

Minutes

ORDINARY MEETING OF COUNCIL
20 DECEMBER 2012
COUNCIL CHAMBERS
WICKEPIN



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**Minutes of an Ordinary Meeting of Council held in Council Chambers, Wickepin
Thursday 20 December 2012**

The President declared the meeting open at 3.37pm.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

Shire President	Cr SJ Martin
Deputy Shire President	Cr JA Russell
Councillors	Cr GCL Hinkley
	Cr FA Allan
	Cr AG Lansdell
	Cr KL Coxon
	Cr RE Easton
Chief Executive Officer	Mr MJ Hook
Senior Finance Officer	Mrs Bronwyn Dew

Leave of Absence (Previously Approved)

Apologies Cr DJ Astbury

2. Public Question Time

3. Applications for Leave of Absence/Apologies

Resolution No 201212-01

Moved Cr Russell / Seconded Cr Allan

That Cr Hinkley be granted Leave of Absence for the next meeting of council to be held on Wednesday 20 February 2013.

Carried 6/0

4. Petitions, Memorials and Deputations

5. Declarations of Councillor's and Officer's Interest

6. Confirmation of Minutes – Ordinary Meeting of Council – 21 November 2012

Resolution No 201212-02

Moved Cr Coxon / Seconded Cr Lansdell

That the minutes of the Ordinary Council meeting held on Wednesday 21 November 2012 be confirmed as a true and correct record.

Carried 7/0

7. Receival of Minutes

8. Status Report

Item	Subject/Action	Officer/ File	Progress	Status	Comment
318-171012-11	Wagin Regional Waste Group - 2011-2012 budget	CEO	That the President and Chief Executive Officer signs the amended MOU for the Regional Waste Group as outlined in the minutes of Octobers Council Meeting Resolution No. 171012-011.	○	Still waiting for amended MOU for signing.
319-21112-07	Technical Services Committee Meeting Recommendations	CEO	That Council pass the following recommendations: 1. That Council adopt the 2012-2018 Road Programs as attached to November 2012 minutes. 2. That Council amend the Grain Freight Projects 2012-2013 program as per the November 2012 minutes.	✓	Amendments made.
320-211112-11	Reuse of Wastewater - Wickepin Community Centre and Bowling Club	CEO	That Council; 1. Support the redirection of \$10,000.00 for the Close Circuit Television proactive work on portion of the sewer pipes to help pay for the dose pump at the Wickepin Community Centre reuse wastewater/dam water storage tank; 2. Amount of \$4,000.00 plus GST be made available from the Sewerage Reserve Fund to pay the remainder of the cost for the dose pump at the Wickepin Community Centre reuse wastewater/dam water storage tank; and 3. The Chief Executive Officer be authorised to use any money from the Sewerage Reserve Fund for any shortfall of the \$14,000.00 quoted from Shenton Pumps to pay for any unexpected costs in the event that the Department of Health requires an amended approval for the Reuse Wastewater Scheme.	✓	Shentons have been appointed to carry out the required works as per their quotation. Should be finished by late January 2013.
321-211112-13	Council and Committee Meeting Dates	CEO	That Council approves the following; 1. Council and Committee Dates for 2013. 2. Change of date for the December Council meeting to Thursday 20 December 2012 commencing at 3.30pm.	✓	Notice sent out for change of Council meeting date to Thursday 20 December 2012.
322-211112-14	Forward Capital Works Plan for 2012-2017	CEO	That Council adopt the Shire of Wickepin Forward Capital Works Plan 2012-2017 with amended footpath maps as per Technical Services Committee Meeting 7 November 2012 and as amended 29 October 2012.	✓	Shire of Wickepin Forward Capital Works Plan 2012-2017 has been signed by President and CEO.

Item	Subject/Action	Officer/ File	Progress	Status	Comment
323- 211112-15	2012-2013 Royalties for Regions - Country Local Government Fund -Individual- Financial Assistance Agreement	CEO	That the Shire President and Chief Executive Officer be authorized to sign the 2012-2013 Royalties For Regions - Country Local Government Fund – Individual-Financial Assistance Agreement for the following projects: 1. Redevelopment Wickepin Cemetery 2. Town Site Redevelopment Yealering 3. Yarling Estate land development	✓	Financial Assistance Agreement posted to Regional Development of Lands on 07/12/2012.
324- 211112-16	Wheatbelt Railway Retention Alliance - Contribution 2012/2013	CEO	That Council approves payment of \$500 to the Wheatbelt Railway Retention Alliance as a contribution to assist with the operating costs of the Alliance's charter, further that the cost be funded from Account 0662 – Consultancy Fees Cardno BSD Tier 3 Rail Report – Other Governance (page 41 2012-2013 Adopted Budget).	✓	Payment made.
325- 211112-17	Sale of Land – Lot 50 Smith Street	CEO	1. That Council list Lot 50 Smith Street for sale with a registered Real Estate Agent operating within the District. 2. That the net sale amount be transferred to the Land Development Reserve.	✓	Property listed with Professionals, Narrogin.
326- 211112-18	Strategic Community Plan 2012-2022	CEO	That the Shire of Wickepin adopt the Shire of Wickepin Strategic Community Plan 2012-2022.	✓	Plan forwarded to Department of Local Government and Regional Development of Lands on 07/12/2012.
327- 211112-19	Wickepin Tennis Club – Shire Day Sponsorship	CEO	That Council continues its support of the Wickepin Tennis Club Shire Day and sponsor \$200 to the annual event to be held on Sunday 10 March 2013.	✓	Letter and cheque sent on 7/12/2012.

Item	Subject/Action	Officer/ File	Progress	Status	Comment
328- 211112-21	Proposed Outbuilding – 33 Plover Street, Wickepin	CEO	That Council resolves to approve the construction of 150m ² outbuilding on Lot 33 Plover Street, Wickepin subject to the following conditions: <ol style="list-style-type: none"> 1. Development shall be in accordance with the attached approval and plans dated 16 November 2012. The endorsed plans shall not be modified or altered without written approval of the Local Government. 2. The outbuilding hereby permitted shall be only used for the purpose incidental to the residential use of the property and shall not be used for any habitable, commercial or industrial purpose. 3. All stormwater is to be disposed of onsite to the specifications and approval of the Local Government. On application for a building License a detailed design of storm water collection and disposal system is to be supplied. 4. That the outbuilding be colour bond only. 5. That the adjoining land owner of Lot 23 be requested to provide comment on the proposed development application and that if there is any adverse comment the matter is referred back to Council. If no adverse comments received the Chief Executive Officer to be given delegated Authority to approve the application. 	✓	Approval received from adjoining land owner. Letter of approval given to applicant.

If not noted, please insert numbers of items once attended to and return sheet to CEO.

○ = in progress ✓ = completed ✕ =superseded

9. Notice of Motions of Which Notice Has Been Given

10. Receipt of Reports & Consideration of Recommendations

3.42pm Cr Hinkley, departed the chambers and re-entered at 3.43pm

3.43pm The Manager Of Works & Services, Peter Vlahov, entered the Chambers.

Infrastructure and Engineering Services

10.1.01 – Manager Works and Services Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Peter Vlahov, Manager of Works & Services
File Reference:	2610
Author:	Peter Vlahov, Manager of Works & Services
Disclosure of any Interest:	Nil
Date of Report:	11 December 2012

Enclosure / Attachment: MWS Work Register - 2012

Background: Monthly report submitted from Manager of Works & Services, Mr Peter Vlahov.

Comment: Not applicable.

Programmed Construction Works

- Wickepin – Corrigin Road. The reconstruction of 2 km of this road has been completed to the seal stage (at the time of report). Bitumen sealing has been programmed for 14th of December 2012.
- Harrismith North Road gravel sheeting project has been completed.
- Fence Road – From the Williams Kondinin Road to Eighty Six Gate Road. The widening of the seal to 7 meters has been completed. This section of road is 5km in length.
- Reconstruction work will commence on the Wickepin-Pingelly Road after Christmas.
- Installation of new reticulation system at the Wickepin Oval. This has been completed and is working well. A chlorination dosing pump will now be fitted to the system and the final electrical connections will be made when Western Power approve the wiring plan.
- Waiting for the plumber to connect storm water tanks to the system.
- Fence Road Reseal. The reseal of the 6km of Fence Road has been programmed for 13th of December 2012.
- Wickepin Fuel Facility. All below ground services have now been installed. Concrete pads are in progress. Fencing has been ordered.
- Annual roadside vegetation pruning program has been completed. The following roads have had some treatment:
 - Roses Road
 - Russells Road
 - Mutton Road
 - Malyalling Road
 - Lakes Road
 - Kelleher road
 - Narrogin Harrismith Road
- Footpath Construction and various asphalt works. Council's annual footpath construction program has been completed.

Maintenance Works

- Replace large culvert on Wickepin North Road. This culvert is located approximately 300m south of the Gillimanning Road intersection.
- Various sign repairs and installations.
- Various trees down during storms.
- Work at the Yealering Cemetery Upgrade.
- Parks and Gardens Staff have been involved with various ongoing maintenance items; however the main focus of their works has been the Wickepin Sports Oval reticulation upgrade.

Workshop

Depot improvement items are in progress. These include sealing some gravel areas (including the truck parking bays), installation of a water cooler, another oil dispenser and upgrade of the lunch room.

Ongoing servicing and repairs.

Occupational Health and Safety

There have been no reportable incidents this month.

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary: Not applicable.

Recommendation:

That council notes the report from the Manager of Works & Services dated 11 December 2012.

Voting Requirements: Simple majority

Resolution No 201212-03

Moved Cr Allan / Seconded Cr Lansdell

That council notes the report from the Manager of Works & Services dated 11 December 2012.

Carried 7/0

Technical Services

10.1.02 - Proposed Road Widening – Narrogin - Kondinin Road

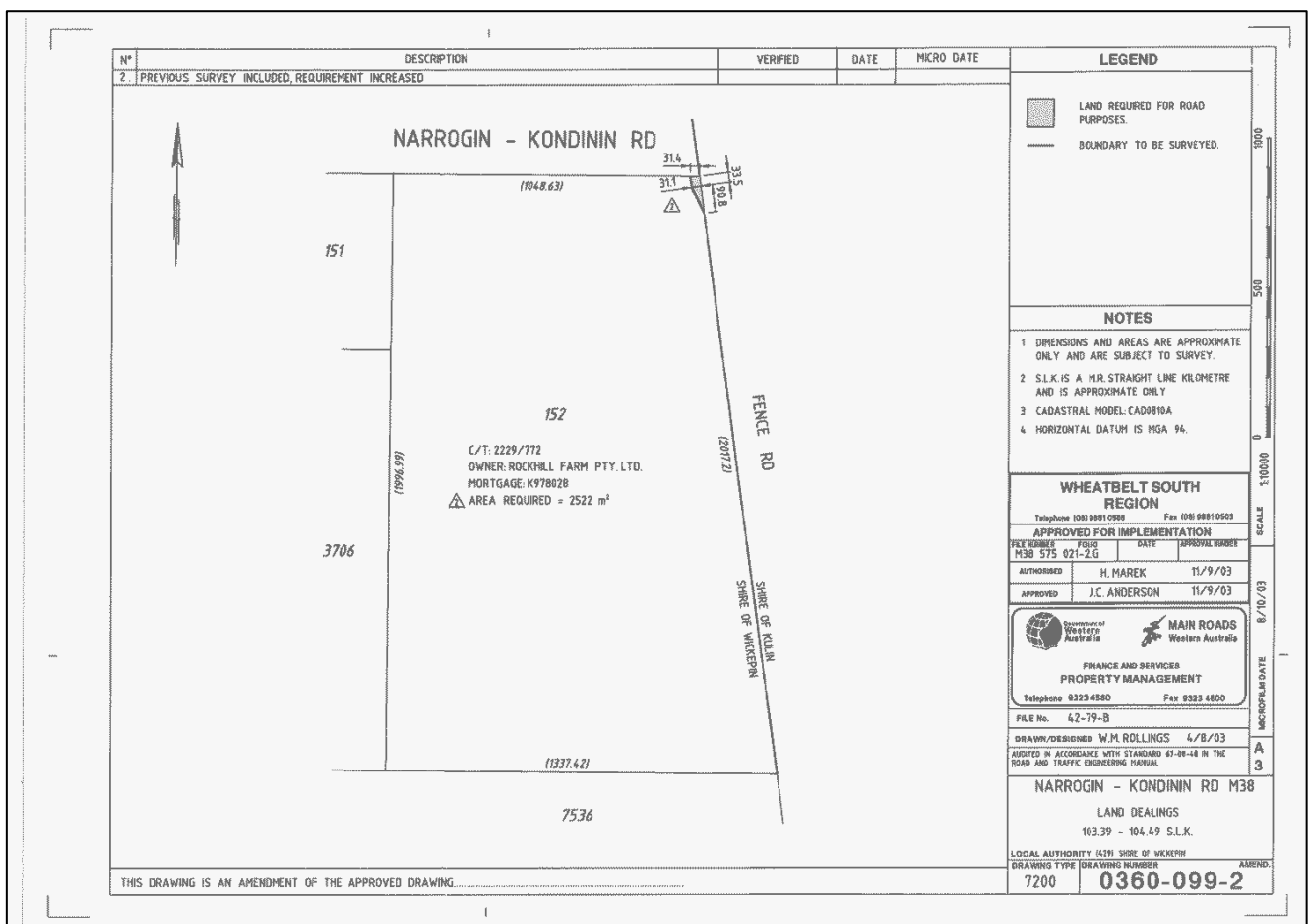
Submission To: Ordinary Council
 Location / Address: Whole Shire
 Name of Applicant: Main Roads W.A
 File Reference: 2600
 Author: Mark J Hook, Chief Executive Officer
 Disclosure of any Interest: Nil
 Date of Report: 10 December 2012

Enclosure / Attachment: Nil

Background:

Council has received a request from Main Roads W.A with regard to the proposed taking of land for improvement works to be carried out along the Narrogin Kondinin Road (M038) between SLK 104.530 as per MRD plans 0360-099-2.

The land on the following maps will be taken and included into the existing Narrogin Kondinin road reserve:



Comment:

To enable the additional land required for the improvement works on the Narrogin Kondinin Road (M038) between SLK 104.530 to be dedicated. It is a requirement of the Land Administration Act 1997 that the Local Authority must give its concurrence to the dedication of the resumed land into the existing Road Reserve.

The resolution passed by Council must satisfy the *Land Administration Act 1997* requirements so the resolution must read as follows:

Council at its meeting of 20th December 2012 concurred to the dedication of the land, subject of Main Roads drawing 0360 – 099 2, as road under section 56 of the Land Administration Act.

Main Roads will indemnify Council against all costs and charges that relate to the dedication action for his section of road.

Statutory Environment: *Land Administration Act 1997 – Section 56*

Dedication of roads

- (1) *If in the district of a local government —*
 - (a) *land is reserved or acquired for use by the public, or is used by the public, as a road under the care, control and management of the local government;*
 - (b) *in the case of land comprising a private road constructed and maintained to the satisfaction of the local government —*
 - (i) *the holder of the freehold in that land applies to the local government, requesting it to do so; or*
 - (ii) *those holders of the freehold in rateable land abutting the private road, the aggregate of the rateable value of whose land is greater than one half of the rateable value of all the rateable land abutting the private road, apply to the local government, requesting it to do so; or*
 - (c) *land comprises a private road of which the public has had uninterrupted use for a period of not less than 10 years, and that land is described in a plan of survey, sketch plan or document, the local government may request the Minister to dedicate that land as a road.*
- (2) *If a local government resolves to make a request under subsection (1), it must —*
 - (a) *in accordance with the regulations prepare and deliver the request to the Minister; and*
 - (b) *provide the Minister with sufficient information in a plan of survey, sketch plan or document to describe the dimensions of the proposed road.*
- (3) *On receiving a request delivered to him or her under subsection (2), the Minister must consider the request and may then —*
 - (a) *subject to subsection (5), by order grant the request;*
 - (b) *direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or*
 - (c) *refuse the request.*

- (4) *On the Minister granting a request under subsection (3), the relevant local government is liable to indemnify the Minister against any claim for compensation (not being a claim for compensation in respect of land referred to in subsection (6)) in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.*
- (5) *To be dedicated under subsection (3)(a), land must immediately before the time of dedication be —*
- (a) unallocated Crown land or, in the case of a private road, alienated land; and*
 - (b) designated in the relevant plan of survey, sketch plan or document as having the purpose of a road.*
- (6) *If land referred to in subsection (1)(b) or (c) is dedicated under subsection (3)(a), a person with an interest in that land (including a person who has the benefit of an easement created under section 167A of the TLA) is not entitled to compensation because of that dedication.*
- [Section 56 amended by No. 59 of 2000 s. 16.]*

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: To develop and maintain quality services and infrastructure.

Summary:

Main Roads W.A is requesting Council to dedicate the land taken for the improvements works on the Narrogin Kondinin Road between SLK 104.530 as a road.

Recommendation:

That Council at its meeting of 20th December 2012 concurred to the dedication of the land, subject of Main Roads drawing 0360 – 099 2, as road under section 56 of the Land Administration Act.

Voting Requirements: Simple majority.

Resolution No 201212-04

Moved Cr Russell / Seconded Cr Lansdell

That Council at its meeting of 20th December 2012 concurred to the dedication of the land, subject of Main Roads drawing 0360 – 099 2, as road under section 56 of the Land Administration Act.

Carried 7/0

Technical Services

10.1.03 – Wickepin-Harrismith Road Widening – Tincurrin North Road to Harrismith North Road

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Peter Vlahov, Manager of Works & Services
File Reference:	
Author:	Peter Vlahov, Manager of Works & Services
Disclosure of any Interest:	Nil
Date of Report:	12 December 2012

Enclosure / Attachment: Nil

Comment:

The Tincurrin North Road to Harrismith North Road is currently 6.2 metres wide and as a consequence, edge wear is prevalent. This has been highlighted as a potential safety hazard.

The solution would be to widen the seal to 7.0 metres plus 1.5 metres – Gravel Shoulders.

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications:

A black spot safety audit has been conducted and funding applications have been submitted for 2013-2014. R2R funding will be used if the black spot funding is unsuccessful.

The Wickepin-Corrigin Road and the Wickepin-Pingelly Road are currently funded though the Regional Road Group and are on track for completion over the next five years. For this reason, it has been decided to utilise other sources of funding.

Strategic Implications: Nil

Recommendation:

That Council begin widening the Wickepin-Harrismith Road from Tincurrin North Road to Harrismith North Road during 2013-2014 in stages of 5km each year.

Voting Requirements: Simple majority.

Amendment:

Resolution No 201212-05

Moved Cr Martin / Seconded Cr Russell

That Council consider in its 2013/14 budget deliberations commencing widening the Wickepin-Harrismith Road from Tincurrin North Road to Harrismith North Road during 2013-2014 in stages of 5km each year.

Carried 7/0

Resolution differs from the Officers Recommendation as Council felt it was better to discuss all future projects during budget considerations

4.05pm, The Manager of Works & Services departed the chambers.

Governance, Audit and Community Services

10.2.01 – Financial Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Bronwyn Dew, Finance Officer
File Reference:	
Author:	Bronwyn Dew, Finance Officer
Disclosure of any Interest:	Nil
Date of Report:	6 December 2012

Enclosure / Attachment: Listed below & attached (monthly report).

Background: In accordance with Section 6.4(2) of the Local Government Act 1995 and Regulation 35 of the Local Government (Financial Management) Regulations 1996, attached are the monthly/triannual financial reports.

1. Operating Statement by Function and Activity
2. Bank Balances and Investments
3. Outstanding Debtors

Comment: Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

Statutory Environment: Section 6.4(2) of the Local Government Act 1995

Local Government (Financial Management) Regulations 1996

34. Financial reports to be prepared s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) Budget estimates to the end of the month to which the statement relates;
 - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown -

- (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
- (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation: That the financial statements tabled for the period ending 30 November 2012 as presented be received.

Voting Requirements: Simple majority

Resolution No 201212-07

Moved Cr Allan / Seconded Cr Easton

That the financial statements tabled for the period ending 30 November 2012 as presented be received.

Carried 7/0

Bank Balances

As at 30/11/2012

	Bank Statement	Adjusted
Municipal Fund	1,989,175.67	1,936,821.59
Petty Cash	500.00	500.00
Reserves	462,455.58	462,455.58
Total	2,452,131.25	2,399,777.17
Trust Fund	18,280.19	18,380.19
Transport Account	2068.25	0.00

Debtors

Rates as at 30/11/2012

Account 7461	Rates	83,523.82
Account 6051	Sewerage	5,206.40
Account 7451	Ex Receipts	-4,103.52
Account 7441	Pensioners Rebates	932.27
Account 7481	Domestic Rubbish	2,961.95
Account 7491	Commercial Rubbish	345.29
Account 7201	Refuse Site Levy	797.17

Sundry Debtors as at 30/11/2012

Current	122,633.20
1 Month	5,938.00
2 Months	-1.40
3 Months	2901.55
Total	131,471.35

Governance, Audit and Community Services

10.2.02 – List of Accounts

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Bronwyn Dew, Finance Officer
File Reference:	
Author:	Bronwyn Dew, Finance Officer
Disclosure of any Interest:	Nil
Date of Report:	10 December 2012

Enclosure / Attachment: List of Accounts

Background: Please find following the List of Accounts remitted during the period from 8 November – 6 December 2012

	<u>Vouchers</u>	<u>Amounts</u>
Municipal Account		
Cheques	14502 - 14522	94,227.39
EFTPOS	3170 - 3242	403,151.06
Other Transfers	Payroll November 2012	69,057.00
Trust Account		
EFTPOS	Transfers	0.00
Cheques	1202	200.00
TOTAL		<u>\$566,635.45</u>

Financial Management Regulation 13 (4) also requires that a listing of all other outstanding accounts be presented to Council at the meeting. This information will be provided on the day of the meeting for inclusion in the recommendation.

Certificate of Chief Executive Officer:

The schedule of accounts, covering vouchers as listed above, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been remitted.

Comment: If there are any questions in relation to the listing of accounts, please forward a request by fax to me so that detailed answers to queries can be obtained for presentation at council meeting.

Statutory Environment: Local Government (Financial Management) Regulations 1996 – Regulations 13 (2), (3) & (4)

Policy Implications: Policy F3.7 - Cheque Issue

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation: That Council acknowledges that payments totaling \$566,635.45 has been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Voting Requirements: Simple majority

Resolution No 201212-08

Moved Cr Easton / Seconded Cr Allan

That Council acknowledges that payments totaling \$566,635.45 has been made in accordance with the list included in these minutes, and scrutiny of the list has found that the payments are satisfactory.

Carried 7/0

**SHIRE OF WICKEPIN
LIST OF ACCOUNTS
8/11/12 TO 6/12/12**

Chq/EFT	Date	Name	Description	Amount	Trust
1202	14/11/2012	WICKEPIN BADMINTON CLUB	KEY BOND REFUND		200.00
EFT3170	20/11/2012	AUSTRALIA POST	POSTAGE FOR OCTOBER	235.44	
EFT3171	20/11/2012	ALUMINIUM SEATING SPECIALISTS	SEATING FOR WICKEPIN BOWLING GREENS	4119.50	
EFT3172	20/11/2012	AVP VALUERS	ASSET VALUATIONS	22653.40	
EFT3173	20/11/2012	YVONNE BOWEY CONSULTING	PREPARATION OF FINANCIALS & AUDITOR QUERIES	3162.50	
EFT3174	20/11/2012	COMMONWEALTH BANK	ANNUAL AUDIT CERTIFICATES	70.00	
EFT3175	20/11/2012	CORNER'S AUTO ELECTRICS	FLEX WIRE FOR WORKSHOP	90.97	
EFT3176	20/11/2012	COUNTRY PAINT SUPPLIES	DECKING OIL FOR MAIN STREET BENCH	104.25	
EFT3177	20/11/2012	YEALERING AGPARTS & REPAIRS	PARTS FOR VIBE ROLLER	192.28	
EFT3178	20/11/2012	COATES HIRE	PLANT HIRE FOR LOMOS ROAD GRAIN FREIGHT UPGRADE	13375.83	
EFT3179	20/11/2012	COURIER AUSTRALIA	FREIGHT ON LIBRARY BOOKS	67.75	
EFT3180	20/11/2012	CAMPERVAN & MOTORHOME CLUB	DUMP POINT SIGNS	313.00	
EFT3181	20/11/2012	LANDGATE	SYNERGY SOFT MAPPING PROGRAM	1144.80	
EFT3182	20/11/2012	EWEN RURAL SUPPLIES	OCTOBER ACCOUNT	11020.42	
EFT3183	20/11/2012	GREAT SOUTHERN FUEL SUPPLIES	FUEL	42258.21	
EFT3184	20/11/2012	HARRIS ZUGLIAN ELECTRICS	REPAIRS AT ARTS & CRAFTS BUILDING, OVAL LIGHTS & POOL	1712.36	
EFT3185	20/11/2012	IKES HOME IMPROVEMENT & GLASS	SECURITY DOORS & FRONT DOOR FOR FACEY GROUP BUILDING	5248.76	
EFT3186	20/11/2012	KEL'S TYRES	TYRES FOR FACEY UTE	1259.50	
EFT3187	20/11/2012	NATALIE MANTON	PLANTS FOR YEALERING CEMETERY UPGRADE	886.94	
EFT3188	20/11/2012	MEDINA	PARKING FOR LEAH WHILE AT TRAINING	50.00	
EFT3189	20/11/2012	NARROGIN HIRE SERVICE	RETIC SUPPLIES FOR OVAL	28332.04	
EFT3190	20/11/2012	NARROGIN RETRAVISION	REPAIRS TO COTTAGE HOMES AIRCONDITIONING	352.00	
EFT3191	20/11/2012	NARROGIN BEARING SERVICE	HOLE SAW & SOCKETS FOR DEPOT WORKSHOP	100.16	
EFT3192	20/11/2012	NARROGIN PUMPS SALES & SERVICE	PARTS FOR STANDPIPE REPAIRS & OVAL RETICULATION	367.37	
EFT3193	20/11/2012	NARROGIN MOTEL	ACCOMMODATION FOR EHO WHEN DONGA'S FULL	399.50	
EFT3194	20/11/2012	STAR TRACK EXPRESS	FREIGHT ON PARTS	58.68	
EFT3195	20/11/2012	ROADTECH	ASPHALT TO LOMOS ROAD & YEALERING BIKE TRACK	15100.80	
EFT3196	20/11/2012	RYLAN PTY LTD	KERBING FOR YEALERING CEMETERY UPGRADE	4527.60	
EFT3197	20/11/2012	SHIRE OF WICKEPIN	PAYROLL DEDUCTIONS	150.00	
EFT3198	20/11/2012	SHIRE OF YORK	PROVISION OF HEALTH & BUILDING SERVICES	157.35	
EFT3199	20/11/2012	T-QUIP	2012 TORO MOWER	33000.00	
EFT3200	20/11/2012	WESTRAC EQUIPMENT	PARTS FOR VIBE ROLLER	298.25	

Attachment- Item 10.2.02

**SHIRE OF WICKEPIN
LIST OF ACCOUNTS
8/11/12 TO 6/12/12**

EFT3201	20/11/2012	SYNERGY	POWER ACCOUNTS	4024.55
EFT3203	20/11/2012	WICKEPIN NEWSAGENCY	PAPERS	37.10
EFT3204	20/11/2012	WURTH AUSTRALIA P/L	GREASE	5.92
EFT3205	20/11/2012	WESTNET PTY LTD	INTERNET CONNECTION FOR DEPOT & ADMIN OFFICE	238.89
EFT3206	20/11/2012	LAKE YEALERING HOTEL	DRINKS FOR YEALERING CEMETERY VOLUNTEERS	26.50
EFT3207	05/12/2012	ANZ BANK	NOVEMBER CREDIT CARD	225.67
EFT3208	05/12/2012	AIR LIQUIDE WA PTY LTD	OXYGEN FOR POOL	73.22
EFT3209	05/12/2012	LRA CIVIL PTY LTD	HIRE OF WATER TRUCK FOR LOMOS SOUTH ROAD	8720.25
EFT3210	05/12/2012	AUST GOVT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	365.36
EFT3211	05/12/2012	ALLWEST PLANT HIRE	LOADER HIRE FOR LOMOS SOUTH ROAD	18188.50
EFT3212	05/12/2012	OFFICE MAX	STATIONERY FOR ADMIN OFFICE	34.80
EFT3213	05/12/2012	BEST OFFICE SYSTEMS	COPIER CHARGES	975.05
EFT3214	05/12/2012	BITUTEK	BITUMEN SEALING FOR FENCE ROAD	64251.45
EFT3215	05/12/2012	CONPLANT	PARTS FOR ROLLER	224.52
EFT3216	05/12/2012	COURIER AUSTRALIA	FREIGHT ON COMPUTER	23.60
EFT3217	05/12/2012	CORPORATE EXPRESS	STATIONERY	194.93
EFT3218	05/12/2012	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	297.53
EFT3219	05/12/2012	DEWS EXCAVATIONS	CULVERT & DRAINAGE WORKS, TRENCHING FOR OVAL RETIC	13062.50
EFT3220	05/12/2012	AC & EJ FULFORD & CO	PUSH UP GRAVEL	9350.00
EFT3221	05/12/2012	FESA - ESL	ESL QUARTERLY PAYMENT	8943.30
EFT3222	05/12/2012	PH & KE GOW LICENSED SURVEYORS	SURVEY WORKS - FEATURE SURVEY OF COMMUNITY CENTRE	5200.00
EFT3223	05/12/2012	GRAB PHOTOGRAPHY & DESIGN	YEALERING CEMETERY UPGRADE	1320.00
EFT3224	05/12/2012	HARRISMITH OASIS HOTEL	FUEL FOR GARDENERS UTE	20.00
EFT3225	05/12/2012	JR & A HERSEY	SAFETY GOODS & WORKSHOP SUPPLIES	1927.36
EFT3226	05/12/2012	LANDMARK ENGR & DESIGN	BENCH FOR YEALERING CEMETERY	1265.00
EFT3227	05/12/2012	MCPEST PEST CONTROL	PEST CONTROL AT YEALERING PUBLIC BUILDINGS	1210.00
EFT3228	05/12/2012	NARROGIN PUMPS SALES & SERVICE	PUMP FOR YEALERING FIRE TRUCK	880.00
EFT3229	05/12/2012	STAR TRACK EXPRESS	FREIGHT ON PARTS	209.12
EFT3230	05/12/2012	ROADTECH	FOOTPATH CONSTRUCTION WICKEPIN TOWNSITE	61916.80
EFT3231	05/12/2012	RAMSAY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	127.84
EFT3232	05/12/2012	SHIRE OF WICKEPIN	PAYROLL DEDUCTIONS - RATES	71.00
EFT3233	05/12/2012	SHIRE OF KULIN	HIRE OF TRAFFIC LIGHTS FOR LOMOS SOUTH ROAD	700.00
EFT3234	05/12/2012	STEERE DINGO SERVICES	REPAIRS TO YEALERING HALL DOORS	511.50
EFT3235	05/12/2012	TELSTRA	PHONE ACCOUNTS	1236.58

Attachment- Item 10.2.02

**SHIRE OF WICKEPIN
LIST OF ACCOUNTS
8/11/12 TO 6/12/12**

EFT3236	05/12/2012	DEPT OF TRANSPORT	REGISTRATION FOR CEO VEHICLE - OWK	147.45
EFT3237	05/12/2012	WESTRAC EQUIPMENT	FILTERS FOR WORKSHOP STOCK, LOADERS & GRADERS	1271.17
EFT3238	05/12/2012	SYNERGY	STREETLIGHTING	1575.06
EFT3239	05/12/2012	WICKEPIN MOTORS	ROLLER REPAIRS	1457.87
EFT3240	05/12/2012	WA LOCAL GOVT ASSOCIATION	TRAINING FOR ADMIN STAFF	1484.63
EFT3241	05/12/2012	WATERMAN IRRIGATION	REMOTE ACCESS CHARGE FOR STANDPIPES	501.60
EFT3242	05/12/2012	TELSTRA	CARAVAN PARK PHONE	44.78
14502	20/11/2012	AUSTRALIAN TAXATION OFFICE	OCTOBER BAS PAYMENT	31507.00
14503	20/11/2012	D. ASTBURY	LABOUR FOR BOWLING GREENS WORKS	1200.00
14504	20/11/2012	IMAGETEC	INK FOR WATERSHED	357.50
14505	20/11/2012	BEC DANILOVIC @ WICKEPIN GARDEN	PLANTS FOR SWIMMING POOL	610.00
14506	20/11/2012	ESPLANADE HOTEL	ACCOMMODATION FOR LOCAL GOVT MANAGERS CONFERENCE	1271.55
14507	20/11/2012	ALLAN LANSDELL	LABOUR FOR BOWLING GREENS WORKS	800.00
14508	20/11/2012	PCS	COMPUTER SUPPORT	310.00
14509	20/11/2012	RANIERI M & V	YEALERING CEMETERY UPGRADE	28630.80
14510	20/11/2012	YEALERING SHOP	SANDWICHES FOR CEMETERY GARDENS BUSY BEE	18.60
14511	05/12/2012	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	243.00
14512	05/12/2012	BELVEDERE NURSERY	ROSES FOR WICKEPIN MAIN STREET	440.00
14513	05/12/2012	BEC DANILOVIC @ WICKEPIN GARDEN	STREET TREES	142.00
14514	05/12/2012	EDWARDS MOTORS P/L	OIL FILTERS FOR COLORADO UTE & CEO CAR	255.75
14515	05/12/2012	NSF SUPER	SUPERANNUATION CONTRIBUTIONS	250.62
14516	05/12/2012	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	297.26
14517	05/12/2012	WICKEPIN PRIMARY SCHOOL	ANNUAL BOOK AWARDS DONATION	35.00
14518	05/12/2012	WESTERN AUSTRALIAN TREASURY CORP	LOAN 87 REPAYMENT	17998.92
14519	05/12/2012	WA HINO SALES & SERVICE	FILTERS FOR HINO TRUCKS	784.01
14520	05/12/2012	WA LOCAL GOVERNMENT SUPER PLAN	SUPERANNUATION CONTRIBUTIONS	8415.38
14521	05/12/2012	WICKEPIN TENNIS CLUB	SPONSORSHIP FOR SHIRE DAY	200.00
14522	05/12/2012	WICKEPIN BOWLING CLUB	CATERING FOR OFFICIAL OPENING OF NEW BOWLING GREENS	460.00
			TOTALS	497378.45
				200.00

Attachment- Item 10.2.02

Governance, Audit and Community Services

10.2.03 - EHO/Building Surveyor's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Allan Ramsay, EHO/Building Surveyor
File Reference:	706 / 2203
Author:	Allan Ramsay, EHO/Building Surveyor
Disclosure of any Interest:	Nil
Date of Report:	12 December 2012

Enclosure / Attachment: Nil

Background: Monthly report submitted by EHO/Building Surveyor, Mr. Allan Ramsay.

Building Licenses:

There were no building applications approved and license issued for the month of December 2012.

Implications: Not applicable

Financial Implications: Not applicable

Strategic Implications: Not applicable

Recommendation:

That Council notes the report from the EHO/Building Surveyor dated 12 December 2012.

Voting Requirements: Simple Majority

Resolution No 201212-09

Moved Cr Hinkley / Seconded Cr Lansdell

That Council notes the report from the EHO/Building Surveyor dated 12 December 2012.

Carried 7/0

4.09pm, Cr Hinkley departed the chambers and re-entered at 4.10pm.

4.10pm, The Community Development Officer, Natalie Manton entered the chambers.

Governance and Community Service

10.2.04 – Community Development Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Natalie Manton, Community Development Officer
File Reference:	
Author:	Natalie Manton, Community Development Officer
Disclosure of any Interest:	Nil
Date of Report:	12 December 2012

Enclosure / Attachment: Nil

Arts and Cultural	<ul style="list-style-type: none"> • Planning for movie night at Harrismith in 2013. • Request for movie licence.
Community Development	<p>Yealering Hall and Lakeside Toilets Refurbishment</p> <ul style="list-style-type: none"> • Follow up painter regarding finishing work on the Yealering Hall and lakeside toilets. • Check maintenance items at Yealering Hall. <p>Yealering Cemetery</p> <ul style="list-style-type: none"> • Contact plaque manufacturer re: plaques for new niche wall. • Order plaques from Arrow Bronze. • Develop draft guidelines for Shire of Wickepin cemetery including plaque and monumental works specifications and location of grave sites. • Initial planning for official re-opening of cemetery. <p>Townscape</p> <ul style="list-style-type: none"> • Attend Townscape meeting. • Query Yealering Progress Association re: swing at Caravan Park <p>Other</p> <ul style="list-style-type: none"> • Forwarded information to community members seeking nominations for Shire of Wickepin Community Awards. • Information requests from other Community Development Officers. • Provided notes for Watershed and Shire newsletter. • Obtained revised quote for PA system at Wickepin Community Centre.
Community Safety and Crime Prevention	<p>Dedicated Deputy Project</p> <ul style="list-style-type: none"> • Forwarded photos of Dedicated Deputy launch to Wickepin Police.
Economic Development	<p>Living Lakes Project</p> <ul style="list-style-type: none"> • Attended meeting regarding Stage 2 of project.
Tourism Marketing and Promotion	<ul style="list-style-type: none"> • Investigated funding for heritage walk trail and consultants to prepare a trails master plan to guide the development of walk trails in the shire. • Provided information to Narrogin Homecare prior to visit to Yealering Lake.
Sport and Recreation	<p>Synthetic Bowling Green</p> <ul style="list-style-type: none"> • Re-submitted request for payment of final instalment. • Researched signage requirement for Dept Sport and Rec. <p>Yealering Bike Skills Track</p> <ul style="list-style-type: none"> • Discussions with Yealering Progress Association regarding relocation of gazebo. • Discussion with Peter Vlahov, Peter Bransby and Trevor Tapping regarding installation of play equipment. <p>Kidsport</p> <ul style="list-style-type: none"> • Added vouchers to Kidsport database.

	<ul style="list-style-type: none"> Follow up payment of Kidsport vouchers from Town of Narrogin. Follow up Kidsport club registrations. <p>Healthy Communities Project</p> <p>Other</p> <ul style="list-style-type: none"> Forwarded information on venue hire costs and available dates. Purchased play equipment for Wickepin Pool. Discussions with Pool Manager regarding future events, equipment and funding.
Special Needs Groups inc; Youth, Disabled and Older People.	<ul style="list-style-type: none"> Forwarded information to Wickepin Volunteer Resource Centre regarding activities for young people.
Heritage	<ul style="list-style-type: none"> Sent query to Brookfield Rail regarding Old Railway Station and goods yard. Provided information to sub-committee regarding war memorial project.
Other	<ul style="list-style-type: none"> Meeting with RSM Bird Cameron regarding Long Term Financial Plan Reviewed building and land valuations and condition assessment document for Asset Management Plan. Attended LGMA meeting in Corrigin.

Funding Applications Status Report:

Project Name	Funding Organisation	Amount		Status
		Requested inc	Gst	
Wickepin synthetic bowling green	Dept Sport and Rec	\$88,076		CSRFF Approved \$78,300. Final report sent.
Yealering Bike Track	Lotterywest	\$18,000		Acquitted
Dedicated Deputy Project		\$2,966		Acquitted
R U 2 Close	Public Health Advocacy Institute of WA	\$7,500		Acquitted

Statutory Environment: Local Government Act 1995.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications:

Recommendation:

That council notes the report from the Community Development Officer dated 12 December 2012.

Voting Requirements: Simple majority.

Resolution No 201212-10**Moved Cr Russell / Seconded Cr Lansdell**

That council notes the report from the Community Development Officer dated 12 December 2012.

Carried 7/0

4.25pm, The Community Development Officer, Natalie Manton departed the chambers.

Governance, Audit and Community Services


10.2.05 – Wickepin 24 Hour Fuel Facilities

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	810
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	10 December 2012

Enclosure / Attachment: Nil

Background:

The Chief executive Officer placed the following advert in the Local Paper and wrote to the following fuel distributors for an expression of interest in running the 24 hour Wickepin Fuel facility:



Shire of Wickepin

Expressions of Interest – 24 Hour Fuel Facility

The Shire of Wickepin is seeking expressions of interest for the running and managing of the new 24 Hour Fuel Facility located on Wogolin Road, Wickepin.

Council invites submissions from interested persons up until Wednesday 28 November 2012.

Further details are available by contacting the CEO, Mark J Hook on (08) 9888 1005 or emailing ceo@wickepin.wa.gov.au.

Mitchell Fuels
1 Casella Place
KEWDALE WA 6105

Dunning's Caltex
40 Old York Road
NORTHAM WA 6401

Caltex Energy
Cnr Earl and Clayton Road
NARROGIN WA 6312

AusFuel Gull Perth Office
Level 4
59 Albany

Reliance Petroleum
3 Ventnor Avenue
WEST PERTH WA 6005

Great Southern Fuels (BP)
4 Federal Street
NARROGIN WA 6312

Comment:

Council only received one email reply from Great Southern Fuels as follows:

Re: Expression of interest-24 hour fuel facility at Wickepin.
We are keen to express our interest in supplying and managing fuel through your new facility.
Great Southern Fuels currently supplies fuel to approx 95% of the Wickepin community it would be beneficial for both parties by extending the service via the 24 Hr facility.
As per our phone conversation the Gilbarco card terminal does not have the software required to accept our Bp card.
Therefore if we were able to reach an agreement we would request that we install our own card terminal that accepts all cards.
In this early negotiating stage we would like the council to consider the following options by Great Southern Fuels

- *We supply and install Bp/Eftpos card Terminal*
- *Complete Management of the system*
- *Maintenance of all equipment*
- *Be responsible for all outgoing costs*
- *Negotiate rental*
- *Have lease for a period of 5-10 years.*

Mark it would be handy to install our terminal prior to the installation of the Gilbarco terminal to avoid unnecessary modifications.

Due to Council only receiving one written response by email from Great Southern Fuels the Chief Executive Officer recommends Council to commence negotiations with Great Southern Fuels to fully manage the Wickepin 24 hour fuel depot utilising Great Southern Fuel BP Eftpos card system.

Statutory Environment: *Local Government Act 1995
Dangerous Goods Legislation.*

Policy Implications: Nil

Financial Implications: Amount receivable for the running of the facility.

Strategic Implications: Nil

Summary:

Council is being requested to enter into Negotiations with Great Southern Fuels for the management of Councils 24 hour Fuel Facility in Wickepin.

Recommendation:

That the Shire of Wickepin enter into Negotiations with Great Southern Fuels for the management of Councils 24 hour Fuel Facility in Wickepin.

Voting Requirements: Simple majority

Resolution No 201212-11

Moved Cr Easton / Seconded Cr Coxon

That the Shire of Wickepin enter into Negotiations with Great Southern Fuels for the management of Councils 24 hour Fuel Facility in Wickepin.

Carried 7/0

Governance, Audit and Community Services

10.2.06 – Relics Rod and Kustom Club Harrismith Air Strip

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Peter Robins - Albany - Secretary of the Relics Rod & Kustom Club (Inc.)
File Reference:	2808
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	10 December 2012

Enclosure / Attachment:

*As secretary of the Relics Rod & Kustom Club (Inc.) I write to outline a proposal for a possible annual event in your district. Our club is an old car club, some modified and some factory stock correct. We propose to organise and run an event which pits entrants against themselves in a time trial course. Cars start at one end of the airstrip, travel to the other end, turn around and come back. Times are recorded & entrants run again and must get as close as possible to that original dial in time. Entrants gain or lose points depending how close they get to their allotted time. There is only one prize for the day & that is most consistent recorded times. Burnouts and skids or any kind are banned. Any entrant so much as chirping the tyres will be disqualified and removed from the course. No tyre or diff warming will be allowed at all. The variations between a first run time of a cold motor, with cold gearbox/diff fluids and a warmer motor/gearbox/diff/tyres from several runs adds to the difficulty of getting consistent times. There is no drag racing, skids, burnouts etc. It's purely a time trial with a current cut-off date of 1972. Any cars manufactured after 1972 must be approved by the organising committee. No vehicles produced after 1978 will be allowed at all. These cars are not altogether fast like modern cars, but some are very noisy and there's quite a variety of colours and vehicle styles. We have track marshals, a driver's meeting and quite strict rules. Spectators are allowed but must remain in the marked area. All vehicles must pass rigorous scrutineering before being allowed to participate. The main criteria the entrants have expressed a genuine interest in, is it must be held in a small rural town at least 2 hours from Perth & Albany with a maximum of 3 hours' drive. It must be a smaller rural community with keen interest in an event which is different from usual events. It must be a good airstrip either sealed or dirt. Must be a community with a good country pub or similar for entrants to book and stay at. At present Gnowangerup and **Harrismith** have been ear marked and we send this letter to test the waters to gauge whether or not this is something that could be possible in your district. All entrants so far are mainly from Perth and Albany. We'd be looking to hold the event in either July or August. As far as legalities go, our club would be the organisers and promoters and the Shire, its representatives, employees and agents would be welcome to be a part of all decisions made but not held responsible in the event of any mishap. The Relics Rod & Kustom Club (Inc.) being organisers would hold all responsibility. We would not be charging nor accepting any entry fee for spectators, however we'd be quite keen to engage a local community group of the shire's choosing to man the gate and collect a gold coin donation for their own coffers. All participants and members of participating clubs would pay the say entry donation as the locals and other spectators with all money going to the chosen local group. There are trophies given out on the day, but they're generally light hearted ones that have no real connection with the actual time trials. We currently hold a very similar event on a disused country dirt speedway track. That event is very similar in nature except the time trial is very different. There participating cars do three laps, all 3 are timed and without knowing what any of the 3 times are the drivers choose lap 1, 2 or 3 and have to get as close as they can to that mystery lap time. Whilst some entrants recorded very respectable runs within 10 seconds of their dial time, this year's winner with best consistent times was Peter Forster with his best compared laps being within .2 of a second. We don't expect to see anyone ever get that close to their times again, but we hope so we have several other rules for our group. No drinking at all near the track, no alcohol is to be taken onto airstrip land at all. Organisers will disqualify anyone breaking the event rules and ask them to leave immediately. The event is to be family friendly with absolutely no dogs or any other pets to be brought on site. More rules are laid out at the Driver's meeting; anyone coming late and missing the Driver's Meeting is excluded from participating and can only spectate. The event is not about top speeds, it's all about consistency and a great deal of luck. We hope the council will consider the proposal but we fully understand this type of motoring event might possibly not fit into the context of your rural town.*

Background:

Council has received the above email from Peter Robins - Albany - Secretary of the Relics Rod & Kustom Club (Inc.) want to use the Harrismith Airstrip for time trials for old vintage motor vehicles or modified vehicles prior to 1972.

Comment:

The event would bring a number of people to Harrismith and I am sure the Hotel would benefit from such an event. I could not see too much damage being done to the airstrip that a grader would not be able to repair and the airstrip is probably in need of a grade.

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications:

Would be off little financial benefit to Council with the caravan park the Hotel would receive the biggest benefit.

Strategic Implications:**(1) To Promote the Shire as a Focal Point in the Development of the Greater Region:**

A council actively involved in promoting regional facilities and activities to its community and neighbouring regions.

Theme 3 – To promote the development of a viable and diversified local economy		
A strong, diversified economic and industrial base that provides new and varied employment opportunities for all age groups.		
Goal	Action	Measure
3.1 To actively support the development of tourism opportunities in the Shire.	<ul style="list-style-type: none"> Investigate and implement methods for improving the promotion of tourism in the district. Liaise with local and regional tourist promotion groups with the aim of promoting the development of tourism in the Shire. Seek advice from the WA Tourism Commission with regard to promoting the district. Publicise the availability of the information and encourage local and external entrepreneurs to become actively involved in the Shire of Wickepin. 	<ul style="list-style-type: none"> Measure our Shire's progress in accordance with Wickepin's tourism Development Plan

Summary: Nil

Recommendation:

That Council advise the Relics Rod & Kustom Club (Inc.) that it is willing to discuss the use of the Harrismith Airstrip for a time trial rally event for pre 1972 vintage and modified vehicles.

Voting Requirements: Simple majority

Resolution No 201212-12**Moved Cr Hinkley / Seconded Cr Lansdell**

That Council advise the Relics Rod & Kustom Club (Inc.) that it is willing to discuss the use of the Harrismith Airstrip for a time trial rally event for pre 1972 vintage and modified vehicles.

Carried 7/0

Governance, Audit and Community Services

10.2.07 – Wheatbelt Integrated Aged Support and Care Solution/s project

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Wheatbelt Development Commission
File Reference:	203
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	10 Dec 2012

Enclosure / Attachment: Nil

Background:

Council has received the following from the Wheatbelt Development Commission:



Whole of Wheatbelt Aged Care Planning

The Wheatbelt Integrated Aged Support and Care Solution/s project (WIASCS) is an extension of the current Central East Aged Care Regional Solution/s project. The WIASCS project will develop an integrated aged care plan for the entire Wheatbelt, beginning with the Avon Region Organisation of Councils (AROC). It is a project that has evolved directly from the Country Local Government Planning forum over the last three years, where you have identified aged care as a priority regional issue.

Background:

During the 2011 Country Local Government Fund and Sub-regional Planning process, North East Wheatbelt and Wheatbelt East Region Organisation of Councils (NEWROC and WEROC) agreed to undertake Aged Care planning for the Central Eastern Wheatbelt. These 11 Local Government Authorities (LGA's) were keen to engage in a proactive process that resulted in:

- Identifying aged care service, accommodation and governance models for a highly dispersed population setting;
- Building on the assets that existed in communities; and
- Solutions that guided sound investment in the Southern Inland Health Initiative (SIHI), especially stream 3 – Primary Health Demonstration Program, and stream 4 – Residential Aged and Dementia Investment Program.
- Services that enable locals to age 'in place' as outlined in the new National Aged Care Package Reform.

The Central East Aged Care Alliance was born. At a meeting in Merredin on the 31st of January 2012, the member councils agreed to a financial contribution of \$5,000 per LGA, with a further contribution coming from the Country Local Government Fund as part of the administration fund provided to the Wheatbelt Development Commission.

On behalf of the Alliance members, RDA Wheatbelt ran a tender process, and the successful applicant was Melbourne based Verso Consulting. The consultants have prepared draft reports for each community and an aggregate sub regional report. These reports have been presented to Alliance and feedback is being collected. The final report is due in November 2012.

Local governments in the Avon Region Organisation of Councils (AROC) made a formal request to undertake the planning process and committed funding to the process.

Current Status:

WA Country Health Service's Southern Inland Health Initiative (SIHI) has confirmed its support and financial commitment to the WIASCS.

WDC has developed a tender document to engage an external consultant to undertake the WIASCS, with applications opening on Wednesday 3rd of October 2012.

The tender process will be undertaken with the assistance of Department of Finance.

Once applications for the tender close, WDC, SIHI and the Department of Finance will undergo the assessment process to appoint an external consultant, informing key stakeholders as required.

Local government 'buy in'

As raised with you during the CLGF Regional Planning Forum the Wheatbelt Development Commission is seeking support from groups of local governments to commit to this planning process. The support will include:

- Representation on group project steering groups;
- Financial commitment of \$5,000 per local government. We are aware that some local governments have recently undertaken detailed aged care planning by an external consultant. These local governments can contribute this information in lieu of this payment.

What do local governments get for their contribution?

Each participating local government will get an individual report of their Aged Care profile needs.

Each group of councils, or sub region will have an aggregate plan than identifies a range of models. These sub regional plans will be aggregated to a whole of Wheatbelt Integrated Aged Support and Care Plan.

Conclusion

The power of this proposed integrated planning process is that it is:

- Community driven
- Evidence based
- Aligned to state and federal reform initiatives
- Involving all key stakeholders – local, state, federal agencies and community providers

The process to date has been held in high regard at a state and federal level, and already significant benefits have flowed to the region.

Call to Action

If your group of councils wish to be involved, or you require further information, please contact:

Chelsea Gellard

Wheatbelt Development Commission | Wheatbelt South

State Government Offices, Park Street | PO Box 258 | Narrogin WA 6312

P: 08 9881 5888 | F: 08 9881 3363 | M: 0488 120 476

E: chelsea.gellard@wheatbelt.wa.gov.au

Comment:

Council has not budgeted for this item in its 2012/2013 Budget Estimates.

The Chief Executive Officer believes that it will be necessary to be part of this process if Council wishes to utilise funds under the Country Local Government Regional Component for Aged Units and recommends that Council contribute \$5,000 as an unbudgeted amount to the Wheatbelt Integrated Aged Support and Care Solution/s project.

Statutory Environment: *Local Government Act 1995*

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Summary:

Council is being requested to contribute \$5,000 as an unbudgeted amount to the Wheatbelt Integrated Aged Support and Care Solution/s project.

Recommendation:

That Council Contributes \$5,000 as an unbudgeted amount to the Wheatbelt Integrated Aged Support and Care Solution/s project.

Voting Requirements: Absolute majority

Resolution No 201212-13**Moved Cr Lansdell / Seconded Cr Coxon**

That Council Contributes \$5,000 as an unbudgeted amount to the Wheatbelt Integrated Aged Support and Care Solution/s project.

Carried 7/0 by absolute majority

Governance, Audit and Community Services

10.2.08 – Joint LEMC Community Emergency Services Officer

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	913
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	10 December 2012

Enclosure / Attachment:

1. Position Description - Community Emergency Services Officer (under separate cover)
2. Advertisement - Community Emergency Services Officer (under separate cover)

Background:

The Shire of Wickepin has been part of a joint Local Emergency Management Committee with the Shire of Narrogin, Shire of Cuballing, Shire of Wickepin and the town of Narrogin.

Previously the Town of Narrogin has been using their Rangers Services to resource the joint Local Emergency Management Committee in relation to Agenda and Minutes arranging meetings and the updating of the joint Local Emergency Management Plan.

The Town of Narrogin have advised the group that they are no longer offering these services to the Joint Local Emergency Management Committee and the group will have to fund this person amongst the four Local Authorities.

Council has been requested by the Shire of Narrogin to endorse the following:

1. Do you support advertising the position in the Narrogin Observer on the 12th & 19th December?
2. Do you support the Shire of Narrogin managing the position?
3. Should we develop an MOU to articulate the local government cooperation, roles and responsibilities?
4. Will you make funds available this financial year to fund the position?
5. Will you be available to participate in the selection process after the 4th January 2013?

Comment:

There are a number of examples in recent years where local governments capacity has been tested in regard to emergency management. Presentations at local government forums from the City of Armadale, Shire of Carnarvon and the Shire of Wyndham East Kimberley have all stressed the importance of preparation for emergencies and planning for the recovery phase.

The proposal to employ a dedicated person for this role has come from the Local Emergency Management Committee. It believes it is important to provide administrative support to the Committee to ensure all planning is current. It also suggests that the local governments can be assisted with mitigation responsibilities and education for the community.

Council placed an amount of \$4,000 under Fire Prevention Operating Expenditure 1102 Other Minor Expenses Contracts Local Emergency Management Committee Compliance. This was to enable Council to fulfil its obligations under the *Emergency Management Act 2005* for Compliance with Local Emergency Management Plans and general Emergency requirements under the Act.

The position description states the applicant would work two days per week and be paid at a level 5 Local Government Industry Award 2010 being \$750.40 per week plus allowances.

Annual cost would be:

Base Salary	\$ 15,610
Allowances	\$ 350
Superannuation 9%	\$ 1,405
Total	\$17,365

Annual cost per Local Authority approximately \$4341.25.

A draft duty statement has been prepared for the position and is attached in and it includes the following:

6	KEY DUTIES/RESPONSIBILITIES
6.1	<p>General</p> <ul style="list-style-type: none"> <input type="checkbox"/> Contribute to the strategic direction and management of volunteer operations services <input type="checkbox"/> Facilitate the mitigation of fire and other hazards impact on the community by coordinating a range of strategies in partnership with the community, local government, FESA and volunteers <input type="checkbox"/> Ensures the implementation and delivery of fire preparedness, prevention, response and recovery services within designated Local Government. <input type="checkbox"/> Identify, supports and delivers quality training for emergency volunteer groups. <input type="checkbox"/> Consults with stakeholders to facilitate the development and review of fire and emergency planning within designated Local Governments. <input type="checkbox"/> In partnership with Local Government and the community, continuously seeks to improve the mitigation of risk to the community from fire and other hazards. <input type="checkbox"/> Recognises the community and volunteers as customers and facilitates their needs within the corporate objectives of the organisation and Local Government. <input type="checkbox"/> Reports regularly on progress on tasks allocated to the position in accordance with the agreed Plan. <input type="checkbox"/> Develop and maintain Emergency Services programs and systems <input type="checkbox"/> Liaise with contractors, consultants and service providers as required. <input type="checkbox"/> Manage systems compliance and ensure legislative requirements are adhered to <input type="checkbox"/> Provide information and advice on matters pertaining to the role <input type="checkbox"/> Represent the Local Governments at relevant Government and Industry forums or meetings as required <input type="checkbox"/> Represent the Local Governments' interests in a clear concise and informative manner <input type="checkbox"/> Assist with operational policy development as relevant
6.2	<p>Prevention</p> <ul style="list-style-type: none"> <input type="checkbox"/> Provide a range of prevention services to increase community awareness of hazards and involvement in minimising their impact. <input type="checkbox"/> Develop & implement mitigation plans for all council vested reserves in regard to fire prevention planning. <input type="checkbox"/> Review & identify suitable awareness programs for the community, prepare a calendar for the programs, and evaluate the effectiveness of programs. <input type="checkbox"/> Advise on fire protection standards including building standards
6.3	<p>Preparedness</p> <ul style="list-style-type: none"> <input type="checkbox"/> Develop and maintain appropriate and adequate infrastructure, equipment, skilled personnel, plans and programs in preparation for emergencies. <input type="checkbox"/> Support the community in its own preparations for emergencies. <input type="checkbox"/> Coordinate a preseason forum and develop the program to meet the needs of the community. <input type="checkbox"/> Assists in development of programs of appropriate courses for Bush Fire Brigades. <input type="checkbox"/> Develop & implement a Local Government contact emergency service directory. <input type="checkbox"/> Liaise with key stakeholders regularly eg. Police, FESA, SES, BFBs. <input type="checkbox"/> Identify bush fire safe havens in the Local Governments. <input type="checkbox"/> Attend and provide reports for Bush Fire Advisory Committee and BFB meetings. <input type="checkbox"/> Undertake Incident Report evaluations. <input type="checkbox"/> Inspect & maintain water supplies pre and post fire season. <input type="checkbox"/> Ensure the development and maintenance of a list of all communications equipment & maintenance records. <input type="checkbox"/> Review/Analyse the R2R (Resource to Risk) Model against the current resource inventory. <input type="checkbox"/> Assist with State Emergency service Units requirements as directed.

6.4	Response <ul style="list-style-type: none"> <input type="checkbox"/> Ensure rapid and comprehensive response to emergencies, to contain and minimise the impact of hazards. <input type="checkbox"/> Support the community in its own response to emergencies. <input type="checkbox"/> Maintain & review mobilisation procedures and response plans for BFBs. <input type="checkbox"/> Attend incidents within the Shire or neighbouring shires as required.
6.5	Recovery <ul style="list-style-type: none"> <input type="checkbox"/> Assist the community, employees and volunteers affected by major emergencies to recover effectively and efficiently. <input type="checkbox"/> Liaise with Counselling services and Peer Support groups for Bush Fire Brigades. <input type="checkbox"/> Provide advice on the development of a recovery plan and monitor & review plan with LEMC. <input type="checkbox"/> Hold the position of Executive Officer of the LEMC, attend LEMC meetings, provide information on emergency management planning, and coordinate LEMC involvement
6.6	Special Projects <ul style="list-style-type: none"> <input type="checkbox"/> Assist the local government and FESA with special projects that may impact on the community as required <input type="checkbox"/> Coordinate and manage projects for FESA & LG Emergency Management Act 2005_(Emergency Management Plan preparation and facilitation) as required.
6.7	Organisational <ul style="list-style-type: none"> <input type="checkbox"/> Undertake further duties as directed and as relevant to the position. <input type="checkbox"/> Exercise discretion, initiative or seek judgement where practices and direction are not clearly defined. <input type="checkbox"/> The ability to maintain strict confidentiality is an essential requirement of all employees. <input type="checkbox"/> Actively participate in the ongoing development, compliance and promotion of professional customer service standards. <input type="checkbox"/> Comply with Council's Code of Conduct ensuring probity and ethical behaviour in all dealings. <input type="checkbox"/> Recommend changes or strategies which promote a 'Continual Improvement' and 'Best Practice' approach to service delivery where relevant to your position or department. <input type="checkbox"/> Promote, maintain and improve the working environment and practices to ensure compliance with Industrial Awards, Occupational Safety & Health, Equal Employment Opportunity legislation and Council's Policies and Procedures.

Council allocation of \$4,000 would cover the cost this financial year but Council would need to lift the Annual Budget Amount in future years to \$5,500 to allow for increases and extra duties that may be required.

Council needs to advise the following to the Shire of Narrogin:

1. Council supports the Shire of Narrogin in managing the position
2. Council requires a written and signed agreement between the four Local Authorities fully outlining each Local Authorities responsibilities and costs.
3. Council will make funds available this year toward the position as long as item two is finalised and signed by each Local Authority.
4. That Council Endorse Mr Mark Hook CEO Shire of Wickepin being part of the selection panel.

Statutory Environment: *Local Government Act 1995*

Emergency Management Act 2005

34. *Local governments may combine*

- (1) *Two or more local governments may, with the approval of the SEMC, agree to unite for the purposes of emergency management under this Part.*
- (2) *If 2 or more local governments (the combined local government) unite as mentioned in subsection (1), the provisions of this Part apply as if—*
 - (a) *a reference to a local government were a reference to the combined local government;*
 - (b) *a reference to the local government's district were a reference to the districts of the combined local government; and*
 - (c) *a reference to the local government's offices were a reference to the office of each local government that is part of the combined local government.*

38. Local emergency management committees

- (1) *A local government is to establish one or more local emergency management committees for the local government's district.*
- (2) *If more than one local emergency management committee is established, the local government is to specify the area in respect of which the committee is to exercise its functions.*
- (3) *A local emergency management committee consists of —*
 - (a) *a chairman and other members appointed by the relevant local government in accordance with subsection (4); and*
 - (b) *if the local emergency coordinator is not appointed as chairman of the committee, the local emergency coordinator for the local government district.*
- (4) *Subject to this section, the constitution and procedures of a local emergency management committee, and the terms and conditions of appointment of members, are to be determined by the SEMC.*

39. Functions of local emergency management committees

The functions of a local emergency management committee are, in relation to its district or the area for which it is established —

- (a) *to advise and assist the local government in ensuring that local emergency management arrangements are established for its district;*
- (b) *to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and*
- (c) *to carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.*

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Summary:

This item recommends that the Shire of Wickepin partner with the Town of Narrogin and the Shires of Cuballing and Narrogin to engage a person to be their Community Emergency Services Officer. This will be a newly created position with the employee being engaged for two days per week and managed by the Shire of Narrogin.

Recommendation:

That Council advise the Shire of Narrogin:

1. That Council supports the Shire of Narrogin in managing the position
2. That Council requires a written and signed agreement between the four Local Authorities fully outlining each Local Authorities responsibilities and costs.
3. That Council make funds available this year toward the position as long as item two is finalised and signed by each Local Authority.
4. That Council Endorses Mr Mark Hook CEO Shire of Wickepin being part of the selection panel.

And:

1. That Council place an amount of \$5,500 in the 2013/14 Budget Estimates for this position.

Voting Requirements: Simple majority

Resolution No 201212-14**Moved Cr Allan / Seconded Cr Russell**

That Council advise the Shire of Narrogin:

1. That Council supports the Shire of Narrogin in managing the position
2. That Council requires a written and signed agreement between the four Local Authorities fully outlining each Local Authorities responsibilities and costs.
3. That Council make funds available this year toward the position as long as item two is finalised and signed by each Local Authority.
4. That Council Endorses Mr Mark Hook CEO Shire of Wickepin being part of the selection panel.

And:

1. That Council place an amount of \$5,500 in the 2013/14 Budget Estimates for this position.

Carried 7/0

Governance, Audit and Community Services

10.2.09 – WALGA Info Page – Metropolitan Local Government Review Panel

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	WALGA
File Reference:	1418
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	10 December 2012

Enclosure / Attachment:

WALGA INFO page 6 December 2012 Feedback sought - Metropolitan Local Government Review.

Background:

Council has received a WALGA INFO page titled Feedback sought - Metropolitan Local Government Review. The Association is seeking feedback from Local Governments on the Metropolitan Local Government Reviews Panel Final Report and Recommendations by Wednesday 23 January 2013.

The Association will develop a submission in response to the panels 30 recommendations and other concepts raised in the panel's final report.

Comment:

Councils feed back to WALGA on the Metropolitan Local Government Review should be:

WALGA Recommendation	Shire of Wickepin Supports the Recommendation Yes / No
WALGA Recommendation 1 A protocol guiding communication and consultation between the State Government and the Local Government sector be developed and implemented as a matter of urgency	Yes
WALGA Additional Recommendation I: "That the State Government be requested to: 1. Release the Metropolitan Local Government Review Panel's final report for a two month sector consultation period, and 2. Declare its position in regard to Local Government reform prior to the 2013 State election"	Yes
WALGA Additional Recommendation II That, in the event Local Government reform proceeds, a two-stage structural reform transition process is implemented whereby: 1. the State Government establishes and states its objectives for Local Government in metropolitan Perth, and determines the parameters for Local Government structural reform, and; 2. the Local Government sector is empowered to achieve the objectives within a 24 month timeframe; 3. That transitional arrangements are managed by serving Elected Members rather than appointed commissioners, and; 4. That any change to the structure and governance of Local Governments, whether forced or voluntary, is funded by the State Government.	Yes
WALGA Recommendation 3: A comprehensive review of the <i>Local Government Act 1995</i> be undertaken to restore the Act to the principle of 'general competence'	Yes
WALGA Recommendation 4 a) The Local Government Act 1995 be amended to remove the rate exemption for Independent Living Units b) <i>The Local Government Act 1995</i> be amended to provide clarification on rating of land used for charitable purposes	Yes
WALGA Recommendation 5 That LandCorp and other Government Trading Entities' rate equivalency payments be made to the relevant Local Governments instead of the State Government	Yes

WALGA Recommendation		Shire of Wickiepin Supports the Recommendation Yes / No
WALGA Recommendation 6 That Section 6.21 of the <i>Local Government Act 1995</i> be amended to allow Local Governments to use freehold land, in addition to its general fund, as security when borrowing		Yes
WALGA Recommendation 7 That a review be undertaken to remove fees and charges from legislation and Councils be empowered to set fees and charges for Local Government services		Yes
WALGA Recommendation 8 A review, with the involvement of the Association and the Local Government sector, examining the regulatory and compliance burden of Regional Local Governments be undertaken		Yes
WALGA Recommendation 9 That the <i>Local Government Act 1995</i> and Regulations be amended to enable Local Governments to establish regional subsidiaries as intended by the Local Government Amendment (Regional Subsidiaries) Bill 2010		Yes
WALGA Recommendation 10 That the Local Government Act 1995 and Regulations be amended to enable Local Governments to establish Council Controlled Organisations		Yes
2	A collaborative process between State and local government be commenced to establish a new Partnership Agreement which will progress strategic issues and key result areas for both State Government and local government.	Yes
3	The State Government facilitate improved co-ordination between State Government agencies in the metropolitan area, including between State Government agencies and local government.	Yes
4	A full review of State and local government functions be undertaken by the proposed Local Government Commission as a second stage in the reform process.	Yes
5	In conjunction with the proposed structural and governance reforms, that local government planning approval powers be reinstated in metropolitan Perth by the State Government.	Yes
6	The State Government consider the management of waste treatment and disposal at a metropolitan-wide scale either be undertaken by a State authority or through a partnership with local government.	Yes
7	A shared vision for the future of Perth be developed by the State Government, in conjunction with local government, stakeholder and community groups.	Yes
8	A Forum of Mayors be formed to facilitate regional collaboration and effective lobbying for the needs of the metropolitan area and to provide a voice for Perth.	Yes
9	The Forum of Mayors be chaired by the Lord Mayor of the modified City of Perth in the first instance.	Yes

WALGA Recommendation		Shire of Wickiepin Supports the Recommendation Yes / No	
10	The newly created local governments should make the development and support of best practice community engagement a priority, including consideration of place management approaches and participatory governance modes, recognition of new and emerging social media channels and the use of open-government platforms.	Indicative: Support – Local Governments already engage their communities well	Yes
11	The existing Regional Local Governments in the metropolitan area be dissolved, their provisions in the <i>Local Government Act 1995</i> be repealed for the metropolitan area and a transitional plan for dissolving the existing bodies in the metropolitan area be developed.	Indicative: Conditionally Support one Regional Council in the metropolitan area for waste management only, provided other Regional Councils are not disbanded.	Yes
12	The State Government give consideration to transferring oversight responsibility for developments at Perth's airports, major hospitals and universities to the Metropolitan Redevelopment Authority.	Indicative: Oppose – unnecessary	Yes
13	Periodic local government boundary reviews are undertaken by an independent body every 15 years to ensure the city's local government structure continues to be optimal as the metropolitan region develops.	Indicative: Support – periodic reviews are appropriate. Note the Draft Finding was noted	Yes
14	The Local Government Advisory Board be dissolved and its operating and process provisions in the <i>Local Government Act 1995</i> be rescinded, with the Local Government Commission taking over its roles, including consideration of representation reviews.	Adopted: The intent of establishing a Local Government Commission is SUPPORTED subject to: The poll provisions in Schedule 2.1 of Act are not repealed. The Local Government Commission has a greater capacity building focus than the current LGAB. The Association accepts there should be one body responsible for boundary reviews.	Yes
15	A new structure of local government in metropolitan Perth be created through specific legislation which: <ul style="list-style-type: none"> a) incorporates all of the Swan and Canning Rivers within applicable local government areas b) transfers Rottneest Island to the proposed local government centred around the City of Fremantle c) reduces the number of local governments in metropolitan Perth to 12, with boundaries as detailed in Section 5 of this report. 	Adopted: Not Supported – WALGA supports a Governance Model for the Perth metropolitan region consisting of approximately 15-20 Local Governments, and will work towards achieving this objective, based on sustainability principles, with reference to Directions 2031, using existing Local Government boundaries as a starting point. WALGA is concerned with 15(a) due to potential for cost-shifting to Local Governments.	Yes

WALGA Recommendation			Shire of Wickepin Supports the Recommendation Yes / No
16	Consideration be given to all local government elections being conducted by the Western Australian Electoral Commission.	Adopted: Oppose – the Association’s formal position is that other bodies, including Local Governments, should be empowered to conduct postal elections.	Yes
17	Compulsory voting for local government elections be enacted.	Adopted: Oppose – WALGA position	Yes
18	All Mayors and Presidents be directly elected by the community.	Sector feedback – this was noted in WALGA’s Submission to the Draft Findings	Yes
19	Party and group nominations for local government electoral vacancies be permitted.	Indicative: Oppose – the Association has advocated to keep party politics out of Local Government	Yes
20	Elected members be limited to serving three consecutive terms as councillor and two consecutive terms as Mayor/President.	Adopted: Oppose – anti-democratic. The Panel based their recommendations on consistency with State / Federal Government and clearly this would not be consistent with other spheres of Government	Yes
21	Elected members be provided with appropriate training to encourage strategic leadership and board-like behaviour.	Adopted: Support	Yes
22	A full review of the current legislation be conducted to address the issue of the property franchise and the most appropriate voting system (noting the Panel considers that first-past-the-post is inappropriate for the larger districts that it has recommended).	Indicative: Support a review of the property franchise – generally support any review.	Yes
		Adopted: The Association supports first past the post as the most appropriate voting system	Yes
23	Implementation of the proposed setting of fees and allowances for elected members as set by the Salaries and Allowances Tribunal.	Adopted: Support – Already legislated. Review hasn’t been finalised but is expected to be implemented in 2013. WALGA will make a submission to the review.	Yes
24	Payments made to elected members be reported to the community on a regular basis by each local government.	Indicative: No position – current arrangements are adequate (It is a requirement of the <i>Local Government (Financial Management) Regulations 1996</i> for payments to Elected Members to be reported in the Annual Report).	Yes
25	The Public Sector Commission provide advice and assistance to local governments in the appointment and performance management of local government Chief Executive Officers with consideration given to the Public Sector Commission being represented on relevant selection panels and committees.	Indicative: Support – WALGA’s Submission to the Draft Findings (p33) states, “ <i>The text supporting this Finding suggests that, while remaining a Council responsibility, there should be oversight of the CEO recruitment and performance management processes by an independent body. This concept should be included in the Finding.</i> ”	Yes
26	A State Government decision on reform should be made as soon as possible, and if the decision is to proceed with structural reforms, the process of implementation should begin without delay.	Adopted: Support – WALGA Additional Recommendation I: “That the State Government be requested to: 1. Release the Metropolitan Local Government Review Panel’s final report for a two month sector consultation period, and 1. 2. Declare its position in regard to Local Government reform prior to the 2013 State election”	Yes
27	Councils take on a leadership role in the reform debate and prepare their residents now for the possibility of changes in the future.	Indicative: Support	Yes

WALGA Recommendation			Shire of Wickepin Supports the Recommendation Yes / No
28	The State Government assist and support local governments by providing tools to cope with change and developing an overarching communication and change management strategy.	Indicative: Support	Yes
29	A Local Government Commission be established as an independent body to administer and implement the structural and governance reforms recommended by the Panel, and facilitate the ongoing relationship between State and local government.	<p>Adopted: The intent establishing a Local Government Commission is SUPPORTED subject to:</p> <ol style="list-style-type: none"> 1. Responsibility for Intergovernmental Agreements sitting with the Department of Premier and Cabinet, in liaison with WALGA. 2. The Local Government Commission, established as an independent body from the Department of Local Government, undertaking the following functions: <ul style="list-style-type: none"> • The majority of the advisory and sector support functions currently undertaken by the Department of Local Government Progressing Local Government's ability to examine and improve its sustainability • Improving access to consistent aggregated Local Government financial information • Encouraging standard asset management practices • Encouraging long term strategic financial planning and management, and • Assisting with the implementation of community infrastructure planning <p>WALGA, the LGMA and the Local Government sector should be involved in any transition process.</p>	Yes
30	The recommendations from the Panel should be considered as a complete reform package and be implemented in their entirety.	Indicative: Oppose – many recommendations are not dependent on other recommendations. E.g. direct election of Mayors has no effect, or is not effected by, the number of local governments in metropolitan Perth.	Yes

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Summary:

Council is being requested to give feedback to WALGA on the Metropolitan Local Government Review Panels Final Report and Recommendations by Wednesday 23rd January 2012.

Recommendation:

That the Shire of Wickepin advises the Western Australian Local Government Association that it fully supports the Associations Recommendations as outlined in the following table:

WALGA Recommendation		Shire of Wickepin Supports the Recommendation Yes / No
WALGA Recommendation 1 A protocol guiding communication and consultation between the State Government and the Local Government sector be developed and implemented as a matter of urgency		Yes
WALGA Additional Recommendation I: "That the State Government be requested to: 1. Release the Metropolitan Local Government Review Panel's final report for a two month sector consultation period, and 2. Declare its position in regard to Local Government reform prior to the 2013 State election"		Yes
WALGA Additional Recommendation II That, in the event Local Government reform proceeds, a two-stage structural reform transition process is implemented whereby: 1. the State Government establishes and states its objectives for Local Government in metropolitan Perth, and determines the parameters for Local Government structural reform, and; 2. the Local Government sector is empowered to achieve the objectives within a 24 month timeframe; 3. That transitional arrangements are managed by serving Elected Members rather than appointed commissioners, and; 4. That any change to the structure and governance of Local Governments, whether forced or voluntary, is funded by the State Government.		Yes
WALGA Recommendation 3: A comprehensive review of the <i>Local Government Act 1995</i> be undertaken to restore the Act to the principle of 'general competence'		Yes
WALGA Recommendation 4 a) The Local Government Act 1995 be amended to remove the rate exemption for Independent Living Units b) <i>The Local Government Act 1995</i> be amended to provide clarification on rating of land used for charitable purposes		Yes
WALGA Recommendation 5 That LandCorp and other Government Trading Entities' rate equivalency payments be made to the relevant Local Governments instead of the State Government		Yes
WALGA Recommendation 6 That Section 6.21 of the <i>Local Government Act 1995</i> be amended to allow Local Governments to use freehold land, in addition to its general fund, as security when borrowing		Yes
WALGA Recommendation 7 That a review be undertaken to remove fees and charges from legislation and Councils be empowered to set fees and charges for Local Government services		Yes
WALGA Recommendation 8 A review, with the involvement of the Association and the Local Government sector, examining the regulatory and compliance burden of Regional Local Governments be undertaken		Yes
WALGA Recommendation 9 That the <i>Local Government Act 1995</i> and Regulations be amended to enable Local Governments to establish regional subsidiaries as intended by the Local Government Amendment (Regional Subsidiaries) Bill 2010		Yes
WALGA Recommendation 10 That the Local Government Act 1995 and Regulations be amended to enable Local Governments to establish Council Controlled Organisations		Yes
2	A collaborative process between State and local government be commenced to establish a new Partnership Agreement which will progress strategic issues and key result areas for both State Government and local government.	Adopted: Support – The Association supports a Partnership Agreement with associated consultation protocol being in place. Further, see WALGA Recommendation 1 – <i>A protocol guiding communication and consultation between the State Government and the Local Government sector be developed and implemented as a matter of urgency</i> Yes

WALGA Recommendation			Shire of Wickiepin Supports the Recommendation Yes / No
3	The State Government facilitate improved co-ordination between State Government agencies in the metropolitan area, including between State Government agencies and local government.	Adopted: Support – (WALGA Submission to Issues Paper – p40-42 – <i>Critical Success Factor: Intergovernmental Relations: “For the governance of metropolitan Perth to be optimised, all governments must embrace cooperation and collaboration between governments, the private and not-for-profit sectors and the community.”</i>)	Yes
4	A full review of State and local government functions be undertaken by the proposed Local Government Commission as a second stage in the reform process.	Indicative: Support – provides opportunities for efficiencies to be gained WALGA Submission to the Draft Findings, p17: <i>“There is an opportunity for a framework to be developed, as part of the State Local Government Agreement, that defines the roles and responsibilities of Local Government in Western Australia.”</i>	Yes
5	In conjunction with the proposed structural and governance reforms, that local government planning approval powers be reinstated in metropolitan Perth by the State Government.	Indicative: Support – Local Governments should have planning approval powers	Yes
6	The State Government consider the management of waste treatment and disposal at a metropolitan-wide scale either be undertaken by a State authority or through a partnership with local government.	Adopted: Support – <i>“Local Government demands more State Government engagement and leadership on the issue of waste management.”</i> Further detail required in relation to how this would work. E.g. current contracts etc	Yes
7	A shared vision for the future of Perth be developed by the State Government, in conjunction with local government, stakeholder and community groups.	Adopted: Support – A shared vision for the future of Perth should be developed by the State Government, together with Local Government, stakeholder and community groups.	Yes
8	A Forum of Mayors be formed to facilitate regional collaboration and effective lobbying for the needs of the metropolitan area and to provide a voice for Perth.	Adopted: Supported in principle – WALGA has established this	Yes
9	The Forum of Mayors be chaired by the Lord Mayor of the modified City of Perth in the first instance.		Yes
10	The newly created local governments should make the development and support of best practice community engagement a priority, including consideration of place management approaches and participatory governance modes, recognition of new and emerging social media channels and the use of open-government platforms.	Indicative: Support – Local Governments already engage their communities well	Yes
11	The existing Regional Local Governments in the metropolitan area be dissolved, their provisions in the <i>Local Government Act 1995</i> be repealed for the metropolitan area and a transitional plan for dissolving the existing bodies in the metropolitan area be developed.	Indicative: Conditionally Support one Regional Council in the metropolitan area for waste management only, provided other Regional Councils are not disbanded.	Yes
12	The State Government give consideration to transferring oversight responsibility for developments at Perth’s airports, major hospitals and universities to the Metropolitan Redevelopment Authority.	Indicative: Oppose – unnecessary	Yes
13	Periodic local government boundary reviews are undertaken by an independent body every 15 years to ensure the city’s local government structure continues to be optimal as the	Indicative: Support – periodic reviews are appropriate. Note the Draft Finding was noted	Yes

WALGA Recommendation			Shire of Wickiepin Supports the Recommendation Yes / No
	metropolitan region develops.		
14	The Local Government Advisory Board be dissolved and its operating and process provisions in the <i>Local Government Act 1995</i> be rescinded, with the Local Government Commission taking over its roles, including consideration of representation reviews.	Adopted: The intent of establishing a Local Government Commission is SUPPORTED subject to: The poll provisions in Schedule 2.1 of Act are not repealed. The Local Government Commission has a greater capacity building focus than the current LGAB. The Association accepts there should be one body responsible for boundary reviews.	Yes
15	A new structure of local government in metropolitan Perth be created through specific legislation which: d) incorporates all of the Swan and Canning Rivers within applicable local government areas e) transfers Rottneest Island to the proposed local government centred around the City of Fremantle f) reduces the number of local governments in metropolitan Perth to 12, with boundaries as detailed in Section 5 of this report.	Adopted: Not Supported – WALGA supports a Governance Model for the Perth metropolitan region consisting of approximately 15-20 Local Governments, and will work towards achieving this objective, based on sustainability principles, with reference to Directions 2031, using existing Local Government boundaries as a starting point. WALGA is concerned with 15(a) due to potential for cost-shifting to Local Governments.	Yes
16	Consideration be given to all local government elections being conducted by the Western Australian Electoral Commission.	Adopted: Oppose – the Association's formal position is that other bodies, including Local Governments, should be empowered to conduct postal elections.	Yes
17	Compulsory voting for local government elections be enacted.	Adopted: Oppose – WALGA position	Yes
18	All Mayors and Presidents be directly elected by the community.	Sector feedback – this was noted in WALGA's Submission to the Draft Findings	Yes
19	Party and group nominations for local government electoral vacancies be permitted.	Indicative: Oppose – the Association has advocated to keep party politics out of Local Government	Yes
20	Elected members be limited to serving three consecutive terms as councillor and two consecutive terms as Mayor/President.	Adopted: Oppose – anti-democratic. The Panel based their recommendations on consistency with State / Federal Government and clearly this would not be consistent with other spheres of Government	Yes
21	Elected members be provided with appropriate training to encourage strategic leadership and board-like behaviour.	Adopted: Support	Yes
22	A full review of the current legislation be conducted to address the issue of the property franchise and the most appropriate voting system (noting the Panel considers that first-past-the-post is inappropriate for the larger districts that it has recommended).	Indicative: Support a review of the property franchise – generally support any review.	Yes
		Adopted: The Association supports first past the post as the most appropriate voting system	Yes
23	Implementation of the proposed setting of fees and allowances for elected members as set by the Salaries and Allowances Tribunal.	Adopted: Support – Already legislated. Review hasn't been finalised but is expected to be implemented in 2013. WALGA will make a submission to the review.	Yes
24	Payments made to elected members be reported to the community on a regular basis by each local government.	Indicative: No position – current arrangements are adequate (It is a requirement of the <i>Local Government (Financial Management) Regulations 1996</i> for payments to Elected Members to be reported in the Annual Report).	Yes

WALGA Recommendation			Shire of Wickepin Supports the Recommendation Yes / No
25	The Public Sector Commission provide advice and assistance to local governments in the appointment and performance management of local government Chief Executive Officers with consideration given to the Public Sector Commission being represented on relevant selection panels and committees.	Indicative: Support – WALGA's Submission to the Draft Findings (p33) states, <i>"The text supporting this Finding suggests that, while remaining a Council responsibility, there should be oversight of the CEO recruitment and performance management processes by an independent body. This concept should be included in the Finding."</i>	Yes
26	A State Government decision on reform should be made as soon as possible, and if the decision is to proceed with structural reforms, the process of implementation should begin without delay.	Adopted: Support – WALGA Additional Recommendation I: "That the State Government be requested to: 2. Release the Metropolitan Local Government Review Panel's final report for a two month sector consultation period, and 2. Declare its position in regard to Local Government reform prior to the 2013 State election"	Yes
27	Councils take on a leadership role in the reform debate and prepare their residents now for the possibility of changes in the future.	Indicative: Support	Yes
28	The State Government assist and support local governments by providing tools to cope with change and developing an overarching communication and change management strategy.	Indicative: Support	Yes
29	A Local Government Commission be established as an independent body to administer and implement the structural and governance reforms recommended by the Panel, and facilitate the ongoing relationship between State and local government.	Adopted: The intent establishing a Local Government Commission is SUPPORTED subject to: 3. Responsibility for Intergovernmental Agreements sitting with the Department of Premier and Cabinet, in liaison with WALGA. 4. The Local Government Commission, established as an independent body from the Department of Local Government, undertaking the following functions: • The majority of the advisory and sector support functions currently undertaken by the Department of Local Government Progressing Local Government's ability to examine and improve its sustainability • Improving access to consistent aggregated Local Government financial information • Encouraging standard asset management practices • Encouraging long term strategic financial planning and management, and • Assisting with the implementation of community infrastructure planning WALGA, the LGMA and the Local Government sector should be involved in any transition process.	Yes
30	The recommendations from the Panel should be considered as a complete reform package and be implemented in their entirety.	Indicative: Oppose – many recommendations are not dependent on other recommendations. E.g. direct election of Mayors has no effect, or is	

WALGA Recommendation		Shire of Wickepin Supports the Recommendation Yes / No
	not effected by, the number of local governments in metropolitan Perth.	Yes

Voting Requirements: Simple majority

Resolution No 201212-15

Moved Cr Lansdell / Seconded Cr Coxon

That the Shire of Wickepin advises the Western Australian Local Government Association that it fully supports the Associations Recommendations as outlined in the following table:

WALGA Recommendation	Shire of Wickepin Supports the Recommendation Yes / No
WALGA Recommendation 1 A protocol guiding communication and consultation between the State Government and the Local Government sector be developed and implemented as a matter of urgency	Yes
WALGA Additional Recommendation I: "That the State Government be requested to: 1. Release the Metropolitan Local Government Review Panel's final report for a two month sector consultation period, and 2. Declare its position in regard to Local Government reform prior to the 2013 State election"	Yes
WALGA Additional Recommendation II That, in the event Local Government reform proceeds, a two-stage structural reform transition process is implemented whereby: 1. the State Government establishes and states its objectives for Local Government in metropolitan Perth, and determines the parameters for Local Government structural reform, and; 2. the Local Government sector is empowered to achieve the objectives within a 24 month timeframe; 3. That transitional arrangements are managed by serving Elected Members rather than appointed commissioners, and; 4. That any change to the structure and governance of Local Governments, whether forced or voluntary, is funded by the State Government.	Yes
WALGA Recommendation 3: A comprehensive review of the <i>Local Government Act 1995</i> be undertaken to restore the Act to the principle of 'general competence'	Yes
WALGA Recommendation 4 a) The Local Government Act 1995 be amended to remove the rate exemption for Independent Living Units b) <i>The Local Government Act 1995</i> be amended to provide clarification on rating of land used for charitable purposes	Yes
WALGA Recommendation 5 That LandCorp and other Government Trading Entities' rate equivalency payments be made to the relevant Local Governments instead of the State Government	Yes
WALGA Recommendation 6 That Section 6.21 of the <i>Local Government Act 1995</i> be amended to allow Local Governments to use freehold land, in addition to its general fund, as security when borrowing	Yes
WALGA Recommendation 7 That a review be undertaken to remove fees and charges from legislation and Councils be empowered to set fees and charges for Local Government services	Yes
WALGA Recommendation 8 A review, with the involvement of the Association and the Local Government sector, examining the regulatory and compliance burden of Regional Local Governments be undertaken	Yes
WALGA Recommendation 9 That the <i>Local Government Act 1995</i> and Regulations be amended to enable Local Governments to establish	Yes

WALGA Recommendation		Shire of Wickepin Supports the Recommendation Yes / No	
regional subsidiaries as intended by the Local Government Amendment (Regional Subsidiaries) Bill 2010			
WALGA Recommendation 10 That the Local Government Act 1995 and Regulations be amended to enable Local Governments to establish Council Controlled Organisations		Yes	
2	A collaborative process between State and local government be commenced to establish a new Partnership Agreement which will progress strategic issues and key result areas for both State Government and local government.	Adopted: Support – The Association supports a Partnership Agreement with associated consultation protocol being in place. Further, see WALGA Recommendation 1 – <i>A protocol guiding communication and consultation between the State Government and the Local Government sector be developed and implemented as a matter of urgency</i>	Yes
3	The State Government facilitate improved co-ordination between State Government agencies in the metropolitan area, including between State Government agencies and local government.	Adopted: Support – (WALGA Submission to Issues Paper – p40-42 – <i>Critical Success Factor: Intergovernmental Relations: “For the governance of metropolitan Perth to be optimised, all governments must embrace cooperation and collaboration between governments, the private and not-for-profit sectors and the community.”</i>)	Yes
4	A full review of State and local government functions be undertaken by the proposed Local Government Commission as a second stage in the reform process.	Indicative: Support – provides opportunities for efficiencies to be gained WALGA Submission to the Draft Findings, p17: <i>“There is an opportunity for a framework to be developed, as part of the State Local Government Agreement, that defines the roles and responsibilities of Local Government in Western Australia.”</i>	Yes
5	In conjunction with the proposed structural and governance reforms, that local government planning approval powers be reinstated in metropolitan Perth by the State Government.	Indicative: Support – Local Governments should have planning approval powers	Yes
6	The State Government consider the management of waste treatment and disposal at a metropolitan-wide scale either be undertaken by a State authority or through a partnership with local government.	Adopted: Support – <i>“Local Government demands more State Government engagement and leadership on the issue of waste management.”</i> Further detail required in relation to how this would work. E.g. current contracts etc	Yes
7	A shared vision for the future of Perth be developed by the State Government, in conjunction with local government, stakeholder and community groups.	Adopted: Support – A shared vision for the future of Perth should be developed by the State Government, together with Local Government, stakeholder and community groups.	Yes
8	A Forum of Mayors be formed to facilitate regional collaboration and effective lobbying for the needs of the metropolitan area and to provide a voice for Perth.	Adopted: Supported in principle – WALGA has established this	Yes
9	The Forum of Mayors be chaired by the Lord Mayor of the modified City of Perth in the first instance.		Yes
10	The newly created local governments should make the development and support of best practice community engagement a priority, including consideration of place management approaches and participatory governance modes, recognition of new and emerging social media channels and the use of open-government platforms.	Indicative: Support – Local Governments already engage their communities well	Yes
11	The existing Regional Local Governments in the	Indicative: Conditionally Support one Regional	Yes

WALGA Recommendation			Shire of Wickiepin Supports the Recommendation Yes / No
	metropolitan area be dissolved, their provisions in the <i>Local Government Act 1995</i> be repealed for the metropolitan area and a transitional plan for dissolving the existing bodies in the metropolitan area be developed.	Council in the metropolitan area for waste management only, provided other Regional Councils are not disbanded.	
12	The State Government give consideration to transferring oversight responsibility for developments at Perth's airports, major hospitals and universities to the Metropolitan Redevelopment Authority.	Indicative: Oppose – unnecessary	Yes
13	Periodic local government boundary reviews are undertaken by an independent body every 15 years to ensure the city's local government structure continues to be optimal as the metropolitan region develops.	Indicative: Support – periodic reviews are appropriate. Note the Draft Finding was noted	Yes
14	The Local Government Advisory Board be dissolved and its operating and process provisions in the <i>Local Government Act 1995</i> be rescinded, with the Local Government Commission taking over its roles, including consideration of representation reviews.	Adopted: The intent of establishing a Local Government Commission is SUPPORTED subject to: The poll provisions in Schedule 2.1 of Act are not repealed. The Local Government Commission has a greater capacity building focus than the current LGAB. The Association accepts there should be one body responsible for boundary reviews.	Yes
15	A new structure of local government in metropolitan Perth be created through specific legislation which: g) incorporates all of the Swan and Canning Rivers within applicable local government areas h) transfers Rottnest Island to the proposed local government centred around the City of Fremantle i) reduces the number of local governments in metropolitan Perth to 12, with boundaries as detailed in Section 5 of this report.	Adopted: Not Supported – WALGA supports a Governance Model for the Perth metropolitan region consisting of approximately 15-20 Local Governments, and will work towards achieving this objective, based on sustainability principles, with reference to Directions 2031, using existing Local Government boundaries as a starting point. WALGA is concerned with 15(a) due to potential for cost-shifting to Local Governments.	Yes
16	Consideration be given to all local government elections being conducted by the Western Australian Electoral Commission.	Adopted: Oppose – the Association's formal position is that other bodies, including Local Governments, should be empowered to conduct postal elections.	Yes
17	Compulsory voting for local government elections be enacted.	Adopted: Oppose – WALGA position	Yes
18	All Mayors and Presidents be directly elected by the community.	Sector feedback – this was noted in WALGA's Submission to the Draft Findings	No Opposed directly, elected Mayors or Presidents
19	Party and group nominations for local government electoral vacancies be permitted.	Indicative: Oppose – the Association has advocated to keep party politics out of Local Government	Yes
20	Elected members be limited to serving three consecutive terms as councillor and two consecutive terms as Mayor/President.	Adopted: Oppose – anti-democratic. The Panel based their recommendations on consistency with State / Federal Government and clearly this would not be consistent with other spheres of Government	Yes
21	Elected members be provided with appropriate training to encourage strategic leadership and board-like behaviour.	Adopted: Support	Yes

WALGA Recommendation			Shire of Wickepin Supports the Recommendation Yes / No
22	A full review of the current legislation be conducted to address the issue of the property franchise and the most appropriate voting system (noting the Panel considers that first-past-the-post is inappropriate for the larger districts that it has recommended).	Indicative: Support a review of the property franchise – generally support any review.	Yes
		Adopted: The Association supports first past the post as the most appropriate voting system	Yes
23	Implementation of the proposed setting of fees and allowances for elected members as set by the Salaries and Allowances Tribunal.	Adopted: Support – Already legislated. Review hasn't been finalised but is expected to be implemented in 2013. WALGA will make a submission to the review.	Yes
24	Payments made to elected members be reported to the community on a regular basis by each local government.	Indicative: No position – current arrangements are adequate (It is a requirement of the <i>Local Government (Financial Management) Regulations 1996</i> for payments to Elected Members to be reported in the Annual Report).	Yes
25	The Public Sector Commission provide advice and assistance to local governments in the appointment and performance management of local government Chief Executive Officers with consideration given to the Public Sector Commission being represented on relevant selection panels and committees.	Indicative: Support – WALGA's Submission to the Draft Findings (p33) states, " <i>The text supporting this Finding suggests that, while remaining a Council responsibility, there should be oversight of the CEO recruitment and performance management processes by an independent body. This concept should be included in the Finding.</i> "	Yes
26	A State Government decision on reform should be made as soon as possible, and if the decision is to proceed with structural reforms, the process of implementation should begin without delay.	Adopted: Support – WALGA Additional Recommendation I: "That the State Government be requested to: 3. Release the Metropolitan Local Government Review Panel's final report for a two month sector consultation period, and 3. 2. Declare its position in regard to Local Government reform prior to the 2013 State election"	Yes
27	Councils take on a leadership role in the reform debate and prepare their residents now for the possibility of changes in the future.	Indicative: Support	Yes
28	The State Government assist and support local governments by providing tools to cope with change and developing an overarching communication and change management strategy.	Indicative: Support	Yes
29	A Local Government Commission be established as an independent body to administer and implement the structural and governance reforms recommended by the Panel, and facilitate the ongoing relationship between State and local government.	Adopted: The intent establishing a Local Government Commission is SUPPORTED subject to: 5. Responsibility for Intergovernmental Agreements sitting with the Department of Premier and Cabinet, in liaison with WALGA. 6. The Local Government Commission, established as an independent body from the Department of Local Government, undertaking the following functions: • The majority of the advisory and sector support functions currently undertaken by the Department of Local Government Progressing Local Government's ability to examine and improve its sustainability	Yes

WALGA Recommendation			Shire of Wickepin Supports the Recommendation Yes / No
		<ul style="list-style-type: none"> Improving access to consistent aggregated Local Government financial information Encouraging standard asset management practices Encouraging long term strategic financial planning and management, and Assisting with the implementation of community infrastructure planning <p>WALGA, the LGMA and the Local Government sector should be involved in any transition process.</p>	
30	The recommendations from the Panel should be considered as a complete reform package and be implemented in their entirety.	Indicative: Oppose – many recommendations are not dependent on other recommendations. E.g. direct election of Mayors has no effect, or is not effected by, the number of local governments in metropolitan Perth.	Yes

Carried 7/0

Governance & Community Services

10.2.10 - Dual Fire Control Officers – Shire of Corrigin

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Shire of Corrigin
File Reference:	901
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	11 December 2012

Enclosure / Attachment: Nil

Background:

Council has received a letter from the Shire of Corrigin requesting Mr. Craig Jespersen and Mr. Greg Doyle be appointed as a Dual Fire Control Officer with the Shire of Wickepin.

Comment:

Fire Control Officers who adjoin neighbouring shires require the adjoining Shires approval to act as Dual Fire Control Officers.

Statutory Environment: Bush Fires Act 1954.

Policy Implications: Not applicable.

Financial Implications: Not applicable.

Strategic Implications: Not applicable.

Summary:

Council is being requested by the Shire of Corrigin to appoint Mr. Craig Jespersen and Mr. Greg Doyle as Dual Fire Control Officers for the 2012/2013 fire season.

Recommendation:

That council appoints Mr. Craig Jespersen and Mr. Greg Doyle as Dual Fire Control Officers from the Shire of Corrigin for the 2012/2013 fire season, subject to the officer possessing the appropriate accreditations, further noting that the Dual Fire Control Officer is not permitted to issue burning permits for land in the Shire of Wickepin.

Voting Requirements: Simple majority

Resolution No 201212-16

Moved Cr Lansdell / Seconded Cr Allan

That council appoints Mr. Craig Jespersen and Mr. Greg Doyle as Dual Fire Control Officers from the Shire of Corrigin for the 2012/2013 fire season, subject to the officer possessing the appropriate accreditations, further noting that the Dual Fire Control Officer is not permitted to issue burning permits for land in the Shire of Wickepin.

Carried 7/0

Governance, Audit and Community Services

10.2.11 - 2010/2011 Annual Audit Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	1200
Author:	Mark J Hook, Chief Executive Officer
Disclosure of any Interest:	Nil
Date of Report:	12 December 2012

Enclosure / Attachment:

1. Annual Audit Report for the year ended 30 June 2012
2. Byfields Management Report for the year ended 30 June 2012

Background:

Council has received the Annual Audit Report for 2011/2012 from Byfields on the 10 December 2012; a copy has been forwarded to the Department of Local Government as per the Local Government Financial Regulations.

Comment:

The Shire of Wickepin received the audit report for 2011/12 on 10 December 2012.

The management report noted that the 2010 Annual Report was not submitted to the Department of Local Government within 30 days of being adopted by Council on 17 August 2011.

The Management report also noted that the Shire of Wickepin has not met its requirements under Part 2 Section 5 (2) (C) of the Local Government Financial Management Regulations which states that:

The Chief Executive officer must undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 4 financial years) and report to the local government the results of those reviews.

Other than these two matters there were no significant matters that should be raised or brought to the attention of Council.

The Chief Executive has put steps in place to ensure this does not happen and the 2012/13 Budget was forwarded in the allowable time and the Audit report has been forwarded to the Departmental CEO within 30 days of the receipt by the local government's CEO of the auditor's report.

Statutory Environment: *Local Government (Financial Management) Regulations 1996*

Part 4

Financial reports — s. 6.4

- (2) *A copy of the annual financial report of a local government is to be submitted to the Departmental CEO within 30 days of the receipt by the local government's CEO of the auditor's report on that financial report.*

Financial Implications: Nil

Policy Implications: Nil

Strategic Implications: To provide efficient, effective and accountable governance.

Summary:

Council is being requested to receive the Annual Audit and Management Reports provided by Byfields Accountants and Financial Advisors for the year ended 30 June 2012.

Recommendation:

That Council receives the Annual Audit and Management Reports provided by Byfields Accountants and Financial Advisors for the year ended 30 June 2012.

Voting Requirements: Absolute majority

Resolution No 201212-17

Moved Cr Russell / Seconded Cr Lansdell

That Council receives the Annual Audit and Management Reports provided by Byfields Accountants and Financial Advisors for the year ended 30 June 2012.

Carried 7/0

11. President's Report – The President report was received.

Council

12. – Chief Executive Officer's Report

Submission To:	Ordinary Council
Location / Address:	Whole Shire
Name of Applicant:	Mark J Hook, Chief Executive Officer
File Reference:	
Author:	Mark J Hook, Chief Executive Officer
Disclosure of Any Interest:	Nil
Date of Report:	11 December 2012

Living Lakes

Attended a meeting of the Living Lakes - Stage 2 on Friday 23 November 2012 at the Yealering Hall. In attendance were the Living Lakes reference Group, headed by Ian Hills and Jesse McDonald (Department of Regional Development and Lands). The meeting was convened to discuss the Tender Request document for Stage 2 of the Living Lakes feasibility studies. The Tender request document will outline to contractors the requirements, scope and assessment criteria for Stage 2.

JDA Consultant Hydrologists (JDA) recently completed its Stage 1 Investigations of Lake Towerrinning, Ewlyamartup and Yealering.

The following Reports were a product of these investigations:

1. Living Lakes Project Stage 1: Part 2 Report
2. Living Lakes Feasibility Study Environmental Report; and
3. Living Lakes Benefit Cost Analysis

The package includes a range of feasible engineering enhancement options and a high-level environmental risk assessment for Lake Yealering. The development of a formal Benefit Cost Analysis was also included to determine the feasibility and cost benefit for each of the proposed enhancement options.

Stage 2 will involve the development of detailed engineering designs and costing for the enhancement options proposed by JDA in Stage 1 of the feasibility study.

Subject to funding availability, economic modelling and concept design planning may also be included in Stage 2.

Prior to implementing any of the proposed enhancement options, there are a number of considerations that will need to be addressed as part of Stage 2, including environmental, Aboriginal heritage, governance arrangements and ongoing management. Extensive consultation will be undertaken with key stakeholders as part of this process.

RSM Bird Cameron

The consultants from RSM Bird Cameron visited Wickepin and met with the CEO and CDO to work on the long term financial plan. I have forwarded the entire financial information required. The meeting was to clarify and expand on the information forwarded. Wickepin are the first Shire to forward all the relevant documentation so we will be the first to have our plan completed.

Seniors Lunch

The Chief Executive officer attended the Senior Lunch at the Wickepin Community Centre.

Congratulations to the organisers as it was a lovely lunch and great to meet some of our ratepayers and have an informal chat over lunch. The poets were excellent and the music after was very enjoyable.

Annual Audit

Byfields Accountants and Financial Advisors have undertaken the 2011/12 end of year audit and have forwarded their management report for the 2011/12 Financial Year.

This will now go to the Audit Committee for acceptance and work will commence on setting the date for the Annual Electors Meeting and Farmers Forum. The only two issues raised in the Management report were:

1. Submission of Annual Report for 2010/111 was sent to the Department of Local Government in time as specified under section 6.2 *regulation 333 of the Local Government Financial Management Regulations 1996*.
2. Council has not undertaken a financial review as required under *Part 2 section 5 (2) (c) of the Local Government Financial Management Regulations 1996*. The CEO must undertake a financial review of the appropriateness and effectiveness of the financial management systems and procedures of the Local Government regularly and not less than once in every four years.

Main Roads Grain Freight

The Chief Executive Officer and Council Contractor Mr Keith Dickerson attended a meeting in Brookton on 11 December 2012 with Main Roads to brief them on Council Grain Freight Projects.

The Chief Executive Officer presented Main Roads with the quote from Western Power for the moving of the power poles on Lomos road.

The quote from Western Power is in the amount of \$57,434. Main Roads at the meeting agreed to cover the additional cost of the Western Power Quote.

Items discussed at the meeting were:

1. Overview of projects delivery progress and expenditure of Local and Main Roads Grain Freight Program
2. Review amended LGA project allocations for delivery in 2012/13
3. Shires reports on projects progress
4. Monthly forecast cash flow update and progress payment
5. Issues arising from previous meeting
 - 5.1 Monthly progress reports on 2nd week of each months
 - 5.2 Guidelines for land acquisition
 - 5.3 High speed data capture of roughness, rutting and video for all Grain freight routes
 - 5.4 Pavement Investigation report for Cuballing East Road
 - 5.5 Circular for Grain Freight Program delivery

Christmas Break

The Shire office will be closed over Xmas from 24 December 2012 to 1 January 2013, reopening for business on Wednesday 2 January 2013. I will be available on my mobile phone if you require any information or any problems need attending to.

A Merry Christmas and a Happy New Year to all the Councillors and Staff and on behalf of my family, thank you for welcoming us to Wickepin and we hope you all have an exciting and prosperous 2013.

Delegations

No.	Delegation Name	Delegation To	Delegation Exercised	When Exercised	Persons Affected
A1	Cheque Signing and Account Authorisation	CEO			
A2	Septic Tank Application Approvals	EHO			
A3	Building Approvals	BO			
A4	Road Side Advertising	CEO			
A5	Application for Planning Consent	CEO	Proposed Oversized Outbuilding Lot 33 Plover Street Wickepin	30 November 2012	A & S Hemley
A6	Appointment and Termination of Staff	CEO			
A7	Rates Recovery – Instalment Payments	CEO			
A8	Issue of Orders	CEO			
A9	Legal Advice	CEO			
A10	Permits to Use Explosives	CEO			
A11	Street Stalls	CEO			
A12	Liquor Consumption on Shire Owned Property	CEO	Facey Group: <i>Trials Night</i> <i>'Women in Ag'</i> <i>'Spring Field Day'</i>	7 March 2013 20 June 2013 18 September 2013	Facey Group
A13	Hire of Community Halls / Community Centre	CEO	Yealering Primary School: Year 7 Leaders High Tea. Wickepin Community Resource Centre: Wickepin Healthy Olympics	27 November 2012 Saturday 27 April 2013	Yealering Primary School Wickepin Community Resource Centre

Recommendations:

That Council endorses the Chief Executive Officers Report dated 11 December 2012.

Voting Requirements:

Simple majority

Resolution No 201212-18**Moved Cr Coxon / Seconded Cr Allan**

That Council endorses the Chief Executive Officers Report dated 11 December 2012.

Carried 7/0

5.17pm, Finance Officer, Bronwyn Dew departed the chambers.

13. Notice of Motions for the Following Meeting

14. Reports & Information

15. Urgent Business

16. Closure

There being no further business the Presiding Officer declared the meeting closed at 5.21pm.