disturbance of fauna habitat.
- All care to be taken to avoid any disturbance that may lead to soil degradation.
- No damage to be done to Golf fairways and rough.
- No picking during imposed harvest and vehicle movement bans
- No picking during Total Fire Bans

Carried /

10.1.05 – 2019/2020 RRG Funding

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	RD.PRG.2617
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	9 July 2018

Enclosure/Attachments:

2019/2020 MCA application

Summary:

Council is being requested to submit the attached MCA for the 2019/2020 financial year by the 31 August 2018.

Background

The CEO has received the following calendar from Allison Hunt MRWA for the RRG meetings. The date for submissions of MCA is the 31st August 2018.

Road Project Grants	WBS REGIONAL ROAD GROUP			Effective 1 January 2018	
Direct Grants					
State and Federal Black Spots, Regional Run-off Roads funding	ANNUAL TIMETABLE FOR 2018 CALENDAR YEAR			Please direct all queries to RRG secretariat, MRWA Northam	
Commodity Route Funding				Critical Action	
Description	Prime Purpose	Location	Date Due of Action	Action By	Month
Sub Groups (4) - Meetings	First of meetings to discuss 2017/18 road projects with no or estimated project completion dates after 31 March 2018	As determined by sub group Secretary	Advise Secretariat as soon as possible if funding transfers etc are required. Additional reviews should be conducted by no later than 30 April 2018	Critical - SUB GROUPS	Early Feb' and again no later than 30 April 2018

WBS RRG Meeting	Local Roads Funding Issues; endorsement of 2018/19 projects	Shire of Wickepin Community Centre	28-Feb-18	MRWA	Feb
MRWA Secretariat to advise sub groups of ACTUAL FUNDING for 2018/19 where known	Confirm if possible 2018/19 funding for all funding programmes	N/A	N/A	MRWA	May/June
Direct Grant Payments to LGs' for 2018/19	Councils to provide Certificate of Completion for 2017/18 fin year plus tax invoice without GST for 2018/19 funds	Email claims & certificate to wheatbelt@mainroads.wa.gov.au	By no later please than 31 July 2017	COUNCILS. Critical in endeavours to demonstrate commitment to claiming untied funding	July
WBS RRG Meeting	To review 2017/18 un-completed projects as at 30 June 2018	Shire of Wickepin Community Centre	August 2018 - TO BE CONFIRMED	MRWA	July
Sub Groups & MRWA to initiate actions as per recommended procedure @ 2.6, page 7 of WBS RRG Policy & Procedures Manual 001-005 for 2018/19 road project funding	As a result of any non-compliance to the process of maximising 2017/18 road project expenditures as at 30 June 2018	N/A	All actions to be completed by 30 September 2018	Sub Groups, non-affected councils and MRWA	Sept
Federal Funding - Blackspot Applications for 2019/20	New subs for 2019/20 (no staging of submissions is allowed)	COPIES MUST be submitted to MRWA Northam office by 31 July 2018. Digital submissions are acceptable.	31-Jul-18	Critical - COUNCILS	July

STATE BLACK SPOT & REGIONAL RUN-OFF ROAD (if funding is made available) - Applications for 2019/20	Subs for new projects for 2019/20 funding PLUS revised subs for continuation of black spot funding for on-going staged projects	COPIES MUST be submitted to MRWA Northam office by 31 July 2018. Digital submissions are acceptable.	31-Jul-18	Critical - COUNCILS	July
Commodity Route Funding - OPEN TO ALL COUNCILS	2019/20 Funding	Send ELECTRONICALLY to MRWA Northam office - by 31 August 2018	MUST be collated by MRWA and to WALGA by 14 September 2018	Critical - AFFECTED COUNCILS & MRWA	September
LGAs to complete WBS RRG Local Road Project MCA submissions for 2019/20 state funding	2019/20 Road Project Funding	Lodge 1 HARD COPY of each submission with sub group secretary by 31 August 2018	Submissions to be assessed by LGIM and completed by 30 September 2018	Critical - COUNCILS & MRWA	Sept
Sub Groups (4) - Meetings	2019/20 Road Project Funding	As determined by sub group Secretary	2019/20 MCA submissions to be formally signed- off by sub groups by 31 October 2018	Critical - SUB GROUPS	Oct
WBS RRG Technical Committee meets	Assess 2019/20 MCA submissions and discuss other issues	TO BE DECIDED	A Thursday no later than mid November 2018	WBS RRG Tech Comm	Nov
Federal and State Blackspot Applications and Regional Run-off Roads subs for 2018/19	2019/20 Funding	N/A	Advise councils by 31 December 2018 of outcomes of assessments and recommendations for 2019/20 funding	MRWA secretariat Northam office	Dec

Following, is an extract from the Regional Road Group Procedures Manual regarding MCA submissions.

6.1 Multi Criteria Assessment Model (MCA) and user manual

Local Government submissions for Road Project Grants must be in accordance with the RRG's MCA model and associated user manual.

The RRG has adopted the following principles in developing the MCA model:

- (i) To be effective in distributing funds to roads of regional significance which have a high priority need within the region;
- (ii) To develop a simple process for local governments to prepare submissions and clearly understand the evaluation methodology;
- (iii) To ensure local roads of regional significance are maintained at an acceptable services level to meet user and safety needs;
- (iv) To improve the level of statistical traffic information and work rates to assist the accuracy of the road project evaluation process;
- (v) To establish guidelines for acceptable road standards and levels of service for certain road types and traffic usage for input into the MCA process.

Comments:

Below is an updated program for the RRG road project grant road networks for 2018 to 2022

Wickepin RRG program

Road	Year	Required Work	\$
Wickepin Harrismith 002	2019/20	Widening, cement stabilising, two coat seal and light reduction of veg	\$367,030
Pingelly Wickepin 003	2020/21	Widening, cement stabilising and two coat bitumen slk 14.140 to 14.940 and culvert replacement at slk 14.440 3x375 pipes and 1x1200x750 box plus additional culvert widening	\$370,000
Stock Route Road 163	2021/22	Clearing, formation and bitumen widening from slk 0.030 to 6.230 and widening culverts at; slk 1.650 1x450x8.2 slk 1910 1x300x8.2 slk 2.870 1x375 and 1x1200x450 box 8.2 slk 4.750 1x375x12 slk 5.880 1x600x8.2 and slk 6.110 1x375x8.2 plus headwalls both sides on all culverts	\$370,000 Note: this project will need to be costed closer to the date and maybe over several years

The Manager of Works has inspected the above roads and feels that the above program will endeavour to repair the major failures occurring on the Wickepin Harrismith, Pingelly Wickepin and the Stock Route Roads over the next three years.

Statutory Environment:

Local Government Act 1995, Regional Road Group Procedures Black Spot

Policy Implications:

Nil

Financial Implications:

Council contribution, if successful will be a total cost of \$367,030

Maximum allowance for one Council is generally \$325,000 to \$350,000 depending on funding received from State Government. So Council's contribution would be around the following.

1. Max \$325,000 MRWA 2/3 Contribution \$244,686 Council contribution \$122,343 Total \$367,030
2. Max \$350,000 MRWA 2/3 Contribution \$244,686 Council contribution \$122,343 Total \$367,030

Council's previous contributions over previous years were:

2017/2018

Job Number	Road Name	Works	Total	Cost to Council
		Description		
		REGIONAL ROAD GROUP		
RG003	Pingelly Wickepin	Shoulder & Culvert Widening, Reconstruct, Prime & Seal Various Sections	133,560	44,520
RG001	Wickepin Corrigin	Final Seal	86,997	28,999
RG002	Wickepin Harrismith	Asphalt shoulder widening various sections	95,000	31,667
		Total Regional Road Group	315,557	105,186

2016/2017

Job Number	Road Name	Works	Total	Cost to Council
		Description		
		REGIONAL ROAD GROUP		
RG003	Pingelly Wickepin	Shoulder & Culvert Widening, Reconstruct, Prime & Seal Various Sections	81,795	27,265
RG001	Wickepin Corrigin	Shoulder & Culvert Widening, Reconstruct, Prime & Seal	157,095	52,365

		Various Sections		
RG002	Wickepin Harrismith	Asphalt Shoulder Widening	88,365	29,455
		Total Regional Road Group	327,255	109,085

2015/2016

Job Number	Road Name	Works	Total	Cost to Council
		Description		
		REGIONAL ROAD GROUP		
RG003	Pingelly Wickepin	Shoulder & Culvert Widening, Reconstruct, Prime & Seal Various Sections	171,550	57,183
RG001	Wickepin Corrigin	Final Seal	57,000	19,000
RG002	Wickepin Harrismith	Final Seal	86,000	28,667
		Total Regional Road Group	314,550	104,850

Strategic Implications:

Shire of Wickepin Corporate Business Plan 2015 - 2020

Theme 1 – To Develop and Maintain Quality Services and Infrastructure

Outcome: A sustainable and extensive transport system that allows for efficient travel within the local government and to other rural and metropolitan areas

Goal	Strategies	Action(s)	When	Implications for Informing strategies	Funding	Council Role
Goal - 1 Develop effective assets replacement and maintenance programs	<ul style="list-style-type: none"> Develop and fund a five year program for the provision of footpaths. Develop and fund a ten year plan that will ensure the timely maintenance of Council assets. Provide for the replacement of existing and provision for new community assets as the need arises. 	<ul style="list-style-type: none"> Continue to maintain Council assets at current service levels Establish and engage the community on an asset consolidation and replacement program Lake Yealering living lakes project Investigation into the replacement of Community Resource Centre 	2015-2020	Nil	Existing	Provider
			2015-2020	Nil	Existing	Provider
			2015-2020	Nil	Existing	Partner
			2016-2018	Nil	Grants	Partner/ Provider
Goal - 1.2 Creation of new community assets	<ul style="list-style-type: none"> Progressively implement the Townscape plans. Provide strategically placed Public Conveniences. Provide housing for low-income earners, young singles and aged persons in conjunction with other authorities. 	<ul style="list-style-type: none"> Continue to implement Townscape plans and maintain Public Conveniences Seek funding for construction of Independent Living Units Construction of Independent Living Units 	2015-2020	Nil	Existing	Provider
			2015-2016	Nil	Grants	Partner/ Provider
			2016-2018	\$	Grants	Provider

Goal - 1.3 Actively pursue funding from external Sources	<ul style="list-style-type: none"> Employment of grants officer responsible for securing funding for the community of Wickepin. 	<ul style="list-style-type: none"> The Shire has employed a Grants Officer and will continue to actively pursue all grant funding opportunities. 	2015-2020	Nil	Existing	Provider
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Service Levels	Success Measures
The transport network is well maintained	Percentage of maintenance activities completed annually Number of road accidents Community satisfaction with roads and footpaths
Assets are renewed as planned	Percentage of Capital Works Program completed annually Townscape plans are implemented Asset sustainability ratio Asset renewal funding ratio
Grant funding levels are maintained or improved	Amount of grant funding received

2018 Strategic Community Plan

infrastructure

GOAL 1: Roads are a key economic driver across the Shire

SHORT TERM STRATEGY	MEDIUM TERM STRATEGY	POINT OF MEASUREMENT	10 YR OUTCOME
1.1 Annual review of the performance and structure of Shire owned roads	1.2 Plant and equipment maintenance and replacement is planned for 1.3 Identification of road maintenance and improvements in the Asset Management Plan 1.4 Engagement of neighbouring Shires and key stakeholders in the Secondary Freight Route Project	<ul style="list-style-type: none"> RAV ratings No of positive and negative complaints received Traffic count data reflects usage and investment required Number of accidents attributed to road condition Retention of works staff is higher than industry average Roads can handle weather conditions Level of funding secured and % spent in the Shire 	Road infrastructure meets the freight task and is sustainable in the long term

Recommendations:

1. That Council adopts the following plan for the RRG Project Grants for 2019 to 2022

Road	Year	Required Work	\$
Wickepin Harrismith 002	2019/20	Widening, cement stabilising, two coat seal and light reduction of veg	\$367,030
Pingelly Wickepin 003	2020/21	Widening, cement stabilising and two coat bitumen slk 14.140 to 14.940 and culvert replacement at slk 14.440	\$370,000

		3x375 pipes and 1x1200x750 box plus additional culvert widening	
Stock Route Road 163	2021/22	Clearing, formation and bitumen widening from slk 0.030 to 6.230 and widening culverts at; slk 1.650 1x450x8.2 slk 1910 1x300x8.2 slk 2.870 1x375 and 1x1200x450 box 8.2 slk 4.750 1x375x12 slk 5.880 1x600x8.2 and slk 6.110 1x375x8.2 plus headwalls both sides on all culverts	\$370,000 <u>Note:</u> this project will need to be costed closer to the date and maybe over several years

2. That Council submit the following MCA for the Wickepin Harrismith to the Regional Road Group for funding in the 2019/20200 Financial Year.

Wickepin Harrismith Road – Surface Correction Work, cement stabilising, two coat seal, drainage upgrade and vegetation reduction. SLK 8.39 to 10.44

Total Project Cost \$367,030 13/3 Local Government \$122,343 2/3 RRG \$244,687

Voting Requirements:

Simple Majority

Council Decision:

Resolution No: 180718-

Moved Cr

/ Seconded Cr

1. That Council adopt the following plan for the RRG Project Grants for 2019/2022

Road	Year	Required Work	\$
Wickepin Harrismith 002	2019/20	Widening, cement stabilising, two coat seal and light reduction of veg	\$367,030
Pingelly Wickepin 003	2020/21	Widening, cement stabilising and two coat bitumen slk 14.140 to 14.940 and culvert replacement at slk 14.440 3x375 pipes and 1x1200x750 box plus additional culvert widening	\$370,000
Stock Route Road 163	2021/22	Clearing, formation and bitumen widening from slk 0.030 to 6.230 and widening culverts at; slk 1.650 1x450x8.2 slk 1910 1x300x8.2 slk 2.870 1x375 and 1x1200x450 box 8.2 slk 4.750 1x375x12 slk 5.880 1x600x8.2 and slk 6.110 1x375x8.2 plus headwalls both sides on all culverts	\$370,000 <u>Note:</u> this project will need to be costed closer to the date and maybe over several years

2. That Council submit the following MCA for the Wickepin Harrismith to the Regional Road Group for funding in the 2019/20200 Financial Year.

Wickepin Harrismith Road – Surface Correction Work, cement stabilising, two coat seal, drainage upgrade and vegetation reduction. SLK 8.39 to 10.44

Total Project Cost \$367,030 13/3 Local Government \$122,343 2/3 RRG \$244,687

Carried /

10.1.06 – Pingelly Wickepin Road – Clearing Pruning Trees

Submission To:	Ordinary Council
Location / Address:	Location 3472, 1,20 Pingelly Wickepin Road
Name of Applicant:	Philip, Julie, Toby, Chad Russell
File Reference:	A6631
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	10 July 2018

Enclosure/Attachments:

1. A Guide to the Exemptions and Regulations for Clearing Native Vegetation
2. A guide to the exemption for clearing native vegetation for maintenance in existing transport corridors
3. Information for maintaining existing transport corridors
4. Native Vegetation Fact Sheet 9 - Clearing limited to five hectares a year (limited clearing exemptions)

Summary:

Council is being requested to approve the removal and pruning of the trees along the fence lines of Location 3472 Location 1 and Location 20 for the purpose of installing new fencing on these locations.

Background

Council has received the following letter on the 5 July 2018 from Philip, Julie, Toby and Chad Russell.

Dear Mark,

Philip, Julie, Toby and Chad Russell would like permission to clear or prune the River Gums on Boundary Fencing adjoining the Pingelly Road for the purpose of new fencing.

An onsite inspection was held with the Russell family on Thursday, 5 July 2018, with the CEO and Manager of Works in attendance.

During this inspection the CEO advised that Councils Policy is that any farmer has a right to clear 1.5m from the fence line, but was not willing to give approval for the removing of any of the River Gums until a decision was made by Council.

During the onsite meeting, agreement was made that the Manager of Works would request Ecoedge to undertake an assessment of the planted river gums to see where they fit under the current clearing regulations.

Council's Manager of Works contacted Ecoedge and they advised that they are unable to assess the trees at this moment but Russell Smith of Ecoedge forwarded the following advice via email to Council's Manager of Works.

From what I can gather it is likely that the trees along the roadside at Wickepin would be exempt under the clearing regulations. It appears that they were not planted for conservation purposes, or by a conservation body (such as your local Landcare group). However, I have been advised that if you want to be sure they're exempt you could make an application for a clearing permit (purpose permit) and then if DWER thinks the clearing is exempt they would contact you and ask if you would like to withdraw the application (thus saving time and money).

The CEO and the Manager of Works have not been able to find out if the river gums were planted by a local Land Care group. At this stage it is thought they were planted by Council as an avenue of trees for an entry statement into Wickepin. It would appear that the fence line on the Western side of Location 1 has been moved in approximately 1.5 meters to allow for the planting of the river gums. The CEO has undertaken a title search of the location and cannot see any caveat placed on the property regarding the moving of the fence line to plant the river gums along the Pingelly Wickepin Road.



Comments:

The Department of Environment Regulation Native Vegetation Fact Sheet 9 States the following in relation to clearing of fence lines.

Clearing along a fence line – alienated land

This limited clearing exemption allows the landowner to clear land for a fence line on, or within, the property to the width necessary to provide access to construct or maintain a fence.

Councils Policy is as follows:

8.1.6 CLEARING FENCE LINES

OBJECTIVE: Provide clear parameters in relation to clearing fence lines.

Any person wishing to clear land adjacent to crown land (e.g. road reserves) for the purpose of fence line maintenance or renewal must seek written permission from the Shire of Wickepin prior to commencement of clearing works.

Council (or Council's delegated Officer) will inspect the proposed clearing and issue guidelines for the clearing activity. These guidelines will include a copy of the relevant regulations including Native Vegetation Regulations (2004).

Penalties for non-compliance with the regulations will be enforced by the Department of Environmental Protection.

ITEM	DESCRIPTION OF CLEARING	PERSON/COMPANY TO LIAISE WITH.
11	Clearing along a fence line — Crown land	
	Clearing of Crown land along a fence line to provide access to construct or maintain a fence — (a) between alienated land and Crown land — if the clearing is no more than 1.5 m from the fence line; or	The owner of the land on which the clearing is to take place. (Shire of Wickepin)
	(b) between Crown land and Crown land — if the clearing is no more than 5 m from the fence line on one side and no more than 1.5 m from the fence line on the other side.	

The following is an extract from the *Native Vegetation Regulations (2004)*.

5. *Prescribed clearing — section 51C*

- (1) *Clearing is of a kind prescribed for the purposes of section 51C(c) if —*
- (a) *it is described in an item in the Table to this subregulation;*
 - (b) *it is by, or with the prior authority of, a person listed in the item in which the clearing is described; and*
 - (c) *it is done in such a way as to limit damage to neighbouring native vegetation.*

Table

<i>Item</i>	<i>Description of clearing</i>	<i>Person</i>
6	<i>Clearing to provide fencing and farm materials</i> <i>Clearing to provide material for use by the owner or occupier of the property on which the vegetation is located for constructing and maintaining fences, buildings and other structures on land in the possession of the owner or occupier, being clearing which —</i> (a) <i>does not kill any live vegetation and does not prevent regrowth of the vegetation;</i> (b) <i>is carried out to provide material to the extent to which the material could not be obtained from</i>	<i>The owner or occupier.</i>

Item	Description of clearing	Person
	<p>vegetation already cleared for another purpose; and</p> <p>(c) does not, together with all other limited clearing on the property in the financial year in which the clearing takes place, exceed 5 ha.</p>	
10	Clearing along a fence line – alienated land	
	<p>Clearing of alienated land along a fence line of, or within, a property to the width necessary to provide access to construct or maintain a fence, being clearing which does not, together with all other limited clearing carried out on the property in the financial year in which the clearing takes place, exceed 5 ha.</p>	<p>The owner of the property on which the clearing is to take place.</p>
11	Clearing along a fence line — Crown land	
	<p>Clearing of Crown land along a fence line to provide access to construct or maintain a fence —</p> <p>(a) between alienated land and Crown land — if the clearing is no more than 1.5 m from the fence line; or</p> <p>(b) between Crown land and Crown land — if the clearing is no more than 5 m from the fence line on one side and no more than 1.5 m from the fence line on the other side.</p>	<p>The owner of the land on which the clearing is to take place.</p>
19	Clearing isolated trees	
	<p>Clearing of a tree on a property that is in an otherwise cleared area on the property and that is more than 50 m from any other native vegetation, being clearing which does not, together with all other limited clearing carried out on the property in the financial year in which the clearing takes place, exceed 5 ha.</p>	<p>The owner of the property on which the tree is located.</p>
22	Clearing for maintenance in existing transport corridors	
	<p>Clearing in relation to a stretch of road (whether public or private) or railway if the clearing is carried out —</p> <p>(a) in an area or for a purpose specified in Schedule 2; and</p> <p>(b) to the extent specified for that area or purpose in Schedule 2; and</p> <p>(c) in accordance with Schedule 2.</p>	<p>The Commissioner of Main Roads, the Public Transport Authority, the local government, the person or the entity responsible for the stretch of road or railway.</p>

Under these regulations the land owner is allowed to clear what is necessary for the clearing of the fence line however Council's policy is to only allow 1.5 metres from the fence line. Council's policy 8.1.6 Clearing of Fence Lines would override the *Native Vegetation Regulations (2004)* as Council is the manager of all Local Government road reserves within the Shire of Wickepin.

On inspection of the fence lines it appears that the fence line on the western side of Location 1 has been moved in approximately 1.5 metres to allow for the planting of the river gums. The CEO has undertaken a title search of Location 1 and cannot see any caveats that have been placed on the property regarding the moving in of the fence line to plant the river gums along the Pingelly Wickepin Road.



The river gums on the west side of Location 3472 on the Pingelly Wickepin Road are approximately 2.6metres from the moved fence line. This would mean that if the fence is put back on the property boundary line all the planted river gums fall within the 1.5 metre clearing line.



The river gums on the eastern side of the road along Location 1 have been planted approximately 2.0 metres from the existing fence line which appears to be on the correct boundary alignment.



Council may wish to allow for the clearing of the river gums as they fall within the clearing exemption area as outlined in the *Native Vegetation Regulations (2004)*, but are outside of the 1.5m clearing area as outlined in Councils Policy 8.1.6 clearing fence lines. On the eastern side of the Pingelly Wickepin Road the river gums are outside of the 1.5m clearing line. On the western side of the Pingelly Wickepin Road the river gums are inside the clearing line if the fence was moved onto the correct property boundary alignment.

This matter has not been referred to the Facey Group or any other environmental group for comments as it was felt that the purpose of the planting of the river gums was more of an entry statement to the Wickepin Town site rather than a land care issue.

Council may wish to refer this to the Facey Group for any comment regarding any land care issues if the owners of the land clear the whole area of the planted river gums.

The land owner has the right to make a request to the Department of Water and Environmental Regulation for a clearing permit but Council would still need to give the owner permission to remove any trees that are on land controlled by Council as a road reserve, also the river gums were planted by Council.

It is the view of the CEO that the owners could vertically prune the river gums along both fence lines 1.5 metres and still have new fences protected from falling branches. This would mean that the fence lines would need to be pruned on an ongoing basis by the land owner.

There are a number of native trees in between the planted river gums and the fence line that will need removing as they are growing either in the fence line itself or very close to it.

Statutory Environment:

Environmental Protection Act 1986

Native Vegetation Regulations (2004),

Local Government Act 1995

Policy Implications:

8.1.6 CLEARING FENCE LINES

Financial Implications:

Nil

Strategic Implications:

Nil

Recommendations:

1. That the owners of Location 3472, 1 and 20 be given permission to remove any native tree with in the 1.5 meters of the existing fence lines on the eastern and western side of the Pingelly Wickepin Road that are deemed to interfere with the installation of new fencing..
2. That the owners of Location 3472, 1 and 20 be given permission to vertically prune all limbs from the planted river gums within 1.5 metres of the existing fence lines on the eastern side and 1.00 metre from the existing boundary line on the western side of the Pingelly Wickepin Road.
3. That all the pruning and clearing is to be undertaken under the *Native Vegetation Regulations (2004)*.

Voting Requirements:

Simple majority

Council Decision:**Resolution No: 180718-****Moved Cr****/ Seconded Cr**

1. That the owners of Location 3472, 1 and 20 be given permission to remove any native tree with in the 1.5 metres of the existing fence lines on the Eastern and western side of the Pingelly Wickepin Road that are deemed to interfere with the installation of new fencing..
2. That the owners of Location 3472, 1 and 20 be given permission to vertically prune all limbs from the planted river gums within 1.5 metres of the existing fence lines on the eastern side and 1.00 metre from the existing boundary line on the western side of the Pingelly Wickepin Road.
3. That all the pruning and clearing is to be undertaken under the Native Vegetation Regulations (2004).

Carried /

Governance, Audit and Community Services

10.2.01 – List of Accounts

Submission To:	Ordinary Council
Location/Address:	Whole Shire
Name of Applicant:	Amanda Smith – Finance Officer
File Reference:	FM.BA.1201
Author:	Amanda Smith – Finance Officer
Disclosure of any Interest:	Financial
Date of Report:	4 July 2018

Enclosure/Attachments:

List of accounts.

Summary:

List of Accounts remitted during the period from 1 June 2018 to 30 June 2018.

	<u>Vouchers</u>	<u>Amounts</u>
Municipal Account		
EFT	8439 – 8522, 8524 – 8545	\$ 256,468.02
Cheques	15533 – 15540, 15542 – 15545	\$ 72,485.17
Payroll	June	\$ 77,166.99
Superannuation	June	\$ 9,480.82
Credit Card	June	\$ 110.94
Direct Deductions	June	\$ 4,897.02
Licensing	June	\$ 41,819.35
Trust		
EFT	8437 – 8438, 8523	\$ 983.63
Cheques	1300, 15541	\$ 1120.00
	June Total	<u>\$ 464,531.94</u>

Financial Management Regulation 13 (4) also requires that a listing of all other outstanding accounts be presented to Council at the meeting. This information will be provided on the day of the meeting for inclusion in the recommendation. Certificate of Chief Executive Officer:

The schedule of accounts, covering vouchers as listed above, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

Comments:

Detailed answers to queries can be obtained prior to presentation at council meeting.

Statutory Environment:

Local Government (Financial Management) Regulations 1996 – Regulations 13 (2), (3) & (4)

Policy Implications:

Policy 3.1.7 - Cheque Issue

Recommendations:

That Council acknowledges that payments totalling \$464,531.94 have been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Voting Requirements:

Simply Majority

Council Decision: Resolution No: 180718-

Moved Cr / Seconded Cr

That Council acknowledges that payments totalling \$464,531.94 have been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Carried /

List of Accounts Due & Submitted to Committee

Jun-18

Chq/EFT	Date	Name	Description	Muni	Trust
1300	14/06/2018	DOCEP - Bond Administrator	Bond Lodgement U1 Yarling Court		\$ 760.00
15541	29/06/2018	DOCEP - Bond Administrator	Bond Lodgement U4 Cottage Homes		\$ 360.00
			Total Cheques		\$1,120.00
EFT8437	14/06/2018	Building Construction Industry Training Fund	Building Construction Levy A6231		\$ 549.75
EFT8438	14/06/2018	Building Commission, Department Of Commerce	Building Services Levy For A6231		\$ 377.23
EFT8439	14/06/2018	Australia Post	May 2018 Account	\$ 112.00	
EFT8440	14/06/2018	Air Liquide Wa Pty Ltd	Cylinder Rental	\$ 95.30	
EFT8441	14/06/2018	Allwork Civil	Line Marking	\$ 1,750.00	
EFT8442	14/06/2018	Belvedere Nursery	Mulch	\$ 3,900.00	
EFT8443	14/06/2018	BKS Electrical	Locate Telstra Cable Yea-Pingelly Rd	\$ 614.24	
EFT8444	14/06/2018	BITUTEK	Bitumise Wickepin-Corrigin Rd	\$ 22,909.59	
EFT8445	14/06/2018	Cutting Edges Pty Ltd	WK518 Grader Blades	\$ 767.18	
EFT8446	14/06/2018	Kelly Cochrane	Cleaning 7 Rintel St, Yea Hall & Yea Cvn Pk	\$ 930.00	
EFT8447	14/06/2018	Peter Denton	Native Plants for Wk Cvn Pk	\$ 1,820.00	
EFT8448	14/06/2018	Landgate	Rural UV Interim Valuation	\$ 80.90	
EFT8449	14/06/2018	Easifleet	Facey Group Vehicle Lease	\$ 582.02	
EFT8450	14/06/2018	Great Southern Fuel Supplies	May 2018 Fuel Account	\$ 16,511.96	
EFT8451	14/06/2018	Isweep	Sweep Townsites Wk & Yea	\$ 3,341.25	
EFT8452	14/06/2018	Knightline Computers	New Monitor MWS	\$ 228.95	
EFT8453	14/06/2018	A&J Knox Super Pty Ltd ATFT Andrew and Janet Knox Super Fund	New Monitor MWS	\$ 7,700.00	
EFT8454	14/06/2018	Marketforce Productions	Advertising - Mechanic	\$ 801.75	
EFT8455	14/06/2018	Komatsu Australia Pty Ltd	WK518 Keys	\$ 24.09	
EFT8456	14/06/2018	Great Southern Waste Disposal	May 2018 Waste Collection & Bulk Pickup Transfer Stations	\$ 7,538.10	
EFT8457	14/06/2018	Narrogin Hardware Makit	Decking Oil	\$ 60.00	
EFT8458	14/06/2018	Narrogin Removals And Storage	Employee Relocation Expenses	\$ 1,830.00	
EFT8459	14/06/2018	Nicholls Bus Service	1WK Inspection for Registration	\$ 158.05	
EFT8460	14/06/2018	Narrogin Toyota	Chainsaw Blades	\$ 258.50	
EFT8461	14/06/2018	Officeworks Superstores Pty Ltd	Stationery Order	\$ 73.89	

List of Accounts Due & Submitted to Committee

Jun-18

EFT8462	14/06/2018	PCS	IT Support & Monthly Fees May 2018	\$ 170.00	
EFT8463	14/06/2018	Wagin Plumbing	Wk Public Toilets New Bench Tops - Plumbing, Wk Cvn Pk Hot Water	\$ 561.00	
EFT8464	14/06/2018	Maureen Susan Preedy	Yea Cleaning	\$ 250.00	
EFT8465	14/06/2018	Pingelly Tyre Service	Tyre Repairs & New Tyres WK2489, WK3518 & WK2473	\$ 677.00	
EFT8466	14/06/2018	RSA Works	Supervision Works	\$ 550.00	
EFT8467	14/06/2018	R J Smith Engineering	Parts for WK3518 & WK2473	\$ 82.50	
EFT8468	14/06/2018	A F Smith & A L Bullock	Repairs to Wk Cvn Pk Managers Residence, Niche Wall Plaque, Netball Court Cleaning, U1 Yarling Court Repairs	\$ 926.00	
EFT8469	14/06/2018	Shire Of Narrogin	Feb - May 2018 Health Officer Charges, May Planning Officer Charges & Building Surveyor Charges	\$ 3,124.00	
EFT8470	14/06/2018	Wickepin Rural Services	May 2018 Account	\$ 2,662.00	
EFT8471	14/06/2018	Waterman Irrigation	Service Standpipe Card Reader	\$ 329.18	
EFT8472	14/06/2018	Watershed News	Annual Allocation 2017/18	\$ 6,500.00	
EFT8473	18/06/2018	Burgess Rawson (WA) Pty Ltd	Water Account for WK Public Toilets	\$ 525.37	
EFT8474	18/06/2018	Courier Australia	Freight on Standpipe Parts, Computer Components & Library Books	\$ 74.03	
EFT8475	18/06/2018	Ewen Rural Supplies	May 2018 Account	\$ 4,837.97	
EFT8476	18/06/2018	Harrismith Golf Club	2017/18 Community Grant	\$ 3,740.00	
EFT8477	18/06/2018	Narrogin Ford	Service WK0	\$ 567.95	
EFT8478	18/06/2018	Jason Signmakers	Albert Facey Heritage & No Parking Signs	\$ 3,175.15	
EFT8479	18/06/2018	Landmark Products Pty Ltd	Gazebo for Harrismith Cemetery	\$ 9,757.00	
EFT8480	18/06/2018	Narrogin Earthmoving & Concrete	WANDRRA Toolibin North Road	\$ 4,950.00	
EFT8481	18/06/2018	Narrogin Petals & Bloom Florist	Office Plant	\$ 176.00	
EFT8482	18/06/2018	Shire Of Wickepin	CRC Community Grant - Venue Hire	\$ 204.00	
EFT8483	18/06/2018	Wickepin Newsagency	May 2018 Account	\$ 132.30	
EFT8484	29/06/2018	Frances Allan	Councillor Sitting Fees	\$ 2,053.64	
EFT8485	29/06/2018	Ad Engineering Pty Ltd	SAM Trailer Converter Cable	\$ 82.50	
EFT8486	29/06/2018	Wes Astbury	Councillor Sitting Fees	\$ 1,989.84	
EFT8487	29/06/2018	Nathan Stewart Astbury	Councillor Sitting Fees	\$ 917.60	

List of Accounts Due & Submitted to Committee

Jun-18

EFT8488	29/06/2018	Asset Infrastructure Management	Development of Asset Management Plan	\$ 4,726.70	
EFT8489	29/06/2018	Best Office Systems	Konica Minolta Copier Charges 23/5/18 to 23/6/18	\$ 760.53	
EFT8490	29/06/2018	Benjamin Kittow Construction	Cottage Homes Refurbishment Final Payment	\$ 3,981.80	
EFT8491	29/06/2018	Courier Australia	Freight on Signs & Computer Equipment	\$ 20.88	
EFT8492	29/06/2018	Connectiv South	Phone System Inspection & Reprogramming	\$ 1,386.00	
EFT8493	29/06/2018	Dx Print Group Pty Ltd	Daily Plant Prestart Inspection Books	\$ 1,298.00	
EFT8494	29/06/2018	LGIS Risk Management	Wheatbelt Regional Risk Coordination Programme	\$ 2,620.20	
EFT8495	29/06/2018	Edwards Motors Pty Ltd	WK632 Service & Repairs Excess	\$ 531.40	
EFT8496	29/06/2018	AC & EJ Fulford & Co	Yea-Pingelly Rd Tree Removal, Railway Dam Fire Control, Tip Maintenance, Wk-Hsm Embankment Realignment & Drainage Works	\$ 26,290.00	
EFT8497	29/06/2018	Greg Fiddes	Refund Caravan Park Fees	\$ 44.00	
EFT8498	29/06/2018	J R & A Hersey Pty Ltd	Riggers Gloves	\$ 138.60	
EFT8499	29/06/2018	Harris Zuglian Electrics	Wk Community Centre Power Issues in Kitchen & Flood Light Replacement	\$ 2,879.88	
EFT8500	29/06/2018	Cr Gerri Hinkley	Councillor Sitting Fees	\$ 1,933.92	
EFT8501	29/06/2018	Sarah Jane Hyde	Councillor Sitting Fees	\$ 912.80	
EFT8502	29/06/2018	C Holmes Bricklaying & Maintenance	Yea Kerb & Footpath Repairs	\$ 2,266.00	
EFT8503	29/06/2018	It Vision	Altus Enablement for Single Touch Payroll & Template Updates	\$ 2,068.00	
EFT8504	29/06/2018	Jason Signmakers	She Shed He Shed Sign	\$ 64.90	
EFT8505	29/06/2018	Lake Yealering Golf Club	Yea Oval Annual Mowing Fees	\$ 1,500.00	
EFT8506	29/06/2018	Cr Allan Lansdell	Councillor Sitting Fees	\$ 1,262.80	
EFT8507	29/06/2018	Steven John Martin	Councillor Sitting Fees	\$ 1,168.56	
EFT8508	29/06/2018	Mercure Hotel Perth	Meals & Accommodation for PAYG Training	\$ 687.00	
EFT8509	29/06/2018	Narrogin Glass	Wk Community Centre Repairs	\$ 455.32	
EFT8510	29/06/2018	Narrogin Pumps, Solar And Spraying	WK248 Parts	\$ 64.80	
EFT8511	29/06/2018	Narrogin Carpets & Curtains	Wk Communtiy Centre Blinds Repairs	\$ 275.00	
EFT8512	29/06/2018	Narrogin Earthmoving & Concrete	WANDRRA Works	\$ 31,350.00	
EFT8513	29/06/2018	PCS	Altus Ready For Single Touch Payroll & IT Support	\$ 2,720.00	
EFT8514	29/06/2018	The Workwear Group Pty Ltd	Staff Uniforms	\$ 319.61	

List of Accounts Due & Submitted to Committee

Jun-18

EFT8515	29/06/2018	Pingelly Tyre Service	Tyres for WK632	\$ 440.00	
EFT8516	29/06/2018	R & R Fencing	Tubular Fencing for Wk Community Centre Playground	\$ 3,641.00	
EFT8517	29/06/2018	Julie Alexia Russell	Councillor Sitting Fees	\$ 3,362.80	
EFT8518	29/06/2018	Regional Communication Solutions Pty Ltd	Cel-Fi Go For Fire Vehicles	\$ 2,788.30	
EFT8519	29/06/2018	A F Smith & A L Bullock	Repairs to Wk Community Centre, 13 Collis St & Neball Court Cleaning	\$ 2,138.80	
EFT8520	29/06/2018	Shire Of Narrogin	Planning Services June 2018	\$ 2,237.40	
EFT8521	29/06/2018	Total Quality Clean	Admin Office Carpet Cleaning	\$ 792.00	
EFT8522	29/06/2018	Western Australian Treasury Corp	Loan No. 100 Interest payment -	\$ 2,123.39	
EFT8523	29/06/2018	Building Commission, Department Of Commerce	Building Services Levy For A6472		\$ 56.65
EFT8524	29/06/2018	Australia Post	June 2018 Account	\$ 168.04	
EFT8525	29/06/2018	Air Liquide WA Pty Ltd	Cylinder Rental for June 2018	\$ 92.21	
EFT8526	29/06/2018	Landgate	Rural Interim Valuation	\$ 65.50	
EFT8527	29/06/2018	Dial Before You Dig	Dial Before You Dig Referral Fees	\$ 110.00	
EFT8528	29/06/2018	Ewen Rural Supplies	June 2018 Account	\$ 2,036.24	
EFT8529	29/06/2018	Great Southern Fuel Supplies	June 2018 Fuel Account	\$ 12,464.81	
EFT8530	29/06/2018	Harris Zuglian Electrics	Yea Cvn Pk Repairs	\$ 325.27	
EFT8531	29/06/2018	Ikes Home Improvement & Glass	Wk Community Centre Repairs	\$ 347.27	
EFT8532	29/06/2018	Moore Stephens	WALGA Tax PAYG Workshop	\$ 660.00	
EFT8533	29/06/2018	Great Southern Waste Disposal	June 2018 Waste Collection & Bulk Pickup Transfer Stations	\$ 6,218.10	
EFT8534	29/06/2018	North Star Transport	Freight on Fencing	\$ 88.00	
EFT8535	29/06/2018	Narrogin Hardware Makit	Tools, Drill Bits, Washers & Bolts	\$ 337.80	
EFT8536	29/06/2018	Narrogin Guardian Pharmacy	Workers Compensation Medication - Claim 27614	\$ 34.95	
EFT8537	29/06/2018	Maureen Susan Preedy	Yea Toilets, Hall & Cvn Pk Cleaning	\$ 427.00	
EFT8538	29/06/2018	The Workwear Group Pty Ltd	Staff Uniforms	\$ 685.71	
EFT8539	29/06/2018	Shire Of Wickepin	Wickepin CRC Community Funding - Venue Hire - Final	\$ 192.00	
EFT8540	29/06/2018	Peter Robert Stribling	Yealering Caravan Park Commission for June 2018	\$ 179.36	
EFT8541	29/06/2018	Shire of Cuballing	Sweep Wk-Hsm Rd Tractor & Broom Hire	\$ 440.00	
EFT8542	29/06/2018	Shire Of Narrogin	Building Services Fees June 2018	\$ 534.60	

List of Accounts Due & Submitted to Committee

Jun-18					
EFT8543	29/06/2018	Daphne Mae Tetlow	Wk Cvn Pk Commission June 2018	\$ 256.22	
EFT8544	29/06/2018	Wickepin Newsagency	June 2018 Account	\$ 179.20	
EFT8545	29/06/2018	Wickepin Football Club	Reimburse Lost Goods - Resolution 200618-22	\$ 272.55	
			Total EFT	\$256,468.02	\$ 983.63
15533	14/06/2018	Telstra	Bushfire SMS Line Charges to 26/5/18	\$ 237.25	
15534	14/06/2018	Synergy	Power for Streetlights	\$ 1,732.15	
15535	14/06/2018	Water Corporation	Water Accounts	\$ 5,741.69	
15536	18/06/2018	Shire Of Wickepin	Vehicle Registration Renewals	\$ 8,187.00	
15537	18/06/2018	Kim Lesley Turner	Rates refund for assessment A5112	\$ 200.00	
15538	29/06/2018	Telstra	Phone Account to 13/6/18	\$ 1,612.90	
15539	29/06/2018	Synergy	Power Accounts	\$ 1,811.20	
15540	29/06/2018	Water Corporation	Water Accounts	\$ 2,061.90	
15542	29/06/2018	Mcleods Barristers & Solicitors	Review of Leased Properties & Development of Standard Leases	\$ 1,634.83	
15543	29/06/2018	Shire Of Wickepin	Petty Cash Reimbursement	\$ 120.20	
15544	29/06/2018	Talis Consultants Pty Ltd	Road Infrastructure Valuation	\$ 47,356.10	
15545	29/06/2018	Synergy	Power for Streetlights	\$ 1,789.95	
			Total Cheques	\$ 72,485.17	
DD9626.1	06/06/2018	WA Local Government Super Plan	Payroll deductions	\$ 3,484.38	
DD9626.2	06/06/2018	Colonial First State	Superannuation contributions	\$ 234.65	
DD9626.3	06/06/2018	Prime Super	Superannuation contributions	\$ 180.86	
DD9626.4	06/06/2018	Australian Ethical Super	Superannuation contributions	\$ 192.78	
DD9626.5	06/06/2018	ANZ Super	Payroll deductions	\$ 397.49	
DD9626.6	06/06/2018	Tremayne Superannuation Fund	Superannuation contributions	\$ 84.24	
DD9626.7	06/06/2018	MTAA Super Fund	Superannuation contributions	\$ 159.11	
DD9660.1	20/06/2018	WA Local Government Super Plan	Payroll deductions	\$ 3,453.69	
DD9660.2	20/06/2018	ANZ Super	Superannuation contributions	\$ 397.49	
DD9660.3	20/06/2018	Colonial First State	Superannuation contributions	\$ 234.65	
DD9660.4	20/06/2018	Prime Super	Superannuation contributions	\$ 180.86	
DD9660.5	20/06/2018	Australian Ethical Super	Superannuation contributions	\$ 192.78	
DD9660.6	20/06/2018	Tremayne Superannuation Fund	Superannuation contributions	\$ 84.24	

List of Accounts Due & Submitted to Committee

Jun-18					
DD9660.7	20/06/2018	AMP Flexible Lifetime Super Fund	Superannuation contributions	\$ 44.49	
DD9660.8	20/06/2018	MTAA Super Fund	Superannuation contributions	\$ 159.11	
			Total Superannuation	\$ 9,480.82	
DD9673.1	13/06/2018	James Matthews	Pool Manager Contract Payment 25/201718	\$ 2,376.06	
DD9673.2	27/06/2018	James Matthews	Pool Manager Contract Payment 26/201718	\$ 2,376.06	
DD9673.3	16/06/2018	Westnet Pty Ltd	Internet Fees 1/7/18 to 1/8/18	\$ 144.90	
			Total Direct Debits	\$ 4,897.02	
DD9688.1	24/06/2018	ANZ Bank	Credit Card Account	\$ 110.94	
			Total Credit Card	\$ 110.94	
98010618	01/06/2018	Dept Of Transport	Trans Licensing	\$ 767.75	
98050618	05/06/2018	Dept Of Transport	Trans Licensing	\$ 321.55	
98060618	06/06/2018	Dept Of Transport	Trans Licensing	\$ 1,937.35	
98070618	07/06/2018	Dept Of Transport	Trans Licensing	\$ 10,194.45	
98080618	08/06/2018	Dept Of Transport	Trans Licensing	\$ 1,012.00	
98110618	11/06/2018	Dept Of Transport	Trans Licensing	\$ 1,246.85	
98120618	12/06/2018	Dept Of Transport	Trans Licensing	\$ 699.45	
98130618	13/06/2018	Dept Of Transport	Trans Licensing	\$ 570.00	
98140618	14/06/2018	Dept Of Transport	Trans Licensing	\$ 1,441.35	
98150618	15/06/2018	Dept Of Transport	Trans Licensing	\$ 1,372.10	
98180618	18/06/2018	Dept Of Transport	Trans Licensing	\$ 1,366.45	
98190618	19/06/2018	Dept Of Transport	Trans Licensing	\$ 8,387.80	
98200618	20/06/2018	Dept Of Transport	Trans Licensing	\$ 141.60	
98210618	21/06/2018	Dept Of Transport	Trans Licensing	\$ 1,124.05	
98220618	22/06/2018	Dept Of Transport	Trans Licensing	\$ 1,091.65	
98220618	22/06/2018	Dept Of Transport	Trans Licensing	\$ 60.00	
98250618	25/06/2018	Dept Of Transport	Trans Licensing	\$ 922.15	
98260618	26/06/2018	Dept Of Transport	Trans Licensing	\$ 948.75	
98270618	27/06/2018	Dept Of Transport	Trans Licensing	\$ 760.95	
98280618	28/06/2018	Dept Of Transport	Trans Licensing	\$ 6,859.40	
98290618	29/06/2018	Dept Of Transport	Trans Licensing	\$ 593.70	
			Total Licensing	\$ 41,819.35	

List of Accounts Due & Submitted to Committee

Jun-18

	07/06/2018	Gross Payroll		\$ 38,524.30	
	21/06/2018	Gross Payroll		\$ 38,642.69	
			Total Gross Payroll	\$ 77,166.99	
			Total Payments	\$462,428.31	\$2,103.63

Credit Card Payment Summary

23 May 2018 to 24 June 2018

CEO		
Wickepin Post Office	Matt Pockran Farewell Gift Voucher	\$ 55.95
Narrogin Liquor Baron	Council Refreshments	\$ 54.99
	Total Payments	\$ 110.94

10.2.02 – Financial Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Agatha Prior – Executive Support Officer
File Reference:	FM.FR.1212
Author:	Erika Clement – Finance Manager
Disclosure of any Interest:	Nil
Date of Report:	9 July 2018

Enclosure/Attachments:

Monthly Finance report for June 2018.

Background:

In accordance with Section 6.4(2) of the Local Government Act 1995 and Regulation 35 of the Local Government (Financial Management) Regulations 1996, attached are the monthly financial reports.

- (1) Operating Statement by Function and Activity
- (2) Bank Balances and Investments
- (3) Outstanding Debtors.

Comments:

Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

Statutory Environment:

Section 6.4(2) of the Local Government Act 1995

Local Government (Financial Management) Regulations 1996

34. Financial reports to be prepared s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) Budget estimates to the end of the month to which the statement relates;
 - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
 - (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;

- (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
- (c) Such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown -

- (a) According to nature and type classification;
- (b) By program; or
- (c) By business unit.

(4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -

- (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
- (b) Recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications:

Not applicable

Financial Implications:

Not applicable

Strategic Implications:

Not applicable

Recommendations:

That the financial statements tabled for the period ending 30 June 2018 as presented be received.

Voting Requirements:

Simply Majority

Council Decision:

Resolution No: 180718-

Moved Cr / Seconded Cr

That the financial statements tabled for the period ending 30 June 2018 as presented be received.

Carried /

SHIRE OF WICKEPIN
MONTHLY FINANCIAL REPORT
For the Period Ended 30 June 2018

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Shire of Wickepin

Compilation Report

For the Period Ended 30 June 2018

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 June 2018 of \$1,522,353.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: Erika Clement DCEO

Reviewed by: Mark Hook CEO

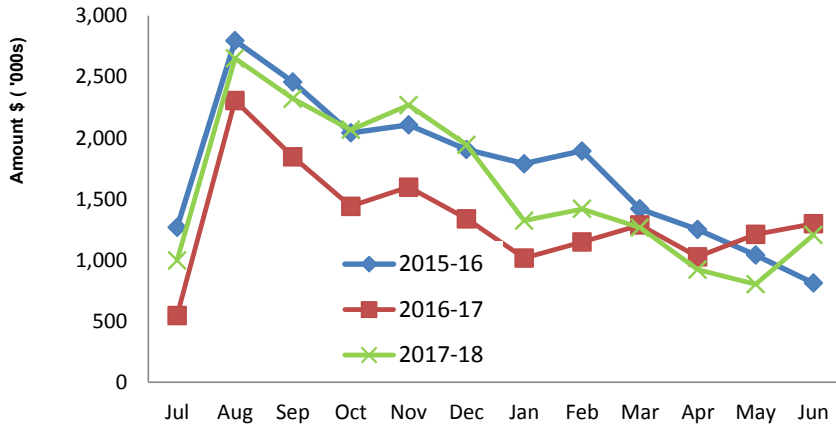
Date prepared: 10-Jul-18

Shire of Wickepin

Monthly Summary Information

For the Period Ended 30 June 2018

Liquidity Over the Year (Refer Note 3)



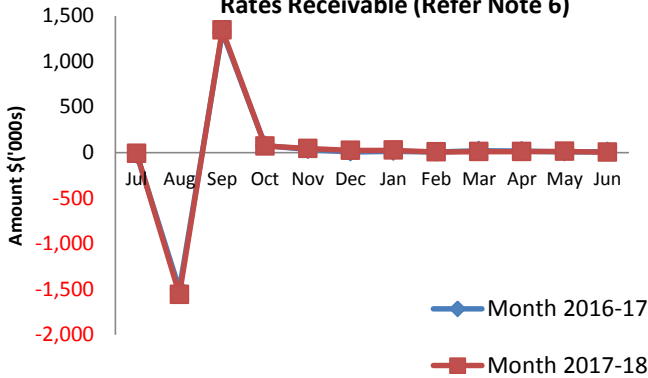
Cash and Cash Equivalents as at period end

Unrestricted	\$ 1,296,316
Restricted	\$ 1,804,855
	\$ 3,101,171

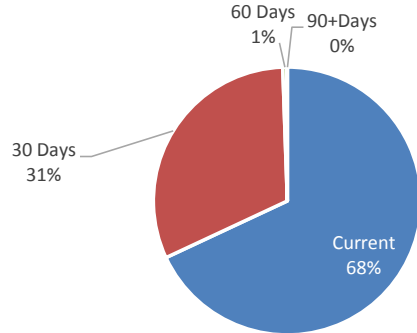
Receivables

Rates	\$ 18,777
Other	\$ 11,566
	\$ 30,343

Rates Receivable (Refer Note 6)



Accounts Receivable Ageing (non-rates) (Refer Note 6)



Comments

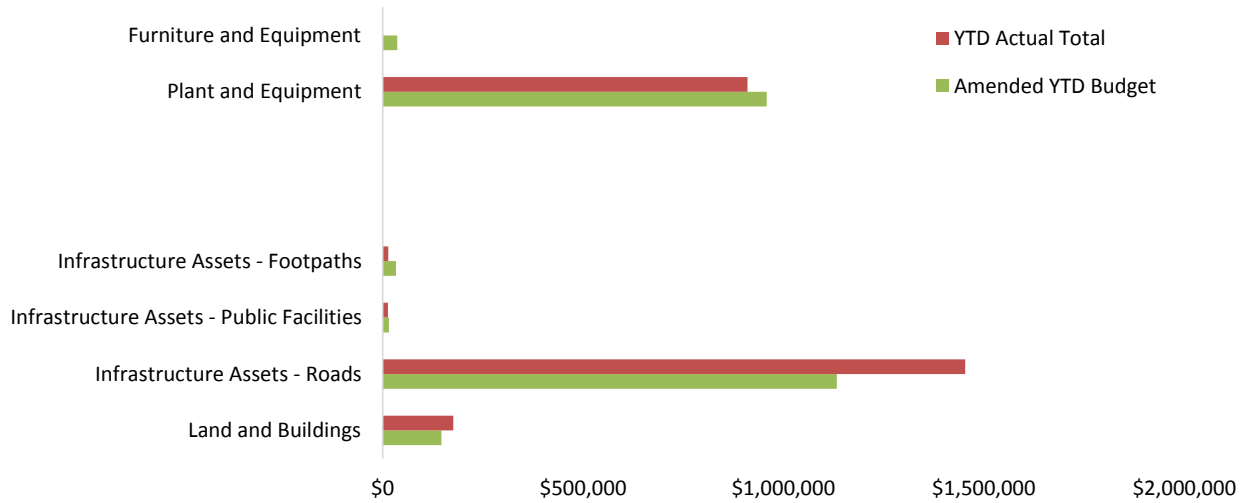
Unrestricted cash includes the following payments in advance

17/18 FESA paid in advance	\$7,490.00
17/18 Grants Commission - General	\$503,477.00
17/18 Grants Commission - Roads	\$272,918.00
Amounts paid in advance	\$783,885.00

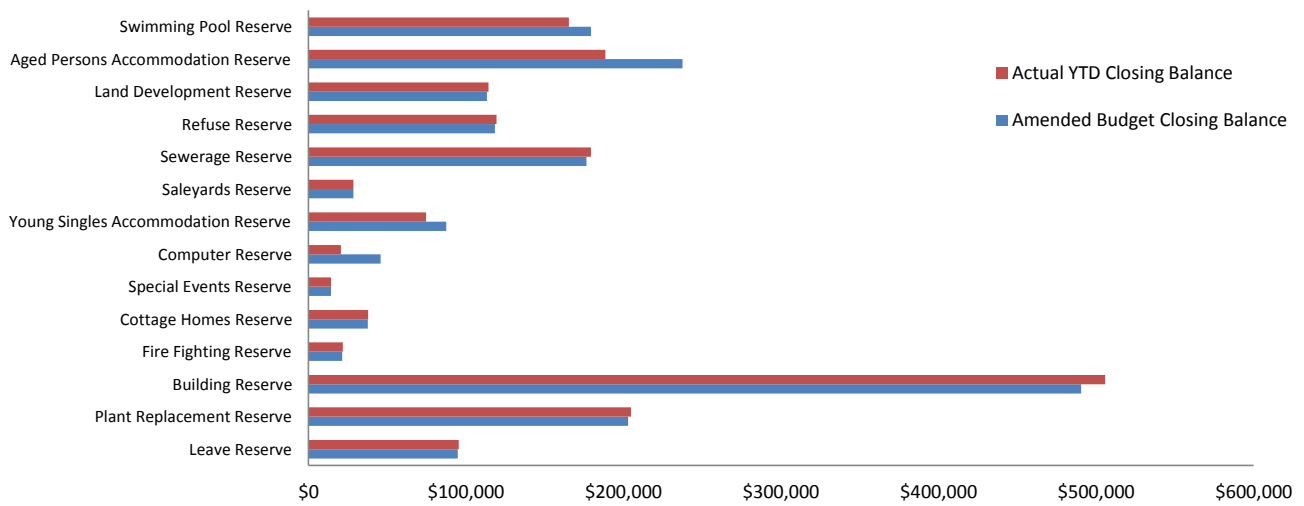
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Wickepin
Monthly Summary Information
 For the Period Ended 30 June 2018

Capital Expenditure Program YTD (Refer Note 13)



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



Comments

Majority of plant and vehicles purchased for the year.

This information is to be read in conjunction with the accompanying Financial Statements and notes.

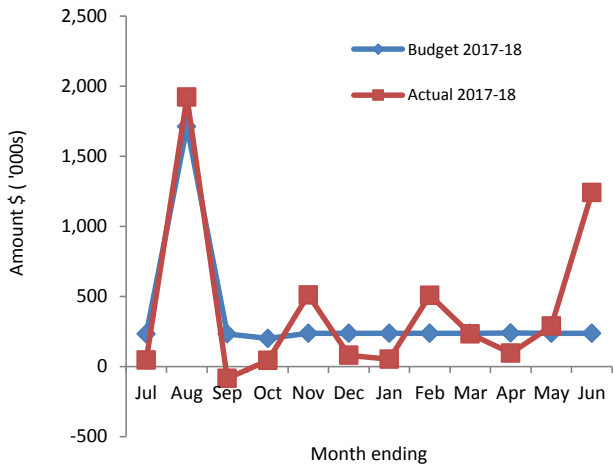
Shire of Wickepin

Monthly Summary Information

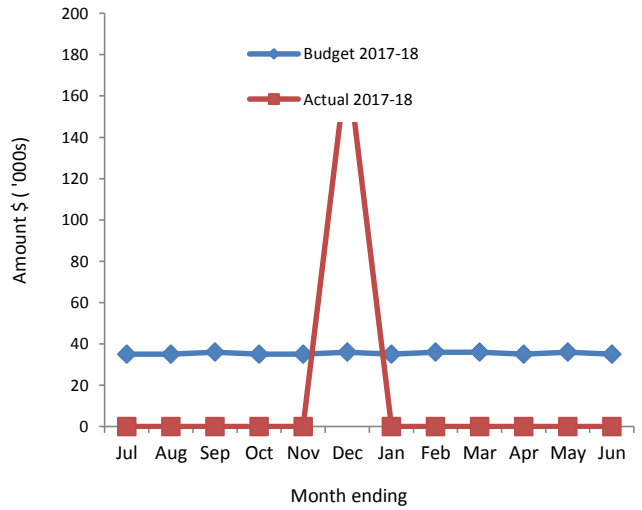
For the Period Ended 30 June 2018

Revenues

Budget Operating Revenues -v- Actual (Refer Note 2)

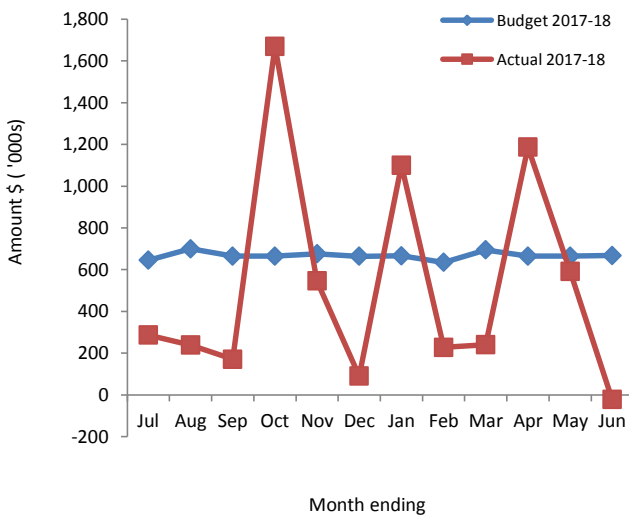


Budget Capital Revenue -v- Actual (Refer Note 2)

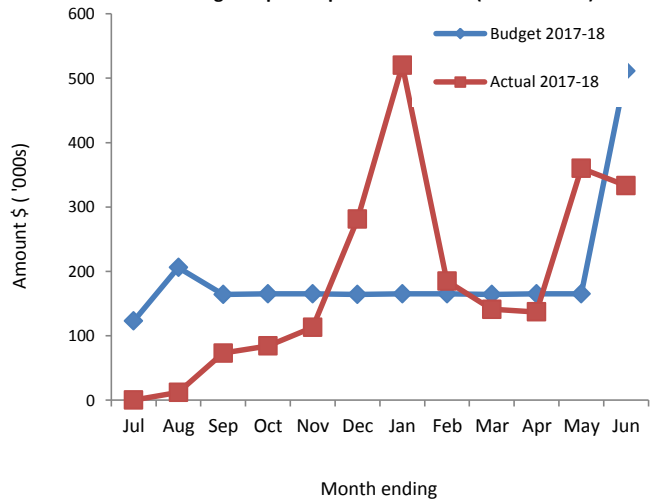


Expenditure

Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



Comments

Depreciation calculated for July, Aug, Sept and October
 Operating revenue decreased due to discount applied to rates in September

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 June 2018

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		5,720	5,720	15,772	10,052	175.74%	▲
General Purpose Funding - Rates	9	1,357,675	1,357,775	1,359,703	1,928	0.14%	
General Purpose Funding - Other		714,849	714,749	1,572,646	857,897	120.03%	▲
Law, Order and Public Safety		437,930	437,930	460,727	22,797	5.21%	▲
Health		250	250	236	(14)	(5.60%)	
Education and Welfare		4,500	4,500	4,292	(208)	(4.63%)	
Housing		273,440	273,440	141,421	(132,020)	(48.28%)	▼
Community Amenities		170,489	170,489	196,600	26,111	15.32%	▲
Recreation and Culture		57,847	57,847	43,682	(14,165)	(24.49%)	▼
Transport		1,138,728	1,138,728	1,044,451	(94,277)	(8.28%)	▼
Economic Services		50,635	50,635	48,381	(2,254)	(4.45%)	
Other Property and Services		64,000	64,000	44,809	(19,191)	(29.99%)	▼
Total Operating Revenue		4,276,063	4,276,063	4,932,719	656,656		
Operating Expense							
Governance		(516,699)	(516,699)	(467,193)	49,507	9.58%	▼
General Purpose Funding		(84,007)	(84,007)	(79,042)	4,965	5.91%	▼
Law, Order and Public Safety		(235,735)	(235,735)	(167,104)	68,632	29.11%	▼
Health		(30,662)	(30,662)	(22,586)	8,076	26.34%	▼
Education and Welfare		(21,304)	(21,304)	(13,299)	8,005	37.57%	▼
Housing		(213,216)	(213,216)	(188,736)	24,480	11.48%	▼
Community Amenities		(451,025)	(451,025)	(362,074)	88,951	19.72%	▼
Recreation and Culture		(1,235,597)	(1,235,597)	(941,580)	294,017	23.80%	▼
Transport		(4,898,727)	(4,898,727)	(4,343,390)	555,337	11.34%	▼
Economic Services		(306,009)	(306,009)	(210,304)	95,705	31.28%	▼
Other Property and Services		(16,270)	(16,270)	33,801	50,071	307.75%	▼
Total Operating Expenditure		(8,009,252)	(8,009,252)	(6,761,505)	1,247,746		
Funding Balance Adjustments							
Add back Depreciation		4,725,060	4,725,060	4,347,991	(377,069)	(7.98%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(57,003)	(57,003)	20,570	77,573	(136.09%)	
Adjust Provisions and Accruals		0	0	0	0		
Net Cash from Operations		934,868	934,868	2,539,775	1,604,906		
Capital Revenues							
Proceeds from Disposal of Assets	8	425,196	283,464	177,060	(106,404)	(37.54%)	▼
Total Capital Revenues		425,196	283,464	177,060	(106,404)		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(147,000)	(183,000)	(190,539)	(7,539)	(4.12%)	
Infrastructure - Roads	13	(1,132,674)	(1,132,674)	(1,439,578)	(306,904)	(27.10%)	▲
Infrastructure - Public Facilities	13						
Infrastructure - Footpaths	13	(32,843)	(32,843)	(27,707)	5,136	15.64%	▼
Infrastructure - Drainage	13	(15,500)	(15,500)	(12,927)	2,573	16.60%	▼
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(957,749)	(575,349)	(528,514)	46,835	8.14%	▼
Furniture and Equipment	13	(36,000)	(36,000)	(41,068)	(5,068)	(14.08%)	▲
Total Capital Expenditure		(2,321,766)	(1,975,366)	(2,240,333)	(264,967)		
Net Cash from Capital Activities		(1,896,570)	(1,691,902)	(2,063,273)	(371,371)		
Financing							
Proceeds from New Debentures	10	0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		5844	2,922	5,844	2,922	100.02%	
Transfer from Reserves	7	0	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(27,804)	(13,902)	(27,804)	(13,902)	(100.00%)	▲
Transfer to Reserves	7	(234,980)	(117,490)	(157,427)	(39,937)	(33.99%)	▲
Net Cash from Financing Activities		(256,940)	(128,470)	(179,386)	(50,916)		
Net Operations, Capital and Financing		(1,218,642)	(885,504)	297,115	1,260,192		
Opening Funding Surplus(Deficit)	3	1,225,238	1,225,239	1,225,239	0	0.00%	
Closing Funding Surplus(Deficit)	3	6,596	339,735	1,522,353	1,260,192		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 June 2018

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Rates	9	1,357,675	1,357,675	1,359,703	2,028	0.15%	
Operating Grants, Subsidies and Contributions	11	796,304	796,304	1,645,867	849,563	106.69%	▲
Fees and Charges		675,786	675,786	510,312	(165,474)	(24.49%)	▼
Service Charges		0	0	0	0		
Interest Earnings		42,400	42,400	61,497	19,097	45.04%	▲
Other Revenue		0	0	12,168	12,168		▲
Profit on Disposal of Assets	8	155,560	155,560	10,917			
Total Operating Revenue		3,027,725	3,027,725	3,600,464	717,382		
Operating Expense							
Employee Costs		(1,139,806)	(1,139,806)	(1,001,411)	138,395	12.14%	▲
Materials and Contracts		(1,695,859)	(1,695,859)	(1,078,534)	617,325	36.40%	▲
Utility Charges		(172,045)	(172,045)	(134,875)	37,170	21.60%	▲
Depreciation on Non-Current Assets		(4,725,060)	(4,725,060)	(4,347,991)	377,069	7.98%	▲
Interest Expenses		(5,014)	(5,014)	(5,015)	(1)	(0.02%)	
Insurance Expenses		(172,911)	(172,911)	(162,193)	10,718	6.20%	▲
Other Expenditure		0	0	0	0		
Loss on Disposal of Assets	8	(98,557)	(98,557)	(31,486)			
Total Operating Expenditure		(8,009,252)	(8,009,252)	(6,761,505)	1,180,676		
Funding Balance Adjustments							
Add back Depreciation		4,725,060	4,725,060	4,347,991	(377,069)	(7.98%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(57,003)	(57,003)	20,569	77,572	(136.08%)	
Adjust Provisions and Accruals		0	0	0	0		
Net Cash from Operations		(313,470)	(313,470)	1,207,518	1,598,561		
Capital Revenues							
Grants, Subsidies and Contributions	11	1,248,338	1,248,338	1,332,255	83,917	6.72%	▲
Proceeds from Disposal of Assets	8	425,196	283,464	177,060	(106,404)	(37.54%)	▼
Total Capital Revenues		1,673,534	1,531,802	1,509,315	(22,487)		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(147,000)	(183,000)	(190,539)	(7,539)	(4.12%)	
Infrastructure - Roads	13	(1,132,674)	(1,132,674)	(1,439,578)	(306,904)	(27.10%)	▼
Infrastructure - Public Facilities	13	0	0	0	0		
Infrastructure - Footpaths	13	(32,843)	(32,843)	(27,707)	5,136	15.64%	▲
Infrastructure - Drainage	13	(15,500)	(15,500)	(12,927)	2,573	16.60%	▲
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(957,749)	(575,349)	(528,514)	46,835	8.14%	▲
Furniture and Equipment	13	(36,000)	(36,000)	(41,068)	(5,068)	(14.08%)	▼
Total Capital Expenditure		(2,321,766)	(1,975,366)	(2,240,333)	(264,967)		
Net Cash from Capital Activities		(648,232)	(443,564)	(731,018)	(287,454)		
Financing							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		5,844	2,922	5,844	2,922	100.02%	
Transfer from Reserves	7	0	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(27,804)	(13,902)	(27,804)	(13,902)	(100.00%)	▼
Transfer to Reserves	7	(234,980)	(117,490)	(157,427)	(39,937)	(33.99%)	▼
Net Cash from Financing Activities		(256,940)	(128,470)	(179,386)	(50,916)		
Net Operations, Capital and Financing		(1,218,642)	(885,504)	297,115	1,260,190		
Opening Funding Surplus(Deficit)	3	1,225,238	1,225,239	1,225,239	0	0.00%	
Closing Funding Surplus(Deficit)	3	6,596	339,735	1,522,354	1,260,190		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WICKEPIN
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 June 2018

YTD 30 06 2018							
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	Amended YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	175,782	0	175,782	147,000	147,000	28,782
Infrastructure Assets - Roads	13	0	1,452,947	1,452,947	1,132,674	1,132,674	320,273
Infrastructure Assets - Public Facilities	13	12,927	0	12,927	15,500	15,500	(2,573)
Infrastructure Assets - Footpaths	13	14,338	0	14,338	32,843	32,843	(18,505)
Plant and Equipment	13	10,806	899,040	909,846	957,749	957,749	(47,903)
Furniture and Equipment	13	13,369	(13,369)	0	36,000	36,000	(36,000)
Capital Expenditure Totals		227,222	2,338,618	2,565,840	2,321,766	2,321,766	244,074

Funded By:

Capital Grants and Contributions	1,332,255	1,248,338	1,248,338	83,917
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	177,060	283,464	425,196	(106,404)
Own Source Funding - Cash Backed Reserves				
Computer Reserve			0	
Saleyard Reserve			0	
Refuse Reserve			0	
Land Development Reserve			0	
Staff Housing Reserve	0			
Building Reserve	10,590			
Total Own Source Funding - Cash Backed Reserves	119,576	0	0	119,576
Own Source Funding - Operations	926,359	789,964	648,232	136,395
Capital Funding Total	2,565,840	2,321,766	2,321,766	233,484

Comments and graphs

Capital Expenditure Program YTD



SHIRE OF WICKEPIN
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 30 June 2018

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget	Amended YTD Budget (a)
Operating Revenues	\$	\$	\$	\$
Governance	5,720		5,720	5,720
General Purpose Funding - Rates	1,357,675		1,357,675	1,357,775
General Purpose Funding - Other	714,849		714,849	714,749
Law, Order and Public Safety	437,930		437,930	437,930
Health	250		250	250
Education and Welfare	4,500		4,500	4,500
Housing	273,440		273,440	273,440
Community Amenities	170,489		170,489	170,489
Recreation and Culture	57,847		57,847	57,847
Transport	1,138,728		1,138,728	1,138,728
Economic Services	50,635		50,635	50,635
Other Property and Services	64,000		64,000	64,000
Total Operating Revenue	4,276,063	0	4,276,063	4,276,063
Operating Expense				
Governance	(516,699)		(516,699)	(516,699)
General Purpose Funding	(84,007)		(84,007)	(84,007)
Law, Order and Public Safety	(235,735)		(235,735)	(235,735)
Health	(30,662)		(30,662)	(30,662)
Education and Welfare	(21,304)		(21,304)	(21,304)
Housing	(213,216)		(213,216)	(213,216)
Community Amenities	(451,025)		(451,025)	(451,025)
Recreation and Culture	(1,235,597)		(1,235,597)	(1,235,597)
Transport	(4,898,727)		(4,898,727)	(4,898,727)
Economic Services	(306,009)		(306,009)	(306,009)
Other Property and Services	(16,270)		(16,270)	(16,270)
Total Operating Expenditure	(8,009,252)	0	(8,009,252)	(8,009,252)
Funding Balance Adjustments				
Add back Depreciation	4,725,060		4,725,060	4,725,060
Adjust (Profit)/Loss on Asset Disposal	(57,003)		(57,003)	(57,003)
Adjust Provisions and Accruals	0		0	0
Net Cash from Operations	934,868	0	934,868	934,868
Capital Revenues				
Proceeds from Disposal of Assets	425,196		425,196	283,464
Proceeds from Sale of Investments	0		0	0
Total Capital Revenues	425,196	0	425,196	283,464
Capital Expenses				
Land Held for Resale	0		0	0
Land and Buildings	(147,000)	0	(147,000)	(183,000)
Infrastructure - Roads	(1,132,674)		(1,132,674)	(1,132,674)
Infrastructure - Public Facilities	0		0	0
Infrastructure - Footpaths	(32,843)		(32,843)	(32,843)
Infrastructure - Drainage	(15,500)		(15,500)	(15,500)
Heritage Assets	0		0	0
Plant and Equipment	(957,749)		(957,749)	(575,349)
Furniture and Equipment	(36,000)		(36,000)	(36,000)
Total Capital Expenditure	(2,321,766)	0	(2,321,766)	(1,975,366)
Net Cash from Capital Activities	(1,896,570)	0	(1,896,570)	(1,691,902)
Financing				
Proceeds from New Debentures	0		0	0
Proceeds from Advances	0		0	0
Self-Supporting Loan Principal	5,844		5,844	2,922
Transfer from Reserves	0	0	0	0
Advances to Community Groups	0		0	0
Repayment of Debentures	(27,804)		(27,804)	(13,902)
Transfer to Reserves	(234,980)		(234,980)	(117,490)
Net Cash from Financing Activities	(256,940)	0	(256,940)	(128,470)
Net Operations, Capital and Financing	(1,218,642)	0	(1,218,642)	(885,504)
Opening Funding Surplus(Deficit)	1,225,238	0	1,225,238	1,225,238
Closing Funding Surplus(Deficit)	6,596	0	6,596	339,734

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Roads	20 to 50 years
Footpaths	20 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

A Fortunate Place.

"Wickepin offers a safe, pleasant healthy lifestyle, with a community that has strong sporting and social

The Strategic Community Plan defines the key objectives of the Shire as:

(1) Social – This theme describes the social aspects of life in the Shire incorporating community safety, recreation and leisure, as well as arts, culture and heritage.

(2) Environmental – This theme relates to valuing the environment, including natural resource management; sustainable land use, waste management, and recycling.

(3) Economic – This theme describes infrastructure planning, transport infrastructure, facilities and services and asset management and inclusive community engagement

(4) Civic leadership – This theme describes how the Shire embraces a culture of leadership, customer service .

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

(s) GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, swimming facilities, walk trails, public halls and Community Centre.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

SHIRE OF WICKEPIN
NOTES TO FINANCIAL ACTIVITY STATEMENT
For the Period Ended 30 June 2018

Note 2: EXPLANATION OF MATERIAL VARIANCES

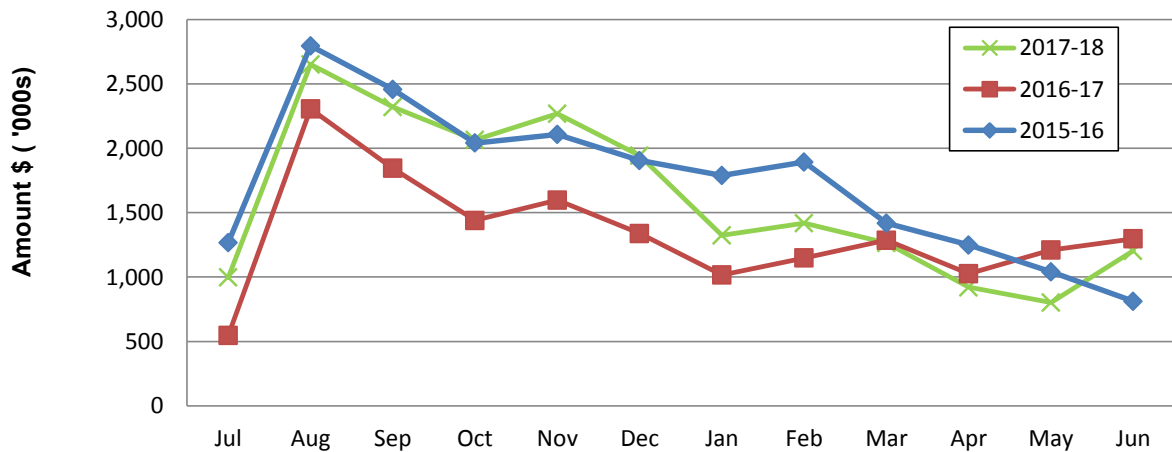
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	10,052	175.74%	▲	Permanent	Insurance, Contribution LSL
General Purpose Funding - Other	857,897	120.03%	▲	Permanent	Receival of General Purpose and Road Grant early
Law, Order and Public Safety	22,797	5.21%	▲	Permanent	
Housing	(132,020)	(48.28%)	▼	Permanent	Budget includes profit on disposal of 5 Smith Street, which is unsold
Community Amenities	26,111	15.32%	▲	Permanent	
Recreation and Culture	(14,165)	(24.49%)	▼	Permanent	Pool grant not received
Other Property and Services	(19,191)	(29.99%)	▼	Permanent	License refund paid to 176720
Operating Expense					
General Purpose Funding	4,965	5.91%	▼	Permanent	
Law, Order and Public Safety	68,632	29.11%	▼	Permanent	Insurance paid full year. Reduced exp fire prevention, dog control and loss on sale of assets not realised until fire truck disposed.
Health	8,076	26.34%	▼	Permanent	Reduced expenditure Environmental Health
Education and Welfare	8,005	37.57%	▼	Permanent	Community Development Project not fully expended
Housing	24,480	11.48%	▼	Permanent	Staff housing subsidy paid full year. Reduced depreciation.
Community Amenities	88,951	19.72%	▼	Permanent	Reduced depreciation. Reduced expenditure on rubbish tips and sewerage maintenance expenses.
Recreation and Culture	294,017	23.80%	▼	Permanent	Reduced expenditure depreciation, pool maintenance and oval maintenance.
Transport	555,337	11.34%	▼	Permanent	Townscape projects not completed. Decreased depreciation, tree pruning and road maintenance.
Economic Services	95,705	31.28%	▼	Permanent	Reduced expenditure depreciation, Wickepin caravan park maintenance and standpipes. Reduced building control.
Other Property and Services	50,071	307.75%	▼	Permanent	Insurance paid full year, outside staff training. Staff bonus paid including inside staff. Reduce fuel & oil & parts and repairs expenditure, License refund. Increased depreciation.
Capital Revenues					
Grants, Subsidies and Contributions	83,917	6.72%	▲	Permanent	Wandrra Funding
Proceeds from Disposal of Assets	(106,404)	(37.54%)	▼	Permanent	Asset purchases and disposals not completed. Fire truck Disposal not received, Smith St house not being sold
Capital Expenses					
Infrastructure - Roads	(306,904)	(27.10%)	▲	Permanent	Wandrra Roads From Operating to Capital
Infrastructure - Footpaths	5,136	15.64%	▼	Permanent	Reduced expenditure on footpaths
Plant and Equipment	46,835	8.14%	▼	Permanent	Savings on Plant purchases
Furniture and Equipment	(5,068)	(14.08%)	▲	Permanent	Playground softfall
Financing					
Loan Principal	(13,902)	(100.00%)	▲	Permanent	Full Year of Payments

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)			
		YTD 30 Jun			
Note		2018	30 June 2017	YTD 29 Jun 2017	
		\$	\$	\$	
Current Assets					
	Cash Unrestricted	4	1,296,316	1,441,513	975,440
	Cash Restricted	4	1,804,855	1,647,429	1,274,113
	Receivables - Rates	6	18,777	19,522	73,835
	Receivables -Other	6	11,566	18,556	112,223
	Interest / ATO Receivable/Trust		25,914	25,649	27,693
	Inventories			0	0
			3,157,428	3,152,668	2,463,304
Less: Current Liabilities					
	Payables		(17,216)	(78,464)	(26,842)
	Provisions		(201,537)	(201,537)	(144,743)
			(218,753)	(280,001)	(171,586)
	Less: Cash Reserves	7	(1,804,855)	(1,647,429)	(1,274,113)
Net Current Funding Position			1,133,819	1,225,239	1,017,605

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	0.00%	1,295,616			1,295,616	ANZ	At Call
Reserve Bank Account	0.00%		1,804,855		1,804,855	ANZ	At Call
Trust Bank Account	0.00%			114,531	114,531	ANZ	At Call
Cash On Hand	Nil	700			700	N/A	On Hand
(b) Term Deposits							
Municipal					0		
Municipal					0		
Municipal	1.45%				0	WA Treasury	At Call
Reserve	2.35%				0	ANZ	30.06.2018
Trust	2.10%				0	ANZ	30.06.2018
Total		1,296,316	1,804,855	114,531	3,215,703		

Comments/Notes - Investments

SHIRE OF WICKEPIN
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 June 2018

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption Permanent Changes Opening surplus adjustment		Opening Surplus	\$	\$	\$	\$
	Changes Due to Timing						
				0	0	0	

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 5 (a): BUDGET AMENDMENTS - CORPORATE BUSINESS PLAN LINKAGE

A number of additional operating actions were forecast to be undertaken during the current period of the Corporate Business Plan CBP which result in additional operating expenditure or revenue. The additional activities for the current year are summarised below along with the amount included within the budget and budget amendments.

Strategy Ref	Strategy	Action Ref	Action	2016-17 per CBP	Adopted Budget	Amended Budget	YTD Expenditure
Total				-	-	-	-

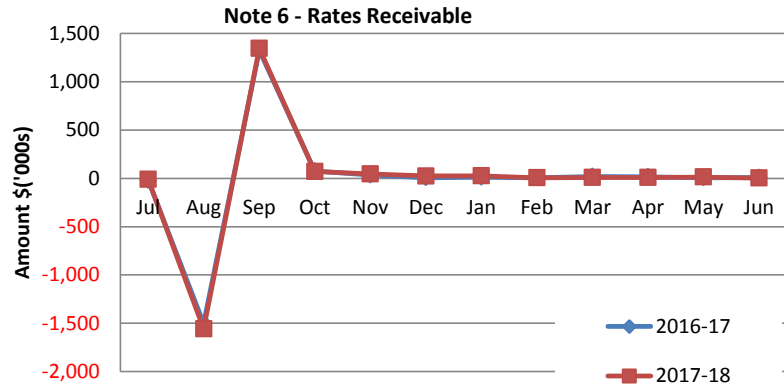
SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 6: RECEIVABLES

Receivables - Rates Receivable

Opening Arrears Previous Years
 Levied this year
Less Collections to date
 Equals Current Outstanding

	YTD 30 Jun 2018	30 June 2017
	\$	\$
Opening Arrears Previous Years	19,522	25,543
Levied this year	1,527,529	1,497,589
<u>Less Collections to date</u>	(1,528,274)	(1,503,610)
Equals Current Outstanding	18,777	19,522
Net Rates Collectable	18,777	19,522
% Collected	98.79%	98.72%



Comments/Notes - Receivables Rates

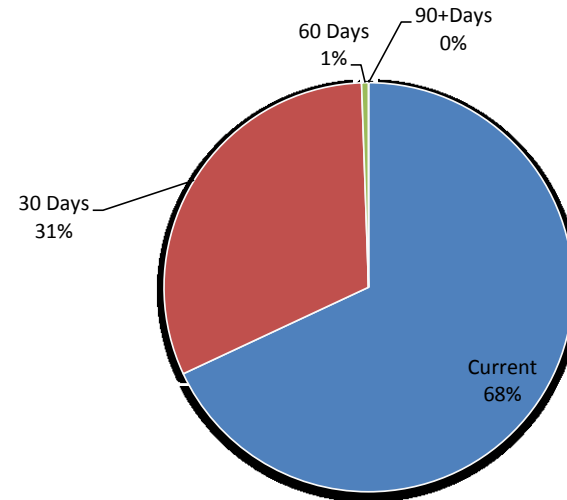
Receivables - General

Receivables - General

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	7,870	3,633	63	0
Total Receivables General Outstanding				11,566

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables General

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

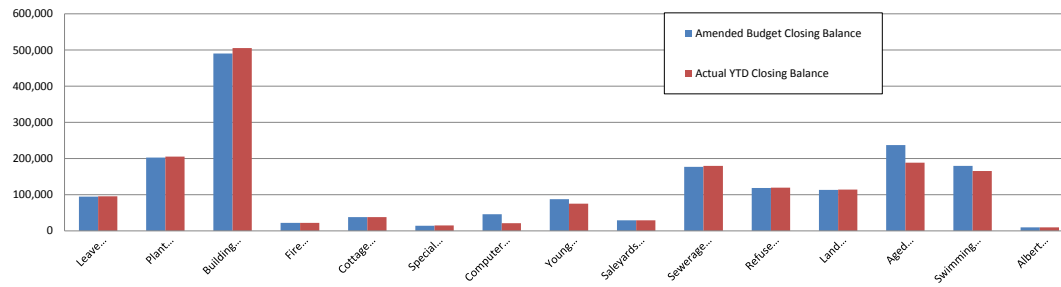
30/06/2018
 1/07/2017

Note 7: Cash Backed Reserve

2017-18		Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
Name	Opening Balance									
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve	81,572	1,260	1,874	12,000	12,000				94,832	95,446
Plant Replacement Reserve	200,182	2,694	4,599						202,876	204,781
Building Reserve	483,980	6,514	11,120		10,590				490,494	505,690
Fire Fighting Reserve	21,123	284	668						21,407	21,790
Cottage Homes Reserve	37,172	500	672						37,672	37,844
Special Events Reserve	14,010	189	322						14,199	14,332
Computer Reserve	20,088	606	462	25,000					45,694	20,550
Young Singles Accommodation Reserve	61,296	1,162	1,408	25,000	12,000				87,458	74,704
Saleyards Reserve	13,190	379	303	15,000	15,000				28,569	28,493
Sewerage Reserve	141,033	2,342	3,241	32,980	34,986				176,355	179,260
Refuse Reserve	116,703	1,571	2,682						118,274	119,385
Land Development Reserve	111,712	1,504	2,567						113,216	114,279
Aged Persons Accommodation Reserve	184,184	3,152	4,232	50,000					237,336	188,416
Swimming Pool Reserve	151,819	2,380	3,488	25,000	10,000				179,199	165,307
Albert Facey Homestead Reserve	9,365	126	215						9,491	9,580
Fuel Facility	0	337	0	25,000	25,000			Res 160817-22	25,337	25,000
	1,647,429	25,000	37,851	209,980	119,576	0	0		1,882,409	1,804,855

7101	\$95,446	81572.00	1874.14	949	\$925.14	Leave Reserve
7111	\$205,371	200182.00	4599.34	2,329	\$2,270.34	Plant Replacement Reserve
7121	\$505,100	483980.00	11119.99	5,631	\$5,488.99	Building Reserve
7131	\$21,790	21123.00	667.58	246	\$421.58	Fire Fighting Reserve
7141	\$37,844	37172.00	671.56	432	\$239.56	Cottage Homes Reserve
7151	\$14,332	14010.00	321.89	163	\$158.89	Special Events Reserve
7161	\$20,549	20088.00	461.82	234	\$227.82	Computer Reserve
7171	\$74,705	61296.00	1408.18	713	\$695.18	Young Singles Accommodation Reserve
7181	\$28,493	13190.00	302.59	153	\$149.59	Saleyards Reserve
7191	\$179,259	141033.00	3240.50	1,641	\$1,599.50	Sewerage Reserve
6191	\$119,384	116703.00	2681.57	1,358	\$1,323.57	Refuse Reserve
6181	\$114,279	111712.00	2566.62	1,300	\$1,266.97	Land Development Reserve
7211	\$188,416	184184.00	4231.90	2,143	\$2,088.90	Aged Persons Accommodation Reserve
7212	\$165,307	151819.00	3487.83	1,766	\$1,721.83	Swimming Pool Reserve
7213	\$9,580	9365.00	215.21	109	\$106.21	Albert Facey Homestead Reserve
7214	\$25,000	0.00	0.00			Fuel Facility
	\$1,804,855.00	\$1,647,429.00		19,167	\$18,684.07	
					\$0.00	

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Current Budget			Comments
Cost	Accum Depr	Proceeds	Profit (Loss)		YTD 30 06 2018			
					Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	
\$	\$	\$	\$	\$	\$	\$		
Plant and Equipment								
37,634	(3,789)	36,606	2,761	POAE CEO Vehicle	(1,600)	2,761	4,361	GL 102230.72
	(2,400)			P0AF CEO Vehicle	(2,200)	0	2,200	GL 102230.72
48,000	(7,220)	14,545	(26,235)	P2473 Hino 300 Series 6 Wheel Truck	(28,364)	(26,235)	2,129	GL 160020.72
118,000	(17,748)	95,000	(5,252)	P813 Cat Grader	(13,293)	(5,252)	8,041	GL 160020.72
	(6,600)			P2R MWS Colorado	(9,000)	0	9,000	GL 160020.72
28,000	(5,247)	30,909	8,156	P2QF Facey Group Utility	3,560	8,156	4,596	GL 160030.70
	(4,900)			P182 Tincurrin Fire Truck	(44,100)	0	44,100	GL 160030.70
	(27,000)		0	Land & Buildings			0	
				5 Smith Street	152,000	0	(152,000)	GL 139730.70
231,634	(74,904)	177,060	(20,570)		57,003	(20,570)	(77,573)	

Comments - Capital Disposal/Replacements

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 9: RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
Differential General Rate											
GRV	0.0703	195	1,823,479	128,194	556	969	127,781	128,194	1,200		129,394
UV	0.0104	275	126,777,235	1,322,287			1,322,287	1,322,287	500		1,322,787
Mining UV											
Sub-Totals		470	128,600,714	1,450,481	556	969	1,450,068	1,450,481	1,700	0	1,452,181
Minimum Payment	Minimum \$										
GRV		390	83,554	24,180			24,180	24,180			24,180
UV		390	279,569	5,460			5,460	5,460			5,460
Mining UV											
Sub-Totals		780	363,123	29,640	0	0	29,640	29,640	0	0	29,640
Ex Gratia Rates							1,479,708				1,481,821
Discount							8,454				8,454
Rates Writeoffs							(128,401)				(132,500)
Amount from General Rates							(58)				(100)
Specified Area Rates							1,359,703				1,357,675
Totals							1,359,703				1,357,675

Comments - Rating Information

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-17	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments		Loan Completion Date
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	
Loan 100 - CEO Residence	69,933		21,960	21,960	47,973	47,973	3,520	3,520	24/06/2020
Loan 102 - WD Sports Club SS Greens	38,805		5,844	5,844	32,961	32,961	1,494	1,494	17/01/2023
	108,738	0	27,804	27,804	80,934	80,934	5,015	5,014	

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2017-18 Amended Budget	Variations Additions (Deletions)			Recoup Status	
					Operating	Capital	Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	442,492	0	442,492	0	992,802	(550,310)
Grants Commission - Roads	WALGGC	Y	222,810	0	222,810	0	513,207	(290,397)
LAW, ORDER, PUBLIC SAFETY								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	21,300	0	21,300	0	36,816	(15,516)
FESA Grant - Tincurrin Fire Truck	Dept. of Fire & Emergency Serv.	Y	369,400	0		369,400	377,727	(8,327)
HOUSING								
Grants - Aged Housing	Regional Development & Lands	Y	28,540			28,540	28,541	(1)
COMMUNITY AMENITIES								
RECREATION AND CULTURE								
Grants - Swimming Pool	Community Pool Revitalisation	N	32,000	0	32,000	0	0	32,000
Grants - Kidsport	Department of Sport and Rec	Y	5,000	0	5,000		2,000	3,000
WW1 History Research	Department of Veterans Affairs	Y	0	0	0		4,000	(4,000)
TRANSPORT								
Contributions - Road Projects	Blackspot Funding State	Y	168,170	0	0	168,170	168,170	0
Roads To Recovery Grant - Cap	Roads to Recovery	Y	471,857	0	0	471,857	471,857	0
RRG Grants - Capital Projects	Regional Road Group	Y	210,371	0	0	210,371	210,536	(165)
Direct Grant - Maintenance	Dept. of Transport	Y	68,502	0	68,502	0	68,502	0
State Flood Income- Wandrra Funding	Wandrra Funding	Y	0	0	0	0	103,965	(103,965)
EDUCATION								
	RDA movie nights	Y	4,200		4,200			4,200
TOTALS			2,044,642	0	796,304	1,248,338	2,978,122	(933,480)
Operating	Operating		796,304				1,645,867	
Non-Operating	Non-operating		1,248,338				1,332,255	

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 17	Amount Received	Amount Paid	Closing Balance 30-Jun-18
	\$	\$	\$	\$
Housing Bonds	0	3,250	(3,250)	0
Master Key Deposits	0	1,800	(600)	1,200
Special Plates	0	0	0	0
Land Sales	0	0	0	0
Nomination Deposits	0	98,985	(98,985)	0
Building and BCITF	0	1,148	(1,148)	0
Ram Pavillion	0	0	0	0
LCDC Landcare	0	0	0	0
Cat/Dog Trap Hire	0	250	(200)	50
WDSC Replacement Greens	69,613	16,157	0	85,770
Kidsport	0	0	0	0
Albert Facey Homestead	0	0	0	0
Miscellaneous Trust	2,329	1,872	(390)	3,811
Yealering Bowling Club Greens	15,800	7,900	0	23,700
Licensing		98,985	(98,985)	0
	87,742	230,349	(203,559)	114,532

Level of Completion Indicators

- 0% ○
- 20% ○
- 40% ●
- 60% ●
- 80% ●
- 100% ●

SHIRE OF WICKEPIN
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 June 2018

Note 13: CAPITAL ACQUISITIONS

		30/06/2018					
Infrastructure Assets		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
Land for Resale							
Community Amenities							
Community Amenities Total		0	0	0	0	0	
Land for Resale Total		0	0	0	0	0	
Land & Buildings							
Housing							
Upgrade Cottage Homes	CLCH1	(100,000)	(136,000)	(103,411)	32,589	0	
7 Smith Street Roof	LHS2C	(22,000)	(22,000)	(20,100)	1,900	0	
5 Smith St	LHS11C	0	0	(8,927)	(8,927)	0	
7 Rintel St	LHS1C	0	0	(11,414)	(11,414)	0	
Housing Total		(122,000)	(158,000)	(143,851)	14,149	0	
Community Amenities							
Wickepin Cemetery Upgrade	WCU1	0	0	0	0	0	
Harrismith Cemetery Upgrade	HCU1	(20,000)	(20,000)	(10,120)	9,880	0	
Wickepin Districts Sports Club Tennis Kitchen	WDCCC	0	0	(11,771)	(11,771)	0	
CAC new car port	WBC3	(5,000)	(5,000)	0	5,000	0	
Wickepin Public Conveniences	LCP1	0	0	(2,840)	(2,840)	0	
Community Amenities Total		(25,000)	(25,000)	(24,731)	269	0	
Recreation and Culture							
Wickepin Oval Playground Softfall	PGSF	0	0	(21,957)	(21,957)	0	
Recreation And Culture Total		0	0	(21,957)	(21,957)	0	
Transport							
Transport Total		0	0	0	0	0	
Economic Services							
Economic Services Total		0	0	0	0	0	
Land and Buildings Total		(147,000)	(183,000)	(190,539)	(7,539)	0	
Footpaths							
Transport							
Walk Trails	LWW1	0	0	(13,369)	(13,369)	0	
Footpaths Wickepin	LFP1	(32,843)	(32,843)	(14,338)	18,505	0	
Transport Total		(32,843)	(32,843)	(27,707)	5,136	0	
Footpaths Total		(32,843)	(32,843)	(27,707)	5,136	0	
Furniture & Office Equip.							
Governance							
Governance Total		0	0	0	0	0	
Housing							
Johnston Park Exercise Equipment	CJPE	(36,000)	(36,000)	(41,068)	(5,068)	0	
Housing Total		(36,000)	(36,000)	(41,068)	(5,068)	0	
Furniture & Office Equip. Total		(36,000)	(36,000)	(41,068)	(5,068)	0	
Plant , Equip. & Vehicles							
Governance							
Holden Colorado CEO P0AF and P0AG	1064	(70,364)	(70,364)	(37,970)	32,394	0	
Governance Total		(70,364)	(70,364)	(37,970)	32,394	0	
Community Amenities							

SHIRE OF WICKEPIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 13: CAPITAL ACQUISITIONS

		30/06/2018					
		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
Infrastructure Assets							
Law, Order And Public Safety							
	4x4 Broadacre Firetruck - Tincurrin	1184	(369,400)	(369,400)	(377,727)	(8,327)	0
Law, Order and Public Safety Total			(369,400)	(369,400)	(377,727)	(8,327)	0
Recreation And Culture							
Recreation And Culture Total			0	0	0	0	0
Transport							
	Hino 300 Maintenance Truck	6034	(71,470)	(29,779)	(74,668)	(44,889)	0
	P813 Grader	6034	(353,000)	(147,083)	(336,700)	(189,617)	0
	P2433 Bin for Truck Tray	6034	(9,500)	(3,958)	(9,500)	(5,542)	0
	MWS Nissan Navara or Colorado	6034	(43,015)	(17,923)	(49,091)	(31,168)	0
	Facey Group Ute	6034	(28,000)	(11,667)		11,667	0
	Depot Hoist	6034	(13,000)	(13,000)	(13,385)	(385)	0
Transport Total			(517,985)	(504,985)	(483,344)	(276,588)	0
Economic Services							
Economic Services Total			0	0	(7,200)	(7,200)	0
Plant , Equip. & Vehicles Total			(957,249)	(525,349)	(528,514)	(251,394)	0
Infrastructure Other							
Recreation and Culture							
Recreation And Culture Total			0	0	0	0	0
Community Amenity							
	Rubbish Bins - Wickepin and Yealering	3824	0	0	(10,806)	(10,806)	0
	Sewerage Dam	LEDC	(15,500)	(15,500)	(12,927)	2,573	0
Community Amenity Total			(15,500)	(15,500)	(12,927)	2,573	0
Public Facilities Total			(15,500)	(15,500)	(12,927)	2,573	0
Roads							
Transport Regional Road Group							
	Wickepin Corrigin Road	RG001	(86,997)	(86,997)	(94,381)	(7,384)	0
	Wickepin Harrismith Road	RG002	(95,000)	(95,000)	(109,610)	(14,610)	0
	Pingelly Wickepin Road	RG003	(133,560)	(133,560)	(179,999)	(46,439)	0
Regional Road Group Total			(315,557)	(315,557)	(383,990)	(68,433)	0
Transport Roads to Recovery							
	Wickepin Corrigin Road	R2R001	(69,813)	(69,813)	(116,415)	(46,602)	0
	Cemetery Road	R2R057	(50,006)	(50,006)	(42,857)	7,149	0
	Wickepin North Road	R2R015	(90,875)	(90,875)	(63,829)	27,046	0
	Elsinore Road	R2R033	(50,341)	(50,341)	(18,109)	32,232	0
	Henry Street	RR38	(12,494)	(12,494)	(15,446)	(2,952)	0
	Dalton Street	R2115	(10,000)	(10,000)	(8,966)	1,034	0
	Roberts Street	R2R116	(10,000)	(10,000)	(7,566)	2,434	0
	Connor Street	R2R118	(7,446)	(7,446)	(9,112)	(1,666)	0
	Coxon Street	R2R122	(2,700)	(2,700)	(6,346)	(3,646)	0
	Tincurrin South Road	R2R016	(25,448)	(25,448)	(38,273)	(12,825)	0
	Tincurrin North Road	R2R011	(42,286)	(42,286)	(31,492)	10,794	0
	Line Road	RR13	(5,448)	(5,448)	(64,243)	(58,795)	0
	Malvaling Road	R2R036	(95,000)	(95,000)	(70,387)	24,613	0
Roads to Recovery Total			(471,857)	(471,857)	(493,041)	(21,184)	0
Transport Black Spot							
	Line Road	BS008	(228,355)	(228,355)	(234,566)	(6,211)	0
	Kirk Rock/ Dalton Road	BS014	(23,900)	(23,900)	(38,148)	(14,248)	0
Blackspot Total			(252,255)	(252,255)	(272,714)	(20,459)	0

SHIRE OF WICKEPIN
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 June 2018

Note 13: CAPITAL ACQUISITIONS

		30/06/2018					
Infrastructure Assets		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
Council Resources Construction							
○	Harrismith South	CO026	(43,005)	(43,005)	(3,705)	39,300	0
●	WICKEPIN HARRISMITH RD CONSTRUCTION	C002	0	0	(37,000)	(37,000)	0
●	TOOLIBIN NORTH ROAD CONSTRUCTION	C010	0	0	(4,500)	(4,500)	
●	BROWN ROAD CONSTRUCTION	C027	0	0	(15,000)	(15,000)	
●	CONSTRUCTION - MALYALLING ROAD	C036	0	0	(5,000)	(5,000)	
●	ROSS ROAD	C147	0	0	(2,000)	(2,000)	
●	LAKES ROAD CONSTRUCTION	C149	0	0	(26,000)	(26,000)	
●	TOOLIBIN SOUTH ROAD - WSC CONSTRUCTION	C22	0	0	(21,000)	(21,000)	
●	FLEAY ROAD	C55	0	0	(5,000)	(5,000)	
●	BEATTIE ROAD - WSC CONSTRUCTION	C65	0	0	(30,000)	(30,000)	
●	CANAL ROAD - WSC CONSTRUCTION	C77	0	0	(20,000)	(20,000)	
●	WOGOLIN SOUTH RD - WCS CONTR	CO017	0	0	(90,620)	(90,620)	
●	WICKEPIN SHIRE CONSTRUCTION- CEMETERY ROAD	CO057	0	0	(471)	(471)	
●	Drainage and Headwalls	CODAH	(50,000)	(50,000)	(29,537)	20,463	0
○	Council Resources Construction Total		(93,005)	(93,005)	(289,833)	(196,828)	0
○	Roads Total		(1,132,674)	(1,132,674)	(1,439,578)	(306,904)	0
●	Capital Expenditure Total		(2,321,766)	(1,975,366)	(2,240,333)	(563,197)	0

10.2.03 – Community Development Officer’s Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Lee Parker – Community Development Officer
File Reference:	404
Author:	Lee Parker – Community Development Officer
Disclosure of any Interest:	Nil
Date of Report:	12 July 2018

Arts and Cultural	<p>Art Prize 2018</p> <ul style="list-style-type: none"> • Planning for the 2018 Wickepin Art Prize <p>Other</p> <ul style="list-style-type: none"> • Grant funding explored for sculpture workshops in September
Community Development	<p>Townscape</p> <ul style="list-style-type: none"> • Budget discussions • Maintenance meetings • Heritage Trail bridge completed • Boundary statement entry signs: correspondence and discussion with Element Design. Work on the signs has run into the new financial year and Shire has not been invoiced by Element Design. The Purchase Order to the value of \$9,790 has been carried into the 2018/19 budget. An amount of \$15,000 has been placed in the 2018/19 budget estimates for manufacture of the approved designs. <p>Wickepin Winter Weekend</p> <ul style="list-style-type: none"> • Campfire Country, comprising the dynamic duo David and Therese Higgins, were in town for the weekend of the 22 23 & 24 June - bringing their friends and followers from around the state with them. • Friday evening’s Old Time Dance was well attended with around 200 people dancing to the music of Campfire Country. Saturday morning dance sessions included line-dancing, new vogue and square dancing. Lunch was provided by the Wickepin Bowling Club. Saturday evening’s crowd were treated to 8 guest artists singing a range of country music. Dancers took to the floor and kept the musicians busy till midnight. An impromptu jam with the musicians went till the early

	<p>hours of the morning. Wickepin Playgroup ran a successful raffle during the evening raising healthy funds for the group. Sunday, and the crowd still wanted to kick on. Campfire Country did a 3 hour session with old-time dancing and teaching new dance moves to the novices.</p> <ul style="list-style-type: none"> • The Caravan Park and Wickepin Hotel were full for the 3 nights of the event – with many staying for a 4th night. • Local businesses that opened for the weekend had healthy trading. • Just over \$1400 was donated by Campfire Country for the restoration of the piano in the Wickepin Town Hall, with any change to go to St Johns Ambulance. • Over \$950 in camping fees for the Community Centre, and \$240 in Hall hire fees, were paid. • The campers left the grounds, Hall and parks in immaculate condition. • The Hall and grounds have been booked for the same weekend in 2019. <p>War Memorial/Anzac/Armistice</p> <ul style="list-style-type: none"> • Stefie Green has been working on the stories for the book to be published later this year. • DVA have had a number of requests for funding for Armistice Day and have let the Shire know that they are still assessing grant applications and will notify Rick Wilson of the successful recipients as soon as possible. <p>Other</p> <ul style="list-style-type: none"> • Information sent to community on events and grant opportunities
<p>Economic Development</p>	<p>Harrismith Cemetery</p> <ul style="list-style-type: none"> • Gazebo pad laid and gazebo installed. • Tony Corasaniti has done the build and install but only completed the work in the second week of July and has yet to invoice the Shire. • Money set aside for the gazebo pad and installation has been held over into 2018/19 budget. <p>Johnston Park (Healthy Communities Precinct)</p> <ul style="list-style-type: none"> • Park complete • Landscaping done • Acquittal for the funding from Royalties for Regions Wheatbelt Development

	<p>Commission is underway</p> <ul style="list-style-type: none"> The community are using the park and all comments have been favourable <p>Facey Festival</p> <ul style="list-style-type: none"> Planning for weekend <p>Albert Facey Carriage Drive</p> <ul style="list-style-type: none"> Planning and correspondence for the event.
Tourism, Marketing and Promotion	<ul style="list-style-type: none"> Albert Facey Drive Trail signs have been installed Correspondence with newspapers and magazines re placement of advertising
Sport and Recreation	<ul style="list-style-type: none"> Support to Department of Local Government, Sport and Cultural Industries with Kidsport within the Shire of Wickepin. Information forwarded to clubs re grant opportunities
Governance Other	<ul style="list-style-type: none"> Staff support as needed Responded to queries from CDO Network Liaison with Manager of Works, CEO and ESO for projects needing completion or works to be undertaken

Grant Name	Organisation	Funding	Status
Healthy Community Precinct	Royalties For Regions: WDC	\$28,540.50	Approved Council Contribution in-kind \$6,829 Council Contribution in cash \$6,336
Saluting their Service	Department of Veteran's Affairs	\$4,000	Approved Council Contribution in-kind
Armistice Centenary Grant	Department of Veteran's Affairs	\$4,000	Pending Council contribution in-kind

Statutory Environment:

Local Government Act 1995.

Statutory Environment:

Not applicable.

Financial Implications:

Not applicable.

Strategic Implications:

- (1) **To Develop and Maintain Quality Services and Infrastructure:**
A sustainable and extensive transport system that allows for efficient travel within the local government and to other rural and metropolitan areas.
- (2) **To Ensure the Protection and Improvement of the Environment:**
A protected and enhanced environment that is aesthetically beautiful and provides benefits for generations to come.
- (3) **To Promote the Development of a Viable and Diversified Local Economy:**
A strong, diversified economic and industrial base that provides new and varied employment opportunities for all age groups.
- (4) **To Provide and Encourage the use of a Variety of Recreational, Educational and Cultural Facilities:**
A healthy, strong and connected community that is actively engaged and involved.
- (5) **To Provide Efficient, Effective and Accountable Governance:**
Availability of council services, personal development opportunities and adequate resident and staff accommodation to attract and retain quality resources.
- (6) **To Promote the Shire as a Focal Point in the Development of the Greater Region:**
A council actively involved in promoting regional facilities and activities to its community and neighbouring regions.

Recommendation:

That Council notes the report from the Community Development Officer dated 12 July 2018.

Voting Requirements:

Simple majority.

Council Decision:

Resolution No: 180718-

Moved Cr / Seconded Cr

That Council notes the report from the Community Development Officer dated 12 July 2018.

Carried /

10.2.04 - Cooperative Bulk Handling Facility Upgrade

Submission To:	Ordinary Council
Location / Address:	Lot 55 Bin Road
Name of Applicant:	Cooperative Bulk Handling Limited
File Reference:	A6346
Author:	Eric Anderson, Planning Assistant
Disclosure of any Interest:	Nil
Date of Report:	6 July 2018

Enclosure/Attachments:

- Attachment 1 – Completed and signed Shire of Wickepin application for planning approval
- Attachment 2 – Cover letter
- Attachment 3 – Concept site plan
- Attachment 4 – General arrangement drawings; floor layout, elevations and details for the sample hut, relocated weighbridge, bulkhead wall frame and conveyors/elevators.
- Attachment 5 – Concept Drainage Strategy – Shawmac (Consulting Civil and Traffic Engineers)
- Attachment 6 – Traffic Impact Statement – Shawmac (Consulting Civil and Traffic Engineers)
- Attachment 7 – Bushfire Management Plan – Green Start Consulting
- Attachment 8 – Minutes from Ordinary Council Meeting 17 August 2016
- Attachment 9 – Referral advice from Main Roads WA
- Attachment 10 – Referral advice from Department of Water and Environmental Regulation

Summary:

Council is requested to consider the application for the upgrading of the Cooperative Bulk Handling (CBH) Ltd facility at Lot 55 Bin Road, Wickepin.

Background

This item was presented to Council on 20 June 2018 but was unable to be discussed as the following Councillors declared a financial interest and left the room. This meant that there were not enough Councillors to form a quorum.

1. Cr Julie Russell
2. Cr Steve Martin
3. Cr Wes Astbury
4. Cr Nathan Astbury
5. Cr Gerri Hinkley

The CEO has requested the Executive Director of the Department of Local Government for Ministerial approval under section 5.69 of the Local Government Act 1995 to allow for this matter to be dealt with at the ordinary meeting of Council to be held on 18 July 2018.

At the writing of this report no approval had been received from the Minister.

The Shire of Wickepin received an application from CBH Limited for planning approval on 11 May 2018 for the upgrading and development of the Wickepin CBH. The proposed works to be undertaken include:

- New truck marshalling area for 21 vehicles;
- Removal of existing/ erection of new grain sampling platform and two spears;
- New weighbridge and hut;
- Relocated weighbridge;
- Two new 35,000 tonne capacity open bulkheads;
- Two new 30,000 tonne capacity open bulkheads;
- Two new hopper pits, grain elevators and ground conveyors between the two sets of new open bulkheads; and
- New internal roads and stormwater drainage.

The existing two large open bulkheads for Wickepin CBH was previously considered by Council at its meeting held 17 August 2016. Council at that meeting supported the proposal subject to a number of conditions (attachment 8). The proposed upgrades to the Wickepin CBH will increase to storage capacity of the site from 137,975 tonnes to 217,975 tonnes.

Comments:

Zoning

The subject land is zoned "General Agriculture" under the Shire of Wickepin Local Planning Scheme No.4 with a total area of 34.4 Hectares (85 Acres). The surrounding properties to the west are also zoned "General Agriculture" or "Railway". The properties to the East are zoned "Rural Residential, Public Purposes - Primary School and Development – Residential".

Land Use

The use of the land for the storage and handling of grain is best classified as 'Industry – Rural' under the Shire of Wickepin Local Planning Scheme No.4. This is defined as:

- (a) An industry handling, treating, processing or packing rural products; or
- (b) A workshop servicing plant or equipment used for rural purposes.

The use of industry – rural in a General Agriculture area is a 'D' use under the Shire of Wickepin Planning Scheme No.4. This means that the use is:

"Not permitted unless the local government has exercised its discretion by granting development approval".

Noise

The primary cause for noise pollution will be the truck marshalling yards adjoining Wickepin Primary School and the "Residential Development" Zone to the West of Wickepin Street. Traffic noise from public roads are exempt from the *Noise Regulations 1997*. Vehicles on private property are subject to the Noise regulations when a vehicle is creating a noise nuisance through misuse such as revving of engines. Screening CBH from Wickepin Primary School will not be necessary as there are already mature trees along the Western portion of the Wickepin Primary School lot. Furthermore the school oval will act as a buffer to separate the two land uses. The proposed location of the truck marshalling area is at the existing weighbridge site which is already a high frequency truck movement site during harvest. The distance from the proposed truck marshalling area to class rooms at Wickepin Primary schools is 180m. The distance from the truck marshalling area to the nearest resident is 184m. It is noted in the traffic management report that the hours of operation will be between 6am and 6pm.

Dust

The presence of dust from the intensification of Wickepin CBH will likely be minimal as the internal roads are mostly sealed. This proposed development also includes the upgrading of existing internal road networks, which will further reduce the impact of dust from heavy vehicle movements. As the Open Bulk Head Bins are covered when full and in the presence of moisture and rain it is unlikely that there will be a threat from grain dust.

Traffic management

The proposed upgrading of Wickepin CBH has been designed and intended for RAV 4 vehicles. Vehicular access will remain to be of the Williams-Kondinin Road via Bin Road. The proposed truck marshalling area has been designed to accommodate a total of 21 trucks. The traffic management report prepared by Shawmac consultants has allowed for a 60% increase in heavy vehicle traffic generation from the 2013 levels. This would allow a maximum of approximately 168 RAV 4 truck movements into and 168 movements out of the site. The maximum estimated number of hourly trips during peak times is 34 per hour.

The Williams-Kondinin Road is a Primary Distributor Road and is under the management of Main Roads Western Australia. This proposed development does not feature acceleration lanes as it has not been deemed to meet the threshold of 1,000 passenger car equivalence. The maximum anticipated number of passenger car equivalence is 750 vehicles per day.

The traffic management report has highlighted that pavement widening will need to be undertaken by the applicant at the Williams-Kondinin Road and bin road intersection. A sweep assessment has found RAV 4 vehicles with a length of 36.5m will have difficulty passing each other entering and exiting the site at the same time on the current bitumen area. It is recommended that the applicant obtain the approval of Main Roads WA regarding the pavement widening to safely accommodate the trucks entering and exiting the site. It is also noted the existing Bin Road only provides access to CBH. Bin Road is currently under the care and control of the Shire of Wickepin. Due to the increase in heavy vehicle traffic it is recommended that the applicant pay an annual maintenance bond for the upgrade of bin road. Alternatively, council may consider relinquishing the care and control of Bin Road and divest Bin Road solely to CBH as an access road.

Drainage

The proposed development of Wickepin CBH includes the upgrading of existing drainage infrastructure. The concept drainage strategy provided by the applicant from Sawmac consultants is designed for a 1:20 Average Recurrence Interval event. The intent of the drainage plan is to retain water on site in two large basins to be released as pre-development levels. It is proposed that the existing creek running along the eastern boundary of the lot be utilised to deliver water to the basins. It is recommended that the land owner of Lot 56 White Road provide written consent for the storm water runoff into their creek prior to the issuing of planning consent.

The required volume for the basins has been estimated to be 1,853m³. There has been concern expressed by the shires works manager on the drainage issue as the existing drainage system may not be large enough to accommodate an increase in water flow. It is therefore recommended that the existing culverts are to be upgraded to accommodate the increased water flow. The concept drainage strategy has been referred to the Department of Water and Environmental Regulation.

Referral Advice

Referral advice has been received from Main Roads WA since the Ordinary Council Meeting held on 20 June 2018 in regards to the Traffic Impact Statement. Main Roads comments are included in this report (Attachment 9). Condition xiii addresses the advice that was received by Main Roads WA.

Following the Ordinary Council Meeting held on Wednesday 20 June 2018, written notice has been provided for the owner of lot 55 Bin Road, Wickepin. No formal objection has been received prior to preparation of this agenda report.

The Department of Environment & Water Regulation also made a comment on the referral of the technical note - concept drainage strategy (attachment 10). DWER has recommended that a revised drainage strategy be prepared that includes the future development stages of the Wickepin CBH facility as well as a Storm Water Management Plan. It is recommended that the storm water management plan include water sensitive design principles and vegetation. The referral advice included in attachment 10 includes the recommendation that stormwater from potentially contaminated surfaces such as the truck marshalling area be treated prior to disposal by grease and oil separators, sediment traps, vegetation bio filters etc.

Statutory Environment:

Shire of Wickepin Local Planning Scheme No.4

Policy Implications:

Nil.

Financial Implications:

Application for Planning Approval fee has to the value of \$15,232.23 has been made payable to the Shire of Wickepin.

Recommendations:

That Council:

Approve the development for the proposed upgrading of the CBH facility at Lot 55 Bin Road, Wickepin subject to the following conditions:

- (i) The approval shall expire if the development permitted is not completed within two years of approval, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the Shire is granted by it in writing.
- (ii) The development approved shall be in accordance with the plans and specifications submitted with the application dated 11 May 2018 and these shall not be altered or modified without the prior written approval of Council.
- (iii) The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.
- (iv) Any use, additions to and further intensification of any part of the development or land which is not in accordance with the original application or conditions of approval shall be subject to a further development application and consent for that use.
- (v) Prior to the issuing of the building permit a revised Concept Drainage Strategy and Storm Water Management Plan is to be submitted to and supported by the Department of Water and Environmental Regulation. This management plan is to be in accordance to the advice received from the department as outlined in attachment 10 and include the foreseeable future stages of development.
- (vi) The Storm Water Management Plan is to incorporate water sensitive design principles and vegetation.
- (vii) Alterations to the banks or bed of waterway known as Yearling Brook must be referred to DWER to determine if a permit is required.
- (viii) Stormwater from potentially contaminated surfaces, such as the truck marshalling area, hardstands, roads and chemical storage or refuelling areas, should be treated prior to disposal (e.g. via grease and oil separators, sediment traps, gross pollutant traps, vegetated bio filters etc. to the satisfaction of the Chief Executive Officer.
- (ix) All parking associated with the activity approved shall be wholly contained on site to the satisfaction of the Chief Executive Officer.
- (x) Any outside lighting to comply with Australian Standard AS4282-1997 for the control of obstructive effects of outdoor lighting and not spill into any adjacent residential premises.
- (xi) A notice is to be placed on the certificate of title alerting future landowners to the Bush Fire Management Plan. All associated costs are to be borne by the applicant.
- (xii) The Asset Protection Zone (APZ) is to be maintained to the specifications and standards outlined in the Bush Fire Management Plan dated 21 March 2018.
- (xiii) Maintain vehicular access routes within the lots to the required surface condition and clearances.

- (xiv) Install the firebreaks to the dimensions and standards stated in the Bush Fire Management Plan dated 21 March 2018.
- (xv) Internal roads must be upgraded and maintained to the satisfaction of the Chief Executive Officer.
- (xvi) The intersection improvements at Bin Road/ Williams Kondinin Road must be designed to the satisfaction and approval of Main Roads. All cost associated with the widening are to be borne by the applicant.
- (xvii) The applicant is to pay an annual maintenance bond for the upgrade of Bin Road to the satisfaction of the CEO.

Voting Requirements:

Simple Majority

Council Decision: Resolution No: 180718-**Moved Cr / Seconded Cr**

That Council:

Approve the development for the proposed upgrading of the CBH facility at Lot 55 Bin Road, Wickepin subject to the following conditions:

- (i) The approval shall expire if the development permitted is not completed within two years of approval, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the Shire is granted by it in writing.
- (ii) The development approved shall be in accordance with the plans and specifications submitted with the application dated 11 May 2018 and these shall not be altered or modified without the prior written approval of Council.
- (iii) The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.
- (iv) Any use, additions to and further intensification of any part of the development or land which is not in accordance with the original application or conditions of approval shall be subject to a further development application and consent for that use.
- (v) Prior to the issuing of the building permit a revised Concept Drainage Strategy and Storm Water Management Plan is to be submitted to and supported by the Department of Water and Environmental Regulation. This management plan is to be in accordance to the advice received from the department as outlined in attachment 10 and include the foreseeable future stages of development.
- (vi) The Storm Water Management Plan is to incorporate water sensitive design principles and vegetation.
- (vii) Alterations to the banks or bed of waterway known as Yearling Brook must be referred to DWER to determine if a permit is required.
- (viii) Stormwater from potentially contaminated surfaces, such as the truck marshalling area, hardstands, roads and chemical storage or refuelling areas, should be treated prior to disposal (e.g. via grease and oil separators, sediment traps, gross pollutant traps, vegetated bio filters etc. to the satisfaction of the Chief Executive Officer.
- (ix) All parking associated with the activity approved shall be wholly contained on site to the satisfaction of the Chief Executive Officer.
- (x) Any outside lighting to comply with Australian Standard AS4282-1997 for the control of obstructive effects of outdoor lighting and not spill into any adjacent residential premises.
- (xi) A notice is to be placed on the certificate of title alerting future landowners to the Bush Fire Management Plan. All associated costs are to be borne by the applicant.
- (xii) The Asset Protection Zone (APZ) is to be maintained to the specifications and standards outlined in the Bush Fire Management Plan dated 21 March 2018.
- (xiii) Maintain vehicular access routes within the lots to the required surface condition and clearances.
- (xiv) Install the firebreaks to the dimensions and standards stated in the Bush Fire Management Plan dated 21 March 2018.
- (xv) Internal roads must be upgraded and maintained to the satisfaction of the Chief Executive Officer.
- (xvi) The intersection improvements at Bin Road/ Williams Kondinin Road must be designed to the satisfaction and approval of Main Roads. All cost associated with the widening are to be borne by the applicant.
- (xvii) The applicant is to pay an annual maintenance bond for the upgrade of Bin Road to the satisfaction of the CEO.

Carried /

10.2.05 – 2017 WALGA AGM - Voting Delegates and Attendees Local Government Week

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	GR.SL.1452
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Chief Executive Officer to attend conference
Date of Report:	4 July 2018

Enclosure/Attachments:

Summary:

Council is being requested to register voting delegates for the 2018 WALGA Local Government Week Convention and AGM being held on the 1 August 2018 at the Perth Convention Centre.

Background

The Western Australian Local Government Association (WALGA) has formally given notice that Annual General Meeting will be held on Wednesday 1 August 2018 at the Perth Convention and Exhibition Centre during Local Government Week.

Comments:

Council needs to choose the voting delegate for the Annual General Meeting (AGM) of WALGA.

All member Councils are entitled to be represented by two (2) voting delegates at the Annual General Meeting of the WA Local Government Association.

Council must complete and return the following form to the Association by 2 July 2018 to register the attendance and voting entitlements of Council's delegates to the Annual General Meeting.

In the event that a voting delegate is unable to attend, provision is made for proxy delegates to be registered. Only registered delegates or proxy registered delegates are permitted to exercise voting entitlements on behalf of member Councils. Delegates may be elected members or serving officers.

All voting delegates whether registered for the Convention or not, will need to be present at the WALGA Delegate service desk prior to the AGM to collect their electronic voting device (keypad) for voting and identification tag to gain entry into the Annual General Meeting.

VOTING DELEGATES	PROXY Voting Delegates (2)
Name of Voting Delegates (2):	Name of Proxy Voting Delegates (2):

This notification was only received by the CEO on the 4 July 2018 by email.

Councils Policy 2.1.1 Councillors Attendance at Conferences, Seminars, Training and Induction Courses States the following:

Two delegates, two observers, the CEO and partners may attend Local Government Week.

Statutory Environment:

Nil.

Policy Implications:

GOVERNANCE

2.1 MEMBERS OF COUNCIL

2.1.1 COUNCILLORS ATTENDANCE AT CONFERENCES, SEMINARS, TRAINING AND INDUCTION COURSES

OBJECTIVE: Council supports relevant training opportunities for Councillors and will meet reasonable costs associated with attending conferences, seminars, training and induction courses.

Priority is given to induction or training courses specifically organised for the benefit of new Councillors.

Two delegates, two observers, the CEO and partners may attend Local Government Week.

Conferences, seminars or courses held by organisations of which Council is a member or has an interest in (e.g. Central Country Zone of WALGA) may be attended by Council's appointed representatives to those organisations or other nominated delegates.

The Council, Shire President or CEO may authorise payment of costs of attending any conference, seminar, training or induction course including travel, accommodation, meals, telephone expenses, childcare and other reasonable expenses. Councillors must provide all receipts to the CEO.

Reports on attendance at any conference should be provided to Council upon return.

Financial Implications:

Costs for the registration fees at Local Government week for 2018 approximately \$1540 per couple

Strategic Implications:

Nil.

Recommendations:

1. That Council Voting delegates to the Western Australian Local Government Association Annual General Meeting to be held at the Perth Convention Exhibition Centre commencing on 1 August 2018 be:

VOTING DELEGATES	PROXY Voting Delegates (2)
Name of Voting Delegates (2):	Name of Proxy Voting Delegates (2):

Voting Requirements:

Simple Majority

Council Decision: Resolution No: 180718-

Moved Cr / Seconded Cr

1. That Council Voting delegates to the Western Australian Local Government Association Annual General Meeting to be held at the Perth Convention Exhibition Centre commencing on 1 August 2018 be:

VOTING DELEGATES	PROXY Voting Delegates (2)
Name of Voting Delegates (2):	Name of Proxy Voting Delegates (2):

Carried /

Governance, Audit and Community Services

10.2.06 – Appointment of Authorised Officer's

Submission To:	Ordinary Council
Location/Address:	Whole Shire
Name of Applicant:	Mark J Hook – Chief Executive Officer
File Reference:	LE.LL.1817
Author:	Agatha Prior – Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	10 July 2018

Enclosure/Attachments:

Nil.

Summary:

Council is being requested to appoint authorised officers under various acts and regulations to allow officers to exercise powers under these acts or regulations.

Background

Under various acts and regulations, Council must appoint authorised officers to act on behalf of Council under these acts and regulations.

Comments:

The last list of authorised officer for the Shire of Wickepin is:

Resolution No 201217-13

Moved Cr Martin/ Seconded Cr Hinkley

1. That the Shire of Wickepin makes the following appointments:

Agatha Prior, Samantha Dawes, Leah Taylor, Natalie Manton, Amanda Smith, Lara Marchei, Gillian Spargo, Jenna Lansdell and Michelle Miller, to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Authorised officer under the Cat Act 2011;
Dog Registration Officer's under the Dog Act 1976 (as amended);

Mark Hook and Peter Vlahov to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Local Government Act 1995 (as amended)
Local Government Act (Miscellaneous Provisions Act 1960)
Bush Fires Act 1954 (as amended)
Dog Act 1976 (as amended)
Litter Act 1979 (as amended)

Cat Act 2011

Guy Maley and Noel White (Town of Narrogin Ranger) to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Bush Fires Act 1954 (as amended)

Dog Act 1976 (as amended)

Litter Act 1979 (as amended)

Cat Act 2011

Carried 8/0

To ensure Council complies with the Legislation and Regulations, Council needs to adopt the following persons as authorised officers to allow for the officers to legally carry out their role;

1. *That the Shire of Wickepin makes the following appointments:*

Agatha Prior, Samantha Dawes, Leah Taylor, Amanda Smith, Lara Marchei, Gillian Spargo, Jenna Lansdell, Michelle Miller and Erika Clement, to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Authorised officer under the Cat Act 2011;

Dog Registration Officer's under the Dog Act 1976 (as amended);

Mark Hook and Gary Rasmussen to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Local Government Act 1995 (as amended)

Local Government Act (Miscellaneous Provisions Act 1960)

Bush Fires Act 1954 (as amended)

Dog Act 1976 (as amended)

Litter Act 1979 (as amended)

Cat Act 2011

Guy Maley and Noel White (Town of Narrogin Rangers) to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Bush Fires Act 1954 (as amended)

Dog Act 1976 (as amended)

Litter Act 1979 (as amended)

Cat Act 2011

2. *That all previous appointments be cancelled.*

Statutory Environment:

Authorised Person under the *Local Government Act 1995 as Amended*.

Authorised Person under the *Local Government (Miscellaneous Provisions) Act 1960*.

Authorised Person under the Litter Act 1979

26. *Authorised officers, appointment and jurisdiction of etc.*

- (1) *For the purposes of this Act an authorised officer is —*
- (a) *any member of the Police Force;*
 - (b) *any person appointed as such pursuant to subsection (2) within the area of jurisdiction entrusted to him by the appointment;*
 - (c) *within the district of a local government, any person who is —*
 - (i) *a member of the council of the local government; or*
 - (ii) *an employee of the local government; or*
 - (iii) *an honorary inspector appointed by the local government under section 27AA.*

Authorised Person under the Bush Fires Act 1954

14B. *Powers of authorised persons during authorised periods*

- (1) *In this section — authorised person means a bush fire liaison officer or another person who is given an authorisation and includes a person acting under an authorised person's orders and directions under section 13(6);*

Authorised person under the Cat Act 2011

Division 3 — Authorised persons

Subdivision 1 — Appointment of authorised persons

48. *Authorised persons*

- (1) *A local government may, in writing, appoint persons or classes of persons to be authorised for the purposes of performing particular functions under this Act.*
- (2) *A person who is not an employee of a local government cannot be appointed to be an authorised person for the purposes of section 62.*
- (3) *An authorisation under this section may be made on such conditions as the local government determines, in writing given to the authorised person.*
- (4) *The local government may, in writing given to the authorised person, at any time, cancel an authorisation under this section or add, vary or cancel a condition of an authorisation.*
- (5) *The local government is to issue to each authorised person appointed under subsection (1) a certificate stating that the person is an authorised person for the purposes of this Act.*
- (6) *An authorised person appointed under subsection (1) must —*
 - (a) *carry the certificate at all times when exercising powers or performing functions as an authorised person; and*
 - (b) *produce for inspection the certificate at the reasonable request of any person; and*
 - (c) *if he or she ceases to be an authorised person, return the certificate to the local government as soon as is practicable.*

Penalty: a fine of \$5 000.

Dog Act 1976

3. Interpretation

(1) In this Act, unless the context otherwise requires —

authorised person means a person who is appointed by a local government, to exercise powers on behalf of the local government, under section 29(1);

registration officer means a person authorised by the local government to effect the registration of dogs pursuant to this Act;

(3) A person who is authorised by a local government to exercise any power under this Act shall be furnished with a certificate in the prescribed form evidencing his appointment, and shall produce that certificate on being required so to do by a person in respect of whom he exercises, has exercised, or is about to exercise any such power.

Policy Implications:

Nil.

Financial Implications:

Nil.

Strategic Implications:

Not Applicable.

Recommendations:

1. *That the Shire of Wickepin makes the following appointments:*

Agatha Prior, Samantha Dawes, Leah Taylor, Amanda Smith, Lara Marchei, Gillian Spargo, Jenna Lansdell, Michelle Miller and Erika Clement, to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

*Authorised officer under the Cat Act 2011;
Dog Registration Officer's under the Dog Act 1976 (as amended);*

Mark Hook and Gary Rasmussen to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

*Local Government Act 1995 (as amended)
Local Government Act (Miscellaneous Provisions Act 1960)
Bush Fires Act 1954 (as amended)
Dog Act 1976 (as amended)
Litter Act 1979 (as amended)
Cat Act 2011*

Guy Maley and Noel White (Town of Narrogin Rangers) to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

*Bush Fires Act 1954 (as amended)
Dog Act 1976 (as amended)
Litter Act 1979 (as amended)
Cat Act 2011*

2. *That all previous appointments be cancelled.*

Voting Requirements:

Simple Majority

Council Decision: Resolution No: 180718-**Moved Cr / Seconded Cr**

1. That the Shire of Wickepin makes the following appointments:

Agatha Prior, Samantha Dawes, Leah Taylor, Amanda Smith, Lara Marchei, Gillian Spargo, Jenna Lansdell, Michelle Miller and Erika Clement, to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Authorised officer under the Cat Act 2011;
Dog Registration Officer's under the Dog Act 1976 (as amended);

Mark Hook and Gary Rasmussen to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Local Government Act 1995 (as amended)
Local Government Act (Miscellaneous Provisions Act 1960)
Bush Fires Act 1954 (as amended)
Dog Act 1976 (as amended)
Litter Act 1979 (as amended)
Cat Act 2011

Guy Maley and Noel White (Town of Narrogin Rangers) to be appointed as Authorised Officers to exercise powers pursuant to the following legislations;

Bush Fires Act 1954 (as amended)
Dog Act 1976 (as amended)
Litter Act 1979 (as amended)
Cat Act 2011

2. That all previous appointments be cancelled.

Carried /

10.2.07 – Fees and Charges Adoption 2018/19

Submission To:	Ordinary Council
Location/Address:	Whole Shire
Name of Applicant:	Mark J Hook – Chief Executive Officer
File Reference:	FM.BU.1208
Author:	Mark J Hook – Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	10 July 2018

Enclosure/Attachments:

Proposed Schedule of Fees and Charges 2018/19

Summary:

Council is to consider adopting the schedule of fees and charges for the 2018/2019 year in advance of the 2018/2019 budget adoption.

Council may resolve:

1. To adopt the Officer's recommendation; or
2. Not resolve the Officer's recommendation and review the schedule of fees and charges as part of 2018/19 budget deliberations.

Background

In preparation for the 2018/2019 budget period the attached fees and charges are submitted for Council adoption. By adopting the fees and charges prior to the budget any applicable advertising can be undertaken and the new charges can be incorporated into the draft budget workings.

Council's fees and charges contain clauses that allow fees set by external bodies to override those advertised and published by Council.

Comments:

Revenue raised from fees and charges does not constitute a significant proportion of income for the Shire of Wickepin, however it is important to review these charges in light of the cost of maintaining Council properties and delivering services to residents of the Shire of Wickepin.

The 2018/2019 schedule of fees and charges has been formulated using the 2017/2018 year as a basis and incorporating new charges, (shown in Red) CPI increases and input from external statutory bodies.

In the annual budget agenda item, Council will still set additional fees and charges such as kerbside collections and rates for rural and town site properties.

Statutory Environment:

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

* Absolute majority required.

- (2) A fee or charge may be imposed for the following —

- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
- (b) supplying a service or carrying out work at the request of a person;
- (c) subject to section 5.94, providing information from local government records;
- (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
- (e) supplying goods;
- (f) such other service as may be prescribed.

- (3) Fees and charges are to be imposed when adopting the annual budget but may be —

- (a) imposed* during a financial year; and
- (b) amended* from time to time during a financial year.

* Absolute majority required.

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

Policy Implications:

Nil

Financial Implications:

Revenue raised from fees and charges

Strategic Implications:

Nil

Recommendations:

That Council adopt the attached schedule of fees and charges for the 2018/2019 financial year effective as of 1 July 2018.

Voting Requirements:

Absolute Majority

Council Decision:**Resolution No: 180718-****Moved Cr / Seconded Cr**

That Council adopt the attached schedule of fees and charges for the 2018/2019 financial year effective as of 1 July 2018.

Carried /

Council

11 – President’s Report

- To be tabled

Council

12 – Chief Executive Officer’s Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	CM.Rep.2
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	12 July 2018

Work Incident – Peter Bransby

As advised by email Mr Peter Bransby was involved in a workplace accident on Friday 8/6/2018 that caused injuries to his left and right calves and a cracked bone in his left ankle. Peter is back at work and undertaking his duties as luckily the ankle in the end was not broken just badly sprained. This was a workers compensation claim and all details have been forwarded to Councils insurers.

WSAHA

The funding for the WSAHA project has not been funded under the current Royalties for Regions aged care regional accommodation projects

Below is the Ministers media release regarding the funding for the aged housing project.

Funding to boost regional aged accommodation

Friday, 29 June 2018

- \$13.1 million awarded to aged accommodation projects across regional WA
- \$7.64 million set aside for future proposals
- Investment to support regional jobs, businesses and families

The McGowan Government is helping to meet the aged accommodation needs of regional Western Australia, today awarding \$13.1 million to six aged care regional accommodation projects.

The State Government has prioritised funding to ensure investment in aged accommodation is targeted to allow ageing local residents to remain in their regional communities. A total of \$13.1 million has been allocated to build and expand accommodation in Pinjarra, Donnybrook, Dunsborough, Dongara, Brunswick Junction and across the Great Southern, including Broomehill, Cranbrook, Katanning, Kojonup and Bremer Bay. An additional \$160,000 has been allocated to further developing business cases for four proposals that cover Leonora, Laverton, Corrigin, Cuballing, Kondinin, Narrogin, Wickepin, Dowerin, Goomalling and Victoria Plains, where there is clear demand for aged accommodation. Another \$7.64 million has been set aside for future consideration of these proposals.

Comments attributed to Regional Development Minister Alannah MacTiernan:

"This investment carefully targets areas that have demonstrated the need and demand to expand the provision of aged accommodation in their communities. "Projected growth rates for people aged over 65 in regional areas is greater, often significantly greater, than those in metropolitan areas. "The older population are a valuable part of our communities, essential to the social and economic fabric of the regions. "Quality aged accommodation will enable Western Australians to continue living in their regional community, while also supporting local jobs and local businesses, and improving the lives of families across the State."

Aged Care Regional Accommodation Funding

Armstrong Village Project (Dunsborough) - \$2.5 million to support development of a campus style facility with 33 independent living units and 66 high-care beds

Bedingfeld Park (Pinjarra) - \$2 million to support a new 25-bed dementia specific wing in the existing facility

Bridge Street Affordable Housing Project (Donnybrook) - \$2 million for 11 new independent living units

Brunswick River Cottages (Brunswick Junction) - \$1.5 million to support development of eight new independent living units

Dongara Age Appropriate Accommodation Facility (Dongara) - \$2.5 million for six new independent living units and upgrades to existing facilities

Great Southern Housing Initiative - \$2.6 million to support new independent living units in Broomehill, Cranbrook, Katanning, Kojonup and Bremer Bay.

Tincurrin Fire Truck

The new Tincurrin Fire Truck has arrived and has been placed in the Tincurrin Fire Shed. The CEO has purchased three Cel-Fi GO Trucker edge pack including Mobie GO, Blackhawk trucker edge antenna for each of the fire trucks as requested by the Fire Control Officers. They should be installed by the fire season.

Erika Clement – Finance Manager

Erika has completed her three months' probation and I am very happy with her work and have advised Erika that she has completed her three Months' probation.

Salary Reviews

The Annual review of all staff has been undertaken as per section 5.38 *Local Government Act 1995*

5.38. Annual review of certain employees' performances

The performance of each employee who is employed for a term of more than one year, including the CEO and each senior employee, is to be reviewed at least once in relation to every year of the employment.

All staff received satisfactory and above performance levels.

2018/2019 Insurance Renewals

Council has received the 2018/2019 Insurance premiums and invoices and they are as follows. Premiums are up \$6,134.22 GST Exclusive on the 2017/2018 Financial Year.

2017/2018 Insurance Premiums/Contributions Insurance Class	Expiring Premium 2017/2018	Base Premium/Contribution	GST	Total 2018/2019	General Ledger
Contract Works	\$825.00	\$1,000.00	\$100.00	\$1,100.00	7392
Management Liability	\$10,178.30	\$9,253.00	\$925.30	\$10,178.30	0292
Marine Cargo	\$220.00	\$200.00	\$20.00	\$220.00	7392
Motor Vehicle	\$27,707.36	\$25,686.30	\$2,568.63	\$28,254.93	Refer List
Personal Accident and Travel	\$467.50	\$425.00	\$42.50	\$467.50	0292
Crime	\$1,040.64	\$1,108.77	\$110.88	\$1,219.65	0572
LGIS Bushfire	\$24,640.00	\$27,135.00	\$2,713.50	\$29,848.50	1072
LGIS Property	\$69,009.32	\$66,797.58	\$6,679.76	\$73,477.34	Refer List
LGIS Liability	\$15,763.44	\$15,046.92	\$1,504.69	\$16,551.61	0292
LGIS WorkCare	\$29,897.46	\$23,963.84	\$2,396.38	\$26,360.22	7392
Salary Continuance	\$2,858.33	\$2,333.88	\$233.39	\$2,567.27	0572
Coprorate Travel	\$825.00	\$750.00	\$75.00	\$825.00	0292
Cyber Liability	\$1,100.00	\$1,000.00	\$100.00	\$1,100.00	0292
Casual Hirers Liability	\$0.00	\$0.00	\$0.00	\$0.00	
Environmental Impairment Liability	\$0.00	\$0.00	\$0.00	\$0.00	
Scheme Memebrship Credit		-\$5,059.22	-\$505.92	-\$5,565.14	7392
TOTAL	\$184,532.35	\$169,641.07	\$17,370.03	\$186,605.18	
7392	\$20,104.62				
0292	\$26,474.92				
0572	\$3,442.65				
1072	\$27,135.00				
7672	\$25,686.30				
Property	\$66,797.58				
	\$169,641.07				

MEETINGS ATTENDED

June	
21	Meeting with Scott Tapper Principal of Yealering Primary School to discuss school sports day on Yealering Oval
22	CCZ Walga Teleconference with Cr Julie Russell
July	
5	Meeting with Erin Dolman from PlayRope Regarding Playgrounds around the Shire
16	FCO Bushfire AGM

Delegations to be inserted –

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO	Signing Cheques	June 2018	Nil.
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO			
A4	Road Side Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO	Payment Plans		Rate Payers
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	Liquor Consumption	22-24 June 2018	Dave Higgins
A13	Hire of Community Halls / Community Centre	CEO			

Council Decision:

Resolution No: 180718-

Moved Cr

/ Seconded Cr

That Council notes the Chief Executive Officer's report dated 12 July 2018

Carried /

13. Notice of Motions for the Following Meeting

14. Reports & Information

15. Urgent Business

16. Closure

There being no further business the Presiding Officer declared the meeting closed at pm