

Minutes

ORDINARY MEETING OF COUNCIL
21 NOVEMBER 2012
COUNCIL CHAMBERS
WICKEPIN



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**Minutes of an Ordinary Meeting of Council held in Council Chambers, Wickepin
Wednesday 21 November 2012**

The President declared the meeting open at 3.29pm.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

Shire President	Cr SJ Martin
Deputy Shire President	Cr JA Russell
Councillors	Cr GCL Hinkley
	Cr FA Allan
	Cr AG Lansdell
	Cr KL Coxon
	Cr RE Easton
	Cr DJ Astbury

Leave of Absence (Previously Approved)

Apologies

2. Public Question Time

3. Applications for Leave of Absence/Apologies

4. Petitions, Memorials and Deputations

5. Declarations of Councillor's and Officer's Interest

6. Confirmation of Minutes – Ordinary Meeting of Council – 17 October 2012

Resolution No 211112-01

Moved Cr Astbury / Seconded Cr Coxon

That the minutes of the Ordinary Council meeting held on Wednesday 17 October 2012 be confirmed as a true and correct record.

Carried 8/0

7. Receival of Minutes

Receival of Minutes

7.1 Technical Services Committee

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	14 November 2012

Enclosure / Attachment:

Minutes of the Technical Services Committee Meeting held on Wednesday 7 November 2012.

Background:

The Technical Services Committee Meeting was held on Wednesday 7 November 2012.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the Minutes of the Technical Services Committee Meeting held on Wednesday 5 September 2012 lay on the table due to amendments being required prior to adoption by the Technical Services Committee.

Voting Requirements: Simple majority

Resolution No 211112-02

Moved Cr Coxon / Seconded Cr Russell

That the Minutes of the Technical Services Committee Meeting held on Wednesday 5 September 2012 lay on the table due to amendments being required prior to adoption by the Technical Services Committee.

Carried 8/0

Resolution No 211112-03

Moved Cr Russell / Seconded Cr Hinkley

That the minutes of Technical Services Committee Meeting held on Wednesday 7 November 2012 be received.

Carried 8/0

Receival of Minutes

7.2 Townscape & Cultural Planning Committee Meeting

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	206
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	14 November 2012

Enclosure / Attachment:

Minutes of the Townscape & Cultural Planning Committee Meeting held on Wednesday 14 November 2012.

Background:

The Townscape & Cultural Planning Committee Meeting was held on Wednesday 14 November 2012.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the minutes of Townscape & Cultural Planning Committee Meeting held on Wednesday 14 November 2012 be received.

Voting Requirements: Simple majority.

Resolution No 211112-04

Moved Cr Astbury / Seconded Cr Lansdell

That the minutes of Townscape & Cultural Planning Committee Meeting held on Wednesday 14 November 2012 be received.

Carried 8/0

Receival of Minutes

7.3 Lifestyle Retirement Committee

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Leah Pearson, Executive Support Officer
File Reference:	
Author:	Leah Pearson, Executive Support Officer
Disclosure of any Interest:	Nil
Date of Report:	14 November 2012

Enclosure / Attachment:

Minutes of the Lifestyle Retirement Committee Meeting held on Wednesday 14 November 2012.

Background:

The Lifestyle Retirement Committee Meeting was held on Wednesday 14 November 2012.

Comment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Statutory Environment:

Section 5.22 of the Local Government Act 1995 provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That the Minutes of the Lifestyle Retirement Committee Meeting held on Wednesday 14 November 2012 be received.

Voting Requirements: Simple majority.

Resolution No 211112-05

Moved Cr Lansdell / Seconded Cr Allan

That the Minutes of the Lifestyle Retirement Committee Meeting held on Wednesday 14 November 2012 be received.

Carried 8/0

8. Status Report

Item	Subject/Action	Officer/ File	Progress	Status	Comment
314-171012-03	Restricted Access Vehicle Permits - Council Roads	CEO	That the Shire of Wickepin requests Main Roads Department to add the Roads (listed in the minutes of Octobers Council Meeting Resolution No. 171012-03) to the Restricted Access Vehicles Network 4 Permit Network.	✓	Letter sent to Main Roads on 24/10/2012.
315-171012-08	Dual Fire Control Officers - Shire of Dumbleyung	CEO	That Council appoints Mr. Gordon Davidson and Mr. Ken Wright as Dual Fire Control Officers from the Shire of Dumbleyung for the 2012/2013 fire season, subject to the officers possessing the appropriate accreditations, further noting that the Dual Fire Control Officers are not permitted to issue burning permits for land in the Shire of Wickepin.	✓	Officers have been added as Dual Fire Control Officers and a letter was sent to the Shire of Dumbleyung on 19/10/2012.
316-171012-09	Greg Matthews - Waiving Fees and Charges	FO	That Council waives the hire fee of \$210.00 for the hire of the Wickepin Community Centre for a quiz night being organised by Greg Matthews to raise funds for Chris Turner and his partner Amy on the 12 October 2012.	✓	Fees have been waived.
317-171012-10	Wagin Regional Waste Group - 2011-2012 budget	CEO	That Council Nominate Councilors Allan Lansdell, Ross Easton, David Astbury and Kevin Coxon to be a member of the Regional Waste Group.	✓	Email forwarded to Wagin Regional Waste Group advising of Council's delegates.
318-171012-11	Wagin Regional Waste Group - 2011-2012 budget	CEO	That the President and Chief Executive Officer signs the amended MOU for the Regional Waste Group as outlined in the minutes of Octobers Council Meeting Resolution No. 171012-011.	○	Still waiting for amended MOU for signing.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

9. Notice of Motions of Which Notice Has Been Given

10. Receipt of Reports & Consideration of Recommendations

Infrastructure and Engineering Services

10.1.01 – Manager Works and Services Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Keith Dickerson, Technical Support Consultant
File Reference:	2610
Author:	Keith Dickerson, Technical Support Consultant
Disclosure of any Interest:	Nil
Date of Report:	14 November 2012

Enclosure / Attachment: Nil

Background: Lomas Road Update, submitted by Keith Dickerson.

Comment:

Lomas Road Update

All the Strip Widening's are ready for the bitumen seal. This should be done with the primer seals being sprayed in December 2012 and the final seals being sprayed in January 2013.

The 400 Meters full reconstruction work will be commencing on the week of 19 November 2012 and should only take a week to complete.

The overall project should be completed by 23 November 2012, except for the area that needs the land resumption and the Western Power Poles relocated.

We are still waiting for a reply from the owner of the land in relation to the land resumption and we are still waiting for the quote from Western Power to move the poles.

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary: Not applicable.

Recommendation:

That council notes the report from the Technical Support Consultant dated 14 November 2012.

Voting Requirements: Simple majority

Resolution No 211112-06

Moved Cr Easton / Seconded Cr Astbury

That council notes the report from the Technical Support Consultant dated 14 November 2012.

Carried 8/0

Cr Russell declared a proximity interest as Wedin North Road is in close proximity to her farm.

Cr Hinkley declared a proximity interest as the land she owns adjoins with Watts Road.

3.45pm – Cr Russell and Cr Hinkley departed the chambers.

Technical Services

10.1.02 – Technical Services Committee Meeting Recommendations

Submission To:	Technical Services Committee
Location / Address:	Whole Shire
Name of Applicant:	Technical Services Committee
File Reference:	
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	15 November 2012

Enclosure / Attachment: Nil.

Background: Technical Services Committee Meeting held 7 November 2012.

Comment:

The Technical Services Committee Meeting was held on Wednesday 7 November 2012 and passed the following Recommendations:

Moved Cr Easton / Seconded Cr Coxon

That the Technical Services Committee request Council to adopt the 2012-2018 Road Programs as attached.

Carried 4/0

Moved Cr Coxon / Seconded Cr Hinkley

That the Technical Services Committee recommends to Council that the Grain Freight Projects 2012-2013 program be amended to the following:

GRAIN FREIGHT PROJECTS 2012/2013

				Allocation	Expenditure to 30/06/2012	Balance
	Tincurrin North Road			152,047	152,047	\$0
GF 001	Wickepin Harrismith Road	9.86-18.23	Strip & culvert widen and reseal	958,000	841,000	\$117,000
GF 002	Lomos South Road	0.00-6.28	Strip widen, construction, culvert widening and reseal	929,000	0	\$929,000
GF002	Lomos South Road		Additional Culvert Works	56,800	0	\$56,800
GF 150	Fence Road	0.00-9.78	Strip & culvert widening, reseal and formation upgrade	522,000	202,800	\$319,200
GF 004	Narrogin Harrismith intersection		Upgrade and hot mix	52,000	50,000	\$2,000
	Various Projects		Contingency for projects	103,000	\$0	\$103,000
			Total Grain Freight	2,772,847	1,245,847	1,527,000

Carried 4/0

- Statutory Environment:** Nil.
- Policy Implications:** Not applicable.
- Financial Implications:** Nil.
- Strategic Implications:** Not applicable.

Recommendation:

That Council pass the following recommendations:

1. That Council adopt the 2012-2018 Road Programs as attached.
2. That Council amend the Grain Freight Projects 2012-2013 program to the following:

**GRAIN FREIGHT
PROJECTS 2012/2013**

				Allocation	Expenditure to 30/06/2012	Balance
	Tincurrin North Road			152,047	152,047	\$0
GF 001	Wickepin Harrismith Road	9.86-18.23	Strip & culvert widen and reseal	958,000	841,000	\$117,000
GF 002	Lomos South Road	0.00-6.28	Strip widen, construction, culvert widening and reseal	929,000	0	\$929,000
GF002	Lomos South Road		Additional Culvert Works	56,800	0	\$56,800
GF 150	Fence Road	0.00-9.78	Strip & culvert widening, reseal and formation upgrade	522,000	202,800	\$319,200
GF 004	Narrogin Harrismith intersection		Upgrade and hot mix	52,000	50,000	\$2,000
	Various Projects		Contingency for projects	103,000	\$0	\$103,000
			Total Grain Freight	2,772,847	1,245,847	1,527,000

Voting Requirements: **Simple majority.**

Resolution No 211112-07

Moved Cr Astbury / Seconded Cr Lansdell

That Council pass the following recommendations:

1. That Council adopt the 2012-2018 Road Programs as attached.
2. That Council amend the Grain Freight Projects 2012-2013 program to the following:

GRAIN FREIGHT PROJECTS 2012/2013

				Allocation	Expenditure to 30/06/2012	Balance
	Tincurrin North Road			152,047	152,047	\$0
GF 001	Wickepin Harrismith Road	9.86-18.23	Strip & culvert widen and reseal	958,000	841,000	\$117,000
GF 002	Lomos South Road	0.00-6.28	Strip widen, construction, culvert widening and reseal	929,000	0	\$929,000
GF002	Lomos South Road		Additional Culvert Works	56,800	0	\$56,800
GF 150	Fence Road	0.00-9.78	Strip & culvert widening, reseal and formation upgrade	522,000	202,800	\$319,200
GF 004	Narrogin Harrismith	intersection	Upgrade and hot mix	52,000	50,000	\$2,000
	Various Projects		Contingency for projects	103,000	\$0	\$103,000
			Total Grain Freight	2,772,847	1,245,847	1,527,000

Carried 6/0

3.59pm – Cr Russell and Cr Hinkley returned to the chambers.

ROAD WORKS PROGRAM 2012-2013

Job Number	Road Name	Section From - To	Works Description	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18
REGIONAL ROAD GROUP									
RG001	Wickepin Corrigin road	10.30-12.30	Reconstruct and primer seal	127,708	176,897	127,034	155,020	135,410	162,430
RG003	Wickepin Pingelly road	9.11-11.50	Reconstruct and primer seal	127,708	150,271	155,020	148,920	163,908	155,020
Total RRG				255,416	327,168	282,054	303,940	299,318	317,450
ROADS TO RECOVERY									
R2R078	Pauley Road	4.40-6.40	Gravel sheeting, widening, reduction of veg & signs	39,000			NO ALLOCATION COMMITTED		
R2R017	Wogolin South Road	1.00-4.00	Gravel sheeting, widening, reduction of veg & signs		42,000				
R2R076	Leeson Road	2.57-4.57	Gravel sheeting, widening, reduction of veg & signs	45,550					
R2R052	Rose Road	0.00-2.00	Gravel sheeting, widening, reduction of veg & signs		43,450				
R2R051	Harrismith North Road	2.58-5.58	Gravel sheeting, widening, reduction of veg & signs	45,450					
R2R024	Cuballing East Road	0.32 3.08	Reseal	82,000					
R2R029	Wedin South Road	0.00 1.50	Gravel sheeting, widening, reduction of veg & signs	39,367	87,695				
Total Roads To Recovery				251,367	173,145	-	-	-	-
Capital Council									
CO108	Johnston Street	275mx7m	Reseal from Campbell to Henry Street	11,560		11,560			
CODAH	Drainage and headwalls	Various rds	Cleaning and upgrading culverts & drainage structures	45,900	35,000	45,900	45,900	45,900	45,900
CO010	Toolibin North Road	3.0km	Various sections gravel sheeting		39,000				
CO105	Murray Road	0.00-2.00	Gravel sheeting, widening, reduction of veg & signs	37,000					
CO160	Watts road	0.00 to 3.00	Gravel sheeting, widening, reduction of veg & signs		39,000				
LFP1	Footpath Construction		Yealering, Wickepin, Harrismith	65,500	40,000	65,500	30,000	25,000	25,000
CO024	Wedin South Road		Gravel sheeting, widening, reduction of veg & signs				38,000		
CO159	Cemetery Road		Gravel sheeting, widening, reduction of veg & signs					41,100	
C0031	Eighty Four Gate Road		Gravel sheeting, widening, reduction of veg & signs					39,100	
CO161	Lake Road		2Km Gravel Sheeting						43,000
CO018	Yarling Brook Road		2Km Gravel Sheeting						43,000
CO052	Roses Road		Gravel sheeting, widening, reduction of veg & signs				40,200		
CO022	Toolibin South Road		Gravel sheeting, widening, reduction of veg & signs			37,000			
Total Council				159,960	153,000	159,960	154,100	151,100	156,900
Maintenance GPRF									
GPRVP	Tree Lopping	various rds	contract lopping	70,000	70,000	70,000	70,000	70,000	70,000
5602	Annual Maint Program	Various rds	Maintenance Grading	293,783	394,650	394,650	394,650	394,650	394,650
Total GPRF				363,783	464,650	464,650	464,650	464,650	464,650

Attachment- Item 10.1.02

ROAD WORKS PROGRAM 2012-2013

GRAIN FREIGHT									
GF 001	Wickepin Harrismith Road	9.86-18.23	Strip & culvert widen and reseal	271,511		NO ALLOCATION COMMITTED			
GF 002	Lomos South Road	0.00-6.28	Strip widen, construction, culvert widening and reseal	926,573					
GF 002	Lomos South Road		Additional Funding Culverts	56,800					
GF 150	Fence Road	0.00-9.78	Strip & culvert widening, reseal and formation upgrade	173,700					
	Various Projects		Contibgency	103,000					
			Total Grain Freight	1,531,584	-	-	-	-	-
BLACKSPOT									
BS150	Fence road (Stage one)	9.42 to 12.19	Widen formation and seal (comp stage two 2012/13)	57,290					
BS003	Wickepin/Pingelly Road (Avery curve)	20.30-21.35	Correction of road surface, camber and removal of vegetation trees	90,750					
BS015	Wickepin North Road	0.00-5.20	Widening of formation, culverts and bitumen seal	255,000					
BS003	Wickepin/Pingelly Road	3.00 -6.87	Widen Drainage Structure a road format reduce batter slopes upgrade sign post		140,000				
	Wickepin Harrismith	18.23 - 22.43	Widen Formation upgrade drainage signage guide posts reduce vegetation		178,000				
	Line Road	17.20 - 17.60	Widen Gravel Road and Seal		38,610				
BS003	Wickepin/Pingelly Road		Redesign and recostruct Curve		69,597				
			Total Blackspot	403,040	426,207	-	-	-	-
	GRAND TOTAL 2011/12			2,965,150	1,544,170	906,664	922,690	915,068	939,000

Attachment- Item 10.1.02

Governance, Audit and Community Services

10.2.01 – Financial Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Bronwyn Dew, Finance Officer
File Reference:	
Author:	Bronwyn Dew, Finance Officer
Disclosure of any Interest:	Nil
Date of Report:	6 November 2012

Enclosure / Attachment: Listed below & attached (monthly report).

Background: In accordance with Section 6.4(2) of the Local Government Act 1995 and Regulation 35 of the Local Government (Financial Management) Regulations 1996, attached are the monthly/triannual financial reports.

- Operating Statement by Function and Activity
- Bank Balances and Investments
- Outstanding Debtors

Comment: Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

Statutory Environment: Section 6.4(2) of the Local Government Act 1995

Local Government (Financial Management) Regulations 1996

34. Financial reports to be prepared s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) Budget estimates to the end of the month to which the statement relates;
 - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.

- (3) The information in a statement of financial activity may be shown -
 - (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
 - (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation: That the financial statements tabled for the period ending 31 October 2012 as presented be received.

Voting Requirements: Simple majority

Resolution No 21112-08

Moved Cr Allan / Seconded Cr Easton

That the financial statements tabled for the period ending 31 October 2012 as presented be received.

Carried 8/0

Bank Balances

As at 31/10/2012

	Bank Statement	Adjusted
Municipal Fund	1,876,378.71	1,825,950.37
Petty Cash	500.00	500.00
Reserves	450,558.03	450,558.03
Total	\$2,327,436.74	\$2,277,008.40
Trust Fund	14,097.19	14,097.19
Transport Account	681.60	0.00

Debtors

Rates as at 31/10/2012

Account 7461	Rates	110,067.67
Account 6051	Sewerage	5,909.22
Account 7451	Ex Receipts	-3,041.19
Account 7441	Pensioners Rebates	932.27
Account 7481	Domestic Rubbish	3,354.95
Account 7491	Commercial Rubbish	345.29
Account 7201	Refuse Site Levy	1,091.92

Sundry Debtors as at 31/10/2012

Current	424,985.12
1 Month	1,544.05
2 Months	0.00
3 Months	129,029.55
Total	555,558.72

Governance, Audit and Community Services

10.2.02 – List of Accounts

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Bronwyn Dew, Finance Officer
File Reference:	
Author:	Bronwyn Dew, Finance Officer
Disclosure of any Interest:	Nil
Date of Report:	8 November 2012

Enclosure / Attachment: List of Accounts

Background: Please find following the List of Accounts remitted during the period from 11 October – 7 November 2012

	<u>Vouchers</u>	<u>Amounts</u>
Municipal Account		
Cheques	14470 - 14501	95,173.72
EFTPOS	3076 - 3169	415,911.49
Other Transfers	Payroll October 2012	108,132.00
Trust Account		
EFTPOS	Transfers	0.00
Cheques	1196-1201	2568.80
TOTAL		<u>\$621,786.01</u>

Financial Management Regulation 13 (4) also requires that a listing of all other outstanding accounts be presented to Council at the meeting. This information will be provided on the day of the meeting for inclusion in the recommendation.

Certificate of Chief Executive Officer:

The schedule of accounts, covering vouchers as listed above, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

Comment: If there are any questions in relation to the listing of accounts, please forward a request by fax to me so that detailed answers to queries can be obtained for presentation at council meeting.

Statutory Environment: Local Government (Financial Management) Regulations 1996 – Regulations 13 (2), (3) & (4)

Policy Implications: Policy F3.7 - Cheque Issue

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation: That Council acknowledges that payments totaling \$621,786.01 has been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Voting Requirements: Simple majority

Resolution No 21112-09

Moved Cr Russell / Seconded Cr Astbury

That Council acknowledges that payments totaling \$621,786.01 has been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Carried 8/0

**SHIRE OF WICKEPIN
LIST OF ACCOUNTS
11/10/12 to 7/11/12**

Chq/EFT	Date	Name	Description	Muni	Trust
1196	11/10/2012	GREG MATTHEWS	HALL HIRE BOND REFUND		500.00
1197	11/04/1903	FARMSAFE	KEY BOND REFUND		200.00
1198	11/10/2012	BCITF	BCITF PAYMENT FOR GREEN		793.40
1199	05/11/2012	CBH MERREDIN	KEY BOND REFUND		200.00
1200	05/11/2012	BCITF	BCITF FOR HEMLEY		675.40
1201	05/11/2012	WICKEPIN LADIES HOCKEY CLUB	KEY BOND REFUND		200.00
EFT3076	11/10/2012	AUSTRALIA POST	POSTAGE FOR SEPTEMBER	282.10	
EFT3077	11/10/2012	AIR LIQUIDE WA PTY LTD	RENTAL ON GAS CYLINDERS	681.39	
EFT3078	11/10/2012	AGCRETE	PIPES FOR LOMOS ROAD UPGRADE	4356.00	
EFT3079	11/10/2012	CORNER'S AUTO ELECTRICS	SMART CHARGER FOR WICKEPIN FIRE TRUCK	330.00	
EFT3080	11/10/2012	COUNTRY PAINT SUPPLIES	PAINT FOR BOWLING GREEN UPGRADE	603.97	
EFT3081	11/10/2012	COURIER AUSTRALIA	FREIGHT ON LIBRARY BOOKS	40.84	
EFT3082	11/10/2012	CORPORATE EXPRESS	STATIONERY	110.29	
EFT3083	11/10/2012	EWEN RURAL SUPPLIES	SEPTEMBERS ACCOUNT	4147.15	
EFT3084	11/10/2012	ELLENBY TREE FARM	PLANTS FOR YEALERING CEMETERY UPGRADE	2893.00	
EFT3085	11/10/2012	FESA	ESL ON COUNCIL OWNED PROPERTIES	1767.00	
EFT3086	11/10/2012	PH & KE GOW LICENSED SURVEYORS	SURVEY WORK FOR LOMOS SOUTH ROAD	1144.00	
EFT3087	11/10/2012	LIBBY HEFFERNAN	CLEANING OF FACEY HOMESTEAD	50.00	
EFT3088	11/10/2012	INGREYS	PARTS FOR MWS UTE & FACEY GROUP UTE	98.31	
EFT3089	11/10/2012	KEL'S TYRES	TYRES FOR COMMUNITY BUS	670.00	
EFT3090	11/10/2012	KENWICK AUTO ELECTRICS	PARTS FOR TRAFFIC LIGHT TRAILER	2843.50	
EFT3091	11/10/2012	LGIS WORKCARE	WORKCARE COVER	17190.17	
EFT3092	11/10/2012	LGIS LIABILITY SCHEME	LIABILITY INSURANCE	7223.37	
EFT3093	11/10/2012	RG & JE MILLER FAMILY TRUST	MICHELLES WAGES	2048.75	
EFT3094	11/10/2012	MEDINA HOTEL	ACCOMMODATION FOR LEAH'S LICENSING TRAINING	1425.00	
EFT3095	11/10/2012	NARROGIN HIRE SERVICE	RETIC PARTS FOR OVAL AND YEALERING HALL	903.46	
EFT3096	11/10/2012	GREAT SOUTHERN WASTE DISPOSAL	RUBBISH COLLECTION	4560.44	
EFT3097	11/10/2012	NARROGIN HARDWARE	STAFF HOUSING MAINTENANCE	208.20	
EFT3098	11/10/2012	NARROGIN MOTEL	ACCOMMODATION FOR EHO	101.50	
EFT3099	11/10/2012	STAR TRACK EXPRESS	FREIGHT ON PARTS	171.36	
EFT3100	11/10/2012	NARROGIN BOILERMAKERS	WORK WEAR	140.40	
EFT3101	11/10/2012	PRODUCTOLOGY	GOODS FOR DEDICATED DEPUTY PROJECTS	2979.90	
EFT3102	11/10/2012	SHERIDANS FOR BADGES	PLAQUE FOR BOWLING GREEN OPENING	699.05	

Attachment- Item 10.2.02

**SHIRE OF WICKEPIN
LIST OF ACCOUNTS
11/10/12 to 7/11/12**

EFT3103	11/10/2012	STEEER DINGO SERVICES	REPAIRS TO DEPOT ROOF	314.11
EFT3104	11/10/2012	DEPT OF TRANSPORT	REGISTRATION ON COLORADO UTE & BACKHOE	298.20
EFT3105	11/10/2012	MURRAY HOTEL	ACCOMMODATION FOR LEAH'S TRAINING	358.00
EFT3106	15/10/2012	CJD EQUIPMENT PTY LTD	NEW VOLVO BACKHOE	152900.00
EFT3107	25/10/2012	AIR RESPONSE	REPAIRS TO AIR CONDITIONING - 7 RINTEL STREET	253.87
EFT3108	25/10/2012	BURGESS RAWSON (WA) PTY LTD	RENT ON FUEL FACILITY LAND	2197.25
EFT3109	25/10/2012	BEST OFFICE SYSTEMS	INK FOR WATERSHED COPIER	250.00
EFT3110	25/10/2012	YEALERING AGPARTS & REPAIRS	GAS & KEYS FOR YEALERING CARAVAN PARK	185.72
EFT3111	25/10/2012	DEWS EXCAVATIONS	CULVERT WORK ON WICKEPIN NORTH ROAD	297.00
EFT3112	25/10/2012	AC & EJ FULFORD & CO	PUSH UP GRAVEL TO SELL TO MAIN ROADS	11000.00
EFT3113	25/10/2012	FACEY GROUP	ANNUAL SPONSORSHIP	20625.00
EFT3114	25/10/2012	GEOFF PERKINS FARM MACHINERY CENTRE	MOWER BLADES	288.12
EFT3115	25/10/2012	KLEENHEAT GAS	RENTAL CHARGES ON GAS BOTTLES - 10 SMITH ST	112.00
EFT3116	25/10/2012	LGIS INSURANCE BROKING SERVICE	PROPERTY INSURANCE 2ND INSTALMENT	34253.54
EFT3117	25/10/2012	MOBILE MASTERS	ANTENNA FOR FIRE RADIOS	33.00
EFT3118	25/10/2012	DAMIEN MORRISON	RELOCATION EXPENSES - POOL MANAGER	2500.00
EFT3119	25/10/2012	ROSEMARIE MATTHEWS	CLEANING OF POOL MANAGERS RESIDENCE	187.50
EFT3120	25/10/2012	NARROGIN RETRAVISION	REPAIRS TO DISHWASHER AT CEO HOUSE	232.00
EFT3121	25/10/2012	NARROGIN PUMPS SALES & SERVICE	NEW SPRAYER UNIT	4003.95
EFT3122	25/10/2012	NARROGIN MOTEL	ACCOMMODATION FOR EHO	239.50
EFT3123	25/10/2012	STAR TRACK EXPRESS	FREIGHT ON PARTS	31.83
EFT3124	25/10/2012	RSA WORKS	PROJECT MANAGEMENT - LOMOS SOUTH ROAD	5600.00
EFT3125	25/10/2012	SHIRE OF WICKEPIN	PAYROLL DEDUCTIONS - RATES	300.00
EFT3126	25/10/2012	SHENTON ENTERPRISES PTY LTD	PARTS FOR SWIMMING POOL PUMP	407.00
EFT3127	25/10/2012	STEEER DINGO SERVICES	GATE POSTS AT SALEYARDS	229.02
EFT3128	25/10/2012	TELSTRA	PHONE ACCOUNT	824.64
EFT3129	25/10/2012	DEPT OF TRANSPORT	REGISTRATION ON MENS SHED TRAILER	24.05
EFT3130	25/10/2012	SYNERGY	POWER ACCOUNT	7263.25
EFT3131	25/10/2012	WA LOCAL GOVT ASSOCIATION	ADVERTISING FOR FIREBREAK NOTICES	407.99
EFT3132	25/10/2012	WESTNET PTY LTD	INTERNET CONNECTION ADMIN OFFICE & DEPOT	229.89
EFT3133	30/10/2012	DAMIEN MORRISON	RELOCATION PAYMENT - POOL MANAGER	1000.00
EFT3134	06/11/2012	ANZ BANK	CREDIT CARD	296.62
EFT3135	06/11/2012	LRA CIVIL PTY LTD	HIRE OF WATER TRUCK FOR LOMOS SOUTH ROAD	14033.25
EFT3136	06/11/2012	APRA	LICENCE FEES FOR PUBLIC HALLS	82.50

Attachment- Item 10.2.02

**SHIRE OF WICKEPIN
LIST OF ACCOUNTS
11/10/12 to 7/11/12**

EFT3137	06/11/2012	AUST GOVERNMENT CHILD SUPPORT	PAYROLL DEDUCTIONS - CHILD SUPPORT	548.04
EFT3138	06/11/2012	TRISSET BOSS P/L	STATIONERY	803.00
EFT3139	06/11/2012	YVONNE BOWEY CONSULTING	PREPARE FINANCIALS FOR AUGUST	506.00
EFT3140	06/11/2012	BUILDERS REGISTRATION BOARD	BRB FOR OCTOBER	337.90
EFT3141	06/11/2012	BEST OFFICE SYSTEMS	COPIER CHARGES - ADMIN OFFICE & TELECENTRE	2227.48
EFT3142	06/11/2012	BALLARDS OF NARROGIN	PLASTIC DRUM FOR GARDENERS	30.00
EFT3143	06/11/2012	COUNTRY PAINT SUPPLIES	PAINT FOR YEALERING HALL CEILING	47.56
EFT3144	06/11/2012	COURIER AUSTRALIA	FREIGHT ON STATIONERY & POOL SAMPLES	52.15
EFT3145	06/11/2012	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	458.01
EFT3146	06/11/2012	AC & EJ FULFORD & CO	PUSH UP GRAVEL FOR LOMOS SOUTH ROAD	10972.50
EFT3147	06/11/2012	GB GILLESPIE & SONS PTY LTD	TANK NOZZLES FOR FUEL FACILITY	6332.70
EFT3148	06/11/2012	LIBBY HEFFERNAN	CLEANING OF FACEY HOMESTEAD	40.00
EFT3149	06/11/2012	LOCAL GOVERNMENT MANAGERS AUSTRALIA	LGMA CONFERENCE	2294.00
EFT3150	06/11/2012	LUKE CASSELY	RATES REFUND - 5 JOHNSTON STREET WICKEPIN	712.68
EFT3151	06/11/2012	MOBILE MASTERS	RADIO FOR MWS UTE	647.90
EFT3152	06/11/2012	NARROGIN HIRE SERVICE	SEWER PIPE	264.70
EFT3153	06/11/2012	GREAT SOUTHERN WASTE DISPOSAL	WASTE COLLECTION	6213.00
EFT3154	06/11/2012	NARROGIN HARDWARE	GYROCK FOR YEALERING HALL REPAIRS	112.90
EFT3155	06/11/2012	NARROGIN MOTEL	ACCOMMODATION FOR EHO	110.50
EFT3156	06/11/2012	NARROGIN BETTA ELECTRICAL	STOVE FOR 7 RINTEL STREET	1228.00
EFT3157	06/11/2012	STAR TRACK EXPRESS	FREIGHT ON PARTS	105.40
EFT3158	06/11/2012	WAGIN PLUMBING	REPAIRS TO WICKEPIN SEWERAGE LINES, STANDPIPE & HWS	935.00
EFT3159	06/11/2012	RSA WORKS	PROJECT MANAGEMENT LOMOS SOUTH ROAD	3300.00
EFT3160	06/11/2012	RAMSAY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	255.69
EFT3161	06/11/2012	LIONEL ANTHONY RIGBY	CARAVAN PARK CARETAKERS COMMISSION	416.95
EFT3162	06/11/2012	SHIRE OF WICKEPIN	PAYROLL DEDUCTIONS - RATES	150.00
EFT3163	06/11/2012	SHERIDANS FOR BADGES	PLAQUE FOR BOWLING GREEN OPENING	800.25
EFT3164	06/11/2012	SHIRE OF KULIN	PIPEWORKS FOR WICKEPIN FUEL FACILITY	4567.15
EFT3165	06/11/2012	STEERE DINGO SERVICES	TELECENTRE DRAINAGE REPAIRS	847.00
EFT3166	06/11/2012	TELSTRA	RELOCATION OF SERVICES ON LOMOS SOUTH ROAD	50742.18
EFT3167	06/11/2012	TELFORD INDUSTRIES	STABILIZER FOR SWIMMING POOL	163.90
EFT3168	06/11/2012	DYNAMIC PRINT	ENVELOPES FOR ADMINISTRATION OFFICE	321.00
EFT3169	06/11/2012	WORLDWIDE ONLINE PRINTING	BUSHFIRE MAGNETS	540.00
14470	11/10/2012	LK & EM BUSHBY	PAYMENT FOR GRAVEL TAKEN FROM FARM	2200.00

Attachment- Item 10.2.02

**SHIRE OF WICKEPIN
LIST OF ACCOUNTS
11/10/12 to 7/11/12**

14471	11/10/2012	WICKEPIN GARDEN CENTRE	STREET TREES FOR YEALERING	435.00
14472	11/10/2012	EDWARDS MOTORS P/L	NEW GARDENERS UTE	25300.00
14473	11/10/2012	JASON SIGNMAKERS	SIGNS FOR LOMOS SOUTH ROAD	222.20
14475	11/10/2012	KOMATSU AUST P/L	PARTS FOR FRONT END LOADER	9.91
14476	11/10/2012	NARROGIN NURSERY	PLANTS FOR YEALERING CEMETERY UPGRADE	225.50
14477	11/10/2012	NARROGIN PACKAGING	GOODS FOR PUBLIC TOILETS	585.68
14478	11/10/2012	PARRYS	WORK WEAR	200.28
14479	11/10/2012	TELFORD INDUSTRIES	CHEMICALS FOR SWIMMING POOL	1397.00
14480	11/10/2012	WURTH AUSTRALIA P/L	WORKSHOP SUPPLIES	466.13
14481	11/10/2012	YEALERING SHOP	GOODS FOR YEALERING CARAVAN PARK	23.00
14482	25/10/2012	COMMONWEALTH BANK	LOAN 90 PAYMENT	10033.61
14483	25/10/2012	NNT UNIFORMS	UNIFORMS FOR ADMIN STAFF	193.64
14484	25/10/2012	WICKEPIN GARDEN CENTRE	PLANTS FOR TOWN GARDENS	270.00
14485	25/10/2012	HANCOCKS HOME HARDWARE	ENGRAVER	66.50
14486	25/10/2012	MAJOR MOTORS PTY LTD	PARTS FOR TRUCK WK342	325.74
14487	25/10/2012	MIDALIA STEEL	FENCING FOR BOWLING GREEN	1331.00
14488	25/10/2012	NARROGIN BEARING SERVICE	TOOLS, SCREWS & TAPES FOR DEPOT WORKSHOP	113.52
14489	25/10/2012	LANDMARK	CORNSACKS FOR ROAD SIGN WEIGHTS	7.00
14490	25/10/2012	MRS I WATKINS	CLEANING OF YEALERING PUBLIC BUILDINGS	713.40
14491	06/11/2012	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	46.02
14492	06/11/2012	C & D CUTRI	CULVERTS ON WICKEPIN HARRISMITH ROAD	18810.00
14493	06/11/2012	JASON SIGNMAKERS	SIGNS FOR LOMOS SOUTH ROAD	563.20
14494	06/11/2012	KOMATSU AUST P/L	PARTS FOR FRONT END LOADER	687.80
14495	06/11/2012	NORTH STAR TRANSPORT	FREIGHT ON POOL CHEMICALS	1024.63
14496	06/11/2012	NARROGIN PACKAGING	GOODS FOR PUBLIC TOILETS	523.72
14497	06/11/2012	NSF SUPER	SUPERANNUATION CONTRIBUTIONS	375.93
14498	06/11/2012	PARRYS	HAT FOR GARDENER	34.00
14499	06/11/2012	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	381.33
14500	06/11/2012	WESTERN AUSTRALIAN TREASURY CORP	LOANS 99 & 100 PAYMENT	14016.10
14501	06/11/2012	WA LOCAL GOVERNMENT SUPER PLAN	SUPERANNUATION CONTRIBUTIONS	14591.88
			TOTALS	511085.21
				2568.80

Attachment- Item 10.2.02

Governance, Audit and Community Services

10.2.03 - EHO/Building Surveyor's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Allan Ramsay, EHO/Building Surveyor
File Reference:	706 / 2203
Author:	Allan Ramsay, EHO/Building Surveyor
Disclosure of any Interest:	Nil
Date of Report:	14 November 2012

Enclosure / Attachment: Nil

Background: Monthly report submitted by EHO/Building Surveyor, Mr. Allan Ramsay.

Building Licenses:

There was one (1) building application approved and license issued for the month of October 2012.

Listed below is a summarised breakdown of the application and proposed structure:

License No	Name & Address of Owner	Registered Builder (RB) or Owner Builder (OB)	Structure	Situation of Building Lot or Street No & Town
2/12-13	Shire of Wickepin	Shire of Wickepin	Replacement of Awning /Shelter at the Wickepin Bowling Club	H/N 125, Lot 1 Wogolin Road, Wickepin
3/12-13	Allan Hemley	Ross Squire Homes	New Dwelling	Lot 33 Plover Street, Wickepin

Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation:

That Council notes the report from the EHO/Building Surveyor 14 November 2012.

Voting Requirements: Simple Majority

Resolution No 21112-10

Moved Cr Astbury / Seconded Cr Russell

That Council notes the report from the EHO/Building Surveyor 14 November 2012.

Carried 8/0

Governance, Audit and Community Services

10.2.04 - Reuse of Wastewater - Wickepin Community Centre and Bowling Club

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Allan Ramsay, EHO/Building Surveyor
File Reference:	2705
Author:	Allan Ramsay, EHO/Building Surveyor
Disclosure of any Interest:	Nil
Date of Report:	14 November 2012

Enclosure / Attachment: Letter from the Department of Health 12 May 2003– Approval Conditions Application for Approval to Reuse Wastewater – Stamped Approved by the Department of Health 12 May 2003
Department of Health approved diagram of the reuse wastewater treatment system 12 May 2003.

Background:

A non compliant issue has been discovered by the author of this report in the operation of the Wickepin Reuse Wastewater Scheme once the synthetic greens were installed at the Wickepin Bowling Club. This meant a lot more treated reuse water was being pumped over to the storage dam for later reuse on the Wickepin Community Centre Oval. Water sampling for bacterial analysis has always been undertaken at the Wickepin Oval with no issue.

As a consequence of the extra reuse, wastewater being used on the oval and the fact that it is a requirement that no more than 24 hours contact period is required between treatment of reuse wastewater and the time it is irrigated. The original approved diagram from the Department of Health demonstrates that there is a dose pump and storage tank at the oval prior to irrigating the reuse wastewater. Neither the storage tank nor the dose pump was installed.

A storage tank is now installed as part of the upgrade of the irrigation system; however, a dose pump is also required.

Comment:

A quotation has been received from Shenton Aquatic for the amount of \$14,000.00 Plus GST for a dose pump. This price does not include drawings and any approvals that may be required from the Department of Health. The 2003 approval from the Health Department had a list of conditions and the closest that resemble anything that may suggest approval is a notation made in the list of conditions which states:

“Please note that any future changes or extensions to the reuse scheme to include additional reuse sites will require a separate approval from the Executive Director of Public Health”

An amount of \$10,000.00 has been placed in the 2012-2013 financial budget for the Sewerage Scheme to cover the cost of Close Circuit Television (CCTV) proactive work on a portion of the sewer pipe lines to check their condition. This work can be delayed this financial year as there have not been any indications that any of the sewer pipe are failing at this stage. This money could be used to help pay for the dose pump and the shortfall could be made available from the Sewerage Reserve Fund.

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That Council;

1. Support the redirection of \$10,000.00 for the Close Circuit Television proactive work on portion of the sewer pipes to help pay for the dose pump at the Wickepin Community Centre reuse wastewater/dam water storage tank;
2. Amount of \$4,000.00 plus GST be made available from the Sewerage Reserve Fund to pay the remainder of the cost for the dose pump at the Wickepin Community Centre reuse wastewater/dam water storage tank; and
3. The Chief Executive Officer be authorised to use any money from the Sewerage Reserve Fund for any shortfall of the \$14,000.00 quoted from Shenton Pumps to pay for any unexpected costs in the event that the Department of Health requires an amended approval for the Reuse Wastewater Scheme.

Voting Requirements: Simple majority.

Resolution No 211112-11

Moved Cr Astbury / Seconded Cr Easton

That Council;

1. Support the redirection of \$10,000.00 for the Close Circuit Television proactive work on portion of the sewer pipes to help pay for the dose pump at the Wickepin Community Centre reuse wastewater/dam water storage tank;
2. Amount of \$4,000.00 plus GST be made available from the Sewerage Reserve Fund to pay the remainder of the cost for the dose pump at the Wickepin Community Centre reuse wastewater/dam water storage tank; and
3. The Chief Executive Officer be authorised to use any money from the Sewerage Reserve Fund for any shortfall of the \$14,000.00 quoted from Shenton Pumps to pay for any unexpected costs in the event that the Department of Health requires an amended approval for the Reuse Wastewater Scheme.

Carried 8/0



Department of Health
Government of Western Australia

12/5/2003

APPROVAL

10-16

6834/02
B Stone 9388 4937

Chief Executive Officer
Shire of Wickepin
PO Box 19
WICKEPIN WA 6370

Attention: Maurice Walsh

Dear Sir

REUSE OF WASTEWATER – WICKEPIN COMMUNITY CENTRE AND BOWLING CLUB

I refer to your proposal to reuse wastewater from the Shire of Wickepin's Wastewater Treatment Plant on the Wickepin Community Centre oval and the Wickepin Bowling Club greens.

The Department of Health (DOH) has no objection to the above proposal subject to the following conditions:

CONDITIONS

1. The wastewater treatment process and reuse scheme is to be operated in accordance with your submission and undertakings other than where they may differ from the conditions below. ✓
2. Approval is subject to samples of the reclaimed wastewater being submitted for bacteriological examination. Sampling must occur at weekly intervals for the first month of operation and then monthly, subject to satisfactory results (copies of all results are to be forwarded to the DOH). ✓
3. Each sampling event is five samples collected at not less than 5 minute intervals from a location that is representative of the effluent stream i.e. at the point of irrigation. Sampling locations must be chosen so as to ensure that any re-contamination can be detected. Sampling should be conducted in accordance with the DOH – "Standard Reclaimed Water Sampling Technique" pamphlet (enclosed). ✓
4. The minimum standard for the wastewater is a thermotolerant coliform count which does not exceed a median level of 1000 organisms per 100 millilitres with four out the five samples not exceeding 4000 organisms per 100 millilitres.

Environmental Health

All Correspondence: PO Box 8172 Perth Business Centre Western Australia 6849
Grace Vaughan House 227 Stubbs Terrace Shenton Park WA 6008
Telephone: (08) 9388 4999 Facsimile: (08) 9388 4955
ABN 28 684 750 332

Attachment- Item 10.2.04

JASONS (FAX) 9458 3552

SIGNS -- ATTENTION: NORM HEAD

- 5. Chlorinated systems must test for the chlorine level and record that information on the analytical form. ✓
- 6. Chlorinated systems are to have continuous on-line monitoring for free-chlorine residual using automated data logging or recording device. ✓
- 7. Areas to be irrigated should be clearly designated with signs. These signs must a minimum size of 20cm x 30cm on a white background with BLACK lettering of at least 20mm in height and worded as follows: 'Reclaimed Wastewater – Unfit for Drinking / Avoid Contact'. The sign should also contain the recommended International Public Information – Drinking Water Symbol with the Prohibition Overlay in RED. ORDER ✓
- 8. To avoid cross connection to a potable supply all pressure piping used for the reclaimed wastewater system must be readily identifiable and distinguishable from potable water piping on the same site i.e. the outlets should be labelled, marked with a special colour deep purple and fitted with locked, keyed or bayonet type locks, and the pipes should be labeled for easy identification and colour coded (deep purple). ↗
- 9. Irrigation is not to commence before 9.00pm and must cease at such time to provide a withholding period of nominally 4 hours or until the irrigated area is dry.
- 10. Spraying of buildings, drinking fountains, playgrounds or outdoor public eating areas or any other facility or area not intended for reuse is not permitted.
- 11. Irrigation must be conducted so that all spray is contained and there is no seepage or runoff from the irrigation site.
- 12. Spray drift is to be minimised by the selection of large droplet sprays and choice of spray height.
- 13. Reclaimed water irrigation should be only undertaken during dry weather conditions and regular inspections should be undertaken to ensure ponding or runoff does not occur.
- 14. A monitoring program is to be in place to check the reticulation lines and sprinklers on a regular basis.

15 SIGNS 30cm x 450cm
 @ \$20 EACH = \$300

Attachment- Item 10.2.04

15. An operation and maintenance manual is to be written with a draft copy forwarded to the DOH within two months of the scheme being commissioned. The manual is to address the following sections:
- a) **Operation and Maintenance of the Reclaimed Water Scheme.** The manual is to include a plan of the irrigation site along with all irrigation lines, clear procedure of maintenance, surveillance of operation and notation of any modifications, the irrigation schedule, a contingency plan detailing corrective and preventative actions to be taken in the event of system failure and induction/handover procedures for operators and new staff including health and safety issues when dealing with reclaimed water. The manual should also contain contact names and telephone numbers of all people involved in the scheme.
 - b) **Operation and Maintenance of the Chlorination Unit.** The manual is to include clear procedure of maintenance and operation of the chlorination unit. A separate log book is to be kept at the chlorine storage unit to detail all actions and inspections that have been carried out. It must be remembered that proper training must be given to anyone handling chlorine and this advice should be included in the safety and health section of the manual.
 - c) **Guidelines for Sampling the Reclaimed Water Scheme.** The manual shall include a procedure for the collection of samples, where to send them and what to do if results are elevated. In addition, the operator of the system is to request the PathCentre to notify them when results are above the approved standard. This is to be written on the sample request form.
16. The Shire of Wickepin shall ensure that only suitably trained personnel operate the treatment and irrigation system and that appropriate health and safety measures and procedures are in place to protect operators and any others exposed to wastewater. Staff should be aware of all potential health hazards associated with the use of reclaimed wastewater. Staff involved in any operation involving wastewater should ensure they:
- Wash hands well with soap before eating, drinking or smoking, and when finished working with the reuse scheme.
 - Do not consume food or drink, and do not smoke while working with reclaimed water.
 - Wear / use safety equipment appropriate to the task being undertaken.
 - Do not drink reclaimed wastewater, and avoid high exposure to, and inhalation of, spray.

17. The Department of Health is to be notified of the date on which the reclaimed water scheme is to be commissioned.

18. The Shire of Wickepin shall ensure that all wastewater ponds, storage dams and tanks are surrounded by a 1.8 metre wire mesh fence, with lockable access gate and are sign posted warning signs. All ponds and dams are to be maintained on a regular basis to ensure banks are kept free of weed growth at all times. ✓

Please note that any future changes or extensions to the reuse scheme to include additional reuse sites will require a separate approval from the Executive Director of Public Health.

I hope this information is of assistance to you. If you wish to discuss any of the above conditions please contact Beverley Stone at the Wastewater Management Branch on 9388 4937.

Yours faithfully



Dr Virginia McLaughlin
delegate of
**EXECUTIVE DIRECTOR
PUBLIC HEALTH**

12 May 2003

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Attachment- Item 10.2.04

21

SHIRE OF WICKEPIN
APPLICATION FOR APPROVAL TO REUSE WASTEWATER

Name & address of applicant	Shire of Wickepin 19 Wogolin Road, Wickepin W A 6370.
Location of wastewater source & treatment	Lot 25582 Reserve Number 30765 Wickepin Townsite. Lot 25582 Reserve Number 30765 Wickepin Townsite.
Diagram of Wickepin townsite effluent re-use scheme	See Plan Attached.
Location of wastewater reuse disposal areas	Lot 1 Reserve 7296 (Bowling Club) Williams-Kondinin Road Wickepin. Lots 85-90, 93 & 1-7 (Wickepin Community Centre) Collins Street Wickepin. Lot 201 Reserve 14783 (Primary School).
Description of wastewater	Wastewater intended for treatment and reuse is derived from the town of Wickepin's Sewerage Scheme. See details below.
Description of treatment and disposal system	See consultant – Fluidquip Engineering details attached.
Projected wastewater volumes, services & population	The Wickepin townsite is provided with a Sewerage Scheme that is operated by the Shire. The townsite consists of 102 properties and a population of 250 people. There are approximately 25,000 m ³ of wastewater is collected annually and disposed of into a primary wastewater treatment plant consisting of 3 oxidation ponds. It is anticipated that there will not be any significant increase in development and population in the Wickepin townsite in the future.
Description of proposed treatment & disinfection system	Raw effluent from oxidation pond 3 will be treated with chlorine via an automatic gas-chlorination injection system. See details attached.
Soils types at disposal locations	Soils in the Wickepin townsite consist primarily of clays. Soils at proposed treatment locations have been brought in and consist of a mixture of sands and loams made suitable for the growth of lawns.
Water supply facilities servicing disposal site/s & other premises within 500 metres of disposal areas	Wickepin townsite serviced by scheme water supply. No bores providing water for human consumption within 500 metres of irrigation/disposal areas.
Details of surface & subsurface waters which may be affected by the scheme	It is anticipated that the scheme will not have any impact on surface or subsurface waters within the Wickepin townsite.
Anticipated commissioning dates, Operating times	It is anticipated that the treated effluent scheme will commence operating during the Summer of 2002-2003 depending upon approval from the department of Health. The system will operate daily between the hours of 9.00 pm and 4.00 am depending upon availability of wastewater.
Details of other relevant approvals & applications to other authorities	Nil.
Details of proposed operation of the treatment & disposal system (man-power, training, technical backup)	The scheme will be overseen by the Shire of Wickepin, including maintenance and monitoring. System operating manual/s will be provided by Fluidquip Engineering. Chlorine gas storage licence will be obtained from DOME.

Attachment- Item 10.2.04

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SHIRE OF WICKEPIN EFFLUENT REUSE PROGRAM

1. Continuous on-line monitoring of free residual chlorine in treated effluent is maintained by an automated data logging device.
2. The disposal areas are used for sport and recreation activities. The Wickepin Community Centre oval is used throughout the entire year for the purposes of playing football, cricket, etc, both during the day and night. The Bowling Club consists of 2 bowling greens which are also used throughout the entire year both during the day and night.
3. There are no picnic areas, BBQ facilities, drinking fountains, play ground equipment or dwellings in the areas to be irrigated.
4. The wastewater system at the Wickepin Community Centre oval will be maintained by the Shire. It will not be possible to consume water from the wastewater system as irrigation will only occur during the night and existing pop-up sprinkler heads are below ground. As reticulation equipment is replaced it will be colour coded for easy identification, i.e., deep purple.

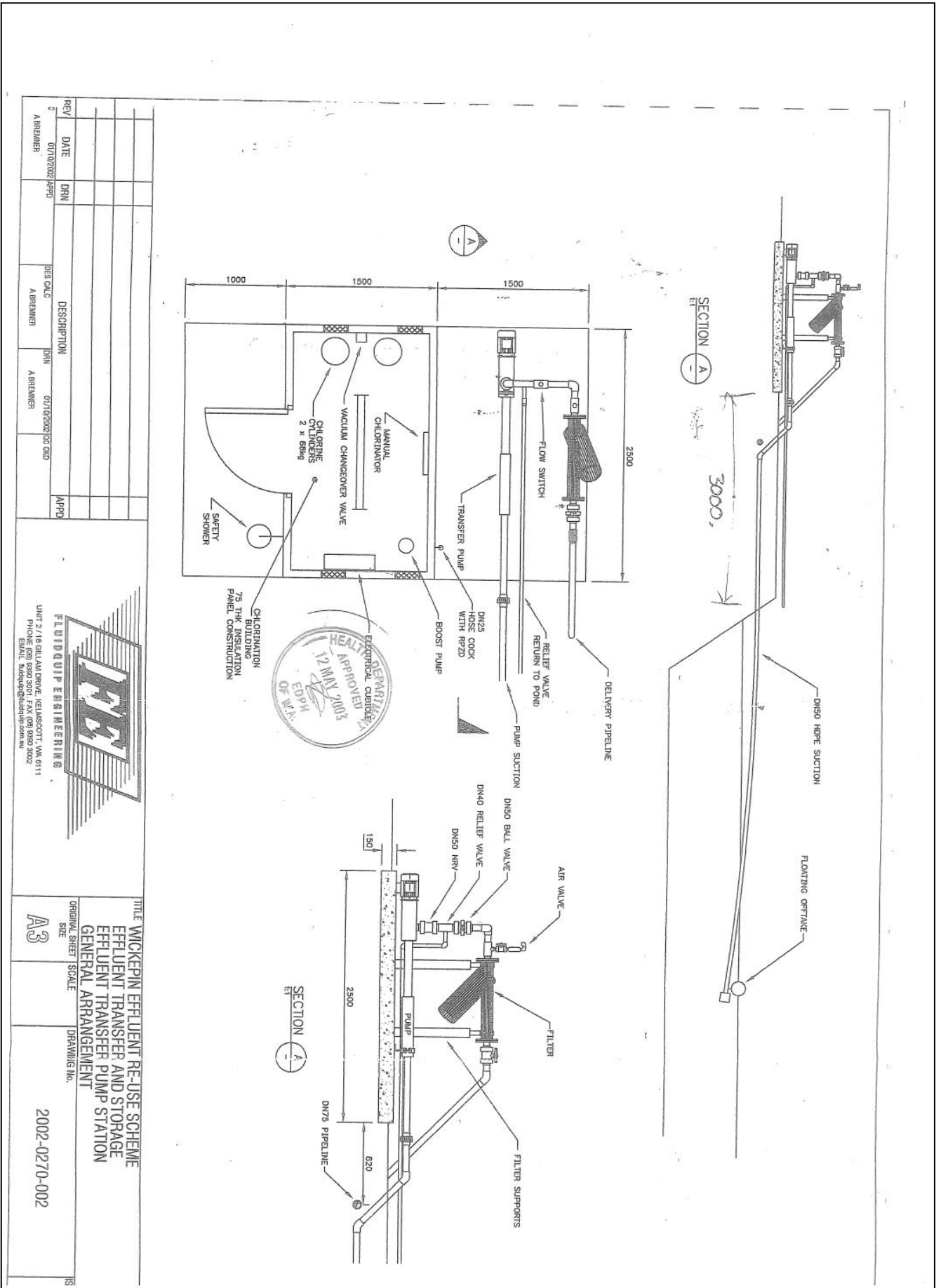
The wastewater system at the Bowling Club will be maintained by both the Shire. It will not be possible to consume water from the wastewater system as irrigation will only occur when the bowling greens are not being used by the public.

5. The Wickepin Community Centre oval will be watered via an existing below ground automatic reticulation system. See copy of oval reticulation plan attached and specifications of pop-up sprinklers currently in use.

The Bowling Club greens will be manually watered via pipe-sprinklers until sufficient funds are raised to install a below ground automatic reticulation system.

6. Airborne drift of treated effluent should not pose any significant health hazard to the public. The boundaries of both the Wickepin Community Centre oval and the Bowling Club greens are lined with trees and shrubs. Sprinklers used at both facilities are unlikely to generate mist or airborne drift capable of reaching neighbouring properties. The closest residence to the Wickepin Community Centre oval and the Bowling Club greens is approximately 75 metres and 150 metres respectively. See map attached.
7. Irrigation of both the Wickepin Community Centre oval and the Bowling Club greens will cease at least a minimum of 4 hours prior to the facilities being used by the public.
8. Irrigation areas will be clearly designated/signposted in accordance with Department of Health Guidelines.
9. Wastewater samples taken for the purposes of monitoring treated effluent quality will be obtained from the storage tanks discharge lines prior to irrigation. Samples may also be taken from the WWTP and storage dam from time to time.
10. The person responsible for sampling the effluent reuse scheme will be Council's designated EHO. Council's current EHO is Maurice Walsh who can be contacted on 0417 961 533.
11. There will be more than sufficient capacity at the WWTP to store excess wastewater during winter.
12. Treated effluent will not be stored in the storage tanks at either the Wickepin Community Centre oval and the Bowling Club greens for more than 12 hours before being irrigated onto the disposal areas.

Attachment- Item 10.2.04



Governance and Community Service

10.2.05 – Community Development Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton, Community Development Officer
File Reference:	
Author:	Natalie Manton, Community Development Officer
Disclosure of any Interest:	Nil
Date of Report:	14 November 2012

Enclosure / Attachment: Nil

Arts and Cultural	
Community Development	<p>Yealering Hall and Lakeside Toilets Refurbishment</p> <ul style="list-style-type: none"> Follow up painter regarding work on the Yealering Hall. Follow up maintenance items at Hall. Follow up reticulation issues with shire staff. Arranged removal of equipment from backstage area. <p>Yealering Cemetery</p> <ul style="list-style-type: none"> Discussions and site meetings regarding design, landscaping, kerbing and reticulation. Mark out kerbing. Revised budget. Purchase additional plants. Arrange collection of gates. Contact plaque manufacturer re: plaques for new niche wall. Order plaques from Arrow Bronze. Develop draft guidelines for Shire of Wickepin cemetery including plaque and monumental works specifications and location of grave sites. <p>Townscape</p> <ul style="list-style-type: none"> Attend Townscape meeting. <p>Other</p> <ul style="list-style-type: none"> Watershed notes. Preliminary organisation for movie night. Forward information to community members on Community Awards and Find Cancer Early program. Reviewed funding application for Facey Group. Shared lifecycle costs spreadsheet with CDO network.
Community Safety and Crime Prevention	<p>Dedicated Deputy Project</p> <ul style="list-style-type: none"> Attend launch of Dedicated Deputy project at Wickepin Primary School. Arranged catering.
Economic Development	<p>Living Lakes Project</p> <ul style="list-style-type: none"> Reviewed information on Stage 2 Living Lakes project.
Tourism Marketing and Promotion	<ul style="list-style-type: none"> Arranged signing of Campervan and Motorhome Club of Australia agreement for RV Dump point and ordered signage. Followed up changes to tourism websites and arranged update of caravan park contact details.
Sport and Recreation	<p>Synthetic Bowling Green</p> <ul style="list-style-type: none"> Submitted request for payment of final instalment. <p>Yealering Bike Skills Track</p>

	<ul style="list-style-type: none"> • Site meeting with Roadtech. • Contact Yealering Progress Association regarding relocation of gazebo. • Discussion with Peter Vlahov and Peter Bransby regarding installation of play equipment. <p>Kidsport</p> <ul style="list-style-type: none"> • Added vouchers to Kidsport database. • Follow up on evaluation query with Dept Sport and Rec. • Follow up payment of Kidsport vouchers from Town of Narrogin. • Follow up Kidsport club registrations. <p>Healthy Communities Project</p> <ul style="list-style-type: none"> • Responded to query from project leader on new programs for Term 1. <p>Other</p> <ul style="list-style-type: none"> •
Special Needs Groups inc; Youth, Disabled and Older People.	<ul style="list-style-type: none"> •
Heritage	<ul style="list-style-type: none"> •
Other	<ul style="list-style-type: none"> • Community Development report for Annual Report. • Meeting with WALGA representatives regarding preferred suppliers. • Attended Local Government Managers Association Conference Perth.

Funding Applications Status Report:

Project Name	Funding Organisation	Amount Requested inc Gst	Status
Wickepin synthetic bowling green	Dept Sport and Rec	\$88,076	CSRFF Approved \$78,300. Final report sent.
Yealering Bike Track	Lotterywest	\$18,000	Finalised
Dedicated Deputy Project		\$2,966	approved
R U 2 Close	Public Health Advocacy Institute of WA	\$7,500	approved

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Recommendation:

That council notes the report from the Community Development Officer dated 14 November 2012.

Voting Requirements: Simple majority.

Resolution No 211112-12

Moved Cr Hinkley / Seconded Cr Allan

That council notes the report from the Community Development Officer dated 14 November 2012.

Carried 8/0

Governance, Audit & Community Services

10.2.06 - Council and Committee Meeting Dates

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	1305
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	30 October 2012

Enclosure / Attachment: Committee Meeting Dates 2013

Background:

The Council and Committee Meeting Dates for 2013 are to be approved by Council.

Statutory Environment: *Local Government Act 1995*

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Summary:

That Council approves the Council and Committee Dates for 2013 as show in the attachment.

Recommendation:

That Council approves the Council and Committee Dates for 2013 as attached.

Voting Requirements: Simple majority.

Resolution No 211112-13

Moved Cr Lansdell / Seconded Cr Easton

That Council approves the following;

1. Council and Committee Dates for 2013 as attached.
2. Change of date for the December Council meeting to Thursday 20 December 2012 commencing at 3.30pm.

Carried 8/0



Committee Meeting Dates 2013

Council Meetings

	DAY	DATE	TIME	Workshop – 2.00pm
Council	Wednesday	February 20, 2013	6.30pm	5.00pm
Council	Wednesday	March 20, 2013	3.30pm	2.00pm
Council	Wednesday	April 17, 2013	3.30pm	2.00pm
Council	Wednesday	May 15, 2013	3.30pm	2.00pm
Council	Wednesday	June 19, 2013	3.30pm	2.00pm
Council	Wednesday	July 17, 2013	3.30pm	2.00pm
Council	Wednesday	August 21, 2013	3.30pm	2.00pm
Council	Tuesday	September 17, 2013	3.30pm	2.00pm
Council	Wednesday	October 16, 2013	3.30pm	2.00pm
Council	Wednesday	November 20, 2013	3.30pm	2.00pm
Council	Wednesday	December 18, 2013	3.30pm	2.00pm

Technical Services Committee (every second month, first Wednesday)

Committee	DAY	DATE	TIME
Tech Services	Wednesday	March 6, 2013	3.30pm
Tech Services	Wednesday	May 1, 2013	3.30pm
Tech Services	Wednesday	July 3, 2013	3.30pm
Tech Services	Wednesday	September 4, 2013	3.30pm
Tech Services	Wednesday	November 6, 2013	3.30pm

Governance, Audit and Community Services Committee (every second month, first Wednesday)

Committee	DAY	DATE	TIME
Governance	Wednesday	March 6, 2013	2.00pm
Governance	Wednesday	May 1, 2013	2.00pm
Governance	Wednesday	July 3, 2013	2.00pm
Governance	Wednesday	September 4, 2013	2.00pm
Governance	Wednesday	November 6, 2013	2.00pm

Townscape and Cultural Planning Committee (every month, second Wednesday)

Committee	DAY	DATE	TIME
Townscape	Wednesday	February 13, 2013	9.30am
Townscape	Wednesday	March 13, 2013	9.30am
Townscape	Wednesday	April 10, 2013	9.30am
Townscape	Wednesday	May 8, 2013	9.30am
Townscape	Wednesday	June 12, 2013	9.30am
Townscape	Wednesday	July 10, 2013	9.30am
Townscape	Wednesday	August 14, 2013	9.30am
Townscape	Wednesday	September 11, 2013	9.30am
Townscape	Wednesday	October 9, 2013	9.30am
Townscape	Wednesday	November 13, 2013	9.30am

Waste Management Committee (every third month, first Wednesday)

Committee	DAY	DATE	TIME
Waste	Wednesday	April 3, 2013	3.30pm
Waste	Wednesday	July 3, 2013	2.30pm
Waste	Wednesday	October 2, 2013	3.30pm

Lifestyle Retirement Committee (every second month, second Wednesday)

Committee	DAY	DATE	TIME
Lifestyle Retirement	Wednesday	February 13, 2013	3.00pm
Lifestyle Retirement	Wednesday	April 10, 2013	3.00pm
Lifestyle Retirement	Wednesday	June 12, 2013	3.00pm
Lifestyle Retirement	Wednesday	August 14, 2013	3.00pm
Lifestyle Retirement	Wednesday	October 9, 2013	3.00pm

Australia Day Committee

Committee	DAY	DATE	TIME
Australia Day	Wednesday	October 16, 2013	11.00am
Australia Day	Wednesday	December 18, 2013	11.00am

Governance, Audit & Community Services

10.2.07 – Forward Capital Works Plan for 2012-2017

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	1207
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	14 November 2012

Enclosure / Attachment: Forward Capital Works Plan for 2012-2017

Background:

The new funding round for individual local governments Country Local Government Fund (CLGF) has been announced by the Department of Regional Lands and Development (RDL). To access this funding Councils Forward Capital Works Program (or Asset Management Framework) needs to be updated and submitted to RDL by 30 December 2012.

Comment:

Attached is the updated Forward Capital Works Plan for 2012-2017, which includes all the 2012-2013 projects adopted in the 2012-2013 Budget Estimates.

The Forward Capital Works Plan for 2012-2017 also includes all the requests from the October Forum Session.

Statutory Environment: *Local Government Act 1995*
Local Government (Financial Management) Regulations 1996

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Fits with Council Strategic Plan.

Summary:

Council is being requested to adopt the Shire of Wickepin Forward Capital Works Plan 2012-2017.

Recommendation:

That Council adopt the Shire of Wickepin Forward Capital Works Plan 2012-2017 as amended 29 October 2012.

Voting Requirements: Absolute majority

Resolution No 211112-14

Moved Cr Lansdell / Seconded Cr Allan

That Council adopt the Shire of Wickepin Forward Capital Works Plan 2012-2017 with amended footpath maps as per Technical Services Committee Meeting 7 November 2012 and as amended 29 October 2012.

Carried 8/0

Governance, Audit & Community Services

10.2.08 – 2012-2013 Royalties for Regions - Country Local Government Fund - Individual-Financial Assistance Agreement

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	25 October 2012

Enclosure / Attachment:

2012-2013 Royalties for Regions - Country Local Government Fund – Individual-Financial Assistance Agreement

Background:

Funding for the 2012-2013 round for the Royalties for Regions Country Local Government Funds has been announced by the Department of Regional Development. Funding under the 2012-2013 Royalties for Regions Scheme is to be allocated for Infrastructure Provision and renewal and focus must be on those projects identified in Councils Forward capital Works Plan.

Comment:

To access the Funding for the 2012-2013 round for the Royalties for Regions Country Local Government Funds must have updated their Forward Capital Works Plan. Council has reviewed and should be adopting its current Forward Capital Works Plan at the Ordinary Meeting of Council being held on 21 November 2012.

Attached is the 2012-2013 Financial Assistance Agreement – Royalties for Regions Project with the Department of Regional Development and Lands for the Country Local Government Fund 2012-2013 individual allocation for the following projects listed in the shire of Wickepin forward capital works plan 2012 to 2017 and adopted in Councils 2012-2013 Budget.

1. Redevelopment Wickepin Cemetery
2. Town Site Redevelopment Yealering
3. Yarling Estate Land Development

The Financial Assistance Agreement will require signing by the Shire President and the Chief Executive Officer under the Common Seal.

The 2012-2013 Financial Assistance Agreement has been based on the comments from Council at the Forum held on 19 September and the reviewed Forward Capital Works Plan.

It is recommended by the author of this report that the President and Chief Executive officer sign the 2012-2013 FAA for the following projects listed in the agreement and forward the signed 2012-2013 FAA to the Department of Regional Development and Lands.

Project	Outcomes and Outputs	Performance Measures	
1.Redevlopment Wickepin Cemetery	Redevlopment of the Wickepin Cemetery which will give new facilities and make the area a nicer and more comforting place in the time of sorrow	Reduction in number of complaints on the state of the Wickepin Cemetery and lack of new Infrastructure	\$60,000
2. Town Site Redevelopment Yealering	Better facilities for the community and improvement of council infrastructure.	More usage of golden Memorial Park.	\$5,000
	Improved facilities and infrastructure at Golden Memorial Park, Yealering Bowling Club.	New Bowling Club Members.	\$40,000
	Removal of Swimming Hole putting Yealering Lake back to its natural state.	Less complaints of being unable to swim in swimming hole due to algae blooms.	\$25,000
		Yealering Lake back to its natural state.	
		Less health issues swimming in lake	
3. Yarling Estate land development	More Residential Land in Wickepin. Extra residents in Wickepin.	More children for Wickepin Primary School. More business for the Local Shops. Higher population.	\$218,868

Statutory Environment:

Royalties for Regions - Country Local Government Fund – Individual- Financial Assistance Agreement.
Royalties for Regions Country Local Government Fund 2012-2013 Guidelines.
Local Government Act 1995.

Policy Implications: Nil

Financial Implications: All listed in the 2012-2013 Budget Estimates.

Strategic Implications: Not Applicable.

Summary:

Council is being requested to adopt and sign the 2012-2013 Financial Assistance Agreement for the following projects:

Project	Outcomes and Outputs	Performance Measures	
1.Redevlopment Wickepin Cemetery	Redevlopment of the Wickepin Cemetery which will give new facilities and make the area a nicer and more comforting place in the time of sorrow	Reduction in number of complaints on the state of the Wickepin Cemetery and lack of new Infrastructure	\$60,000
2. Town Site Redevelopment Yealering	Better facilities for the community and improvement of council infrastructure.	More usage of golden Memorial Park.	\$5,000
	Improved facilities and infrastructure at Golden Memorial Park, Yealering Bowling Club.	New Bowling Club Members.	\$40,000
	Removal of Swimming Hole putting Yealering Lake back to its natural state.	Less complaints of being unable to swim in swimming hole due to algae blooms.	\$25,000
		Yealering Lake back to its natural state.	
3. Yarling Estate land development	More Residential Land in Wickepin.	More children for Wickepin Primary School.	\$218,868
	Extra residents in Wickepin.	More business for the Local Shops.	
		Higher population.	

Recommendation:

That the Shire President and Chief Executive Officer be authorized to sign the 2012-2013 Royalties For Regions - Country Local Government Fund – Individual-Financial Assistance Agreement for the following projects:

1. Redevelopment Wickepin Cemetery
2. Town Site Redevelopment Yealering
3. Yarling Estate land development

Voting Requirements: Simple majority

Resolution No 211112-15**Moved Cr Allan / Seconded Cr Russell**

That the Shire President and Chief Executive Officer be authorized to sign the 2012-2013 Royalties For Regions - Country Local Government Fund – Individual-Financial Assistance Agreement for the following projects:

1. Redevelopment Wickepin Cemetery
2. Town Site Redevelopment Yealering
3. Yarling Estate land development

Carried 8/0

Cr Russell declared an impartiality interest as she is a Committee Member of the Management Committee of WRRRA.

4.41pm – Cr Russell departed the chambers.

Governance, Audit & Community Services

10.2.09 – Wheatbelt Railway Retention Alliance - Contribution 2012/2013

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Wheatbelt Railway Retention Alliance
File Reference:	1810
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	6 November 2012

Enclosure / Attachment: Nil

Background:

The Shire of Wickepin has received the following email from Mr Frank Peczka Chief Executive Officer Shire of Narembeen:

Good morning all, following on from our Annual Meeting in Quairading recently, Local Government are kindly requested to consider a financial contribution to the Alliance (WRRRA) for 2012/2013 Promotional and Marketing Activities. I am proud to announce that the Town of East Fremantle and the Shire of Lake Grace have committed \$1,000 each as their contributions towards the Alliance as we continue to move into the State Election Campaign with Tier 3 Railway being retained and enhanced for the longer term and not the band aid approach currently in place. Your contributions will help the volunteers to print/publish Posters, produce information on flash drives for circulation, provide additional Banners, continual development of the Website, plus the many hours of voluntary contributions made by WRRRA Chair Bill Cowan, WRRRA Vice Chair Kevin Jones and WRRRA Coordinator Jane Fuchsbichler attending meetings, organising power point presentations, attending field days, communication cost and industry and stakeholder meetings that continually put the subject matter in front of our community and the State including the Government. We need to maintain the momentum and press home an answer prior to the State Election. Any help and/or assistance you are able to give the Alliance is greatly appreciated.

Later on today I will forward around a simple summary of costs incurred and contributions received previously summarising the financial activities of the Alliance to date. Thank you for your continuing support and commitment to the Alliance.

Comment:

At the time of writing this report, Council had not received the simple summary of costs incurred and contributions received previously summarising the financial activities of the Alliance to date as outlined in the email from Mr Frank Peczka.

Council passed the following resolutions at its Ordinary Meeting of Council held on 16 February 2011 and 25 May 2011.

Resolution No 160211-08**Moved Cr Easton / Seconded Cr Russell**

That Council joins the Wheatbelt Railway Retention Alliance and nominates Cr R Easton and Cr J Russell to attend meetings of the alliance.

Carried 8/0

Resolution No 250511-17**Moved Cr Easton / Seconded Cr Coxon**

That Council approves payment of \$500.00 to the Wheatbelt Railway Retention Alliance as a contribution to assist with the operating costs of the Alliance's charter, further that the cost be funded from Account 0312 – Presentations & Other – Members Governance.

Carried 7/0 by absolute majority

Council members on the Wheatbelt Railway Retention Alliance are Cr R Easton and Cr J Russell who attend the meetings of the alliance along with the Chief Executive Officer. The Chief Executive Officer believes Council should be proactive in supporting the Wheatbelt Railway Retention Alliance with a view of minimizing rail line closures and the impact on the local road networks across the Wheatbelt.

The Wheatbelt Railway Retention Alliance is a group who are gaining momentum on the issue of the Wheatbelt grain freight network. The closure of the Tier 3 Railway Lines in the Wheatbelt will have a negative impact on the road networks of many Wheatbelt municipalities but there still needs to be some considerable work done on the RAV networks and Grain Freight movements to alleviate the immediate issue of grain being moved by road at some considerable large tonnages, as it is still cheaper to move grain by road against rail. It must be noted that some of the recent CBH freight rates have closed the gap considerably.

Council has not budgeted for the \$500 contribution in the 2012-2013 Budget Estimates. However, Council has budgeted \$5,000 under 0662 Consultancy Fees for Cardno BSD Tier 3 Rail Report that looks like it won't be needed this year.

Statutory Environment:

Local Government Act 1995 Section 6.8 Expenditure from municipal fund not included in annual budget

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
- (a) *is incurred in a financial year before the adoption of the annual budget by the local government;*
 - (b) *is authorised in advance by resolution*;* or
 - (c) *is authorised in advance by the mayor or president in an emergency.*

*** Absolute majority required.**

Policy Implications: Nil

Financial Implications:

\$500 contribution to Wheatbelt Railway Retention Alliance not in 2012-2013 Budget.

Strategic Implications:**Theme 1 – To Develop and Maintain Quality Services and Infrastructure**

Outcome: A sustainable and extensive transport system that allows for efficient travel within the local government and to other rural and metropolitan areas.

Goal	Action	Measure
1.1 Develop effective assets replacement and maintenance programs	<ul style="list-style-type: none"> Develop and fund a five year program for the provision of footpaths. Develop and fund a ten year plan that will ensure the timely maintenance of Council assets. Provide for the replacement of existing and provision for new community assets as the need arises. 	<ul style="list-style-type: none"> Review, at least annually, the five-year road program for the district. Maintain and review annually an adequately funded reserve fund for the replacement of plant as necessary

Theme 6 – To Promote the Shire as the Focal Point in the Development of the Greater Region

A council actively involved in promoting regional facilities and activities to its community and neighbouring regions.

Goal	Action	Measure
6.1 Promote the expansion of regional facilities and activities already established and targeted within the shire.	<ul style="list-style-type: none"> Actively lobby for the expedient Support for expansion of grain handling facilities and the provision of infrastructure relating to expansion of the CBH Strategic Grain Receiver Bin. 	<ul style="list-style-type: none"> The Shire has developed an economic development strategy that facilitates and promotes current and future expansionary projects

Summary:

Council is being requested approve payment of \$500.00 to the Wheatbelt Railway Retention Alliance as a contribution to assist with the operating costs of the Alliance's charter.

Recommendation:

That Council approves payment of \$500 to the Wheatbelt Railway Retention Alliance as a contribution to assist with the operating costs of the Alliance's charter, further that the cost be funded from Account 0662 – Consultancy Fees Cardno BSD Tier 3 Rail Report – Other Governance (page 41 2012-2013 Adopted Budget).

Voting Requirements: Absolute majority

Resolution No 211112-16**Moved Cr Lansdell / Seconded Cr Coxon**

That Council approves payment of \$500 to the Wheatbelt Railway Retention Alliance as a contribution to assist with the operating costs of the Alliance's charter, further that the cost be funded from Account 0662 – Consultancy Fees Cardno BSD Tier 3 Rail Report – Other Governance (page 41 2012-2013 Adopted Budget).

Carried 7/0

4.50pm – Cr Russell returned to the chambers.

Governance, Audit & Community Services

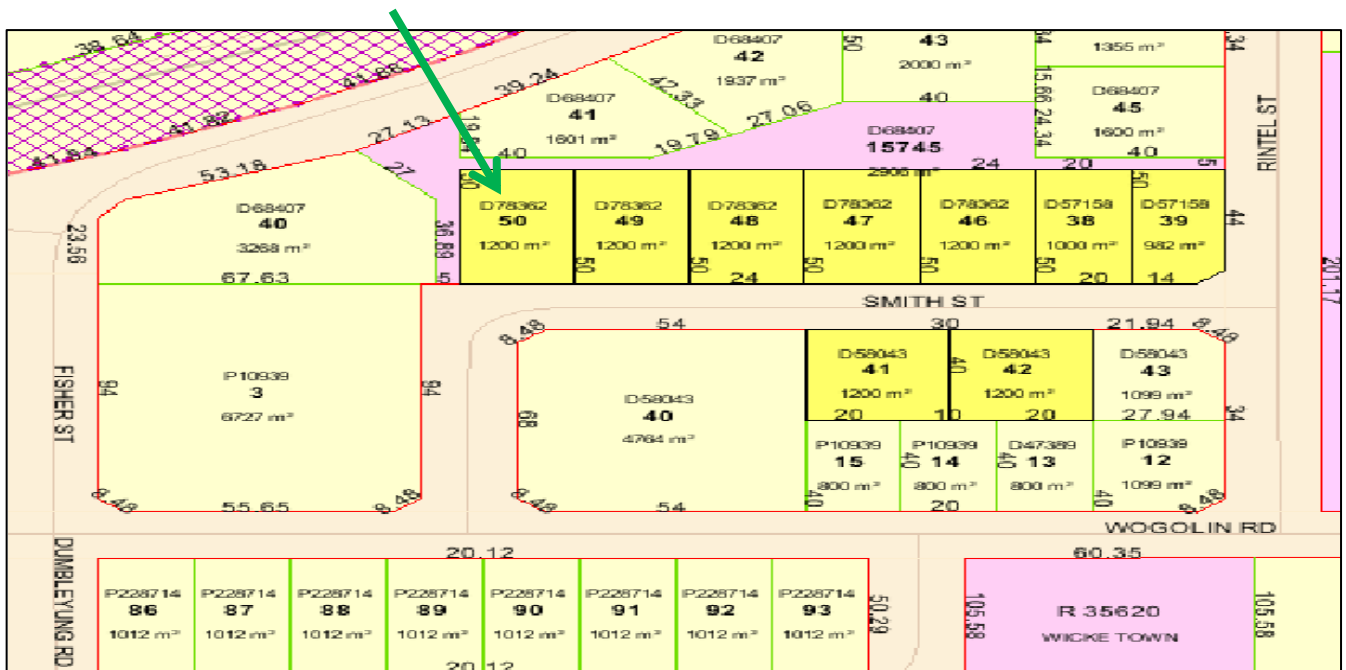
10.2.10 - Sale of Land – Lot 50 Smith Street

Submission To: Ordinary Council
 Location / Address: Whole Shire
 Name of Applicant: Mark J Hook, Chief Executive Officer
 File Reference: 502
 Author: Mark J Hook, Chief Executive Officer
 Disclosure of any Interest: Nil
 Date of Report: 13 November 2012

Enclosure / Attachment: Nil

Background:

The Chief Executive Officer has been approached by a Wickepin Ratepayer to request Council if they are interested in selling Lot 50 Smith Street.



Comment:

Council holds the certificate of title Volume 1908 Folio 547 for Lot 50 Smith Street Wickepin, and therefore it could be sold if Council wished. There are no encumbrances on the Certificate of Title.

Council does need to keep land available to the Shire for future staff housing but at this stage it is the Chief Executive Officers view that Council could sell this block and use one of the Plover Street Blocks that are left for staff housing.

The land is zoned Residential R12.5 so can only be used for residential development unless Council amends the Shire of Wickepin Town Planning Scheme Number 4 to another Zoning.

Extract from TPS 4

TABLE 2: DEVELOPMENT TABLE - GENERAL⁽¹⁾

Land Use Zones	Min Lot Area (m ²)	Min Effect Frontage (m)	Min Boundary Setbacks (m)			Maximum Plot Ratio ⁽⁴⁾	Min Car Parking Spaces ⁽⁵⁾	Min Landscaping (% of Site) ⁽⁷⁾
			Front ⁽²⁾	Rear	Side ⁽³⁾			
Town Centre⁽⁶⁾	-	-	As determined by Council			0.8	1/15m ² of GLA for retail/commercial; 1/25m ² of GLA for office;	As determined by Council.
Rural Townsite	-	-	As determined by Council			0.5	2/practitioner for consulting rooms; 1/5m ² of public areas; 1/bedroom for accommodation; or combination of above as determined by Council.	As determined by Council.
Industry Warehouses	1000	25	15	7.5	5	0.60	1 per 50m ² of GLA or as determined by Council.	15
Light Factory Units	1000	25	11	7.5	5	0.60		15
General	2000	30	11	5.0	5	0.60		15
General	2000	30	15	7.5	5	0.50		20
Residential	In accordance with the Residential Design Codes as varied by Scheme provisions							
Rural Residential		25	15	10	10	Residences, outbuildings within defined building envelopes or as determined by Council	n/a	As determined by Council or Scheme provisions and Council's Natural Resource Management Policy.
General Agriculture		n/a	20 (50 to major road)	20	20	n/a	n/a	In accordance with Scheme provisions and Council's Natural Resource Management Policy.
Development	See Clause 5.22							
Special Use	As determined by Council							

Footnotes

- (1) Development standards may be varied by Council at its discretion under Clause 5.5 and in accordance with Scheme provisions.
- (2) Where a lot has more than one street frontage, Council may reduce the minimum setback to the secondary street (as determined by Council) by not more than 50% subject to Clause 5.19.6 in the Rural Residential zone.
- (3) Side setbacks in the Industry zone may be reduced to zero subject to the agreement of the adjoining owner and the construction of a parapet wall to Council's satisfaction.
- (4) Maximum plot ratio may be varied in the Town Centre and Rural Townsite zones in accordance with the provisions of Clause 5.18.
- (5) The car parking requirement may be varied in accordance with the provisions of Clause 5.13.3 and/or 5.13.5.
- (6) Development standards for the Town Centre zone may be varied in accordance with the provisions of Clause 5.18.
- (7) Council may vary landscaping requirements for development where it abuts a highway or major road.

The Chief Executive Officer has not contacted the Real Estate Agency as to the value of the land but will do so if Council resolves to list this property for sale.

If Council wishes to sell this property, Council should place the money in Councils Building Reserve Account for future staff housing purchases or future vacant land purchases for staff housing.

Statutory Environment: Local Government Act 1995**3.58. Disposing of property**

- (1) *In this section —
Dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;
property includes the whole or any part of the interest of a local government in property, but does not include money.*
- (2) *Except as stated in this section, a local government can only dispose of property to —*
(a) *the highest bidder at public auction; or*
(b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*
- (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*
(a) *it gives local public notice of the proposed disposition —*
(i) *describing the property concerned; and*
(ii) *giving details of the proposed disposition; and*
(iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*
and
(b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*
- (4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*
(a) *the names of all other parties concerned; and*
(b) *the consideration to be received by the local government for the disposition; and*
(c) *the market value of the disposition —*
(i) *as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*
(ii) *as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.*
- (5) *This section does not apply to —*
(a) *a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or*
(b) *a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or*
(c) *anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or*
(d) *any other disposition that is excluded by regulations from the application of this section.*
[Section 3.58 amended by No. 49 of 2004 s. 27; No. 17 of 2009 s. 10.]

Policy Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications:

Through planning and development ensure availability of land for residential and industrial purposes.

Summary:

Council is being requested to list for sale with a Real Estate Agent Lot 50 Smith Street Wickepin.

Recommendation:

1. That Council list Lot 50 Smith Street for sale with a registered Real Estate Agent operating within the District.
2. That the net sale amount be transferred to the Land Development Reserve.

Voting Requirements: Absolute majority

Resolution No 211112-17

Moved Cr Astbury / Seconded Cr Coxon

1. That Council list Lot 50 Smith Street for sale with a registered Real Estate Agent operating within the District.
2. That the net sale amount be transferred to the Land Development Reserve.

Carried 8/0

Governance, Audit & Community Services

10.2.11 – Strategic Community Plan 2012-2022

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	401
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	9 November 2012

Enclosure / Attachment: Shire of Wickepin Strategic Community Plan 2012-2022;
1. Wickepin Tennis Club Response;
2. Wickepin Netball Club Response;
3. Facey Group – Wickepin Response;
4. Wickepin Football Club Response.
(All attachments are under separate cover)

Background:

The Local Government (Administration) Regulations 1996 has been amended to require each local government to adopt a Strategic Community Plan. Section 5.56(1) and (2) of the Act requires that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations. The new regulations specify what a 'plan for the future' should involve. In particular, local governments will be formally required to develop and adopt two new planning instruments. The new regulations also require each local government to include in its Annual Report any changes to either of the plans. This will keep the community informed of any specific changes it would otherwise be unaware of.

When the Shire of Wickepin was part of the Regional Transition Group, KPMG were selected as the preferred consultants to carry out the preparation of a regional business plan along with some strategic planning and asset management planning. As part of this process KPMG were to present a Strategic Community Plan for each members of the RTG. Matt Forbes of KPMG, as part of the RTG deliverables, has presented to the Shire of Wickepin the attached Strategic Community Plan 2012-2022.

The Strategic Community Plan outlines the community's long term (10+ years) vision, values, aspirations and priorities, with reference to other local government plans, information and resourcing capabilities.

The Strategic Community Plans is not static and must be reviewed regularly.

The plan:

- Establishes the community's vision for the local government's future, including aspirations and service expectations;
- Drives the development of local government Area/Place/Regional Plans, resourcing and other informing strategies, e.g. Workforce, Asset Management and Services; and
- Will ultimately be a driver for all other planning.

The integration of asset, service and financial plans means the local government's resource capabilities are matched to their community's needs.

Council placed the following advert in the Local Newspaper:



SHIRE OF WICKEPIN

STRATEGIC COMMUNITY PLAN

Notice is hereby given that the Local Government of the Shire of Wickepin has reviewed its Strategic Community Plan.

The Shire of Wickepin Community Strategic Plan and supporting information is available for viewing at the Shire Offices during normal office hours. Any enquires regarding the Strategic community Plan should be directed to the Shire of Wickepin, Chief Executive Officer (08) 9888 1005.

Submissions on the Community Strategic Plan must be made in writing and lodged with the undersigned on or before 4pm Friday 28th September 2012.

MARK HOOK
CHIEF EXECUTIVE OFFICER

Council received submissions from the following Sporting and Local Organisations which have been fully attached under separate cover:

1. Wickepin Tennis Club
2. Wickepin Netball Club
3. Facey Group – Wickepin
4. Wickepin Football Club

All submissions, where possible, have had their comments placed in the Stratgeic Plan or the Shire of Wickepin Forward Capital Works Plan.

Statutory Environment: Nil

Policy Implications: Council currently has no Communication Policy in place.

Financial Implications: Nil

Strategic Implications:

The adoption of the Shire of Wickepin Strategic Community Plan 2012-2022 will:

- Establish the community's vision for the Shire of Wickepin's future, including aspirations and service expectations over the next ten years.
- Drive the development of the Shire of Wickepin's Area/Place/Regional Plans, resourcing and other informing strategies.
- Ultimately drive all other planning in the Shire of Wickepin.

Summary:

The Shire of Wickepin is being requested to adopt a Strategic Community Plan outlining the community's long term (10+ years) vision, values, aspirations and priorities, with reference to other local government plans, information and resourcing capabilities.

Recommendation:

That the Shire of Wickepin adopt the Shire of Wickepin Strategic Community Plan 2012-2022 as attached.

Voting Requirements: Simple majority

Resolution No 211112-18

Moved Cr Hinkley / Seconded Cr Easton

That the Shire of Wickepin adopt the Shire of Wickepin Strategic Community Plan 2012-2022 as attached.

Carried 8/0

Governance, Audit & Community Services

10.2.12 - Wickepin Tennis Club – Shire Day Sponsorship

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Wickepin Tennis Club
File Reference:	2416
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	25 October 2012

Enclosure / Attachment: Letter from Wickepin Tennis Club (WTC).

Background:

Council has received a letter from the Wickepin Tennis Club requesting Council to continue its support in sponsoring the annual Shire Day.

Statutory Environment: *Local Government Act 1995*

Policy Implications: Nil

Financial Implications: In March 2012 Council sponsored \$200 toward the annual Shire Day.

Strategic Implications:

To provide and encourage the use of a variety of recreational, educational and cultural facilities.

Summary:

The event is generally very well attended with players coming from all areas of the shire and surrounding districts.

Recommendation:

That Council continues its support of the Wickepin Tennis Club Shire Day and sponsor \$200 to the annual event to be held on Sunday 10 March 2013.

Voting Requirements: Simple majority.

Resolution No 211112-19

Moved Cr Astbury / Seconded Cr Coxon

That Council continues its support of the Wickepin Tennis Club Shire Day and sponsor \$200 to the annual event to be held on Sunday 10 March 2013.

Carried 8/0

Wickepin Tennis Club
PO Box 142
Wickepin 6370

Mr Mark Hook
CEO
Shire of Wickepin
PO Box 19
Wickepin WA 6370

20th October 2012

SHIRE OF WICKEPIN			
DATE RECEIVED:	23.10.2012		
ACTION:		CEO	
REPLY:		FINANCE	
INFO BTN		ESO	
AGENDA:		MGR WKS	
PRES/CRS		EHO	
FILE NO:	609	CDO	

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Dear Mark

Tennis season is just about upon us and Wickepin Tennis Club have been busy preparing fixtures for the 2012-2013. We would like to hold the annual 'Shire Day' on Sunday March 10th 2013 and would like to know if the Shire of Wickepin would like to once again make a financial contribution to this day. This day will consist of a doubles competition, afternoon tea and sausage sizzle to follow. This year we aim to attract more people from within our Shire by naming it a "Fun Day" and encouraging our existing members to invite and play with a partner who do not normally frequent our club.

We will be inviting members from Wickepin, Toolibin, Yealering and Dudinin tennis clubs to the day. Last year we approached Yealering Tennis Club to see if they would like to host the Shire Day in the future, perhaps on alternate years but we have not heard any response regarding this.

We appreciate the continuous support of the Shire of Wickepin and look forward to your response.

If you have any queries, please don't hesitate to give myself or Brett Doncon a call.

Thank you for your support and we look forward to seeing you there.

Kind regards

Kelly Steere
Secretary 9888 1974
kelnash@bigpond.com
Brett Doncon
President 9888 1200
bgjdoncon@bigpond.com

Attachment- Item 10.2.12

11. President's Report

Council

12. – Chief Executive Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	30 October 2012

Swimming Pool Manager

The appointed Wickepin Swimming Pool Manager, Mr Damien Morrison, has arrived and is residing in 5 Smith Street and his family will be relocating in January 2013 to Wickepin.

The CEO has organised some minor repairs at 5 Smith Street and has organised the replacement of some of the carpets and the painting of some walls and ceilings. The Gas Stove has had to be replaced with a new Electric Stove as it was inoperable.

The Swimming Pool is open and fully operational.

Policy Manual

The Executive staff have been working on the review of the Policy Manual and it has been a lengthy exercise but a well worthwhile one, with all staff having input into the review of the Policy Manual.

The reviewed Policy Manual with updates and new policies should be able to be presented for comment shortly. A meeting of the Governance Committee will be called to go through all the changes in the Policy Manual and Delegation Register.

24hour Fuel Facility

The pumps have been installed by the Shire and the trenches dug for the laying of the pipes for the bowsers etc. Electrician should be connecting the power shortly.

The Bowser inserts have been installed and the area has been temporarily closed off to stop unauthorised entry to the works site.

An onsite inspection of the site was undertaken by Gilbarco representative and one pipe has had to be moved due to strain on the fuel pipe line.

Expression of interest letters have been forwarded to all the local fuel distributors.

There is some concern that the card system won't work with their system. This cannot be worked out until Council knows which fuel distributor will be running the facility and they may have to provide their own machine or have the Council machines software amended to take their card system. This is not a big problem as they will just adjust or put in their own card system. I have given this advice to Great Southern Fuels who have registered an interest in managing the facility. They have also been advised that each machine must also be able to take Eftpos and Credit Cards as well as their own cards.

The system being installed by Gilbarco includes support for Bank Credit and Debit cards, Amex and the ability to host "local accounts" - for example for our own vehicle fleet. These transactions are booked to a local account card and do not go via the banking system and as such do not attract bank charges. The system can identify fuel delivered to the vehicle and if required to the actual driver – typically this is done by issuing a card to the driver as well as the vehicle. GVR provides outdoor payment to a number of the major oil company networks, there are differences but these are typically just the software that is used to communicate with the bank and oil company systems. The card facility can be upgraded to support these systems however typically just one oil company. The access to the oil company systems will be managed by the oil company concerned.

Annual Leave

Mr Peter Vlahov is on Annual Leave from the 29th October 2012 until the 26th November 2012.

Footpaths

The Footpaths in Wogolin Road and Johnston Street have been laid and there is some backfilling required to complete the project.

Johnston Street Footpath:



Wogolin Road Footpath:



Attendance LGMA Conference - Esplanade Fremantle

The Chief Executive Officer attended the Annual LGMA Conference at the Esplanade Hotel Fremantle from 31 October to 3 November 2012. Thank you to Council for allowing the Chief Executive Officer to attend the annual LGMA conference as part of my employment contract.

The conference was quite an interesting one with the following theme this year being Revolution or Evolution? What's the difference? It's all change, so let's get on with it!

The speakers were as follows;

Dr Karl Kruszelnicki - Karl's media career began in 1981, when he started presenting 'Great Moments in Science' on Melbourne radio to pay his way through medical school. Since then, his media career has included all forms of communication including the Net. His science homepage gets about 700,000 pages downloaded each week.

Rachel Green - Amalgamations, staff changes, new legislation, financial restraints, these are always changes happening in local government. Yet change produces a whole range of emotional reactions, many of which can lower morale, diminish productivity and make implementation of the changes more difficult.

Wayne Westcott - Wayne is the Director of Local to Global: The Sustainability Connection, Principal of Westcott and Wyman Global and Senior Sustainability Advisor for the United Cities and Local Governments - Asia Pacific. He currently acts as Consultant-Advocacy for the Green Building Council of Australia and as the Bike Futures Strategic Advisor for the Bicycle Network.

Paul Murray - Paul's extensive media career has given him an insider's view of many of the events that have shaped contemporary Australia. Paul Murray was the longest serving newspaper editor in Australia when he resigned from The West Australian in February, 2000. In an era when editor's careers are counted in months rather than years, Paul outlasted many of the powerful people who tried to have him thrown out of office. In March 1990, he was appointed editor of the newspaper where he began his career in 1970.

Jonathan Pain - With 27 years of international investment experience in London, Bahrain and Australia, Jonathan holds a joint Honours degree in Economics and Politics and a Master's degree in Finance and Investment. Author of the investment newsletter, The Pain Report, he is well known for his contrarian views. In 2005 and 2006, Jonathan warned of the unsustainable levels of debt and the housing bubble in America. Views acknowledged by such respected commentators as Alan Kohler and Graham Rich. He has said that the world is divided between nations that were submerging and those that were emerging and, in 2010, forecast the need to bail out Greece from an inevitable default. He feels that the most significant and defining economic phenomenon of our lifetime is the rise of the Asian middle classes.

Richard Weller - Richard Weller has taught and practiced landscape architecture for over 25 years. In that time he has been the Winthrop Professor of Landscape Architecture at the University of Western Australia and Director of the both the Australian Urban Design Research Centre and the design company Room 4.1.3. He has received many awards for his teaching and his design work, published over 70 papers and given hundreds of public lectures around the world. Professor Weller's conceptual designs were published as a monograph by the University of Pennsylvania Press in 2005 and his large scale urban planning work was published under the title 'Boomtown 2050' by UWA Press in 2009. His most recent book 'Made in Australia' concerning the long-term future of Australian cities is due for release in March 2013.

Carla Leversedge - Carla Leversedge has over 16 years' experience in the community-Government arena. Prior to joining the City of Tea Tree Gully, South Australia as Manager for Community Development & Engagement in 2010, Carla worked for Mission Australia in a national strategy, practices and development role designing and finding funding for innovative community development programs.

Amanda Gore - For more than 25 years, Amanda Gore has been one of America's and Australia's most admired experiential speakers. She uses the principles of emotional intelligence to transform the spirit of people and cultures by changing perceptions, improving relationships, connecting people, and managing change, leadership, innovation, and team dynamics.

Dale Quinlivan - Dale is Executive Officer at the City of Perth with over twenty years' experience in Local Government working in strategic planning and organisational development. He has experience as an Australian Business Excellence Assessor and has completed degrees in business, education and public administration and gained a PhD researching local government accountability.

Grant Donovan - A doctoral graduate from the University of Western Australia, Grant is a specialist in culture change and the development of leaders for high-level organisational performance. He is a frequent presenter at International Management Conferences and has led many management tours to the best performing worksites in Europe and North America. Grant works extensively as a corporate coach throughout Australia, the United States and Eastern Asia and he is currently the Managing Partner at Perception Mapping, a human diagnostic company employed globally by many organisations to help diagnose the thoughts and behaviours of both their customers and staff. With a background in sport psychology, Grant moved to corporate coaching in the mid-1980. He began his corporate work with Motorola in the United States before establishing himself as one of Australia's leading management coaches.

Gerard McNeil - Gerard is a Certified Trainer in Crucial Conversations® and Influencer Training™. He has extensive experience introducing and teaching these crucial skills to audiences ranging from small executive teams to large organisational departments. Clients continually praise Gerard for his ability to help them achieve hard-hitting results in the areas where they need it the most. A respected and valued instructor, Gerard consistently receives accolades for his charismatic presentation style and highly effective training design. His experience, coupled with an engaging style, has clients asking for his return again and again. Praised for his outstanding facilitation skills and ability to inspire personal change, Gerard brings a high degree of energy and passion to his work.

Mickey Arthur - Mickey Arthur is the coach of the Australian Cricket team and former coach of the South African Proteas and Western Warriors (Western Australia). John Michael (Mickey) Arthur was coach of the South African National Cricket Team from 2005 to 2010. Born in Johannesburg, Gauteng, he had a tough introduction into international cricket as his first two Test series as coach happened to be against a rampant Australian team, both away and at home, during which South Africa was easily beaten. Over the next few years the Proteas developed their side. In 2005-06 they failed to make the finals of the One-Day series in Australia but they did win the One-Day series against Australia in South Africa.

Glenn Capuano - Glenn Capuano has been working with the Census for 20 years. After completing a Bachelor of Science degree in 1995, Glenn worked for the Australian Bureau of Statistics for 10 years, providing customised data output from the Census to consultancy clients, and designing the collection districts for use in the 2001 and 2006 Censuses. In 2006 he managed the Census field process for regional Victoria, recruiting and training the field staff and ensuring the smooth running of the Census in this area. Glenn has been with .id for 5 years, and currently works in a client management and training role, looking after the demographic requirements of 120 local government clients in four states, and raising the profile of demographic data in council decision-making across WA. Glenn is passionate about the role of places in Australia, and believes that every area has a slightly different demographic story to tell. He is also a major contributor to .id's blog, which examines demographic issues from a local perspective and provides a wealth of information about the story behind the Census.

The Honourable John Castrilli MLA - Minister for Local Government; Heritage; Citizenship and Multicultural Interests - Gave his views on Local Government and the following points covered were:

- Local Governments need to toe the line to get the support from the Government and the Department of Local Government;
- There needs to be a more contemporary approach to Governance between Western Australian Local Governments;
- Consolidation of services such as It, plant and road services;
- Amalgamations need to be undertaken quickly and not drawn out like the current amalgamations being undertaken; and
- On 5th April after the Election the Liberal National Party will outline their amalgamation position.

The Honourable John Hyde MLA Shadow Minister for Local Government; Culture and the Arts; Heritage; Citizenship and Multicultural Interests - Gave his views on Local Government in Western Australia and the following points covered were:

- Concerned with Amalgamations and the way the government is Cherry Picking the Metropolitan Review Boards Report and Recommendations;
- Concerned on the way the Workforce Planning monies are being released to Local Government; and
- Labours position is that there will be no forced Amalgamations of Local Government in Western Australia.

WA Kaolin Holdings

WA Kaolin Holdings Pty Ltd is proposing the full-scale mining of kaolin on Mining Lease M70/1143 near Wickepin. The initial processing will occur on-site and final processing at Wedin railway siding 20km south of the mine. The initial movement of the Kaolin product will be by road to Pingelly and then to Kewdale until the productions level reaches a certain tonnage and then the Rail operator will undertake the necessary maintenance on the line to move the product solely by Rail from the Wedin siding. The project will be required to go through the WAPC DAP process. Under the Building Act 2011 Part 5 Section 72 buildings incidental to mining operations a permit is not required. However, the following types of buildings will require a permit:

1. Residential facility or a recreation facility;
2. A building where members of the public normally use; and
3. Buildings where members of the public are permitted access.

The Shire of Wickepin DAP members are Cr Julie Russell and Cr Geraldine Hinckley and the Wheatbelt Specialist Members are:

Presiding Member - Mr David Gray
Deputy Presiding Member - Mr Robert Fenn
Third Specialist - Mr Terence Tyzack

All Development Assessment Panel applications will still be lodged with the local government and assessed by the local government and/or the WAPC. Following assessment, a report from the responsible authority will be forwarded to DAP members, via the DAP secretariat, with recommendations for consideration when determining the application at a DAP meeting.

Mr Andrew Sorensen of WA Kaolin Holdings PTY LTLD has been in Wickepin talking to the land owners that the pipeline will be going through on 30 October discussing agreements and compensation etc. The Chief Executive Officer had a brief meeting with Mr Sorensen when he was in Wickepin but will be meeting Mr Allan Tingay and Mr Andrew Sorensen during the LLGMA Conference in Fremantle to receive a quick briefing as to where they are at with the overall projects and planning approvals etc.

Reticulation Wickepin Oval

Work has commenced on the reticulation of the Wickepin Sports Oval and the project should be completed by 16 November, if the Electrician can finalise the power with Western Power. The Electrician started working on the wiring on 12 November.



Water Tanks Wickepin Community Centre

The water tanks to collect the rain water from the Wickepin Community Centre have been fully installed and are operational.

The initial hope was that we would be able to run the water back through the reticulation system to water the oval with the rain water. However, this is not possible as the water tanks will have the excess run through a polly pipe to the sewerage connection and the excess water will run through the sewerage system and to up the sewer dam which will then be pumped to the oval dam and then to the water tanks for watering the oval.

The water tanks have also been fitted with camlock fittings to enable fire trucks etc to be able to hook into the water supply from the tanks.



Wickepin Town Hall Refurbishment - CLGF 2011/12

The Shire of Wickepin requested an amount of \$48,868 from the 2010/11 CLGF for the refurbishment of the Wickepin Town Hall to enable the refurbishment of the Town Hall the electrical circuits needed to be upgraded. The cost of the electrical upgrades to bring the Wickepin Town Hall into compliance is \$28,782.81. The works have been quoted by Harris Zuglian Electrics and the works have been approved by the Chief Executive for commencement as soon as possible under Purchase Order number 14594 dated 23 October 2012.

The Break Down of the proposed works is as follows:

• Upgrade Main Switch Board	Q16/10/A	\$6,716.23
• Install New Consumer Mains Sub Mains and Main Earth	Q16/10/B	\$4,512.38
• Install Emergency Lights and Exit Lights	Q16/10/C	\$4,658.62
• Renew 3 Sub boards	Q16/10/D	\$4,153.42
• Install new wiring and fluoro lighting where needed	Q16/12/E	\$8,752.16

With the upgrade of the electrical system costing \$28,783 leaves a balance of \$20,085. The balance will be put toward repairing and repainting where the electrician has done his work and a neat tidy up throughout the building.

Metropolitan Local Government Review Panel – Report

The final report of the Metropolitan Local Government Review Panel has been released and the Government has been seeking public comment on the report recommendations. The report is the result of a year's work by the independent Panel which was appointed to review Perth's metropolitan local government arrangements. It includes 30 recommendations for change and demonstrates how those changes will benefit the community. The full report can be downloaded from the Department of Local Government's website (dlg.wa.gov.au). Public comments are to be submitted by Friday, 5 April 2013 using the online form on the Department's website. An extract of the report, containing the executive summary, recommendations and maps, is available on the Department's website.

Living Lakes Department Regional Development and Lands

Lake Yealering has been selected for inclusion in Stage 2 of the Living Lakes Initiative, along with Lake Ewlyamartup.

JDA Consultant Hydrologists (JDA) recently completed its Stage 1 Investigations of Lake Towerrinning, Ewlyamartup and Yealering. The following Reports were a product of these investigations:

1. Living Lakes Project Stage 1: Part 2 Report
2. Living Lakes Feasibility Study Environmental Report; and
3. Living Lakes Benefit Cost Analysis

The package includes a range of feasible engineering enhancement options and a high-level environmental risk assessment for Lake Yealering. The development of a formal Benefit Cost Analysis was also included to determine the feasibility and cost benefit for each of the proposed enhancement options. Stage 2 will involve the development of detailed engineering designs and costing for the enhancement options proposed in Stage 1 feasibility study. Subject to funding availability, economic modelling and concept design planning may be included in Stage 2. Prior to implementing any of the proposed enhancement options, there are a number of considerations that need to be addressed as part of Stage 2, including Environmental, Aboriginal Heritage, Governance arrangements and ongoing Management. Extensive consultation will be undertaken with key stakeholders as part of this process. Ian Hill has been in contact with the Chief Executive Officer, regarding a proposed meeting of the reference group and representatives from the Department of Regional Development and Lands within two weeks to discuss the Tender Request Document for Stage 2 of the Living Lakes Initiative.

Paramount Australia Outdoor Media – Advertising Sign - Lot 305 Wickepin Pingelly Road

Paramount Australia was given the following approval by Council for the placement of an Advertising Sign on Lot 305 Wickepin Pingelly owned by Kenneth and Shelley Mutton. The approval was given some fifty meters off the Inkiepinkie Road intersection to allow for the site distance to see vehicles on the Pingelly Wickepin Road if you were turning left.

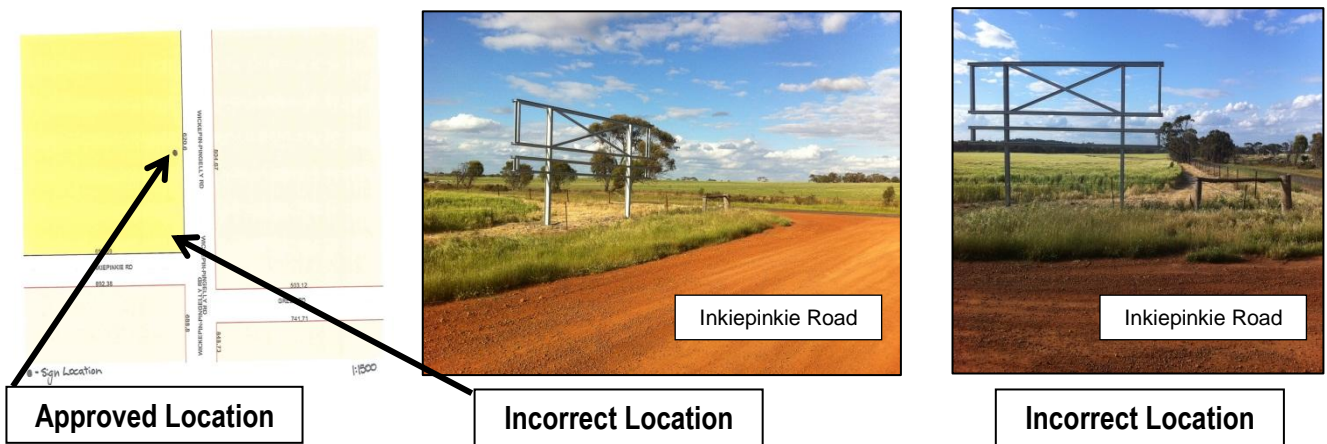
Resolution No 150812-06

Moved Cr Lansdell / Seconded Cr Easton

1. That the Chief Executive Officer proceed with a fourteen day (14) day advertising period in the local papers inviting comment regarding the proposed advertising sign at Lot 305 Wickepin Pingelly Road, Wickepin.
2. That Council delegate to the Chief Executive Officer the capacity to grant formal Planning Approval (following fourteen (14) day advertising period and no written objections being received during the that time) for an advertising sign on the South East Portion of Lot 305 Pingelly Wickepin Road, Wickepin, subject to the following conditions:
 1. Development shall be in accordance with the approved plans dated 25 July 2012 with a reduced set back of two (2) Metres.
 2. The Endorsed plan is not to be modified without the prior approval of the Shire of Wickepin.
 3. Approval is issued only to Paramount Australia of Balcatta WA and is NOT transferable to any other person or to any other land parcel. Should there be a change of owner or occupier on the land in respect of which this planning approval is issued this approval shall no longer be valid.
 4. Council reserves the right to direct the advertising content to be removed if it is offensive and/or objectionable whether or not the sign has Council consent.

Carried 7/0

Only one submission was received in support of the proposed Advertising sign so approval was granted by the Chief Executive Officer under Delegation. Unfortunately the Advertising sign has been placed in the incorrect position in contravention of Councils approval as shown below;



The Chief Executive Officer has placed a stop work order on the advertising sign and requested the sign to be relocated to the approved position. If this is unable to be achieved then a compromise will be made as long as it does not interfere with the line of sight for vehicles turning off Inkiepinkie Road onto the Pingelly Wickepin Road.

The Chief Executive Officer has been advised by Mr Ben Carter – Development Manager Paramount Australia Outdoor Media on 6 November 2012 by email the following:

I have been contacted by the Builder who has advised that he had to leave the area last week due to illness and as such has not removed the sign at Wickepin yet. Apologies for the inconvenience, it will be removed as soon as the Builder is back on his feet.

An extension of time for the replacement of the sign has been given by the CEO

Damage to old Header Main Street Wickepin

The old Sunbeam header in the main street has been damaged by a vehicle accident on 4 November 2012. The Townscape Committee feel that the best place for the repairs to the old header is the Wickepin Men's shed. The matter has been referred to Council for an insurance claim against the driver who damaged the old Sunbeam Header. Value of the old header has been placed at \$4,500.



Delegations

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO	Signing of Cheques and Authorisation of Electronic Transfers	As per agenda item	Creditors of council as per agenda item
A2	Septic Tank Application Approvals	EHO	Nil		
A3	Building Approvals	BO	None (0)	As per Agenda Item 10.2.03	
A4	Road Side Advertising	CEO			
A5	Application for Planning Consent	CEO			
A6	Appointment and Termination of Staff	CEO	Swimming Pool Manager Appointment	22 October 2012	Damien Morrison
A7	Rates Recovery – Instalment Payments	CEO			
A8	Issue of Orders	CEO	Paramount Australia Stop Work Order Advertising Sign	6 November 2012	Paramount Australia
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	Wickepin Community Christmas tree	15 December 2012	Wickepin Community Christmas tree
A13	Hire of Community Halls / Community Centre	CEO	Hire of Wickepin community centre annual Christmas tree	15 December 2012	Wickepin Community Christmas tree
			Waiving of fees for Wickepin Community Centre	19 October 2012	Turner Family House Fire Appeal

Recommendations:

That Council endorses the Chief Executive Officers Report dated 30 October 2012.

Voting Requirements: Simple majority

Resolution No 211112-20

Moved Cr Allan / Seconded Cr Russell

That Council endorses the Chief Executive Officers Report dated 30 October 2012.

Carried 8/0

13. Notice of Motions for the Following Meeting

14. Reports & Information

15. Urgent Business

Urgent Business

15.1 - Urgent Business – Outbuilding Lot 33 Plover St Wickepin

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	1713
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	20 November 2012

Enclosure / Attachment: Nil

Background:

Council has received a late request for Planning Approval for an oversize outbuilding on Lot 33 Plover Street from Allan and Shirley Hemley.

Comment:

Council staff attempt to have the Agendas prepared at least a week prior to the Council Meeting. In completing this there will be business of an urgent nature that will arise from time to time.

Statutory Environment: *Local Government Act 1995*
Shire of Wickepin Standing Orders

5.5 Urgent Business

- 5.5.1** A Councillor may move a motion or ask a question involving urgent business that is not included in the notice paper for that meeting provided that the Presiding Member agrees to the business being raised and the Presiding Member considers that either;
- (a) the urgency of the business is such that the business cannot wait inclusion in the notice paper for the next meeting of the Council or committee; or
 - (b) the delay in referring the business to the next meeting of the Council or committee could have adverse legal or financial implications for the council;
- 5.5.2** Any councillor may move without notice a procedural motion of dissent in respect of the Presiding Members ruling that the business is not worthy of inclusion as urgent business. If the motion of dissent is agreed to at the meeting by the majority of councillors present, the business must then be included as a matter of urgent business.

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Summary:

Council is being requested to receive a late item for Planning Approval for an oversize outbuilding on Lot 33 Plover Street from Allan and Shirley Hemley.

Recommendation:

That the presiding Members accept the late Agenda Item for the planning approval of an oversized outbuilding on Lot 33 Plover Street submitted by Allan and Shirley Hemley.

Voting Requirements: Absolute majority

Resolution No 211112-21

Moved Cr Hinkley / Seconded Cr Easton

That the presiding Members accept the late Agenda Item for the planning approval of an oversized outbuilding on Lot 33 Plover Street submitted by Allan and Shirley Hemley.

Carried 8/0

Urgent Business

15.2 – Proposed Outbuilding – 33 Plover Street, Wickepin

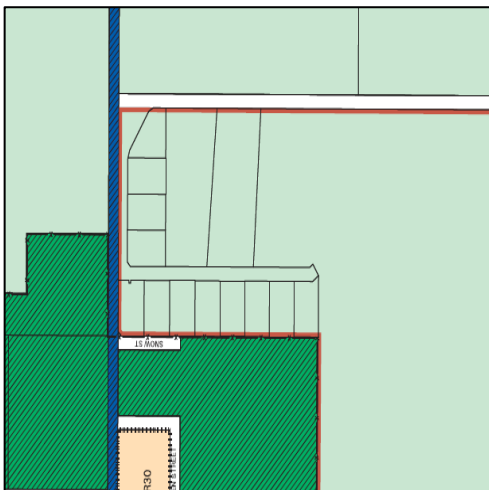
Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Alan & Shirley Hemley
File Reference:	1713
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	19 November 2012

Enclosure / Attachment: Site Plan, Elevation Plan and Letters of Support.








Background:

Council has received an application for planning consent from Allan and Shirley Hemley of 33 Plover Street for the construction of a 150m² outbuilding on Lot 33 Plover Street. The property is 4130m² in size and Council has received and approved an application for a residence on the property. The application exceeds the maximum wall height and maximum floor area of the Shires “Outbuildings” Local Planning Policy.

The property is Zoned Rural Residential as per the following extract from Shire of Wickepin Town Planning Scheme 4:



ZONES

	DEVELOPMENT DENOTED AS FOLLOWS:		GENERAL AGRICULTURE
	RES RESIDENTIAL		RURAL RESIDENTIAL
	TOWN CENTRE		RURAL TOWNSITE
	INDUSTRY		



The proposed outbuilding on Lot 33 Plover Street Wickepin is 15m X 10m X 3.991m an overall floor of 150m².

A copy of the site plan and elevation is attached for Councils information.

Comment:

In Town Planning Scheme No. 4 the side setback for Rural Residential is 10 Metres.

This is to ensure that lot owners are assured of some space from their neighbours which would be expected in a subdivision of this nature.

Council may reduce this setback to the Minimum 6 Metres under the R Codes.

Land Use Zones	Min Lot Area (m ²)	Min Effect Frontage (m)	Min Boundary Setbacks (m)			Maximum Plot Ratio ⁽⁴⁾	Min Car Parking Spaces ⁽⁵⁾	Min Landscaping (% of Site) ⁽⁷⁾
			Front ⁽²⁾	Rear	Side ⁽³⁾			
Rural Residential		25	15	10	10	Residences, outbuildings within defined building envelopes or as determined by Council	n/a	As determined by Council or Scheme provisions and Council's Natural Resource Management Policy.

Councils adopted "Outbuilding" Local Planning Policy states:

Under Sub-Clause 5.9.1 of the Scheme, Council shall have due regard to the provisions of this policy when determining an application for planning approval in addition to the relevant provisions of the Scheme.

Planning approval will not be granted for any outbuildings on any Rural Town site or Rural Residential zoned lot which does not contain a residence.

The design and construction of outbuildings will be in accordance with the provisions of Council's Local Planning Policy - Outbuildings.

The proposed outbuilding is 150m² with a wall height of 3.991m and therefore the outbuilding is not compliant with requirements of wall height or maximum floor area as permitted under Councils current Outbuilding Policy.

In most circumstances, Council should adhere to the standards prescribed in the Outbuilding Policy but Council is not bound by the Policy and may vary the standards and approve the development where it is satisfied that there is sufficient justification to warrant a concession and the variant granted will not set a precedent for future development.

Given that the applicants have applied for the variations to allow for the storage of a work vehicle, trailer and caravan it is considered that for Council to support this application it would not set an undesirable precedent and this application warrants support.

The underlying intention of the Outbuilding Local Planning Policy is to provide for adequate domestic storage to meet landowner's needs, whilst regulating the size of outbuildings to minimise the impact on neighbouring developments.

There is plenty of room to accommodate a shed within this setback; I can see no reason why council should not relax the requirement in this instance.

All neighbours have given a written submission with no objection to the proposed shed or reduced set back (Copy of submissions attached).

In considering the merits of this application the proposal at Lot 33 Plover Street is supported at an Officer Level as the outbuilding:

- Is to be located at the rear of the dwelling and will not have an impact on the street scape of Curlew Way; and
- Is proposed for domestic use and is not seen to be detrimentally impacting on the amenity of the area.

Statutory Environment:

The land is Zoned Rural Residential under the Shire of Wickepin Town Planning Schema Number 4 and is subject to following the Local Planning Policy Design Guidelines as adopted by Council on the 17 May 2006 for this area:

**SHIRE OF WICKEPIN LOCAL PLANNING POLICY DESIGN GUIDELINES
FOR RESIDENCES IN RURAL RESIDENTIAL ZONE**

1.0 INTRODUCTION

1.1 Council has prepared this Local Planning Policy under the provisions of Section 2.2 of its Town Planning Scheme.

1.2 The Policy has been adopted by Council in accordance with the provisions of Part 2 of the Town Planning Scheme.

1.3 Under Sub-Clause 2.3.2 of the Scheme, Council shall have due regard to the provisions of this policy when determining an application for planning approval in addition to the relevant provisions of the Scheme.

2.0 PURPOSE

2.1 The purpose of the policy is to ensure that the standard of building to be built in the Rural Residential zone is consistent with the existing amenity of the area and is to Council's satisfaction.

3.0 RELEVANT SCHEME PROVISIONS

3.1 All development in the rural residential zone including a single house requires an application for planning approval to be made to Council unless the building is within a defined building envelope.

3.2 Proposals for Rural Residential zones shall have regard to Council's Local Planning Policy – Rural Residential Development.

3.3 Outbuildings in the Rural Residential zone also need to have the regard to Council's Local Planning Policy – Outbuildings.

4.0 POLICY PROVISIONS

4.1 Consistent with Council's Rural Residential policy all buildings to be constructed in the Rural Residential zone are to be of a material approved by Council and all roof and where approved, wall cladding will be finished in a non-reflective colour (Colourbond).

4.2 In addition, and in this regard the following standards will be applied by Council when determining the acceptability or otherwise of a proposed building in a rural residential zone.

1. No second hand dwellings will be permitted.

DRAFT

C:\Documents and Settings\ced\Local Settings\Temporary Internet Files\OLKSE\Design Guidelines.doc
Landvision

1
12/05/2006

A local Planning Policy does not bind Council in respect of any application for Planning Approval but the Local Government is to have due regard to the provisions of the policy and the objectives which the policy is designed to achieve before making determination.

Policy Implications:

The Councils adopted "Outbuilding" Local Planning Policy states:

**LOCAL PLANNING POLICY
OUTBUILDINGS****1.0 Introduction**

- 1.1 *This policy document is Council's adopted Local Planning Policy - Outbuildings referred to in Sub-Clause 5.10.4 of Council's Town Planning Scheme.*
- 1.2 *The Policy has been adopted by Council in accordance with the provisions of Part 2 of the Town Planning Scheme.*
- 1.3 *Under Sub-Clause 5.9.1 of the Scheme, Council shall have due regard to the provisions of this policy when determining an application for planning approval in addition to the relevant provisions of the Scheme.*
- 1.4 *Under Sub-Clause 5.9.2 of the Scheme an application for a planning approval issued under this policy shall be in the form of Schedule 6 to the Scheme.*

2.0 Purpose

The purpose of the Policy is:

- 2.1 *To guide home owners in making arrangements for the development of outbuildings in accordance with Scheme provisions and Council Policy.*
 - 2.2 *To guide Council in determining the appropriateness of outbuildings in the proposed location and of the type proposed to ensure the retention of a high level of amenity for the area.*
- 3.0 Relevant Scheme Provisions**
- 3.1 *The construction of outbuildings is within the definition of "development" under the Town Planning and Development Act 1928 (as amended) and as such requires planning approval in accordance with the procedures outlined in Part 9 of the Scheme except where it is considered "permitted development".*
 - 3.2 *Under Clause 8.2 of the Scheme "outbuildings" are considered "permitted development" on a lot more than 2ha in area, provided that in a rural residential zone it is within a defined building envelope which has been formally identified for the lot.*
 - 3.3 *Notwithstanding whether planning approval is required or not, outbuildings need to be constructed in accordance with the provisions of the Building Code of Australia and in accordance with the provisions of this Local Planning Policy.*
 - 3.4 *Clause 5.10.4 of the Scheme stipulates that:*
 - (a) *The setback from boundaries for outbuildings will be in accordance with those applicable to dwellings under the Residential Design Codes in a Residential Zone or as indicated in the Development Table - General for non-residential zones except as provided for in Council's Local Planning Policy - Outbuildings.*
 - (b) *Planning approval will not be granted for any outbuildings on any Rural Town site or Rural Residential zoned lot which does not contain a residence.*
 - (c) *The design and construction of outbuildings will be in accordance with the provisions of Council's Local Planning Policy - Outbuildings.*

4.0 Policy Provisions

Within the Residential Zone of the Scheme Area planning approval will be granted to outbuildings appurtenant to a dwelling provided the following boundary setbacks and building construction requirements have been complied with, the building is of single storey construction and is located behind any dwelling on site.

- (a) *General Construction:*
 - (i) *Non-masonry construction - where the total non-masonry outbuilding area does not exceed 55 square metres and the total outbuilding area does not exceed 75 square metres.*
 - (ii) *Masonry construction - where the total outbuilding area has walls constructed of the same materials and appearance as the house does not exceed 75 square metres and no parapet wall is greater in length than 8.0 metres.*

- (iii) *Wall height of any outbuilding not to exceed 3.0 metres, this height limitation also applies to parapet walls; in the case of gable roof construction the maximum building height is not to exceed 4.0 metres.*
- (iv) *Prior to considering a parapet wall construction on any boundary, the applicant will present Council with written agreement to the same by any affected adjoining landowner.*
- (v) *The applicant providing the Council with his or her written undertaking that the outbuilding constructed will only be used for the purpose permitted within the zone in which it is located, under the provisions of the Scheme.*
- (vi) *Any application for planning approval which does not comply with the above shall be referred to Council for consideration.*
- (b) *Distance from boundaries in residential zones:*
 - (i) *Brick construction - garages, patios, pergolas, sheds and all other outbuildings except carports:*
 - *if attached to a dwelling, 1.0 metre from side boundaries with eaves not closer than 0.5 metres to a side boundary, measured from the outer edge of the gutter. Setback to the rear boundary to be as specified for the appropriate dwelling in the Zoning and Development provisions of the Scheme;*
 - *if detached from a dwelling, the outbuilding shall be at least 1.0 metres clear of the dwelling, 1.0 metre from a side boundary, 1.0 metres from the rear boundary, with eaves not closer than 0.5 of a metre to a side boundary, measured from the outer edge of the gutter.*
 - *A detached outbuilding may be constructed on a side or rear boundary subject to the requirements of the Building Code of Australia 1990 (as amended).*
 - (ii) *Metal or wood framed construction - garages, patios, pergolas, sheds and all other outbuildings except carports:*
 - *garages, sheds, and all other outbuildings except patios and pergolas, are to be detached from and at least 1.0 metres clear of the dwelling and 1.8 metres clear of any leach drains. Clearance to side and rear boundaries to be a minimum of 1.0 metre and to any septic tanks on-site is to be at least 1.2 metres;*
 - *patios and pergolas are to be setback at least 1.0 metre from any lot boundary unless otherwise approved by Council.*
 - (iii) *Carports:*
 - *columns of brick or steel may be erected on a boundary provided no more than four columns are used and roofing including guttering is at least 0.5 of a metre clear of the boundary;*
 - *beams shall be of steel where, within 0.5 of a metre of a boundary and a dividing fence forming a side wall of the carport shall not be higher than 1.8 metres;*
 - *timber framed carports shall be sited 1.2 metres clear of all boundaries.*

Financial Implications: Nil

Strategic Implications: Not applicable

Summary:

Council is being requested to approve an oversize outbuilding on Lot 33 Plover Street for Allan and Shirley Hemley.

Recommendation:

That Council resolves to approve the construction of 150m² outbuilding on Lot 33 Plover Street, Wickepin subject to the following conditions:

1. Development shall be in accordance with the attached approval and plans dated 16 November 2012. The endorsed plans shall not be modified or altered without written approval of the Local Government.
2. The outbuilding hereby permitted shall be only used for the purpose incidental to the residential use of the property and shall not be used for any habitable, commercial or industrial purpose.
3. All stormwater is to be disposed of onsite to the specifications and approval of the Local Government. On application for a building License a detailed design of storm water collection and disposal system is to be supplied.

Voting Requirements: Absolute majority

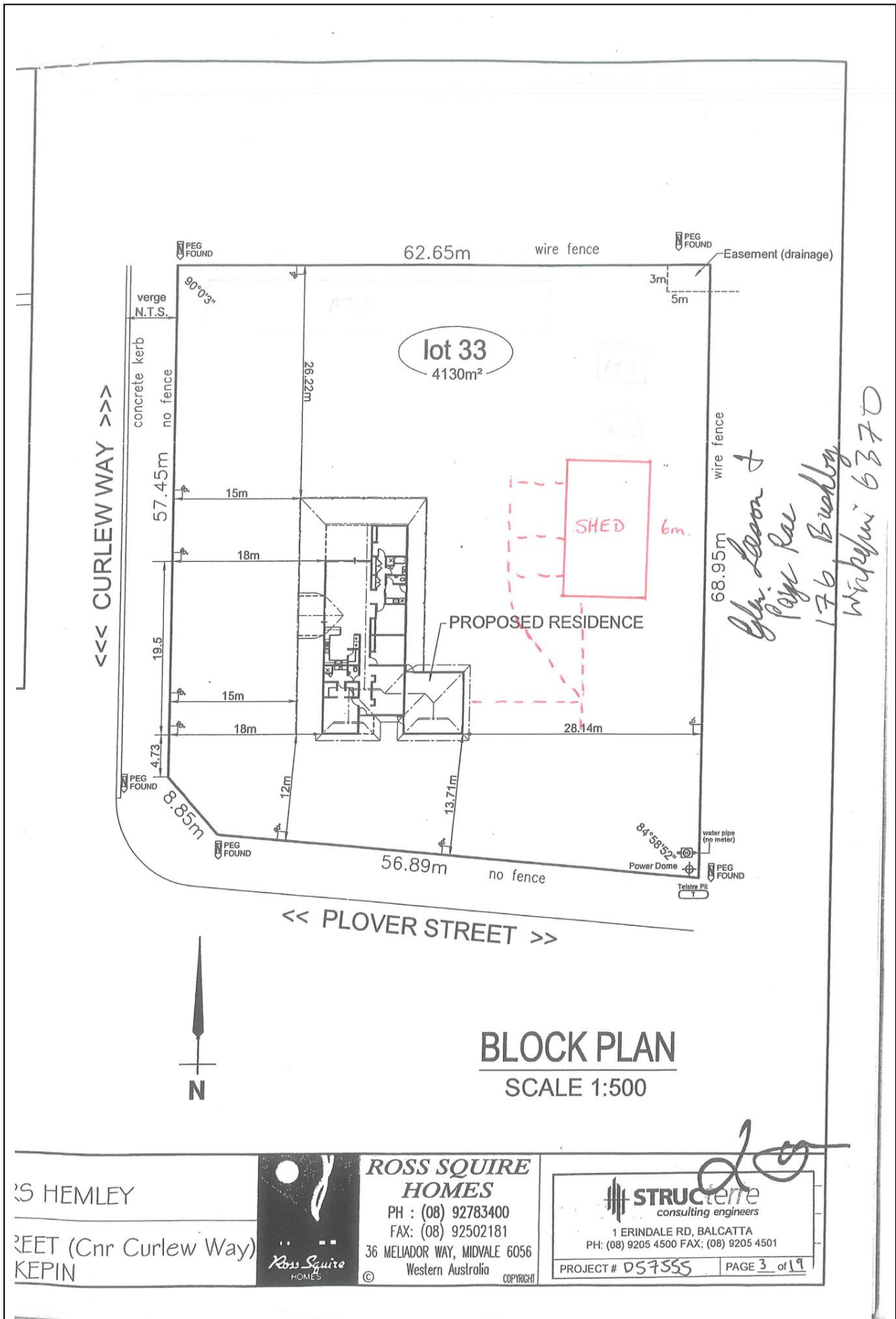
Resolution No 211112-22**Moved Cr Astbury / Seconded Cr Coxon**

That Council resolves to approve the construction of 150m² outbuilding on Lot 33 Plover Street, Wickepin subject to the following conditions:

1. Development shall be in accordance with the attached approval and plans dated 16 November 2012. The endorsed plans shall not be modified or altered without written approval of the Local Government.
2. The outbuilding hereby permitted shall be only used for the purpose incidental to the residential use of the property and shall not be used for any habitable, commercial or industrial purpose.
3. All stormwater is to be disposed of onsite to the specifications and approval of the Local Government. On application for a building License a detailed design of storm water collection and disposal system is to be supplied.
4. That the outbuilding be colour bond only.
5. That the adjoining land owner of Lot 23 be requested to provide comment on the proposed development application and that if there is any adverse comment the matter is referred back to Council. If no adverse comments received the Chief Executive Officer to be given delegated Authority to approve the application.


Carried 8/0

The Resolution differs from the recommendation as Councillors felt the development needed to be colourbond and that Council needed to communicate with all owners of adjoining land and receive consent from Rowan Bird.



Attachment- Item 15.2

The image displays four architectural elevations of a shed, arranged in a 2x2 grid. The top-left view is the 'Back' elevation, showing a long structure with a width dimension of 15000. The top-right view is the 'Left' elevation, showing a gabled roof structure with a width dimension of 10500 and a height dimension of 3000. The bottom-left view is the 'Front' elevation, showing a similar long structure with a width dimension of 15000. The bottom-right view is the 'Right' elevation, showing a gabled roof structure with a width dimension of 10500 and a height dimension of 3000. Below the elevations is a metadata table and a logo for 'Endurance SHEDS & STRUCTURES'.

	CLIENT NAME: ALLAN HEMLEY	TITLE: ELEVATIONS	SCALE: NTS	REV.
	SITE ADDRESS: SOMEWHERE RD	QUOTE No: MSWKF20042	DATE:	PAGES: 01 of 01

Produced by Endurance TruQuote v1.0

Attachment- Item 15.2

G Leeson & P Rae
34 Plover Street
Wickepin WA 6370

16 November, 2012

Town Planning
Shire of Wickepin
Wogolin Rd
WICKEPIN WA 6370

To Whom It May Concern:,

RE: Shed Construction on 36 Plover St

We as residents of the property next door do not have any objections to the construction of a shed near our common boundary in line with our neighbours (Hemley's) proposed plans.

Any further information required, please call us on 0429 884 052.

Kind regards



Glenn Leeson



Paige Rae

Attachment - Item 15.2

16. Closure

There being no further business the Presiding Officer declared the meeting closed at 5.41pm.